

# MarymountManhattan

a college of the liberal arts



## Campus Safety Report 2008

Department of Campus Safety  
(212) 517-0411

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## **General Policy for Reporting the Annual Disclosure of Crime Statistics**

Today everyone is concerned about safety on college campuses. Recent events make it all too clear that the safety and security of our campuses is paramount. Marymount Manhattan College (MMC) understands this concern and accepts its responsibility to employ and continually update security measures to ensure all persons using our facilities do so as free as possible from threats to their safety or well-being.

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) and related amendments of the education laws of New York State, MMC acquaints students and employees with these regulations by way of an annual Campus Safety Report, the Student Handbook and informative handouts.

These documents include College policy on sexual assault and prevention, hate crimes, statistics concerning specific crimes reported to Campus Safety, legal definitions and consequences of sexual offenses and hate crimes. Counseling and support services are available to students of the College free of charge. Further information can always be obtained from the Department of Campus Safety and the Dean for Student Affairs.

This report has been prepared by the Department of Campus Safety in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act with cooperation from the local law enforcement agency (NYPD) surrounding the MMC campus. Campus crime, arrest and referral statistics include those reported to Campus Safety and local law enforcement. Each year an e-mail notification will be made to all enrolled students and employees referencing website access to this report. You may obtain a copy of this report by contacting the Department of Campus Safety or at -

<http://www.mmm.edu/current/publicsafety/MMCCampusSafetyReport2008>

All prospective employees and students of MMC may also obtain a copy as described above.

### **Access to Campus Facilities**

Students, faculty and employees have access to academic, recreational and administrative facilities on campus during regular hours of operation. All students and employees must obtain a Marymount Manhattan College ID Card. ID cards can be obtained at the Campus Safety desk in the Main Building lobby. ID cards must be presented when entering the building and carried at all times while on College property, and presented when requested by College authority.

Access to the Residence Hall at 55<sup>th</sup> Street, however, is restricted to residents and their guests according to the guest procedure found in Residence Life policy. Access to the Residence Hall by college employees is on an “as needed” basis and incorporates a strict control procedure through Campus Safety and the Office of Residence Life. There are no off-campus student organizations affiliated with MMC.

The public can attend cultural and recreational events on campus with access limited to the facilities in which these events are held. To report any violations of this policy or to report suspicious persons please contact Campus Safety at **212-517-0411**.

### **Campus Safety**

The primary responsibility of the MMC Department of Campus Safety is to assure a safe environment for the students, employees and visitors of the College. These responsibilities are within the framework of MMC rules, regulations and all local, state and federal laws.

The College utilizes NYS licensed security officers to provide security services at our facilities. The Department of Campus Safety is comprised of a Director of Campus Safety, a Campus Safety Supervisor, in-house NYS licensed security officers and a contract NYS licensed guard

company. Security officers are assigned to the Main Building and the 55<sup>th</sup> Street Residence Hall security desks and conduct regular patrols of the building. MMC Campus Safety officers have the authority to ask persons for identification and to determine whether individuals have legitimate business at the College. Members of the Department of Campus Safety do not have police or peace officer status as described in the New York State Criminal Procedure Law.

Campus Safety at MMC maintains a highly professional working relationship with the local police (NYPD) that provide service to all MMC facilities. The investigation of crimes committed on campus falls under the jurisdiction of the NYPD. All crime victims and witnesses are strongly encouraged to immediately report any crime to Campus Safety and the police. Prompt reporting will assure timely “safety alerts” on-campus and timely disclosure of crime statistics. The Department of Campus Safety does have former members of the NYPD on staff. These individuals are well versed in safety/security matters and have extensive knowledge of police procedure. They train, evaluate and monitor both the in-house and contracted New York State Certified Security Guards.

### **Crime Reporting**

Students, faculty, staff and their visitors are urged to report emergencies, criminal activity and suspicious activity to Campus Safety and/or 911. All reports are classified, logged and responded to thoroughly. All attempts will be made to protect the identity of complainant(s), victim(s) and witnesses. Any actions taken by an individual that recklessly or intentionally endangers the mental or physical health of any member of the college community should be reported to the Dean for Student Affairs or Campus Safety. Members of the College can report criminal incidents to any of the following Campus Offices:

#### **Campus Safety**

Main Building – 24 hours

**212-517-0411**

55<sup>th</sup> Street Residence Hall - 24 hours

**212-371-2350**

Dean for Student Affairs

**212-774-0750**

### **Confidential Reporting Procedures**

If you are the victim of a crime and do not want to pursue action within the College system or the criminal justice system you may still want to consider making a confidential report. With your permission the Director of Campus Safety can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential while taking steps to ensure the future safety of yourself and others. With such information the College can keep an accurate record of the number of incidents involving students, determine if there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

Counselors at the Counseling Center, who are informed by persons they are counseling about the commission of a crime, may also inform that person that crimes can be reported to the Dean for Student Affairs on a voluntary, confidential basis for inclusion in the College’s crime statistics only. As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus “Professional Counselors”, when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

### **Safety Alerts**

In the event that an emergency or criminal incident occurs either on or off campus, that in the judgment of the Director of Campus Safety constitutes an ongoing or continuing threat to the college community, a campus wide “Safety Alert” will be issued. The warning will be prepared and posted at all entrance doors, academic and residence buildings, on the campus e-mail service and on bulletin boards. In addition to detailing the incident the alert will also offer tips on avoiding becoming a victim of a similar crime or incident.

### **Emergency Response and Evacuation**

In the event of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff, MMC will notify the campus community without delay using various modes of communication. This information will be transmitted utilizing **Connect-ED**, the College’s emergency communication system that will allow MMC to send time-sensitive information via voice messages, email and/or text messages. The **Connect-ED** service will help enhance emergency preparedness and response at the college and enable our community to stay informed in the event of an emergency.

### **Evacuations**

A building evacuation will occur if the fire alarm system activates or if a decision is made to evacuate due to another safety related concern or incident. In the event the building fire alarm is activated, evacuation of the facility is **mandatory by all occupants** until the signal to re-enter has been given by the Campus Safety Department.

**ALL FIRE ALARMS MUST BE TAKEN SERIOUSLY.** The following procedures will be followed any time a fire alarm sounds:

- Stay calm
- Do not rush or panic
- Do not use the elevators
- Gather personal belongings if it is safe to do so. Reminder: take prescription medications, keys, purse, glasses, etc. if at all possible, since it may be hours before you are allowed back in the building
- If safe, close and leave unlocked office doors and windows
- Use the nearest fire stairways to proceed to an exit
- Proceed to the designated Evacuation Assembly Area as directed by Security Officers
- Assist those who may require help in evacuating
- Wait for instructions from emergency responders or Campus Safety personnel
- Do not re-enter the building or work area until instructed to do so by Campus Safety

### **Shelter in Place**

In certain emergencies the evacuation of a building or of the campus may not be an appropriate course of action. Examples of such incidents are:

- An armed hostage situation
- Gunfire – an Active Shooter on or in the vicinity of the College campus
- A violent incident outside the campus perimeter
- A local hazardous or toxic airborne plume or local hazardous waste spillage.

In such cases all people present within the College buildings will be instructed through *ConnectED* to Shelter in Place. This message will also instruct students en route to the school to avoid the College campus or residence halls depending upon the location of the incident.

Upon the receipt of the Shelter in Place notification students and faculty should report to assigned classrooms immediately. Staff and unassigned faculty should report to their respective offices immediately. Unassigned students should seek shelter in the nearest

classroom or other similarly protected area, such as the Theater, the Great Hall or the Cafeteria. Residence hall students should return to their respective rooms.

Faculty and staff on each floor should make a reasonable effort to ensure evacuation of all hallways and elevators, and that everyone in sight has gone to a classroom or similarly protected area. Residence Advisors should make a reasonable effort to ensure that all students return to their dormitory rooms. Everyone should-

- Close and lock all doors and windows.
- Close drapes, stay away from windows and exterior doors.
- Do not open windows or doors for anyone requesting you do so
- Remain in protected areas until receipt of an “ALL CLEAR” *ConnectED* message that indicates danger has passed.

#### **Advisory Committee on Campus Safety**

In compliance with State Education Law, MMC has formulated an Advisory Committee on Campus Safety. This committee is comprised of students, faculty and staff members of the College and will meet annually. The committee will review current campus security policies and procedures and make recommendations for their improvement. It shall specifically review current policies for:

1. Educating the college community, including security personnel and those who advise or supervise students, about sexual assault
2. Reporting sexual assaults and dealing with victims during investigations
3. Referring complaints to the appropriate authorities
4. Counseling victims
5. Responding to inquiries from concerned persons

The committee will report in writing to the College President on its findings at least once each academic year.

#### **Investigation of Violent Felony Offenses and Reports of Missing Students**

New York State Education Law, Chapter 597, Section 6450, requires Colleges and Universities to adopt and implement plans for the investigation of violent felony offenses or the report(s) of a missing student occurring on the grounds of the College. In the event of such an occurrence the following procedures will be followed:

#### **Violent Felonies**

Upon notification to the Department of Campus Safety that a violent felony offense has occurred at or on the grounds of the College the primary and immediate objectives are:

- The well being of the victim and to ensure prompt medical attention, if necessary
- Notification to local law enforcement (NYPD)
- Notification to the College Director of Campus Safety

Other objectives are:

- Identification and apprehension of the individual(s) responsible
- Identification of witnesses and gathering of statements
- Preservation of the crime scene and safeguarding of evidence

Campus Safety Officers at the scene will be responsible for these measures until the arrival at the scene by local law enforcement; at this time the Police on site will assume responsibility for the

incident. Campus Safety will assist as requested and act as the liaison between the Police and the College Community.

No representative of MMC may compel the victim of a crime to file a police report or pursue remedies within the Criminal Justice System. The victim will be apprised of all options available and the College will render reasonable assistance and support in whatever decision is made. Failure of the victim to file a police report does not prevent the College from continuing the investigation in cooperation with any law enforcement agency.

### **Missing Resident Students**

Upon notification to the Department of Campus Safety of a missing resident student the Director of Residence Life and Dean for Student Affairs will be immediately notified. The Director of Campus Safety and the Director of Residence Life will commence an investigation to locate and/or contact the student. Interviews of friends, students, family, professors and staff will be undertaken in a timely fashion as well as a search of the campus. In the event the student is not found after these efforts, the NYPD will be notified to conduct an official investigation. MMC will continue to assist in this process.

### **Policy on Drugs and Alcohol**

MMC adheres to the following guidelines concerning the unlawful possession, use, and distribution of illegal drugs:

1. The unlawful possession, use, or distribution of drugs, illegal or unauthorized prescription drugs, or drug paraphernalia will not be tolerated on College premises.
2. The unlawful possession, use, or distribution of drugs, illegal or unauthorized prescription drugs, or drug paraphernalia on College premises by any student may result in suspension or expulsion.
3. Prescription and over-the-counter drugs are not prohibited when taken in standard dosage and/or according to a physician's prescription.

Using regularly established procedures, the College will take disciplinary action, up to and including discharge, against any student found to be unlawfully using, possessing, or distributing drugs on the premises. Faculty, staff and students should be aware that, in addition to College sanctions, they may be subject to federal and state laws that specify fines or imprisonment for conviction of drug-related offenses. Where appropriate or necessary, the College will fully cooperate with law enforcement

The legal age for drinking alcoholic beverages in New York State is twenty-one (21) and state laws deal harshly with underage drinking. It is also prohibited in New York State to sell or give away alcoholic beverages to anyone under the age of 21 years. Persons under the age of 21 years are prohibited from possessing or consuming any alcoholic beverage at Marymount Manhattan College, or on any College premises, or at any event sponsored by the College or by a College organization, whether or not the event takes place at the College itself. Any actions taken by an individual that involves the forced consumption of alcohol or drugs for the purpose of initiation into or affiliation with any organization, or for any other reason, is a violation of NYS law and a serious violation of college policy.

At the 55th Street, de Hirsch and Manhattan Park residence halls no individual, regardless of age, may possess and/or consume alcoholic beverages.

Anyone in need of assistance with respect to questions or personal problems regarding alcohol or other drugs should contact the MMC Counseling Center at **212-774-0727**. A description of alcohol and other drug programs for our campus appears in the MMC Handbook.

### **Weapons on Campus**

Firearms and dangerous weapons/instruments of any type are not permitted on campus. The use, possession or sale of firearms or other dangerous weapons by anyone is a violation of state and federal law as well as a violation of the student code of rights and responsibilities.

### **Daily Crime Log**

The Department of Campus Safety maintains a daily log of crimes and incidents that occur on campus. The information is recorded by date, time, location, and disposition of the complaint. The daily log is available to the public at the Main Building safety desk. Please note that entries or updates are generally made within two business days after the event occurs. Incidents and situations deemed to pose a threat to the campus community are logged immediately. While most events are logged, the Director of Campus Safety may decide that an incident be classified as “confidential” in order not to jeopardize a criminal investigation or the identity of a victim.

### **Security in the Residence Hall**

The MMC Office of Residential Life is committed to providing a safe environment in the residence halls. Students are made aware of safety concerns and provided with tips on crime prevention through brochures, pamphlets, floor meetings and presentations. While there are many safeguards in place for residence hall students, each student must do his/her part to help maintain a safe and secure environment by adhering to related policies and procedures.

The Resident Directors and Resident Assistants supervise the residence halls. Resident Directors are professional staff persons who live and work in the residence halls. There are Resident Assistants (RA) assigned to each residence building. All RAs receive extensive training in many different aspects of residence hall living. The RDs and RAs undergo training in enforcing residence hall safety and security policies and awareness of potential safety hazards and concerns.

Additionally, there are uniformed security officers on duty in the main lobby of the 55<sup>th</sup> street Residence Hall 24 hours a day, seven days a week. It is their responsibility to check Identification Cards (ID) and register guests and visitors with their host/hostess in compliance with Residence Life policy. Residents must produce their ID every time they enter the hall. Residence Hall students should always be alert to their surroundings, especially when traveling to and from the buildings.

MMC will act as needed to discourage, prevent, correct, and if necessary, discipline behavior that violates residence hall policy. The College will investigate allegations of unlawful discrimination based on race, color, national origin, religion, age, sex, disability or marital status. Allegations of unlawful discrimination can first be discussed with the Counseling Center or the Dean for Student Affairs.

The Facilities Department maintains the campus buildings and grounds with a concern for safety and security. It inspects campus facilities regularly, promptly makes repairs affecting safety and security and responds immediately to reports of potential safety and security hazards, such as broken windows and locks. Those with concerns about the physical safety of campus buildings and grounds can call the Facilities Office at **212-517-0449**, Monday through Friday, 8:00 AM to 4:30 PM. For emergencies that occur during non-business hours contact Campus Safety at **212-517-0411**.

### **Sex Crime and Hate Crime Information**

Hate crimes and sexual assault such as rape, sexual abuse, sodomy and forcible touching constitute crimes and are prohibited by New York State law. MMC strongly condemns sexual and criminal assault in any form.

Allegations of a bias related crime, sexual assault or rape should be immediately reported to Campus Safety at **212-517-0411**. Allegations of bias related crimes, sexual assault or rape occurring off campus should always be immediately reported to the local police at **911**. Campus Safety will cooperate and assist local law enforcement in the investigation of any reported crimes, including sexual assaults. Allegations of sexual harassment by employees/staff should be reported to the Human Resources Department at **212-517-0530**.

### Sex Offenses

The following is a listing of sex offenses taken from the New York State Penal Law. All are crimes in New York State and are punishable by imprisonment, fines or both:

#### Section

- 130.20- Sexual Misconduct.
- 130.25- Rape in the third degree.
- 130.30 -Rape in the second degree.
- 130.35- Rape in the first degree.
- 130.40 -Sodomy in the third degree.
- 130.45 - Sodomy in the second degree.
- 130.50- Sodomy in the first degree.
- 130.52- Forcible touching.
- 130.55- Sexual abuse in the third degree.
- 130.60- Sexual abuse in the second degree
- 130.65 -Sexual abuse in the first degree.
- 130.65a Aggravated Sexual Abuse in the third degree.
- 130.66 Aggravated sexual abuse in the third degree
- 130.67 Aggravated sexual abuse in the second degree
- 130.70 Aggravated sexual abuse in the second degree
- 130.90 Facilitating a sex offense with a controlled substance

The following represent the penalties for the commission of certain sex offenses in New York State:

#### CRIME

#### PENALTY (Incarceration)

Sexual Misconduct	1 year
Rape 3	Up to 4 years
Rape 2	Up to 7 years
Rape 1	6-25 years
Sodomy 3	Up to 4 years
Sodomy 2	Up to 7 years
Sodomy 1	6-25 years
Sex Abuse 3	Up to 3 months
Sex Abuse 2	1 year
Sex Abuse 1	Up to 7 years

### Hate Crimes

The New York State Legislature passed the Hate Crimes Act in the year 2000, found in the NY State Penal Law section 485. These crimes are commonly referred to as “hate crimes” or “bias crimes” because victims are intentionally selected, in whole or in part, because of their race, color, national origin, ancestry, gender, religion, religious practice, age, disability or sexual orientation. These crimes, motivated by an individual’s hatred of any of the aforementioned, seriously impact the victim and all members of the group to which the victim belongs.

A person commits a hate crime when he or she commits a SPECIFIED OFFENSE and either: Intentionally selects the person against whom the offense is committed **or** intentionally commits the act or acts constituting the offense because of a belief or perception regarding the race, color, national origin, ancestry, gender, religion, religious practice, age, disability or sexual orientation of a person – regardless of whether the belief or perception is correct. A SPECIFIED OFFENSE is an offense defined by any of the following provisions of the NY State Penal Law:

- Assault 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> degree
- Aggravated assault upon a person less than eleven years old
- Menacing 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, degree

Reckless endangerment 1<sup>st</sup>, 2<sup>nd</sup> degree  
 Manslaughter 2<sup>nd</sup> degree, sub.1, 1<sup>st</sup> degree sub. 1,2,3,4  
 Murder 2<sup>nd</sup> degree  
 Stalking 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> degree  
 Rape 1<sup>st</sup> degree, sub.1  
 Criminal sexual act 1<sup>st</sup> degree  
 Sexual abuse 1<sup>st</sup> degree  
 Aggravated sexual abuse 1<sup>st</sup> degree, sub.1a, 2<sup>nd</sup> degree, sub.1  
 Unlawful imprisonment 1<sup>st</sup>, 2<sup>nd</sup> degree  
 Kidnapping 1<sup>st</sup>, 2<sup>nd</sup> degree  
 Coercion 1<sup>st</sup>, 2<sup>nd</sup> degree  
 Criminal trespass 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> degree  
 Burglary 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> degree  
 Criminal mischief 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> degree  
 Arson 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> degree  
 Petit larceny  
 Grand larceny 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> degree  
 Robbery 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> degree  
 Harassment 1<sup>st</sup> degree  
 Aggravated harassment, sub. 1, 2, 4

---- Or any attempt or conspiracy to commit any of the foregoing offenses. The following represent the penalties for the commission of “hate crimes” in New York State if the *specified offense* is a class B felony:

<u>Maximum term</u>	<u>Penal law section</u>
6 years	70.00
8 years	70.02
12 years	70.04
4 years	70.05
10 years	70.06
20 years	any A1 felony

**If You Are a Victim**

A victim of any crime, sexual assault or hate crime occurring on campus should immediately report the incident to Campus Safety at **212-517-0411** or the local police at **911** for any incident occurring off campus. Campus Safety cannot investigate an incident unless the victim files a formal complaint with the Department of Campus Safety. Reporting a crime to Campus Safety does not obligate the victim to follow through with criminal prosecution. Victims can provide information to Campus Safety and choose either criminal prosecution and/or a referral for on-campus discipline. Efforts will be made to ensure the confidentiality of all reports.

Procedures and possible sanctions related to on-campus discipline are discussed in the MMC Student Handbook. The Student Handbook outlines the procedures that can occur if a victim decides to report an incident. It is important to note that the accuser and the accused are entitled to have others present during a disciplinary proceeding. Both the accuser and the accused will be informed of the outcome of any campus disciplinary action including the sanction to be imposed. Such sanctions may include suspension and/or dismissal from the College. If you are a victim, you-

1. Have the right to choose counseling and medical treatment and to report and prosecute your case through the College judicial system and/or criminal justice system under the New York State Penal Law. You also have the right to refuse all these options without reproach from any College official.

2. Have the right to be treated with dignity and professionalism by College staff.
3. Have the right to be free from retribution, intimidation and harm.
4. Are not responsible for crimes committed against you and should always report any such crime.
5. Will be made aware of appropriate student services, including counseling.
6. Are entitled to the same opportunities available to the accused in a campus disciplinary proceeding.
7. Will be notified if the accused is prohibited from contacting you or entering the residence hall.
8. Will be assisted with a transfer to other housing or class sections, if possible, if you do not wish to remain in your current one.
9. Will be informed of the outcome of any disciplinary proceedings alleging a sex offense.

The discipline for engaging in any form of conduct that constitutes a violation of College Rules and Regulations may include: dismissal, suspension, required withdrawal, disciplinary probation or other sanctions as deemed appropriate by the College.

### **College Campuses and Sexual Assault**

Most college students who are sexually assaulted are victimized by someone they know. Although stranger rapes do occur, acquaintance rape is by far the more prevalent form of sexual violence among college students.

The victim of a sexual assault should visit a hospital emergency room as soon as possible. Evidence can be collected several hours after an attack but its value may be diminished. The victim should not wash, change clothing, or otherwise clean up. The victim should bring a full change of clothing to the hospital because the clothes worn at the time of the attack may be kept as evidence.

Follow-up medical care is crucially important. The victim may need to be tested for sexually transmitted diseases or pregnancy. No matter when or where the assault occurred, support and referral resources are available.

The victim should contact and report any such incidents to at least one of the following: Counseling, Campus Safety, Dean for Student Affairs, the Office for Residential Life or the local police department. MMC will assist any student assaulted with making notification to the proper authorities.

### **Help is also available at these 24 hour help lines –**

NYPD Special Victims Liaison Unit	212-267-7272
Rape/Sexual Assault/Incest Hotline	212-227-3000
NYC Domestic Violence hotline	800-621-4673
Safe Horizon	800-621-4673

### **The majority of sexual assaults experienced by college students occur in situations involving drinking by the victim, the assailant, or both.**

You should know-

- Every sixty seconds a person is sexually assaulted.
- One of every five dates ends up in a sexual assault.
- Seven of ten rapes are committed by someone the victim knows.
- Being raped is never the victim's fault.

### **Date Rape**

- Date or acquaintance rape occurs when you are forced or manipulated into having sex against your will.
- Be aware of the impact of alcohol and other drugs on your judgment and that of your date. These drugs often play a role in sexual assault.
- Don't leave a drink unattended or accept one from someone you don't know. "Date rape drugs" can easily be added to any beverage.

- Date rape drugs are categorized as prescription, often illegal drugs that produce various effects on the body, most often sedative or depressing, and are often used in rape situations.
- They are usually odorless, colorless, and tasteless.
- Some common date rape drugs include Gamma Hydroxy Butyrate (GHB), Rohypnol, MDMA (Ecstasy) and Ketamine.
- Don't go to a secluded place with someone you've just met or don't know well. Suggest meeting at public places.
- Don't go to your date's apartment or invite him to yours if you are just getting to know him. Date rape occurs most often in the rapist's home.

### Stranger Rape

- Always keep your apartment door and windows locked. Always close your shades or blinds at night.
- Be alert and aware of your surroundings, both inside and outside. Pay attention to people, lighting, and access to phones and exits.
- If you ever feel unsafe or uncomfortable, run to an occupied office, store, or towards people.
- Use elevators, stairs and restrooms in well trafficked areas.
- While on campus contact the Safety Department for an escort.
- Walk with a friend. Avoid deserted parking lots, laundry rooms, and other poorly lit locations.

### Campus Sex Crimes Prevention Act

On July 25, 1995 Governor George E. Pataki signed into law Chapter 192 of the Laws of 1995 (the SEX OFFENDER REGISTRATION ACT -SORA) also known as Megan's Law. This law established a Sex Offender Registry within the New York State Division of Criminal Justice Services. This legislation was enacted to assist local law enforcement agencies protect communities by requiring sex offenders to register with the State, and to provide information to the public about certain sex offenders residing in their communities.

The New York State Sex Offender Registration Act required the establishment of an 800 telephone number which employers, parents, students and the general public can call to determine whether an individual is a convicted sex offender who is required to register.

To request information call the SEX OFFENDER REGISTRY INFORMATION LINE at **1-800-262-3257** 24 hours a day, 7 days a week. You must be 18 years old and provide your name, address and telephone number.

Additionally, anyone is able to check a sub-directory of High Risk Sex Offenders on-line via the New York State website at **[www.criminaljustice.state.ny.us/nsor/search\\_index.htm](http://www.criminaljustice.state.ny.us/nsor/search_index.htm)**. You will be required to provide specific information on yourself as well as the individual you seek to research.

### Counseling and Psychological Services

Counseling services are available free of charge to all MMC students. Counseling staff can provide initial evaluations, short-term counseling and referrals for long-term treatment. Contact Counseling directly or the Dean for Student Affairs for a referral. Additionally, a part-time psychiatrist is available to provide evaluations, prescriptions, and monitoring of medications. Services are free and confidential. The Counseling office is located in room 300, Main Building – **212-774-0727**. Other resources for counseling outside the college are:

Alcoholics Anonymous (212) 647-1680  
[www.nyintergroup.org](http://www.nyintergroup.org)

Cocaine Anonymous (212) 262-2463  
<http://www.ca-ny.org>

Narcotics Anonymous (212) 929-6262  
<http://www.newyorkna.net>

National Institute on Drug Abuse  
<http://www.nida.nih.gov>

National Council on Alcoholism and Drug Dependence  
<http://www.ncadd.org>

College Drinking - Changing the culture  
<http://www.collegedrinkingprevention.gov>

Club Drugs  
<http://www.clubdrugsbuzz.com>

**Substance Abuse Treatment Centers:**  
New York State Psychiatric Institute  
(212) 923-3031

The Addiction Institute of New York  
(212) 523-6491 <http://www.addictioninstituteny.org>

### **College Campuses and Hate Crime**

According to the US Department of Justice there is no place where hate crimes are occurring with increasing frequency, visibility and hostility than in institutions of higher education. Hate crimes are intended to hurt and intimidate individuals because they are perceived to be different with respect to their race, color, religion, natural origin, gender, age or disability.

For most students, whatever their racial identity, college is the first occasion to have extensive contacts with individuals who differ from them in socially significant ways. This can be especially true in residence halls where students now live with a large extended family they do not know. Malicious behavior often viewed as pranks can escalate very quickly. Writing on someone's residence door, leaving inappropriate phone messages, assault or committing any other crime, in conjunction with an ethnic, gender or disability related slur are classic examples of hate crimes committed on college property.

### **Crime Prevention Activities**

Members of the College Community are urged to always secure their valuables and be aware of their surroundings. The Department of Campus Safety provides information on safety and security issues upon request to students and employees, as well as distributing crime prevention information annually via the College email system and formal presentations. The College holds educational programs each school year on a variety of topics including personal safety and sexual assault prevention.

During orientation programs for residents, seminars are presented which address sexual assault, fire safety and other personal safety topics. Students are informed of many personal safety services available on campus, including counseling and mental health services.

### **Safety Tips**

The following information will help protect you whether at home, work or on a college campus. You should always be aware of your surroundings and the people present. The MMC Department of Campus Safety can provide additional information on crime prevention to help protect yourself and your property. Share these tips with your family and friends-

### At Home

- Your obvious hiding places for keys are just as obvious to an attacker.
- Use only initials and last names on mailboxes and phone listings.
- Be prepared to enter your house without complications. Have the house or apartment key in your hand.
- If a window or door has been forced or broken while you were out, do not enter. Go to your neighbor's home and call the police.
- Install the proper deadbolt locks and door viewer, and remember, they only offer protection when used.
- Make sure that all the windows have locks.
- Install good interior and exterior lighting for protection. For additional security use timers to make your home appear occupied when you are away.
- Trim bushes and shrubbery to remove an attacker's hiding place. Never leave messages on your door, since they advertise you are away and the time you plan to return.
- Teach family members not to answer the door automatically. Require identification from all repair, delivery and police personnel.
- Never let strangers inside your home to use the phone. Offer to make the call for them. Never admit that you or a neighbor is home alone. Be sure door is locked while making the phone call.
- Use drapes and blinds for privacy.
- If you live in an apartment avoid going to basement or laundry rooms alone. Consider having a neighbor accompany you or let someone know where you are and when you expect to return.
- Familiarize yourself with location of meters and fuse boxes in your home.

### Using Elevators

- Avoid entering an elevator occupied by a lone stranger.
- If someone makes you feel uneasy, either don't get in or get off on the next floor.
- Always stand near the control panel.
- If you are attacked, push as many buttons as possible.

### Using the Telephone

- If you receive obscene or annoying phone calls hang up immediately. If the calls continue report them to the police and the telephone company. List only your last name and initials in the phone book.
- If the call is a "wrong number" ask what number the caller dialed; never reveal your number or name.
- Do not divulge family information over the phone to anyone; instruct family members to take a message so that the call can be returned.

### In Your Car

- Always park in highly visible, well-lighted areas and be mindful of suspicious activity.
- Check the interior of the car before entering.
- Have your keys ready to unlock the door and enter without delay. Lock car doors while driving.
- If your car breaks down raise the hood or attach a handkerchief to the door handle, and stay in the car with the doors locked. If a motorist stops, roll the window down slightly and ask the person to call for assistance.
- Do not stop for a stranded motorist. Instead, go to the nearest phone booth and call the police for assistance.
- If you suspect someone is following you, drive to the nearest public place, police station or fire station for help.

- Never leave house keys attached to car keys at service station or parking lots.

### Walking

- Never leave purses unattended anywhere. The contents of your purse, if stolen, can be traced to you.
- Walk on the side of the street facing traffic.
- Walk near a curb to avoid passing close to shrubbery, doorways and other places of concealment. Confine yourself to well-lighted areas and avoid shortcuts, such as alleys.
- If a driver stops to ask directions, avoid getting close to the car.
- If a car approaches and the occupants harass you, scream and run in the opposite direction of the vehicle, so that the driver will have to turn around to pursue you. Try to memorize the license plate number.
- Walk with someone whenever possible.
- Always be alert and aware. If someone bothers you, don't be embarrassed to attract attention to yourself - scream or yell.
- Try to let someone know where you are going and the time you expect to return home.
- If you see someone in trouble at a party or see a friend using force or pressuring another person, don't be afraid to intervene. You may save the target of the behavior from the trauma of a sexual assault, and your friend from making the biggest mistake of their life.

### Campus Safety Act

In accordance with updates to the "Campus Safety Act" data included in this document is presented to review crime activity both on campus and on the streets adjacent to the College campus. A specific breakdown of offenses occurring in College owned or controlled residence halls appear under "Non – Campus Building or Property". The "Public Property" category includes thoroughfares, streets, sidewalks and parking facilities immediately adjacent to the campus.

Campus crime statistics also include arrests and disciplinary referrals made to campus authorities for alcohol, drugs and weapons possession. As defined by the Campus Safety Act, a disciplinary referral is an instance when a student is formally reported in writing to a College officer for possible sanction. As required by the Campus Safety Act, colleges are required to report hate crimes. A hate crime occurs when a person is victimized intentionally because of his or her actual or perceived race, gender, religion, sexual orientation, ethnicity, disability or marital status. The crimes reported are based on complaints filed with the following offices: Director of Campus Safety, Dean for Student Affairs and the Director of Residential Life. Formal requests for crime statistics for areas defined as "public property" and "non-campus buildings and property" are made with the local police department. These offenses are defined in the "Uniform Crime Report" and the "Crime Awareness and Campus Security Act."

### Definitions of Reportable Crime

#### Criminal homicide

- Murder and non-negligent manslaughter- The willful (non-negligent) killing of one human being by another.
- Negligent manslaughter- The killing of another person through gross negligence.

#### Sex offenses

- Forcible sex offenses- Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will, where the victim is incapable of giving consent.
- Forcible rape- The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against that person's will, where the victim is incapable of giving

consent because of his or her temporary or permanent mental or physical incapacity (or because of his or her youth).

- Forcible sodomy- Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- Sexual assault with and object- The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person forcibly and/or against that person's will; or not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- Forcible fondling- The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- Sex offenses, non-forcible- Unlawful, non-forcible sexual intercourse.
- Incest. Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- Statutory rape- Non-forcible sexual intercourse with a person who is under the statutory age of consent.

#### Other Crimes

- Robbery- The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- Aggravated assault- An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.)
- Burglary- The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.
- Motor vehicle theft- The theft or attempted theft of a motor vehicle. (Motor vehicle theft is classified as any case where an automobile is taken by a person not having lawful access, even though the vehicle is later abandoned, including joy riding.)
- Arson- Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

#### Other Offenses

- Liquor law violations- The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned activities. (Drunkenness and driving under the influence are not included in this definition.)
- Drug abuse violations- Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

- Weapon law violations- The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: the manufacture, sale, or possession of deadly weapons; the carrying of deadly weapons, concealed or openly; the furnishing of deadly weapons, concealed or openly; the furnishing of deadly weapons, concealed or openly; the furnishing of deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned acts.

Marymount Manhattan College  
Department of Campus Safety  
Peter DeCaro  
Director



## **Marymount Manhattan College Crime Statistics**

**Non-Campus Building**

<u>Type of Offense</u>	<u>Year</u>	<u>On Campus</u>	<u>or Property</u>	<u>Public Property</u>
<b><u>Criminal Homicide</u></b>				
Murder and Non-negligent Manslaughter	2005	0	0	0
	2006	0	0	0
	<b>2007</b>	<b>0</b>	<b>0</b>	<b>0</b>
<hr/>				
Negligent Manslaughter	2005	0	0	0
	2006	0	0	0
	<b>2007</b>	<b>0</b>	<b>0</b>	<b>0</b>
<hr/>				
<b><u>Sex Offenses</u></b>				
Forcible Sex Offenses	2005	0	0	0
	2006	0	1	0
	<b>2007</b>	<b>0</b>	<b>0</b>	<b>0</b>
<hr/>				
Non-forcible Sex Offenses	2005	0	0	0
	2006	0	0	0
	<b>2007</b>	<b>0</b>	<b>0</b>	<b>0</b>
<hr/>				
Robbery	2005	0	0	0
	2006	0	0	0
	<b>2007</b>	<b>0</b>	<b>0</b>	<b>1</b>
<hr/>				
Aggravated Assault	2005	0	0	0
	2006	0	0	0
	<b>2007</b>	<b>0</b>	<b>0</b>	<b>0</b>
<hr/>				
Burglary	2005	0	0	0
	2006	0	1	0
	<b>2007</b>	<b>0</b>	<b>2</b>	<b>1</b>
<hr/>				
Motor Vehicle Theft	2005	0	0	0
	2006	0	0	0
	<b>2007</b>	<b>0</b>	<b>0</b>	<b>1</b>
<hr/>				
Arson	2005	0	0	0
	2006	0	0	0
	<b>2007</b>	<b>0</b>	<b>0</b>	<b>0</b>

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Marymount Manhattan College Residence Halls are located off-campus.

Crimes reported in the Residence Halls are included in the “Non-Campus Building or Property” category.



**Marymount Manhattan College Crime Statistics**

**DISCIPLINARY**

**Non-Campus Building**

<u>Other Offenses</u>	<u>Year</u>	<u>On Campus</u>	<u>or Property</u>	<u>Public Property</u>
Liquor Law	2005	0	67	0
Violations	2006	0	65	0
	<b>2007</b>	<b>0</b>	<b>56</b>	<b>0</b>
<hr/>				
Drug Law	2005	0	30	0
Violations	2006	0	12	0
	<b>2007</b>	<b>0</b>	<b>24</b>	<b>0</b>
<hr/>				
Illegal Weapons	2005	0	0	0
Possession	2006	0	0	0
	<b>2007</b>	<b>0</b>	<b>0</b>	<b>0</b>

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**ARRESTS**

<u>Other Offenses</u>	<u>Year</u>	<u>On Campus</u>	<u>Non-Campus Building or Property</u>	<u>Public Property</u>
Liquor Law	2005	0	0	0
Violations	2006	0	0	0
	<b>2007</b>	<b>0</b>	<b>0</b>	<b>0</b>
<hr/>				
Drug Law	2005	0	0	0
Violations	2006	0	0	0
	<b>2007</b>	<b>0</b>	<b>0</b>	<b>0</b>
<hr/>				
Illegal Weapons	2005	0	0	0
Possession	2006	0	0	0
	<b>2007</b>	<b>0</b>	<b>0</b>	<b>0</b>

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Marymount Manhattan College Residence Halls are located off-campus.

Liquor and Drug Law violations that have occurred in the Residence Halls are reported under the “Non-Campus Building or Property” category.

There were no reported hate / bias crimes in 2005, 2006 or 2007.