

Writing Lab Contract

The Center for Academic Support and Tutoring (CAST)

Student: _____

Professor: _____

Number of Sessions required for contract completion: _____

Students may meet with one CAST tutor for all sessions (or a series of tutors) to work on the areas identified below. Schedule an appointment by contacting CAST at cast@mmm.edu , 212-774-4820, or stop by Nugent Hall 462 Monday-Thursday.

Topics To Be Addressed	
_____	Formulating a thesis, claim, or proposition
_____	Organization and paragraph development
_____	Essay planning and outlining
_____	Use of evidence
_____	Citation
_____	Discipline specific writing
_____	Sentence boundaries (fragments, comma splices, run-ons)
_____	Irregular verbs
_____	Verb tenses, including past perfect, "ed" endings, subject-verb agreement
_____	Pronoun agreement/reference
_____	Unity and coherence
_____	Punctuation
_____	General style/diction
_____	Other (Please specify)

Once the student has completed all required sessions, they should inform CAST personnel and request an email copy of the tutor's report for each session. **It is the responsibility of the student to provide their professor with completed reports.**