



# MarymountManhattan

a college of the liberal arts

## Maintenance of Matriculation Application

SUBMISSION DEADLINE DATE FOR FALL: October 15, 2015

### Student Information

<input type="text"/>	<input type="text"/>	<input type="text"/>
First Name	MI	Last Name
Student ID:	<input type="text"/>	
Student Contact Info: Phone	<input type="text"/>	
Email address:	<input type="text"/>	

**Special Note:** If you are pre-registered for the subsequent term or currently registered for the term you wish to maintain matriculation, you are required to contact the Office of Academic Advisement to officially withdrawal from MMC. Filing for maintenance of matriculation is **not** an official withdrawal for the term.

### Education Information

<input type="text"/>	<input type="text"/>
Degree/Major	Concentration or Minor
<input type="text"/>	<input type="text"/>
Catalog Year	Cumulative GPA

I request registration for Maintenance of Matriculation for the  Fall \_\_\_\_\_  Spring \_\_\_\_\_ term(s).

PLEASE CHECK YES OR NO FOR 1 - 5		Yes	No
1.	I have a cumulative gpa of at least 2.00	<input type="checkbox"/>	<input type="checkbox"/>
2.	I have not had any disciplinary action taken against me while in attendance at MMC	<input type="checkbox"/>	<input type="checkbox"/>
3.	I am a U.S. citizen or legal resident and am not on an F-1 Visa	<input type="checkbox"/>	<input type="checkbox"/>
4.	I do not plan on transferring to another college/institution while I am maintaining matriculation at MMC	<input type="checkbox"/>	<input type="checkbox"/>

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Dean's Signature \_\_\_\_\_

Date \_\_\_\_\_

**\*\*NOTE: IF YOU CHECKED "NO" IN ANY BOXES ABOVE, YOU CAN NOT MAINTAIN MATRICULATION\*\***

### Office Use Only

- Above student satisfies all conditions above and is approved for Maintenance of Matriculation
- Above student is not approved for Maintenance of Matriculation [ check all that may apply ]
  - Student's cumulative gpa < 2.00.
  - Student has disciplinary action taken against him/her while in attendance at MMC.
  - Student is on an F-1 Visa
  - Student submitted request for Maintenance of Matriculation after the deadline.
  - Student matriculated at another institution.
  - Student exceeded two (2) consecutive terms limit.

Processed By: \_\_\_\_\_  
CSS Representative/Registrar

Date: \_\_\_\_\_