Thank you for expressing interest in posting opportunities for Marymount Manhattan College students. The best way to advertise your position to our student body is through our in-house job server, the ***MMC Career Connection***.

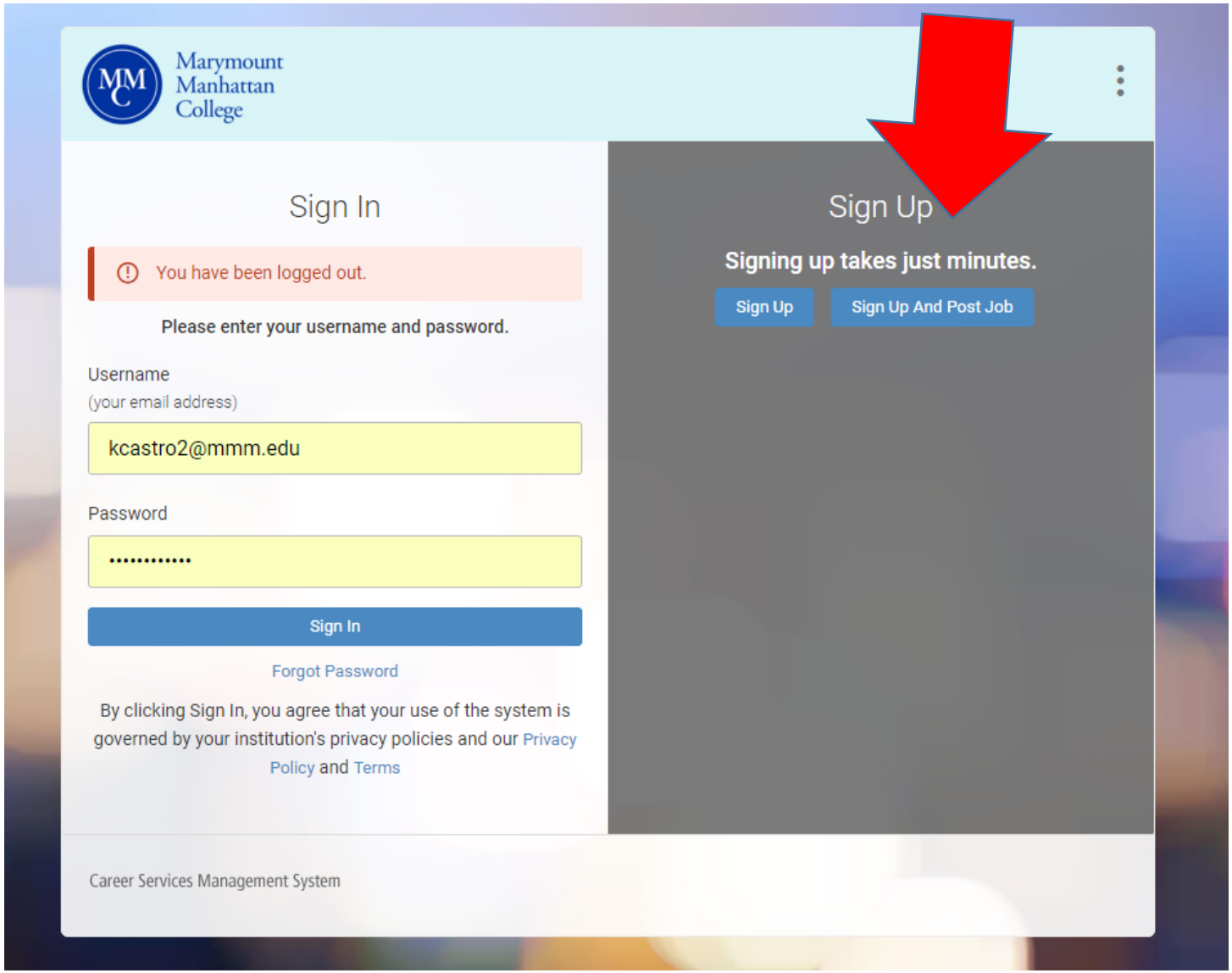
Faculty members who post opportunities to our job board will be given access to a resume book collection. When posting a position, please make sure to select **"Job Postings"** and **"Resume Book"** under services and **"Accumulate Online"** under job receipt. You may also select **"email"** receipt but keep in mind that every application will then be emailed to the address you have listed. Career Services can log in to the job board and email all resumes from the job posting to the faculty member if preferred, but please inform Career Services if that is something the professor would like.

This can be accessed here: https://mmm-csm.symplicity.com/employers.

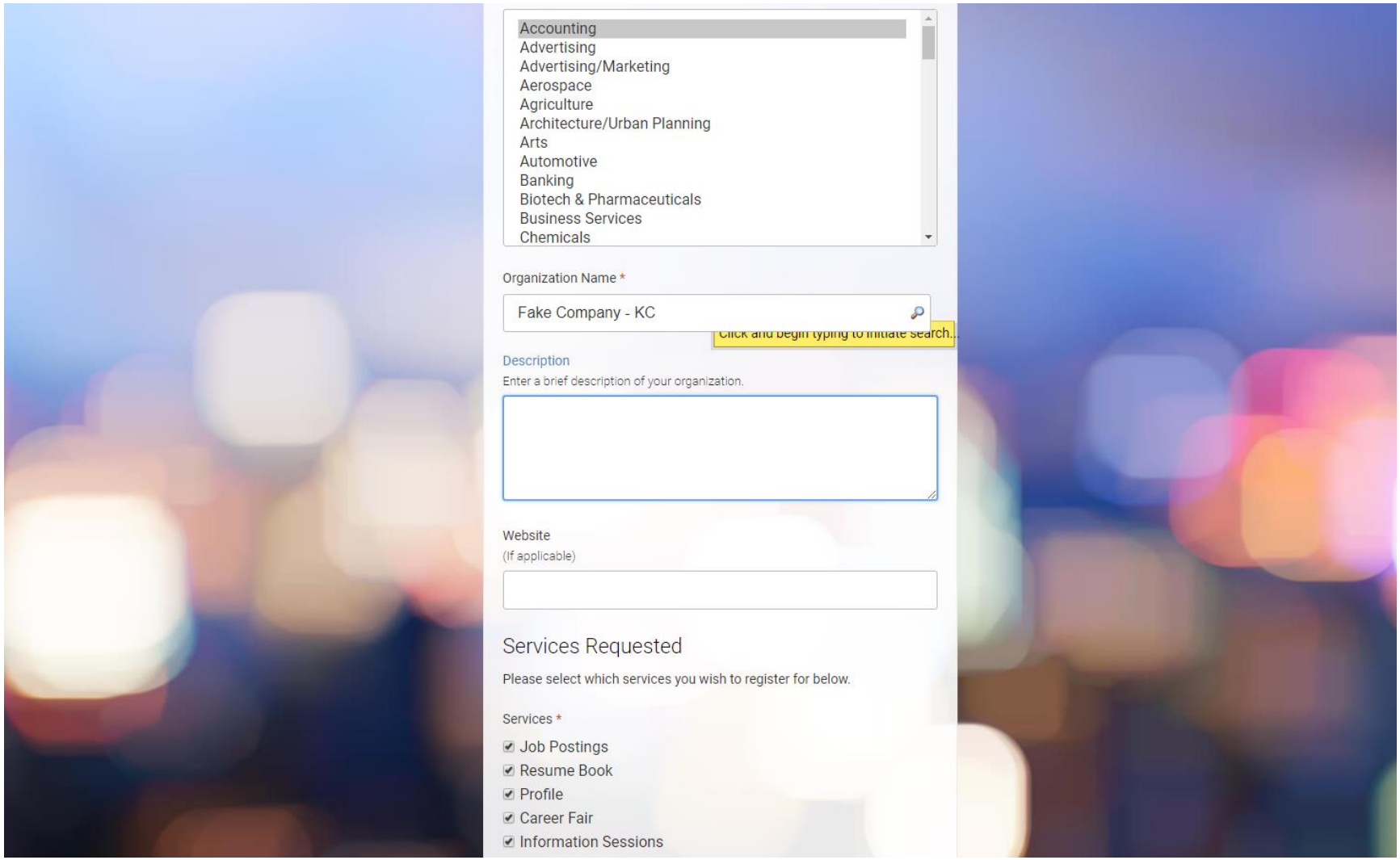
Following this link will allow you to register for an account. Once you register, you will be able to post open positions for students to view. After a member of our staff reviews the position to ensure it contains all necessary details, it will be posted.

See images below for more details and feel free to contact Kat at ext 688 for more assistance or KCastro2@mmm.edu

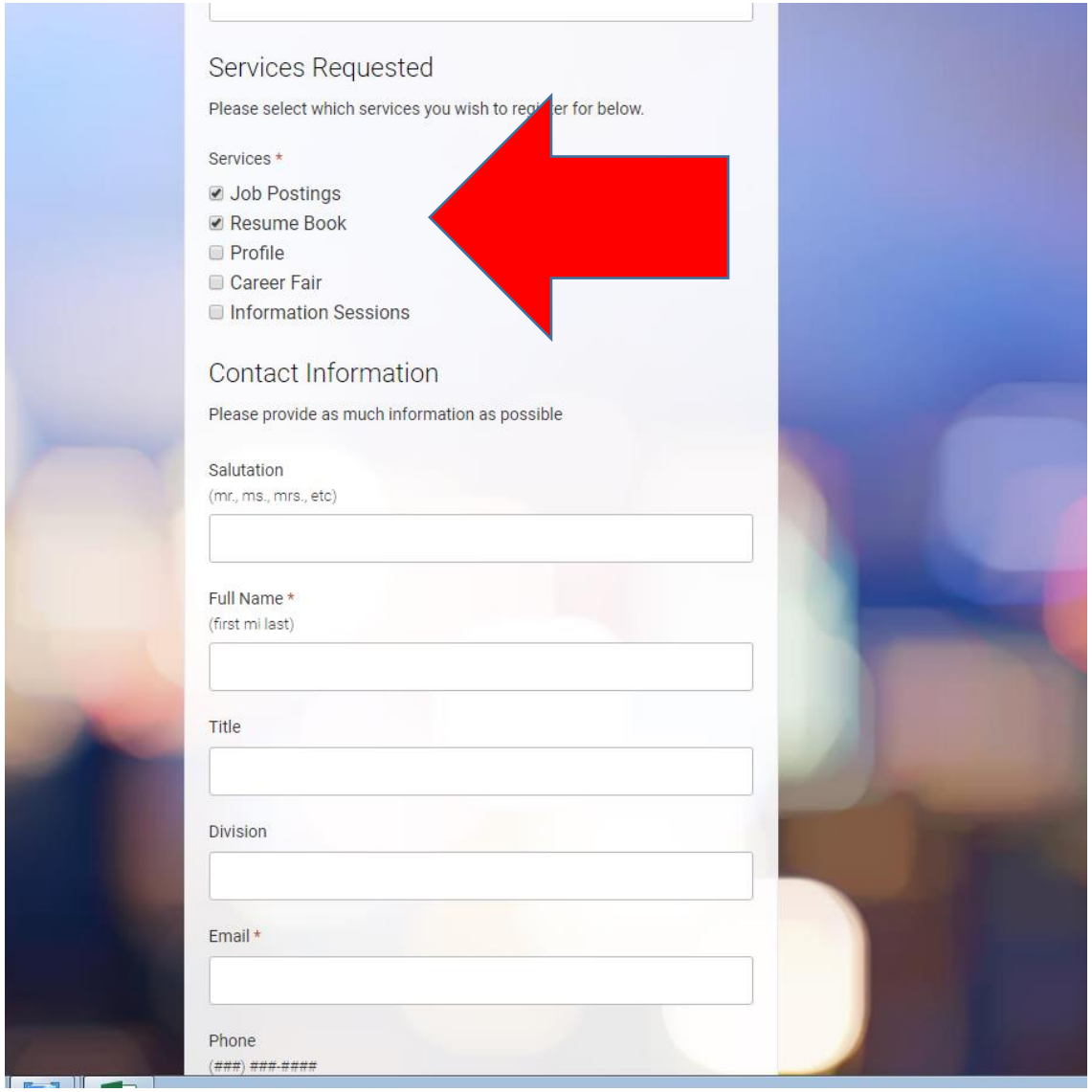
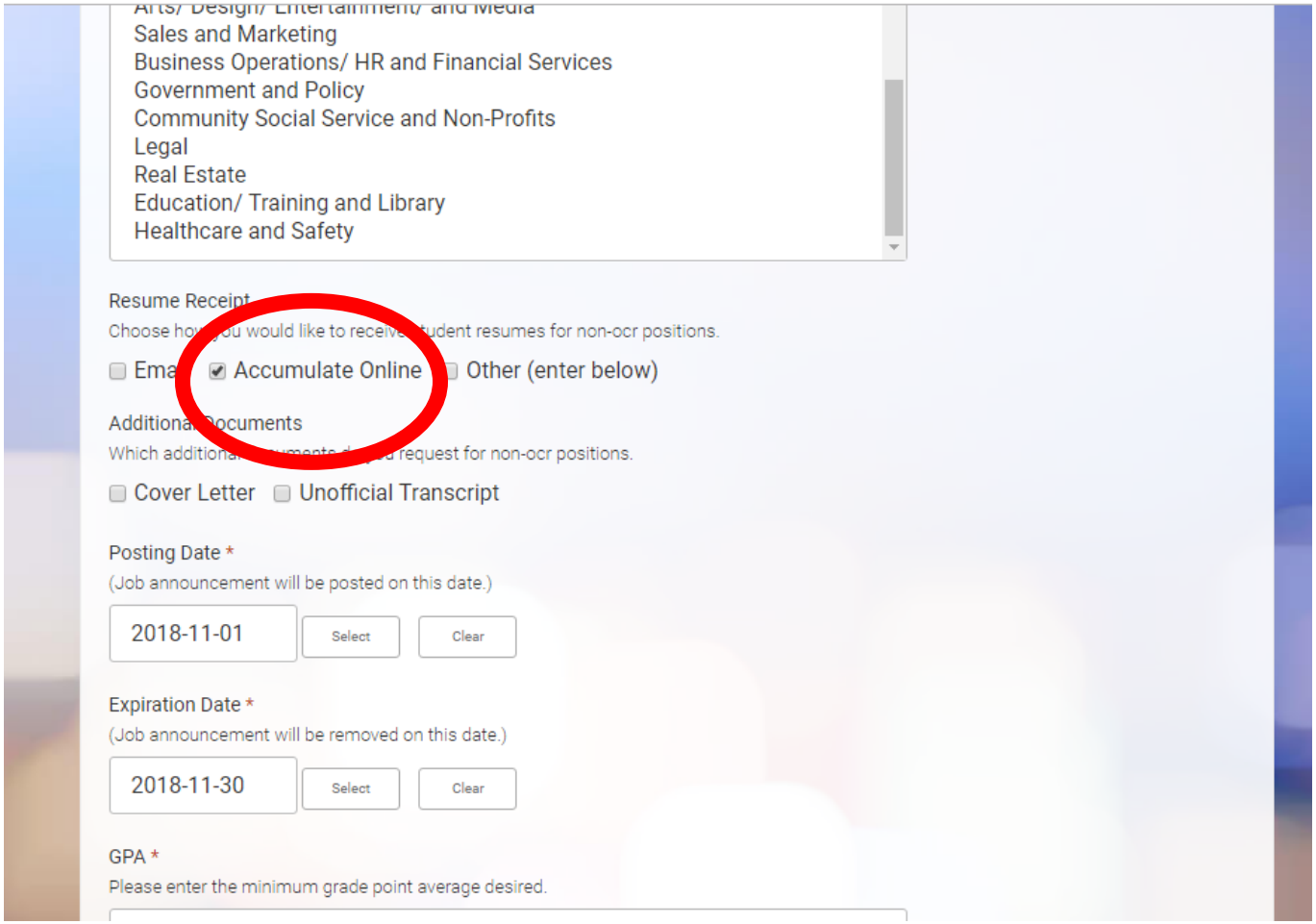
**Start Registration here: [https://mmm-csm.symplicity.com/employers](https://mmm-csm.symplicity.com/employers).**



**Enter in Organization name and other information in necessary fields.**



**Make sure you have resume book and job postings selected.**



**Select Accumulate Online and finish registration.**