



HOW TO GET YOUR FORM I-20

Certificate of Eligibility for F-1 Students

WHAT IS A FORM I-20 AND WHY DO I NEED ONE?

A Form I-20 is a government form on which we certify to the U.S. Government that you are eligible to apply for an F-1 student visa.

We certify that you have met our admission requirements, have been accepted for a full course of study, and have proven to us that you have enough money to study and live in the U.S. without working illegally or suffering from poverty.

You need a Form I-20 to obtain an F-1 student visa or to maintain F-1 status when transferring or changing schools within the U.S. Transferring students do not have to receive our I-20 before coming to Marymount Manhattan College unless they are traveling outside the U.S. before classes begin.

DOES EVERYBODY NEED A FORM I-20?

If you are in possession of another visa that allows you to study, you do not have to have an I-20 and may attend school full- or part-time as per immigration regulations. Dependent children in E, F, H, I, J, L, M, N, O, P, R or S status need to change status before their 21st birthday or if they get married. If you have no legal status, you may attend school but you are not eligible to change status and do not need an I-20.

Please be advised that a non-immigrant B-1 or B-2 visitor who entered the U.S. on or after April 12, 2002, is PROHIBITED by U.S. law from pursuing “a course of study” before obtaining a change to an F-1 status. Students on B1/B2 visas must obtain their F-1 visas through their home country U.S. consulates or have their F-1 status approved by USCIS before they can start classes.

If you enter the U.S. on a “visa waiver,” you will be permitted to stay for only 90 days. You will need to return to your home country and apply for an F-1 visa.





PART I: PERSONAL INFORMATION (PRINT AS IT APPEARS ON YOUR PASSPORT)

Family Name (Surname): _____ First Name: _____

Date of Birth: Month: _____ Day: _____ Year: _____ Male Female

Country of Birth: _____ Country of Citizenship: _____

FOREIGN RESIDENCY INFORMATION:

Street Address: _____

City: _____ Country: _____ Postal Code: _____

Telephone: _____ Email: _____

INTENDED RESIDENCY IN THE UNITED STATES (if known):

Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Email: _____

Please Select One: Unmarried Married

Please complete the following information about any dependents who will accompany you:

Name (Family, First)	Date of Birth (mm/dd/yy)	Country of Birth	Relationship to you
_____	_____	_____	_____
_____	_____	_____	_____

What is your intended major? _____

Please Select One: Freshman Transfer

PART II: IF YOU ARE TRANSFERRING INSTITUTIONS WITHIN THE U.S., COMPLETE THIS SECTION. IF NOT, CONTINUE TO PART III.

The required documents needed to receive your I-20 are copies of:

- Transfer Verification Form (to be completed by you and previous institution)
- Electronic I-94 printout OR I-797 if status changed to F-1 previously
- Passport
- Visa
- All previously issued I-20s

Do you plan to travel outside the U.S. before the MMC semester starts?

Yes: Tell us how you would like to get your I-20 in Part III. No: You will receive your I-20 once you begin the MMC semester.





PART III: HOW TO RECEIVE YOUR I-20

Please Select One:

Mail (Please write your name and address in English exactly as it should appear on the envelope)

Name: _____ Telephone: _____

Street Address: _____

City: _____ State/Province: _____ Postal Code: _____

Country: _____

Pick-up (If you prefer for someone to pick-up your I-20 for you, please provide information below)

Name: _____ Telephone: _____

Email: _____ Relationship to Student: _____

NOTE: Designated person must provide proper identification when picking up I-20.

PART IV: YOUR STATEMENT OF FINANCIAL SUPPORT

United States Citizenship and Immigration Services require MMC to verify financial resources of all international applicants. International applicants must provide funds equal to or more than the annual cost for MMC. Estimated costs are explained online: <http://www.mmm.edu/admissions/student-visa-process.php>. Please list your means of support below to indicate how much will be provided or available to you every year.

SOURCE OF MY SUPPORT:

ANNUAL AMOUNT

• Personal Funds

• Funds provided by MMC renewable every year

Fund Title(s): _____

• Funds from Sponsor(s) to be given to me every year

Sponsor's Name: _____

Sponsor's Name: _____

Sponsor's Name: _____

Total amount available to me every year of study





AFFIDAVIT OF SUPPORT

PLEASE HAVE ALL SPONSORS COMPLETE THE AFFIDAVIT OF SUPPORT TO CONFIRM THEIR FINANCIAL COMMITMENT.

I, _____ residing at _____
(Full Name of Sponsor) (Street Address)

_____, am willing and able to
(City) (State/Country)

financially support _____
(Full Name of Student)

for the duration of his/her studies at Marymount Manhattan College. I will provide a minimum of \$ _____
(USD)

each year. My relationship to the student is _____
(Parent, Spouse, Sibling, Friend, etc.)

Sponsor Signature: _____ Date: _____

Telephone: _____ Email: _____

THE FOLLOWING DOCUMENTS ARE ORIGINAL AND ENCLOSED TO PROVE MY FINANCIAL RESPONSIBILITY:

NOTE: All the documents provided by student and sponsor(s) are required to be official and in English or accompanied by an official translation. Official bank letters must be current (within 6 months), signed by a bank official, verifying amount available in U.S. dollars.

- My personal documents: Bank Statement
- Documents provided by MMC: Award Letter
- Sponsor's documents: Affidavit of Support Proof of Income Bank Statement

STUDENT STATEMENT

I have included the required financial documentation and truthfully stated the financial arrangements to support my studies at Marymount Manhattan College. I understand that by law, while on an F-1 visa, I cannot work to fund my studies without authorization and I cannot receive Financial Aid. I accept and understand my responsibility for my tuition and living expenses.

Student Signature: _____ Date: _____

