



MarymountManhattan

Request for Bid Policy Exception over \$50,000

Please forward completed form along with all supporting documentation to the Office of Executive Vice President for approval.

Date _____

Request From: _____

Department: _____

Project/Supply/Service Description:

Number of Bids Received: _____

Amount of Order: \$ _____

Vendor Requested: _____

Reason for Request:

Comments:

Executive Vice President

President