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## Letter from the President



DEAR STUDENTS,

On behalf of the faculty, staff and administrators of Marymount Manhattan College, I am pleased to welcome you to our College and to this next phase of your academic journey. We believe that you have made a wise decision in choosing to attend Marymount Manhattan. We take pride in our mission, in the vigor of our academic programs and in the strength of our diverse community. We hope that as you come to know more about us through your experiences here, you will share in that sense of community and take advantage of all that Marymount Manhattan has to offer you.

As the President of MMC, I hope you share my enthusiasm about our College and my excitement about the opportunities it will afford us. I trust that you, like me, are looking forward to a year of challenges and opportunities for learning, not only in your classes, but also through your interaction with all of us and through your exploration of this dynamic city that is home to MMC.

The "facts" about MMC are presented in the pages of this catalogue. I encourage you to get to know those facts; being well informed will help you make good decisions for yourself. As you learn about MMC, keep in mind that a strength of our community is the availability of individualized guidance. Speak with us about your issues, ask us your questions, present us with your new ideas. You will always find someone willing to listen and to assist you.

I look forward to meeting you during the ensuing months and to learning more about MMC from your unique perspective.

I wish you all a creative and productive academic year.

Sincerely,

Judson R. Shaver, Ph.D.

President

## Academic Calendar 2007-2008

### July 2007

July 23, Monday	Payment due for Fall 2007
July 31, Tuesday	Summer II Ends (Monday Schedule)

### August

August 6, Monday	Summer II Grades Due
August 27 - 28	New Resident Student Move In
August 29 - 31	New Student Orientation

### September

September 1 - 2	Continuing Resident Student Move In
September 3, Monday	Labor Day - College Closed
September 4, Tuesday	Fall 2007 Semester Begins
September 4 - 11	Fall Late Registration & Program Change
September 11, Tuesday	Last Day to Submit Internship & Independent Study Contracts for Fall Last Day to Register for Pass/Fail for Fall Last Day to Apply for an Audit for Fall Last Day to Add a Class for Fall
September 22, Saturday	Yom Kippur - No Classes/ College Open
September 25, Tuesday	Last Day to Drop a Course w/o a Grade
September 26, Wednesday	Fall "W" Period Begins

### October

October 8, Monday	Columbus Day - College Closed
October 23, Tuesday	Last Day to Withdraw from Fall with "W" grade
October 26 - 28, Friday - Sunday	Parents' Weekend
October 27, Saturday	Honors Reception
October 29 - November 15	Advisement for Spring/Summer Course Selection
October 30, Tuesday	Advisement Day - Special Activities in lieu of classes

### November

November 5 - Monday	Spring/Summer 2008 Registration Begins
November 7, Wednesday	Advisement Day - Special Activities in lieu of classes
November 21 - November 25	Thanksgiving Recess - College Closed
November 26, Monday	Advisement & Registration for New Students Begins

### December

December 3, Monday	Payment Due for January 2008
December 19, Wednesday	Last day of Fall Semester
December 20, Thursday	Residence Student Move Out
December 20 - January 1	Residence Halls Closed
December 17 - 21	Submission of grades
December 24 - January 1	Holiday Recess - College Closed

### January

**2008**

January 1, Monday	January Session Resident Students Move In
January 2, Tuesday	MMC Reopens January Session Begins Payment due for Spring 2008 January Late Registration & Program Change Last Day to Submit Internship & Independent Study Contracts for January Last Day to Register for Pass/Fail for January Last Day to Apply for an Audit for January Last Day to Drop a Course w/o a Grade for January Last Day to Add a Class for January
January 4, Friday	January "W" Period Begins
January 7, Monday	Last Day to Withdraw from January with a "W" Grade
January 21, Monday	Martin Luther King, Jr. Day - College Closed
January 24, Thursday	Resident Student Move In
January 24 - 28	Submission of January Grades
January 25, Friday	New Student Orientation
January 26, Saturday	January Session Ends
January 28, Monday	Spring 2008 Semester Begins
January 28 - February 4	Spring Late Registration & Program Change

### February

February 4, Monday	Last Day to Submit Internship & Independent Study Contracts for Spring Last Day to Register for Pass/Fail for Spring Last Day to Apply for an Audit for Spring Last Day to Add a Class for Spring
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## Academic Calendar 2007-2008

February 15, Friday	Last Day to Drop a Course w/o a Grade
February 16, Saturday	Spring "W" Period Begins
February 18, Monday	Presidents' Day - College Closed
<b>March</b>	
March 11, Tuesday	Honors Day - Special Activities in lieu of classes
March 14, Friday	Last Day to Withdraw from Spring with a "W" grade
March 17 - 23	Spring Break
<i>March 17 - 20</i>	<i>College Open -- No Classes</i>
<i>March 21 - 23</i>	<i>College Closed</i>
<b>April</b>	
April 7 - 11	Advisement for Fall/January Course Selection
April 9, Wednesday	Advisement Day - Special Activities in lieu of classes
April 15 - April 28	Registration for Fall 2008 & January 2009
April 17, Thursday	Advisement Day - Special Activities in lieu of classes
April 28, Monday	Payment Due for Summer 2008 Last Day to request permission to walk at Commencement
April 29, Tuesday	New Student Advisement & Registration
<b>May</b>	
May 13 -19	Submission of Grades for Spring
May 15, Thursday	Spring Semester Ends
May 16, Friday	Resident Student Move Out
May 16, Friday	Baccalaureate/Commencement
May 17, Saturday	Graduating Senior Residents Move Out
May 20 - 27	Summer I Late Registration
May 20 - 29	Summer I Program Change
May 26, Monday	Memorial Day - College Closed
May 27, Tuesday	Summer I Begins
May 29, Thursday	Last Day to Submit Internship & Independent Study Contracts for Summer I
	Last Day to Register for Pass/Fail for Summer I
	Last Day to Apply for an Audit for Summer I
	Last Day to Add a Class for Summer I
	Last Day to Drop a Course w/o a Grade for Summer I
May 31, Saturday	New Student Advisement & Registration

## June

June 5, Thursday	Last Day to Withdraw from Summer I with a "W" Grade
June 6, Friday	New Student Advisement & Registration
June 12, Thursday	New Student Advisement & Registration
June 25 - 30	Summer II Late Registration
June 25 - July 2	Summer II Program Change
June 28 - July 1	Submission of Summer I Grades
June 30, Monday	Summer I Ends

## July

July 1, Tuesday	Summer II Begins
July 2, Wednesday	Last Day to Submit Internship & Independent Study Contracts for Summer II
	Last Day to Register for Pass/Fail for Summer II
	Last Day to Apply for an Audit for Summer II
	Last Day to Add a Class for Summer II
	Last Day to Drop a Course w/o a Grade for Summer II
July 4 - 6, Friday - Sunday	Independence Day Weekend - College Closed*
July 10, Thursday	Last Day to Withdraw from Summer II with a "W" Grade

## August

August 4 - 8	Submission of Summer II Grades
August 6, Wednesday	Summer II Ends*

\* Course meeting times for Saturday/Sunday classes will be adjusted to accommodate the Independence Day Holiday Weekend.

Please note: The College reserves the right to make adjustments to this calendar as may be required for various reasons throughout the academic year.

## Table of Contents

<b>Letter from the President</b>	-1
<b>Academic Calendar</b>	-2
<b>General Information</b>	
Mission Statement	-6
History and Heritage	-6
Accreditations and Memberships	-6
<b>The Curriculum</b>	
Statement on Liberal Learning	-8
General Education Requirements	-8
Center for Academic Advancement	-14
Alternative Learning Formats	-15
Study Abroad Opportunities	-16
Additional Opportunities for Earning Credit	-16
Cooperative Programs	-16
Prior Learning Assessment (PLA)	-17
CLEP/CPE	-17
<b>Programs of Study</b>	
Accounting	-18
Art	-21
Biology	-31
Business Management	-37
Chemistry	-43
Communication Arts	-45
Dance	-52
Economics	-60
Education	-62
English	-69
French	-76
General Science	-79
History	-81
Humanities	-87
International Studies	-89
Mathematics	-94
Music	-98
Philosophy & Religious Studies	-101
Physics	-110
Political Science	-111
Psychology	-115
Sociology	-123
Spanish	-130
Speech-Language Pathology and Audiology	-133
Theatre Arts	-137

## Technology at MMC

The College Website: www.mmm.edu	-150
Student Email Accounts and MMC Connect	-150
Computer Stations and Laptops	-150
Computer Specifications	-150
TECs and WECs	-150
Blackboard™	-150
Online and Blended Courses	-150

## Academic Standards and Policies

Academic Standards	-151
Maintaining Good Academic Standing	-151
Probation and Dismissal from the College	-151
College Policies	-151
Academic Integrity: The Academic Honesty Policy	-151
Attendance Policy	-152
Voluntary and Involuntary Leaves of Absence	-152
Withdrawal Policy	-152
Matriculation	-154
Maintenance of Matriculation	-154
Readmission Policy	-154

## Academic Recognition

Academic Honors	-155
The Dean's List	-155
Honors Reception	-155
Honors Day	-155
Honor Societies	-155
Graduation Honors	-156

## Academic Regulations

Degree Requirements	-157
Limitations and Exclusions	-157
Classification of Degree Students	-157
Grades	-158
The Grading System	-158
Computing the Grade Point Average	-158
Pass/Fail Option	-158
Incomplete Grades	-159
Change of Grade and Grade Appeals	-159
Course Duplication Policy	-159

## Table of Contents

### Academic Services

The Office of Adult and Transfer Students (OATS)	-160
International Students	-160
Higher Education Opportunity Program (HEOP)	-160
Counseling & Psychological Services	-160
Academic Access & Disability Services	-160
Disability Services	-160
Learning Disabilities	-161
Program for Academic Access	-161
Speech Communication Services	-161
Tutoring	-161

### Center for Student Services

Academic Advisement	-162
The Advisement Process	-162
At Risk Intervention	-162
Advising Special Cohorts	-162
Advising Students About Non-Traditional Credits	-163
Career Development & Internships	-163
Registration & Records	-163
Registering for Courses	-163
Late Registration	-163
Program Changes	-163
Withdrawing From Courses	-164
Grade Reports	-164
Transcripts	-164
Enrollment Status Verification	-164
Change of Address/Change of Name	-164
Degree Audit Completion	-164
Substitutions, Exceptions, Exemptions	-165
Request to Participate in Commencement (Walk)	-165
FERPA	-166
Health Insurance Requirement	-166
Student Accounts	-166
Payment Options	-166
Tuition & Fees	-167
Tuition Cancellation Policy	-168
Student Refund Policy	-168

### Admission and Financial Information

Admission Information	-169
Guidelines for Transfer of Credit	-170
Non-Degree Students	-169
Cost of Attendance	-171

Financial Aid	-171
Types of Financial Aid	-171
Academic Standing & Financial Aid	-173

### Facilities

Main Building	-181
The Hewitt Gallery of Art	-181
Regina S. Peruggi Room	-181
Technology Enhanced Classrooms (TEC)	-181
The Chapel	-181
Samuel Freeman Science Center	-181
Ruth Smadbeck Communication and Learning Center	-181
The Writing Center	-181
Joseph C. Nugent Building	-181
Theresa Lang Theatre	-181
Nugent Lounge	-182
Thomas J. Shanahan Library and Media Center	-182
Center for Academic Advancement	-182
Theresa Lang Center for Producing	-183
Technology Enhanced Classrooms (TEC)	-183
Residence Halls	-183

### Institutional Information

Equal Opportunity	-183
Family Education Right to Privacy Act (FERPA)	-183
HIV/AIDS Policy	-183
Religious Observance	-183

### Directories

Board of Trustees	-184
Administrative Directory	-185
Adjunct Faculty Directory	-189
Directions to the College	-197
Index	-198

### EDUCATIONAL MISSION

**M**arymount Manhattan College is an urban, independent undergraduate liberal arts college. The mission of the College is to educate a socially and economically diverse population by fostering intellectual achievement and personal growth and by providing opportunities for career development. Inherent in this mission is the intent to develop an awareness of social, political, cultural and ethical issues, in the belief that this awareness will lead to concern for, participation in and improvement of society. To accomplish this mission, the College offers a strong program in the arts and sciences for students of all ages, as well as substantial pre-professional preparation. Central to these efforts is the particular attention given to the individual student. Marymount Manhattan College seeks to be a resource and learning center for the metropolitan community.

### HISTORY AND HERITAGE

Marymount Manhattan College (MMC) is one of six colleges founded in the United States by the Religious of the Sacred Heart of Mary, evidence of their worldwide and continuing commitment to educational access and excellence. The College was originally established as the city campus of Marymount College, Tarrytown, New York. In 1961, the College was independently chartered by the Board of Regents of the State of New York and separately incorporated as Marymount Manhattan College. The College flourishes today as a co-educational, non-sectarian liberal arts college.

Throughout the history of the College, students have studied the traditional academic disciplines with faculty who have upheld high academic standards and who have strongly encouraged the development of responsible and thoughtful citizens. This heritage continues to flourish,

expanded and enriched by a larger and more diverse student body and wider, more responsive innovative program offerings. Since becoming an independent college in 1961, Marymount Manhattan has opened its classrooms to and shared its resources with students of all ages and extended its campus on site and in outreach to the larger community: it has successfully experimented with non-traditional modes of granting credit and strengthened the curriculum by the careful integration of programs in professional studies.

### ACCREDITATION AND MEMBERSHIP

Marymount Manhattan College is a four-year college of post-secondary education, accredited by the Middle States Association of Colleges and Secondary Schools, the regional accrediting body of The Commission on Higher Education. The University of the State of New York independently chartered MMC to grant degrees. The College is a member of numerous organizations concerned with the advancement of higher education, including the American Council on Education, the American Association of Higher Education, the Association of American Colleges and Universities, the New York Association of Independent Colleges, the Council of Independent College, and the Commission of Independent Colleges and Universities.

The College is also a member of the American Association of University Women, the Faculty Resource Network, the New York Liberal Arts College Partnership, the Council of Higher Educational Institutions in New York City, the Society for College and University Planning, NAFSA and The College Board.



### Liberal Learning at Marymount Manhattan College

Marymount Manhattan College endorses the Statement on Liberal Learning prepared by the Association of American Colleges and Universities, which describes a liberal education as:

one that prepares us to live responsible, productive, and creative lives in a dramatically changing world. It is an education that fosters a well-grounded intellectual resilience, a disposition toward lifelong learning, and an acceptance of responsibility for the ethical consequences of our ideas and actions. Liberal education requires that we understand the foundations of knowledge and inquiry about nature, culture, and society; that we master core skills of perception, analysis, and expression; that we cultivate a respect for truth; that we recognize the importance of historical and cultural context; and that we explore connections among formal learning, citizenship, and service to our communities.

As a liberal arts college located in the heart of New York City, Marymount Manhattan College seeks to promote the intellectual, artistic, ethical, and social development of each student through a curriculum that emphasizes the connections among the arts and sciences, and through the exploration of these connections on our campus—New York City.

As a student-centered liberal arts college, MMC seeks to graduate individuals who are thoughtful, articulate, and curious. The College promotes intellectual, artistic, and scientific achievement, critical thinking, civic engagement, and personal growth. Through its faculty, course offerings, co-curricular activities, and special events, the College fosters a capacity for lifelong learning that is the hallmark of the liberal arts. MMC graduates are given the tools to adapt their knowledge, skills, and sense of responsibility to new settings and challenges. They can communicate effectively, as well as express themselves creatively. They are able to make the connections between human nature and values, the physical world, societies and the histories and structures of particular civilizations, the literary arts, and the fine and performing arts. Marymount Manhattan College remains committed to the values of liberal learning and academic freedom, and the principles of intellectual, scientific, and creative inquiry.

MMC believes that a liberal education, with its characteristic emphasis on critical thinking, written and oral communication, historical awareness, and creative expression, best prepares students for the twenty-first century.

### Navigating Your Degree

The Marymount Manhattan College Bachelor's degree consists of three basic components, which together total 120 credits. These components are described as follows:

#### 1. General Education: the Core and Shared Curriculum

Students are required to earn credits across an array of subjects at both the beginning and advanced levels. This curriculum is designed to advance students' cognitive and learning skills and to introduce students to the breadth of academic inquiry. All students complete coursework in Writing (2 semesters), Quantitative Reasoning (or an equivalent college-level Math course) and Public Speaking. Additionally, students choose from among a select list of courses in various areas of scholarly pursuit: Human Nature and Values; the Sciences; the Social Sciences; Language and Literature; Creative Expression. Two courses must be completed in each of these areas: one at the lower (100-200) level and a second at the upper (300-400) level. Included in this requirement at the upper level are two Cultural Studies Seminars that are interdisciplinary in nature and explore a topic or theme from varying perspectives. The General Education requirement (including a one semester, 1-credit mentoring course for all new students) totals 43 credits.

#### 2. The Major

Each student will select a field of study to explore in depth. MMC offers a selection of liberal arts and pre-professional majors: Accounting, Art, Biology, Business Management, Communication Arts, Dance, English, History, Humanities, International Studies, Philosophy and Religious Studies, Political Science, Psychology, Sociology, Speech-Pathology and Audiology, and Theatre Arts. Study in any of these fields prepares students for graduate work and for a broad range of careers. Majors require the completion of 36 or more credits, depending upon the discipline.

#### 3. Electives/Minors/Dual Majors

Most students will have the opportunity to explore additional areas of study through the completion of remaining credits, called electives. Electives are credits of choice; they are not prescribed. Students are encouraged to consult with an advisor to discuss how best to apply their elective credits whether they opt to take courses in various areas of interest or to structure elective credits in order to pursue a second (or dual) major, a minor or minors to complement or supplement the major, or by fulfilling the requirements of a certificate program.



## The Curriculum

### Shaping the Degree Program

We welcome students' initiative in composing their degrees and urge students to think of the degree in an integrated way, rather than think of it as three distinct parts: 1) major; 2) Core/Shared or General Education requirements; and 3) electives. To ensure that MMC graduates will have explored the broadest knowledge base and developed an appreciation for the varying perspectives through which liberal learning occurs, the faculty encourages students to engage in multiple disciplinary pursuits, selecting the broadest array of courses as they progress toward the completion of their degrees. Students work with faculty advisors to craft a plan that will enhance the degree in unique, individualized ways.

Other opportunities to enhance and customize study are provided through internships, independent study, research, study abroad, and service learning. See Alternative Learning Formats (pp. 15-16) for additional information about these options.

### MAJORS

We encourage all students wishing to pursue a dual major to speak with an advisor as early as possible to determine the requirements and feasibility of completing both programs. Some majors require an intense credit load, perhaps making it difficult for a student in one of these majors to complete a second major in four years. These students may wish to choose to pursue a minor or certificate program instead.

The following is a list of all majors offered at MMC and the degree(s) associated with each:\*

Accounting (B.S.)  
Acting (B.F.A.)  
Art (B.A.)  
Biology (B.A. or B.S.)  
Business Management (B.S.)  
Communication Arts (B.A.)  
Dance (B.A. or B.F.A.)  
English (B.A.)  
History (B.A.)  
Humanities (B.A.)  
International Studies (B.A.)  
Philosophy and Religious Studies (B.A.)  
Political Science (B.A.)  
Psychology (B.A.)  
Sociology (B.A.)  
Speech-Language Pathology and Audiology (B.A.)  
Theatre Arts (B.A.)

### MINORS

Minors offer students an opportunity to pursue focused study of a particular area to complement or enhance a degree. Most students can complete a minor or two by carefully applying the elective credits beyond the degree to additional fields of study.

Minors may complement the major or offer an opportunity to focus study in an area unrelated to the major that may be of interest.

The following minors are offered by MMC through the departments noted in parenthesis:\*

Art History (Art)  
Arts Management (Art/Theatre Arts)  
Biology (Biology)  
Business Management (Business Management)  
Creative Writing (English)  
Drama Therapy (Theatre Arts)  
Economics (Economics)  
English (English)  
Forensic Psychology (Psychology)  
French (French)  
Graphic Design (Art)  
Hispanic Studies (Spanish)  
History (History)  
Humanities (Humanities)  
Industrial/Organizational Psychology (Psychology)  
International Studies (International Studies)  
Mathematics (Mathematics)  
Media Studies (Communication Arts)  
Music (Music)  
Musical Theatre (Theatre Arts)  
Neuroscience (Biology/Psychology)  
Philosophy (Philosophy and Religious Studies)  
Photography (Art)  
Political Economy (Economics/International Studies)  
Political Science (Political Science)  
Promotional and Professional Communications  
(Communication Arts)  
Psychology (Psychology)  
Religious Studies (Philosophy and Religious Studies)  
Sociology (Sociology)  
Social Work (Sociology)  
Speech-Language Pathology and Audiology (Speech-Language  
Pathology and Audiology)  
Studio Art (Art)  
Teacher Education (Education)  
Theatre (Theatre Arts)

\*Specific requirements for majors and minors are described in the department pages that follow.

## The Curriculum

### Guidelines:

To facilitate students' exploration of more than one field, the College has established the following guidelines regulating the completion of degree requirements:

1. Students pursuing two majors, a major and a minor, or a major and a certificate program may count credits they have earned while completing requirements in the Core/Shared Curriculum toward completion of requirements in any of these additional chosen areas of study.
2. Students pursuing requirements leading to a B.A. degree and a second major leading to a B.S. degree will elect either the B.A. or the B.S. to be awarded. Although two fields of study will be indicated on a student's transcript, only one degree will be awarded.
3. Students generally follow degree requirements in effect at the time of their admission to MMC, although, with the advice of a faculty advisor, students may opt to follow a revised program that reflects changes in the curriculum, which may have occurred during their time in attendance.

### General Education Requirements: The Core

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#### FYM 101. First Year Mentoring

FYM 101 is a one-credit course designed to assist incoming students in making the successful transition into the intellectual and cultural community of MMC. Students enrolled in FYM 101 will discover the value of a liberal arts education as they learn about the curriculum of MMC and are oriented to its diverse campus and learning environment. They will develop their study skills and be introduced to a wealth of electronic and informational resources. They will also participate in career development activities, cultural activities both on campus and in the New York City area, and campus-sponsored events. Working closely with an instructor and a student peer mentor, students in FYM 101 will join a vibrant first year learning community (1).

#### WRIT 101. Writing Seminar I

The goal of this course is twofold: to foster a learning community amongst MMC faculty and students; and to strengthen students' reading, writing and analytical capabilities. To accomplish these goals, the course allows members of the faculty to interact with first year students in an intimate classroom environment, where they have an opportunity to explore a particular theme or topic from several perspectives while strengthening a range of critical skills. Thus, the course aims at building two essential foundations upon which students' academic careers will be built: first, it exposes students to several of the disciplines that they will encounter in the Shared Curriculum while also demonstrating the type of focused and in-depth study that is the hallmark of intel-

lectual inquiry; second, as a writing-centered course, WRIT 101 underscores the crucial role that well-tuned critical skills will play in students' college and professional lives. Non-audit. Prerequisite: by placement (3).

#### WRIT 102. Writing Seminar II

[Must be taken in the spring or fall semester immediately following the successful completion of Writing Seminar I] This course emphasizes the development of research skills through exercises in the selection of research topics, the use of a variety of library resources, and the evaluation of research materials, leading to the completion of a major paper. Throughout the term, instructor-student conferences facilitate individualized criticism of research procedures and the development of the final paper. Prerequisite: WRIT 101 or by placement. Non-audit. Prerequisite: WRIT 101 or placement. (3).

#### MATH 113. Quantitative Reasoning

[Must be taken within the student's first 30 credits at MMC] This course is an introduction to how one can view the world quantitatively. Students gain experience in solving problems in a variety of areas in the natural and social sciences. The focus is on the reasoning involved in solving these problems as opposed to particular mathematical content. Some of the questions that will be addressed include the following: What can one do with mathematics? What tools should be used when? How does one pull the key information out of a difficult problem? How similar are the approaches to seemingly very different problems? (Several substitutions are permitted to fulfill the Core Mathematics requirement; however, certain conditions apply. See below for details.) Prerequisite: MATH 109 or exemption (3).

NOTES: MATH 113 satisfies the Core Mathematics requirement. Any MATH course (3 or more credits) numbered above 113 may be substituted for MATH 113. In particular, one of the following courses may substitute for MATH 113:

- Students in the Biology major should, depending on placement, take MATH 129, MATH 139/140, MATH 141, or MATH 210, in place of MATH 113.
- Students in the Business Management and Accounting majors must take MATH 139 or MATH 141 in place of MATH 113. If they are not sufficiently prepared for MATH 139, they must take MATH 129 in place of MATH 113 and then take MATH 139 to fulfill their Shared Curriculum requirement in category "B" at the 100-/200-level.
- Other students with advanced preparation in mathematics may take MATH 139, MATH 141, MATH 210, or MATH 224 in place of MATH 113.

## The Curriculum

### COR 200. Fundamentals of Public Speaking

[Should be taken in the spring or fall semester immediately following Writing Seminar II] This course prepares students for a variety of academic and other situations in which formal presentations are required. Topics will include cultural conventions and speech, perceptions of others, verbal and nonverbal messages, and techniques of oral presentation and persuasion. Students will learn how to research, outline, and deliver short, informal presentations as well as longer speeches. Prerequisite: WRIT 102. (3).

### COR 300. Cultural Studies

[Must be taken after completion of the Writing Seminar sequence, usually upon completion of 60 or more transcript credits] These courses examine the historical and contemporary cultural forces that have helped to shape modern life. Students will expand their research abilities in order to take increasing responsibility for learning in a focused way. Each offering addresses a different theme. Please check the course bulletin for individual courses offered in a given semester. Based on the theme of the course chosen for study, credit will be applied to one of the Shared Curriculum areas (A, B, C, D, E) at the 300-level to fulfill the upper division course requirement in that area. Completion of a minimum of two Cultural Studies courses is required Prerequisites: WRIT 101, WRIT 102, COR 200 (3).

#### Sample titles of Cultural Studies:

Anthropology of the Body (COR.B 300)  
Barcelona: Cultural Views from Inside and Outside (COR.D 300)  
Comics and Animation (COR.D 300)  
Contemporary Images of Women (COR.E 300)  
Creative Expressions in Art and Music (COR.E 300)  
A Cultural History of the City (COR.C 300)  
Death and Dying (COR.A 300)  
The Environment: A Multidisciplinary Approach (COR.B 300)  
Ethical Issues in Current Domestic and International Affairs (COR.A 300)  
Gender in Performance (COR.E 300)  
The Gothic in Literature and Culture (COR.D 300)  
Humor and Its Uses (COR.E 300)  
In Their Own Words: Women Writers and Film Makers from Africa and the Americas (COR.D 300)  
The Islamic Revolution (COR.A 300)  
Jazz and America Identity: A Psychosocial History of American Jazz (COR.A/COR.E 300)  
Language and Culture (COR.D 300)  
Language in Society (COR.D 300)  
Lesbian and Gay Studies (COR.C 300)  
Lives of Women (COR.C 300)  
Natural Disasters (COR.B 300)

New York: A World City (COR.C 300)  
Opera and History (COR.E 300)  
Perversity, Deviance and Social Control (COR.C 300)  
Proximities (COR.B 300)  
Readings in Political Economy (COR.C 300)  
Revolting Bodies: Embodiment, Identity and Difference (COR.D 300)  
The Sound of Your Voice (COR.B 300)  
The Sublime in Art and Philosophy (COR.A 300)  
War and Peace (COR.C 300)

### COR 400. Capstone

Each major provides a culminating experience – a Capstone course – a seminar, a project, a thesis – where students demonstrate the scope and the depth of their competency in their chosen field of study. Students must take a Capstone course in the senior year among the 30 credits immediately preceding graduation. Each academic department codes COR 400 courses as the appropriate 400-level course that serves as the Capstone for that department. The three credits for the Capstone count among the required credits for the major. Please check requirements for the major to determine the specific course that is the Capstone for that major. Prerequisites are specific to the discipline and may be found within the description of the given course.

### General Education: The Shared Curriculum

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**All students must complete 30 credits of coursework from the Shared Curriculum Areas. Students must choose one course from each area at the 100- or 200-level and one course from each area at the 300- or 400-level for a total of ten courses or 30 credits. The student may count COR 300 courses as part of this requirement.**

#### The Shared Curriculum Areas are as follows:

##### A. Human Nature and Values

Courses in this area study human nature and the means by which we acquire knowledge and values through the disciplines of philosophy, psychology, and religious studies.

#### Students must select one of the following courses at the 100- or 200-level:

Introduction to Philosophy (PHIL 101)  
General Psychology: Social and Clinical Processes (PSYCH 101)  
Hebrew Bible (RS 101)  
Introduction to Ethics (PHIL 103)  
The New Testament (RS 107)  
Introduction to Logic (PHIL 109)  
Themes in Humanities (HUM 123)  
World's Major Religious Texts (RS 200)

## The Curriculum

Ancient Philosophy (PHIL 201)  
African Philosophy (PHIL 202)  
Medieval Philosophy (PHIL 203)  
Religion and Psychology (RS/PSYCH 207)  
Introduction to American Philosophy (PHIL 211)  
Jesus in the Writings of Luke (RS 219)  
Mysticism: East and West (RS 224)  
Development of Christianity (RS 227)  
Science and Technology Issues and Philosophy (PHIL 228)  
Latin American Philosophy (PHIL 242)  
Aesthetics and Criticism (PHIL 251)  
Textual Analysis (HUM 253)  
Political Philosophy (PHIL 261)  
World Religions I (RS 261)  
World Religions II (RS 262)  
Contemporary Political Philosophy (PHIL 263)  
Modern Philosophy (PHIL 293)

### Students must also select one of the following courses at the 300- or 400-level:

Spirituality of Women (RS 301)  
Phenomenology (PHIL 307)  
Parables of Jesus (RS 309)  
Psychology of Women (PSYCH 311)  
The Bible as Literature (RS 312)  
Women Philosophers of the Past (PHIL 314)  
Religion and Experience (RS 315)  
Existentialism (PHIL 317)  
Religion and Literature (RS 318)  
Human Sexuality (PSYCH 319)  
Philosophy of Religion (PHIL 322)  
Heritage: Civilization and the Jews (RS 332)  
19th Century Philosophy (PHIL 333)  
Religion, Society and Culture (RS 333)  
20th Century Philosophy (PHIL 334)  
Mind and Body (PHIL 338)  
Contemporary Ethical Issues (PHIL 347)  
Philosophical Psychology (PSYCH 353)  
Psychological Portraits in Literature (PSYCH 357)  
Problems in Philosophy (PHIL 357)  
Plato (PHIL 401)  
Faith after the Holocaust (RS 402)  
Aristotle (PHIL 403)  
Feminist Theories (PHIL 408)  
Religion and Social Justice (RS 466)  
Senior Seminar in Interdisciplinary Study (HUM 496)  
**Or any COR.A 300 of appropriate thematic content**

## B. The Natural Sciences

Courses in this area study the nature of the physical world, and how the methods and results of this study relate to our knowledge of society through the disciplines of general science, biology, chemistry, physics, and mathematics.

### Students must select one of the following courses at the 100- or 200-level:

General Psychology: Physiological and Cognitive Processes (PSYCH 102)  
Nutrition (BIOL 116)  
Evolution (BIOL 127)  
Heredity (BIOL 129)  
Human Reproduction (BIOL 140)  
Human Biology (BIOL 145)  
Chemistry and Society (CHEM 105)  
Principles of Natural Science (GS 105)  
General Geology (GS 170)  
Environmental Science (GS 183)  
Introductory Astronomy (GS 201)  
Introduction to Space Science (GS 202)  
Plagues and Humankind (GS 250)  
College Algebra (MATH 139)\*  
Precalculus (MATH 141)\*  
Discrete Mathematics (MATH 209)\*  
Calculus I (MATH 210)\*  
Calculus II (MATH 211)\*  
Linear Algebra (MATH 213)\*  
Statistics (MATH 224)\*

\*NOTE: Students with advanced preparation in mathematics who have chosen to fulfill the Core requirement in Mathematics by taking one of the above courses are required to fulfill the Shared Curriculum requirement in the Natural Sciences by choosing another course at the 100- or 200-level from the approved list above.

### Students must also select one of the following courses at the 300- or 400-level:

Nutrition and Health (BIOL 317)  
Sociobiology (GS/SOC 340)  
Science and Civilization (GS 345)  
Combinatorics (MATH 332)  
Graph Theory (MATH 334)  
Number Theory (MATH 340)  
Emergence (MATH 345)  
History of Mathematics (MATH 351)  
**Or any COR.B 300 of appropriate thematic content**

## The Curriculum

### C. The Social Sciences:

Courses in this area study the nature of society, and the histories and structures of particular civilizations through the disciplines of history, sociology, political science, economics, international studies and business.

**Students must select one of the following courses at the**

**100- or 200-level:**

The Contemporary Workplace (BUS 100)  
American Past I (HIST 101)  
Introduction to Sociology (SOC 101)  
American Past II (HIST 103)  
Introduction to Politics and Government (PS 106)  
Introduction to Criminal Justice (PS 107)  
Economy, Society and the State (ECO 150)  
International Relations (IS 109)  
Anthropology (SOC 103)  
Urban Sociology (SOC 205)  
Historical Themes (HIST 213)  
Ancient Worlds (HIST 215)  
Europe: Antiquity to Enlightenment (HIST 216)  
Making of the Modern World (HIST/IS 218)  
Modern Europe (HIST 220)  
Modern Russia (HIST 221)  
Social Problems (SOC 221)  
Comparative Politics (IS 231)  
    East Asian Civilizations (HIST 232)  
Modern East Asia (HIST 237)  
Modern China (HIST 238)  
Modern Japan (HIST 239)  
Introduction to Africa (HIST 241)  
Modern Africa (243)  
African American History (HIST 244, 246)  
Women in American History (HIST 255)  
Latin America (HIST 287, 289)  
The Politics of American Democracy (PS 262)  
Valuing Difference (SOC 204)  
World Geography (IS 207)  
Women, Society and Culture (SOC 213)

**Students must also select one of the following courses at the**

**300- or 400-level:**

Business and Society (BUS 321)  
Topics in European Cultural Formation (HIST 340)  
Cross Cultural Encounters (HIST 306)  
Topics in Modern History (HIST 307)  
Women and Gender in Modern Europe (HIST 308)  
Twentieth Century Europe (HIST 309)  
Nazi Germany and the Holocaust (HIST 320)  
Twentieth Century Religious Movements (HIST 311)  
Black Women in America (HIST 356)  
The Middle East in the Twentieth Century (HIST 346)  
Islamic Civilization (HIST 368)

Women and Family in Chinese History (HIST 372)  
History of the Peoples Republic of China (HIST 374)  
War and Peace (IS 356)  
Law, Government and Politics in the United States  
    (PS 324)  
Great Social Thinkers (SOC 330)

**Or any COR.C 300 of appropriate thematic content**

### D. Language and Literature

Courses in this area study the nature of communication and literary art, and the languages and literatures of particular civilizations through the disciplines of communication arts and sciences, English, modern languages and speech pathology.

**Students must select one of the following courses at the**

**100- or 200-level:**

Elementary or Intermediate French  
(FREN 101-102; 201-202)  
Elementary or Intermediate Spanish  
(SPAN 101-102; 201-202)  
Communications Today (COMM 102)  
Story, Play and Film (ENG 100)  
Introduction to Linguistics (SPCH 160)  
Narrative Fiction (ENG 180)  
Introduction to Poetry (ENG 200)  
French Conversation (FREN 203)  
Spanish Conversation (SPAN 207)  
American Sign Language I (SPCH 209)  
Woman as Writer, Subject and Audience (ENG 223)  
African-American Literature (ENG 276)  
Gay and Lesbian Literature (ENG 292)

**Students must also select one of the following courses at the**

**300- or 400-level:**

French or Spanish language courses at the 300-level,  
e.g. (FREN 301, 303, 305, 309, 325) or (SPAN 313, 314)  
American Sign Language II (SPCH 309)  
Hispanic Civilization (SPAN 315)  
The English Novel (ENG 320)  
Contemporary France: Social, Political and Economic  
    Perspectives (FREN 326)  
Social Issues in Literature (ENG 327)  
American Romanticism (ENG 331)  
American Realism (ENG 332)  
Contemporary Latin American Fiction (SPAN 347)  
Modern European Fiction (ENG 353)  
Hispanic Women Writers (SPAN 357)  
Psychological Portraits in Literature (ENG 357)  
Recent International Literature in English (ENG 359)  
Revolution and Literature (SPAN 360)

## The Curriculum

Voices from the Third World (SPAN 361)  
Classical Literature (ENG 382)  
Medieval Literature (ENG 383)  
Magical Realism (SPAN 416)  
Seminar on Contemporary Authors (SPAN 463)

**Or any COR.D 300 of appropriate thematic content**

### E. Creative Expression: The Arts

Courses in this area study the nature of the fine and performing arts, and the arts of particular civilizations through the disciplines of art, music, dance, theatre, film/video and creative writing.

**Students must select one of the following courses at the 100- or 200-level:**

Introduction to Dance (DANC 105)  
Introduction to Drama and Theatre (THTR 105)  
Introduction to World Music (MUS 110)  
Introduction to Drawing (ART 125)  
Introduction to Film and Video (COMM 131)  
Fine Arts: Theory and Practice (ART 154)  
History of Photography (ART 205)  
Digital Imaging I (ART 210)  
Exploring the Performing Arts (THTR 214)  
Introduction to Opera (MUS 231)  
Survey of Western Art I (ART 250)  
Survey of Western Art II (ART 252)  
Exploring the Visual Arts (ART 266)  
Aesthetics and Criticism (ART 291)

**Students must also select one of the following courses at the 300- or 400-level:**

New York City Arts Seminar (THTR 300)  
Dance History (DANC 354)  
Renaissance and Baroque Art (ART 355)  
Visual Arts Seminar: New York City (ART 362)  
Philosophy of Art (ART 310)  
The Avant-Garde in Art, Film and Performance  
(ART/COMM/THTR 475)

**or any COR.E 300 of appropriate thematic content**

### Things to keep in mind:

- Students following the catalogue under which they entered may, if they wish, opt to follow these new requirements.
- For descriptions of courses that fulfill Shared Curriculum requirements, please see the course descriptions under individual departmental listings.

Please refer to the version of the catalogue that appears on the College website at [www.mmm.edu](http://www.mmm.edu) for the most up-to-date information about programmatic and administrative matters.

### Center for Academic Advancement (CAA)

These following courses, offered through the Center for Academic Advancement, assist students in mastering the skills they need to succeed in college.

#### 097. Introduction to Writing ESL

This text-based course for ESL learners focuses on interpretive reading and analytical writing at the developmental level in preparation for WRIT 101. Instruction simultaneously focuses on writing strategies, such as revision, summarizing, avoiding plagiarism, and structure, as well as the use of academic English. This course emphasizes integration of reading and writing skills to develop student abilities in writing clear, well, organized prose on academic topics, by focusing on individual student issues stemming from first language interference. Non-audit. Fee: \$15.00 (0).

#### 099. Introduction to Writing

This text-based course focuses on interpretive reading and analytical writing at the developmental level in preparation for WRIT 101. Instruction simultaneously focuses on writing strategies, such as revision, summarizing, avoiding plagiarism, and structure, as well as the use of academic English. This course emphasizes integration of reading and writing skills to develop student abilities in writing clear, well, organized prose on academic topics. Non-audit. Fee: \$15.00 (0).

#### 100. Effective Thinking

This course introduces students to a variety of active reading and thinking strategies. These areas apply systematic study skill formulas to textbook reading, such as note taking, identifying the main idea, paraphrasing, summarizing and preparing for tests. Students work to polish their thinking, reasoning, and problem-solving abilities. Emphasis will be given to understanding organizational structures and thinking patterns used by a variety of writers to express ideas (3).

**PLEASE NOTE:** The College reserves the right to change the programs, requirements, policies and other provisions set forth in this catalogue, as it deems necessary.

Every student, regardless of his/her date of admission to the College, is subject to compliance with new policies or procedures. Changes in policies or procedures will be posted on the College website. Courses and programs described in the Catalogue are subject to change through normal academic channels. New courses and changes in existing programs are initiated by the sponsoring departments and divisions and approved by the Curriculum Committee and the Academic Vice President. Students are subject to program requirements in effect at the time of their admission or readmission to the College; however, upon the recommendation of his/her faculty advisor, a student may

## The Curriculum

choose to complete more recent program requirements, should these be better suited to the student's professional and career goals. Additions and/or changes to the curriculum are published in the catalogue that is printed subsequent to the approved change, in addition to the College website.

### Alternative Learning Formats

Each academic department offers courses that permit students to work with faculty members to design a course of study particular to the student's interest.

#### **297/397/497. Research/Science Research (3 credits)**

Students may participate in an individual or group research project under the direction of a member of the faculty. The Academic Dean must approve a written outline of the research project before the start of the term. A minimum of a final written report must be presented at the end of the term describing the process undertaken and the insights gained from the research. Prerequisite: Permission of Division faculty members. Research may be conducted at the 200-, 300-, or 400-level.

#### **298/398/498. Directed Study (1-6 credits)**

Directed Study is designed to enable the faculty to develop courses in an academic area of special interest to them and to their students that are not listed in the regular course offerings. The Academic Dean must approve a course description at the beginning of the term. Directed Studies may be repeated with departmental permission, provided the topic is different. Courses are offered at the 200-, 300-, and 400-level.

#### **299/399/499. Independent Study (1-6 credits)**

Independent Study encourages the experienced student with high academic standing to design an individual project with a faculty mentor. Such projects may not duplicate existing courses in the curriculum. Independent Study projects range from independent reading, guided fieldwork, clinical practica, and creative endeavors. To register for an Independent Study, a student must currently be a declared major in a department of the College, and have successfully completed at least thirty (30) credit hours of study at MMC. A cumulative GPA of 3.0 will be required. Generally, independent study courses are approved for 3 credits; they are not usually approved for the same semester during which a student registers for an internship. Students may neither audit an Independent Study nor request to take an Independent Study for a Pass/Fail grade. Independent studies may be designed at the 200-, 300-, or 400-level.

#### **299/399/499. Internships (3 credits)**

Internships provide students with an opportunity to receive practical training in a major area of interest. MMC has arrangements

with numerous private companies and public organizations, including non-profit agencies, where students can intern for college credit and sometimes for a stipend. Among the many regular recipients of MMC interns are MTV, Salomon, Smith Barney, Rockefeller University, Saturday Night Live, Morgan Stanley, CBS and ABC soap operas, Jim Henson, and various theatre companies, art galleries, museums and financial institutions. Students can also arrange internships at other organizations with the help of the Office of Career Development and Internships (pp 163).

Students will be charged tuition when they register for a credit internship. Adult students, who build a learning project into their full time jobs, may use their job as a basis for internship credit. To register for an Internship, a student must have successfully completed at least thirty (30) credit hours of study, or fifteen (15) credit hours for transfer students, at MMC and must have a cumulative GPA of at least 2.8. Internships will be approved for 3 credits; they are not usually approved for the same semester during which a student registers for an Independent Study. Students may neither audit an Internship nor request to take an Internship for a Pass/Fail grade. Internships may be designed at the 200-, 300- or 400-level.

#### **Students wishing to register for either an Independent Study or an Internship must do the following:**

1. Submit a signed Independent Study or Internship "Registration" form, in order for the credits to be entered on their programs for the semester in question.
2. Develop a proposal for the project (in the case of Independent Study) with the faculty member who has agreed to sponsor the project. The forms are available from the Office of Academic Advisement and the Office of Career Development and Internships.
3. Obtain the written approval of the Director of Career Development and Internships or the Career Counselor and the appropriate Divisional Chairperson for internships.
4. Submit the approved form to the Office of Career Development and Internships for Internship credit and the Office of Academic Advisement for Independent Study. Consult the Course Bulletin for specific deadline dates for submission of forms each semester.

#### **NOTES:**

- No more than fifteen credits may be earned through Independent Study and/or Internships combined.
- No more than twelve credits earned through Independent Study and/or Internship may be applied to requirements in a given major.
- Independent Study and Internship credits may not be counted toward the thirty-credit residency requirement.
- Only degree MMC students are eligible to register for Independent Study and Internship.

## The Curriculum

### Interdisciplinary Courses

The College offers a number of courses, carefully designed to examine subject matter from the perspective of different academic fields. These classes are sometimes team-taught and often feature guest lectures and encourage lively discussion. A few such courses are Psychological Portraits in Literature; Science, Technology and Society; Cross-Cultural Encounters; Sociobiology; East Asian Civilization; and Film and Literature. Interdisciplinary courses are usually cross-listed among the departments whose faculty have designed the curriculum.

### Travel/Study Courses

During January and Summer terms, Marymount Manhattan may offer opportunities for groups of students to study in foreign countries under the guidance of a faculty member. Recent offerings have included travel/study in England, Italy and Mexico.

### Study Abroad Opportunities

Marymount Manhattan College students may study at accredited colleges or universities around the world. The Director of Summer/Winter Programs and Study Abroad works with each student on an individual basis to ensure that the student selects the best program to fit her/his academic needs. Students may spend one or both semesters of an academic year abroad. The College recommends that students consider study abroad in their third year; however, some sophomores and seniors go abroad as well.

Students must have a cumulative grade point average of 3.0, and must have declared a major. Transfer students must complete at least thirty credits (two full semesters) at MMC before going abroad. All study abroad credits are included in a student's GPA and are recorded on her/his official transcript. Students must arrange to have transcripts from the host institution sent to MMC immediately upon the conclusion of the study abroad semester or year. Courses abroad cannot be taken for a pass/fail grade.

All students are encouraged to start planning at least a year in advance. The first step is to make an appointment with the Director of Summer/Winter Programs and Study Abroad in the Office of Academic Affairs on the 3rd floor Main in order to discuss the process of selecting a program and having credit transferred back to MMC. Students who are eligible to receive financial aid to study at MMC are usually eligible to apply that aid to the cost of study abroad. MMC scholarships are not applicable.

## Alternative Opportunities for Earning Credit

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### Cooperative Programs

**NOTE:** Only matriculated MMC students are eligible to participate in the study options offered through cooperative programs.

### China Institute

Full-time, matriculated students may study the Chinese language, specifically Mandarin, from basic through intermediate levels at the China Institute of America (125 East 65th Street, N.Y.C.) Arrangements for college credits for Chinese language courses are made through the College. For further information, contact the Office of Academic Affairs (212-517-0520) or the Office of the Registrar (212-517-0500.)

**Marymount also has the following cooperative programs in place that work in conjunction with specific majors and minors. Detailed information can be found in the department pages.**

### Accounting

Articulation Agreements with St. John's University and Pace University enable students to work towards a Masters Degree.

### Communication Arts/English

Agreement with Pace University enables students to work towards an M.S. in Publishing.

### Photography

Agreement with the International Center of Photography enables Art students pursuing a major or minor in photography to get MMC credit for class taken at ICP.

### Hunter College

A reciprocal agreement exists between Marymount Manhattan College and Hunter College/CUNY allowing full time students of both schools to take courses at the other. This agreement is effective during the fall or spring semesters only and the following conditions apply: a maximum of 6 credits may be taken away from the home institution; the student must be registered for a minimum of 6 credits at the home institution; in addition, students must register for CONS 999 at the home institution for the number of credits they will register for at the visiting institution; students must provide proof of registration and payment at the home institution before they will be permitted to register at the visiting institution; students must present a valid ID card from the home institution at the time they register at the visiting institution. Financial aid students are advised to consult with their financial aid counselors about how aid applies to a study program that includes registration through a cooperating institution. In general,



## The Curriculum

full-time students should keep in mind that since the home institution supplies financial aid, registration at the home institution must indicate full-time status. Tuition for all credits in a student's program is payable to his/her home institution. Grades earned at Hunter College do appear on the MMC transcript and are calculated into a student's GPA.

### Prior Learning Assessment (PLA)

Prior Learning Assessment is a process that awards credit for learning acquired through one's professional, non-college experience. This experience corresponds to a particular course(s) offered at MMC. Students must provide evidence of achievement of the learning goals for the course(s). A Prior Learning Portfolio presents evidence that the student has met all requirements.

MMC will accept up to 30 credits approved through PLA, none that may be used as part of the 30-credit residency requirement. In addition, students may not use these credits to satisfy the residency requirement of their academic major. CLEP credits and other proficiency test scores combined with PLA credits may not total more than 30 credits.

Students who plan to transfer to another college or to attend graduate school after completing their degree at MMC should check with these respective schools as not all colleges recognize prior learning credits. PLA credits are not applied to the minimum number of credits required to earn honors at graduation.

To be eligible to begin the PLA process, a student must be matriculated and must have completed 24 college credits, 12 of which were taken at MMC and include the Core Curriculum, i.e., FYS 101, WRIT 101, and MATH 113 (or its equivalent), unless the student received exemption from any of those courses. The student must obtain approval from his/her academic advisor and the Office of Academic Affairs on the PLA Approval Form to register for the required course described below.

### EDUC 298: DS: Seminar in Experiential Education.

In this 2-credit course, students identify their own educational goals and analyze how their prior college-level learning fits into the curriculum of their overall degree plan. Students document their achievement of the learning goals for a particular course(s) in a portfolio and confer with the instructor who will review the PLA portfolio. This option is offered for pass/fail credit only during fall and spring semesters.

It is expected that the PLA portfolio will be near completion by the end of the EDUC 298 course and will be ready for submission to the instructor by the middle of the following semester. However, at the discretion of the instructor, students may use a maximum of one additional semester to complete their portfolios without an

additional fee. Students must submit their portfolios no later than 30 days before a grade is anticipated so as to allow for enough time for their portfolio to be evaluated. The fee for portfolio review is included in the cost of the 2-credit course.

Approval forms and additional information on procedures may be obtained from the Office of Academic Affairs. To determine if the PLA process is appropriate, students should confer with their Faculty Advisor and Department Chair.

Students submit the completed portfolios for evaluation to the instructor who has been working with the student on a particular course(s). The instructor evaluates the portfolio based on the evidence provided by the student that the learning goals for the course were achieved. Criteria by which the portfolio will be evaluated will be provided to the student as s/he generates the portfolio.

### College Level Examination Program (CLEP) College Proficiency Examination (CPE) NYU Language Proficiency Examination

Marymount Manhattan College may approve the granting of college credit to MMC degree students who seek to earn such credit through the successful completion of the College Level Examination Program of the Educational Testing Service (CLEP) or results of the New York State College Proficiency Examination (CPE). Students currently enrolled in the College are advised to seek the counsel of the Dean of Academic Advisement and Retention prior to seeking the approval of a Division Chairperson for any type of proficiency examinations for credit. The following conditions apply in order for credit to be granted: students must obtain the approval of the Chairperson of the Division in which credit would be applied, in writing, before making arrangements to sit for an exam; students may only present results for exams for which they have earned a minimum grade of C. Further information may be obtained by writing to CLEP, Box 12815, Princeton, New Jersey 08540 or to CPE Program, Room 1919, 99 Washington Avenue, Albany, New York 12230.) Students may also sit for the NYU Language Examination to earn a maximum of 12 credits in a language other than English, which may be applied to their MMC degree at the 100- or 200-level only.

Questions regarding the acceptance of credits earned through such examination prior to admission to MMC should be addressed to the Dean of Academic Advisement and Retention in the Center for Student Services.

NOTE: Students may only apply 30 credits combined of all forms of prior learning (including PLA, CLEP, NYU Language Exam, and CPE) toward their MMC degree.

## Accounting

Accountants are key professionals in today's business world. They use their accounting knowledge, computer proficiency and business strategy skills to participate in major corporate decisions. The problem-solving skills and analytical abilities that accountants contribute to the management team are central to any business' success. Accounting is both an essential business skill and an excellent beginning for those seeking positions requiring business leadership.

The Accounting program at MMC prepares students for careers in public accounting, private sector firms, nonprofit organizations and government agencies. The program combines training in accounting principles with courses that give students a firm grounding in current business practices, management information systems and communication skills.

The Accounting major provides a flexible program of study relevant to all areas of accounting including: financial accounting, managerial accounting, income tax and auditing. Students will also gain a broad background in business management through courses in economics, finance, marketing, information technology, and management. In addition to accounting and business courses, students take a broad range of liberal arts courses. Through the integration of business and liberal arts, students obtain the knowledge, sensitivities and skills mandated by an increasingly complex, globally interdependent, and technologically sophisticated world.

MMC's articulation agreements with St. John's and Pace Universities enable Accounting majors to complete the 150 credit-hour requirement needed to sit for the New York State CPA exam and earn a master's degree.

Outside the classroom, MMC students benefit from New York City's sophisticated business environment with its vast array of Wall Street, Madison Avenue, and Fortune 500 companies. Accounting majors have an opportunity to take internship positions with local, public accounting firms, in some cases as paid interns, thereby gaining valuable work experience before they graduate.

Accounting faculty work closely with students to provide resume preparation, internship advisement and access to a wide range of financial corporations, banks, and accounting firms such as:

**Bank of New York**  
**Deloitte Touche Tohmatsu**  
**Ernst & Young**  
**KMPG**  
**Lehman Brothers**  
**PricewaterhouseCoopers**

Many of our students are offered full-time positions following a successful internship.

### Additional Learning Opportunities

In addition to the courses and internships mentioned above, students can meet degree requirements in Accounting or Business Management through the following methods of study: Independent Study allows the experienced student with high academic standing to design an individual project with a faculty mentor; Directed Study enables faculty members to develop courses in an academic area of special interest to them and to their students not included in the departmental course offerings; Study Abroad, offers students opportunities to study at colleges and universities in other parts of the world; Prior Learning Assessment through which students may gain credit for learning acquired through their professional, non-college experience.

**Division:** Accounting and Business Management  
**Division Chairperson:** Eileen A. Tynan, Ph.D.  
etynan@mmm.edu  
**Division Assistant:** Carmen Jackman Torres  
ctorres@mmm.edu  
**Division Office:** Nugent 551  
**Phone:** 212-517-0631

## Accounting

### Department Faculty:

**Corinne L. Crawford**

Assistant Professor of Accounting  
 B.S., Fordham University  
 M.Ed., Iona College  
 M.B.A., Pace University  
 C.P. A.  
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**MAJOR: B.S. IN ACCOUNTING (0502)**

**60 Credits**

ACCT 215 Principles of Accounting I	4	BUS 224 Statistics for Business	3
ACCT 217 Principles of Accounting II	4	BUS 277 The Legal Environment of Business	3
ACCT 319 Intermediate Financial Accounting I	3	BUS 309 Financial Management	3
ACCT 321 Intermediate Financial Accounting II	3	BUS 316 Organizational Behavior	3
ACCT 324 Intermediate Managerial Accounting	3	IT 330 Business Management and Information Technology	3
ACCT 325 Income Taxation of Individuals	3	BUS 347 Corporation Finance	3
ACCT 435 Auditing	4	ECO 375 Money, Banking and Financial Markets	3
BUS 200 Management	3	BUS 403 Strategic Management	3
BUS 210 Marketing	3		
ECO 210 Principles of Macroeconomics	3	Note: All Open Elective credits must be taken outside of the Accounting & Business Management Division.	
ECO 213 Principles of Microeconomics	3		

**COOPERATIVE PROGRAMS**

**St. John's University**

MMC students who qualify for admission to The Peter J. Tobin College of Business at St. John's University are given priority for admission into the MS program to earn a Master of Science from the Department of Accountancy and Taxation.

**Pace University**

MMC Accounting graduates who wish to attend the Lubin School of Business at Pace University can earn an MS in Accounting

For more information about these programs and others, contact the Division of Accounting and Business Management.

## Accounting

### ACCOUNTING COURSES (ACCT)

#### 215. Principles of Accounting I

This course covers fundamentals of accounting theory and practice, including the recording of financial transactions, the completion of the accounting cycle, and the preparation of financial statements. Topics: receivables, inventories, payables, payrolls, property and equipment. Prerequisite: MATH 109 [Offered: F] (4).

#### 217. Principles of Accounting II

The accounting principles are applied to corporations. Topics include: income taxation, statement of cash flow, bonds, and financial statement analysis. The analysis of accounting data for management decisions is introduced. Prerequisite: ACCT 215 [Offered: S] (4).

#### 319. Intermediate Financial Accounting I

This course provides an in-depth study of the accounting of cash, receivables, inventories, property and equipment, and current liabilities. Principles related to accounting theory and the measurements of income are further studied. Prerequisite: ACCT 217 [Offered: F] (3).

#### 321. Intermediate Financial Accounting II

A continuation of ACCT 319 to the topics: accounting for long-term liabilities, pensions, stockholder's equity, earnings per share, financial statement analysis, and the statement of cash flow. Prerequisite: ACCT 319 [Offered: S] (3).

#### 324. Intermediate Managerial Accounting

The study of cost accounting principles, including activity based costing, total quality management as applied to job order and process costing, budgeting and standard costs. The application of such principles to business decisions, and performance evaluation and product pricing will be covered. Prerequisites: ACCT 217; MATH 139 or MATH 141 [Offered: F] (3).

#### 325. Income Taxation of Individuals

This course presents a study of the Federal Internal Revenue Code and applicable regulations and rulings with particular emphasis on the taxation principles that affect individuals. Prerequisite: ACCT 217 (3).

#### 326. Advanced Income Taxation

This course presents an analysis of the Federal Internal Revenue Code and the applicable regulations and rulings with particular emphasis on the basic tax principles that affect corporations and partnerships. New York State and local taxes levied on businesses are also discussed. Prerequisites: BUS 277; ACCT 325 (3).

#### 328. Financial Statement Analysis

Students will be engaged in a thorough study of the analysis and interpretation of financial statements as an aid to investing and lending decisions. Accounting principles that govern the presentation of financial statements are covered. Other topics include financial forecasts, capital structure analysis, and evaluation of operating performance. Prerequisite: ACCT 217 (3).

#### 329. Taxes and Business Management Decisions

This course provides students with an understanding that most business actions trigger some form of tax benefit or cost. Students will learn to recognize the potential tax benefits associated with alternative business management decisions, viewed in terms of tax-after-tax costs and after-tax benefits. The Internal Revenue Code and applicable regulations and rulings will be studied, with particular emphasis on the tax principles that affect business. Prerequisites: WRIT 102; ACCT 217 (3).

#### 428. Advanced Financial Accounting

This course provides an in-depth study of the accounting principles of business combinations, multinational operations, not-for-profit enterprises, and partnerships. Prerequisite: ACCT 321 (3).

#### 435. Auditing

The theory and practice of auditing with emphasis on auditing standards, professional liabilities of Certified Public Accountants, the AICPA Code of Ethics, and the preparation of audit programs and reports. Statistical sampling and electronic data processing applications in auditing are discussed. Prerequisites: ACCT 321, 324; BUS 224 [Offered: S] (4).

#### 297/397/497. Research

#### 298/398/498. Directed Study

#### 299/399/499. Independent Study/ Internship

# Art

Images and design have central importance for the conveyance of information and values. Visual literacy is critical to our understanding of contemporary society, and students with such a skill are well served not only in the arts, but also in the sciences, politics, education, and business. Developing the visual intelligence of all liberal arts students through the analysis and production of images expands their overall cognitive development and competence as professionals.

MMC provides students with a unique approach to the study of art. The program integrates art theory and studio practice within the framework of a liberal arts curriculum. Small class sizes and individual attention from faculty foster close academic interactions and encourage students to achieve their creative goals. The unsurpassed resources of New York City add immediacy, richness, and breadth to the visual studies. Students work with able and committed professionals who stress individual and innovative instruction.

The Art Major includes four areas of concentration: Art History, Graphic Design, Photography, and Studio Art. The flexibility and design of the program encourages students to concentrate in more than one area. In Art History, students explore visual culture from multiple aesthetic and theoretical viewpoints to develop an awareness of the breadth of cultural and historical perspectives. In Graphic Design, students develop the visual language of imagery to communicate content in design and illustration through the use of analog and digital technology. In Photography, students create, explore and analyze images utilizing traditional and contemporary media. In Studio Art, students develop a personal artistic vision through the exploration of techniques and styles in painting, drawing, design, printmaking, ceramics and multi-media. Acceptance into the Graphic Design, Photography, and Studio Art concentrations requires a portfolio review.

All students at the College may minor in any of the concentrations. Furthermore, multidisciplinary studies are available through courses that integrate art with dance, theatre, communication arts, the humanities, politics, psychology, education, business, and arts management.

### Enhanced Learning Opportunities and Careers

Graduates with a degree in Art will find themselves well equipped for a variety of career opportunities and well prepared to pursue further study on the graduate level so as to enter the academic world. As part of a small liberal arts college in New

York City — the premiere center for art and design and museum culture in the United States — students in the Art Department take full advantage of the professional opportunities of the metropolitan area through internships in galleries, auction houses, design studios, advertising agencies, and publishing houses. Recent internships include the Children’s Museum of Manhattan, the Clampart Gallery, Kim Foster Gallery, YM Magazine, the International Center of Photography, and Sotheby’s.

With the guidance of full-time faculty advisors, students fashion their own curriculum. In addition, it is recommended that all Art majors and minors study abroad at some point in their undergraduate career. The College has relationships with a range of worldwide university programs where MMC students have studied.

Student/faculty collaboration can take a number of forms. Students publish their work in the annual *MMC Review*, work on the student newspaper, *The Monitor*, and design for various College events and publications. MMC’s art club, *Artfusion*, provides more opportunities for students to explore the variety of New York’s art offerings. Faculty members accompany students to artists’ studios here in the heart of New York City, and lead an annual one-week intensive “Visual Arts Abroad” during the January term.

The resources of the Art Department include a full studio environment accommodating painting, drawing, and printmaking; professional ceramics and photography labs; a state-of-the-art Macintosh design lab featuring 3D software and design tools; a recently upgraded Art History teaching environment; and a professional gallery — the Hewitt Gallery of Art.

### The Hewitt Gallery of Art

The Hewitt Gallery of Art provides a venue for professional artists to exhibit their work and provides students with the experience of relating to artists on the MMC campus. Students gain first-hand experience in organizing and curating exhibits with the Gallery Director. MMC faculty often incorporate lectures and discussion of the featured art in their coursework. Seniors have the opportunity to exhibit their work in the two Black and White galleries of the Hewitt Gallery and in the Corridor Gallery.

## Academic Departments

### Art

<b>Division:</b>	<b>Fine and Performing Arts</b>	<b>Ceramics Studio Manager: Karen Adelaar</b>
<b>Division Chair:</b>	<b>Mary R. Fleischer, Ph.D.</b> mfleischer@mmm.edu	<b>kadelaar@mmm.edu</b> <b>Phone: 212-517-0698</b>
<b>Division</b>		
<b>Administrative Secretary:</b>	<b>Shana Richter</b> srichter@mmm.edu	<b>Division Office: Theatre Office, Main Building</b> <b>Phone: 212-774-0760</b>
<b>Operations Director for FAPA Division:</b>	<b>Ross Chappell</b> rchappell@mmm.edu	<b>Art Office: Main 800</b> <b>Phone: 212-517-0693</b>

#### Department Faculty:

<p><b>Hallie Cohen</b> Assistant Professor of Art Program Coordinator, Art Department B.F.A., Tyler School of Art M.F.A., Maryland Institute College of Art Main 800 212-517-0691 hcohen@mmm.edu</p>	<p><b>Millie Burns</b> Assistant Professor of Art Director, Hewitt Gallery of Art B.A., New York University B.F.A., American InterContinental University Main, Continuing Education Suite 212-517-0692 mburns@mmm.edu</p>	<p><b>James Holl</b> Associate Professor of Art B.A., University of Washington M.F.A., Columbia University Nugent 554 212-744-4819 jholl@mmm.edu</p>
<p><b>Karen Adelaar</b> Ceramics Studio Manager B.A., George Washington University Phone: 212-517-0698 kadelaar@mmm.edu</p>	<p><b>Millie Falcaro</b> Assistant Professor of Art Coordinator, ICP Cooperative Program B.A., Empire State College of the Arts, State University of New York M.F.A., University of Hartford Main 800 212-517-0693 mfalcaro@mmm.edu</p>	<p><b>James Martin</b> Assistant Professor of Art Studio Manager B.F.A., University of Texas M.F.A., East Texas State University Main 800 212-517-0694 jmartin@mmm.edu</p>
<p><b>Adrienne Baxter Bell</b> Assistant Professor of Art History B.A., Smith College M.A., The Institute of Fine Arts, New York University M.Phil., Columbia University Ph.D., Columbia University Main 704 212-517-0676 abell@mmm.edu</p>		<p><b>Jason Rosenfeld</b> Associate Professor of Art History B.A., Duke University M.A., Institute of Fine Arts, New York University Ph.D., Institute of Fine Arts, New York University Main 704 212-517-0677 jrosenfeld@mmm.edu</p>

#### MAJOR: B.A. IN ART (1003)

##### ART HISTORY CONCENTRATION

**36 Credits**

ART 250 Survey of Western Art I	3	ART 451 Senior Art History Seminar	3
ART 355 Renaissance and Baroque Art	3	Four Art History Electives at the 200-/300-/400-levels	12
ART 380 Modern Art I: Neoclassicism to Post-Impressionism		ART 111 Drawing I	3
<b>or</b>		ART 114 Painting I <b>or</b> ART 116 Color and Design	3
ART 381 Modern Art II: Post-Impressionism to Pop	3	One Studio Art Elective	3
ART 384 Contemporary Art	3		

#### MAJOR: B.A. IN ART (0831)

##### STUDIO ART CONCENTRATION

**39 Credits**

ART 111 Drawing I	3	Five Studio Art Electives at the 200-/300-/400-levels	15
ART 114 Painting I	3	ART 250 Survey of Western Art I	3
ART 116 Color and Design	3	ART 252 Survey of Western Art II	3
ART 301 Figure Drawing	3	One Art History Elective at the 200/300/400 levels	3
ART 411 Senior Art Seminar	3		

## Academic Departments

### Art

#### MAJOR: B.A. IN ART (0831)

#### GRAPHIC DESIGN CONCENTRATION

39 Credits

##### Required Courses

ART 111 Drawing	3	ART 215 Illustration I	(3)
ART 116 Color and Design	3	ART 257 History of Graphic Design	(3)
ART 210 Digital Imaging	3	ART 301 Figure Drawing	(3)
ART 237 Graphic Design I	3	ART 344 Typography and Image	(3)
ART 316 Illustration II: Digital	3	ART 346 Artists' Books	(3)
ART 338 Graphic Design II: Digital	3	ART 352 3-D Animation	(3)
ART 411 Senior Art Seminar	3	COMM 131 Introduction to Film & Video	(3)
ART 480 Professional Portfolio	3	COMM 225 Multimedia I	(3)
ART 250 Survey of Western Art I	3	COMM 233 Beginning Video Workshop I	(3)
ART 252 Survey of Western Art II	3	COMM 325 Multimedia II	(3)
		COMM 340 Advanced Animation	(3)
		COMM 359 Intermediate Video	(3)
<b>Three of the following:</b>	<b>9</b>	COMM 429 Advanced Video	(3)
ART 114 Painting I	(3)	COMM 481 Advanced Web Production	(3)
ART 121 Photography	(3)	IT 118 Fundamentals of Programming	(3)
ART 206 Printmaking	(3)	IT 318 Programming Languages for the Internet	(3)

#### PHOTOGRAPHY CONCENTRATION

42 Credits

##### Required Courses

ART 116 Color and Design	3	COMM 357 Contemporary World Cinema	(3)
ART 121 Photography I	3	COMM 359 Intermediate Video	(3)
ART 205 History of Photography	3	COMM 429 Advanced Video	(3)
ART 210 Digital Imaging I	3		
ART 213 Photography II	3	By agreement students may take up to <b>12 credits</b> of ART 347	
ART 216 Introduction to Color Photography	3	Photography Study in New York at The International Center of	
ART 250 Survey of Western Art I	3	Photography towards the elective portion of the concentration.	
ART 252 Survey of Western Art II	3	Courses should be chosen from the following:	
ART 411 Senior Art seminar	3	Studio Lighting/Portraiture	
		Photojournalism	
<b>And one of the following:</b>	<b>3</b>	Intermediate Digital Imaging	
ART 111 Drawing	(3)	Advanced Digital Imaging	
ART 114 Painting	(3)	Photography the Landscape/Cityscape	
ART 338 Graphic Design II: Digital	(3)	Studio Lighting/Still Life	
ART 346 Artists' Books	(3)	Advanced Darkroom Techniques	
ART 380 Modern Art I: Neoclassicism to Post-Impressionism	(3)	Advanced Color Photography	
ART 381 Modern Art II: Post-Impressionism to Pop	(3)	Large Format Photography	
ART 384 Contemporary Art	(3)		
ART 299/399 Independent Study/Internship	(3)		
<b>Elective Courses</b>	<b>12</b>		
COMM 131 Introduction to Film and Video	(3)		
COMM 233 Beginning Video Workshop I	(3)		
COMM 317 History and Development of Communication Theory	(3)		
ART 347 Photography Study in New York	(3-12)		

## Academic Departments

### Art

#### MINORS:

#### ART HISTORY 18 Credits

ART 111 Drawing I	3	Three Art History Electives two of which must be at the 300 level	
ART 250 Survey of Western Art I	3	or above	9
ART 252 Survey of Western Art II	3		

#### ARTS MANAGEMENT 13 Credits

The Arts Management program is designed to train students with business and/or arts backgrounds for entry and mid-level arts management positions. The program covers cultural institution administration as well as the theoretical concepts and practical skills necessary for successful marketing, funding, programming, and management. The Arts Management minor is a logical complement to a Dance, Acting, Theatre Arts, or Art major because it builds on the academic knowledge and skills the students have acquired, while preparing them for additional employment

ART/DANC/THTR 290 Management of the Arts	3	<b>One of the following:</b>	<b>3</b>
ART/DANC/THTR 392 Management of the Arts II	3	BUS 210 Marketing	(3)
ART/DANC/THTR 499 Art, Dance <b>or</b> Theatre Management Internship	3	BUS 293 Public Relations	(3)
ART/DANC/THTR 324 Careers in Arts Administration	1		

#### GRAPHIC DESIGN 18 Credits

ART 116 Color and Design <b>or</b> ART 237 Graphic Design I	3	<b>One of the following:</b>	<b>3</b>
ART 210 Digital Imaging	3	ART 344 Typography and Image	(3)
ART 316 Illustration II: Digital	3	ART 346 Artists' Books	(3)
ART 338 Graphic Design II: Digital	3	ART 352 3-D Animation	(3)
COMM 225 Multimedia I	3	ART 480 Professional Portfolio	(3)

#### PHOTOGRAPHY 18 Credits

ART 116 Color and Design	3	<b>One of the following:</b>	<b>3</b>
ART 121 Photography I	3	ART 338 Graphic Design II: Digital	(3)
ART 205 History of Photography	3	ART 346 Artists' Books	(3)
ART 210 Digital Imaging	3	ART 399 Independent Study/Internship	(3)
ART 213 Photography II	3		

#### STUDIO ART 15 Credits

ART 111 Drawing I	3	ART 116 Color and Design	3
ART 114 Painting I	3	Studio Art electives	6



# Art

## ART COURSES (ART)

### 111. Drawing I

This course develops the student's perception and technical facility by drawing in a variety of media including pencil, charcoal, conte crayon, and pen and ink. More advanced students will be encouraged to experiment with color, and to explore a wide range of varied paper surfaces. [Offered F, S each year] (3).

### 114. Painting I

Course ranges from introductory oil painting projects through more advanced uses of other media, thus one student will progress from the study of traditional techniques to greater experimentation with the aim of developing a personal style of expression. [Offered S each year] (3).

### 115. Ceramics I

This course provides an introduction to the ceramic medium both as sculpture and as pottery, including instruction on the potter's wheel, materials, and firing. This course may be taken for an additional three credits. Fee: \$40. [Offered F, S each year] (3).

### 116. Color and Design

Course concentrates on the elements and principles of design and color theory as applied to both two and three-dimensional images. The media will range from collage, acrylics, and others suited to flat surfaces, to more sculptural ones that stress volume, mass and space. [Offered F each year] (3).

### 121. Photography I

This course provides an introduction to camera handling and basic black and white darkroom techniques. The curriculum includes: camera operations, principles of exposure, film development, printing, picture content and presentation. Students must bring their own 35mm camera (with adjustable shutter and aperture) to the second class. Fee: \$40.00 (3).

### 125. Introduction to Drawing

This course is designed for those interested in developing their perception and technical facility in drawing through a variety of media. For non-art majors. [Offered F, S] (3).

### 129. Computer Graphics

#### (Same as COMM 129)

Many aspects of computer technology will be covered but the main thrust of this course is the creation of images. Basic design concepts form the basis of the student's visual vocabulary. These basic principles are applicable to other computers. Fee: \$40.00. Prerequisite: WRIT 101 (3).

### 154. Fine Arts: Theory and Practice

This beginning level studio course is designed for the non-major and combines studio projects with a discussion of artistic styles and theories. In this hands-on course, students will complete projects exploring a variety of media and techniques. [Offered F, S each year] (3).

### 166. Exploring the Visual Arts

This is an innovative course designed to familiarize students with a broad spectrum of the visual arts and to facilitate the development of analytical skills. Through visits to art museums and galleries, and film and video screenings, students are introduced to new ways of looking at the visual arts. Readings provide a necessary background for class discussion. Corequisite: WRIT 101 [Offered F, S each year] (3).

### 205. History of Photography

This course chronicles the major contributions to the art and science of photography. Paralleling world history, it provides a background to build an understanding of and appreciation for light-sensitive materials, photographic skills and technologies, and introduces students to the pioneers, scientists, and major artists/photographers from photography's debut in 1839 to the present. Classroom lectures are augmented by audio/visual presentations, exhibit visits, and readings. Prerequisite: WRIT 101 (3).

### 206. Printmaking

Students will explore the creation of an original print in the media of linocut, etching, silkscreen, lithography, and monotype. Development of an individual style is encouraged. May be repeated for an additional 3 credits. Fee: \$40.00 (3).

### 208. Portraiture

This course offers a practical approach to the specialized area of portraiture. A variety of media and techniques will be covered with an emphasis on the student's personal interpretations. Fee: \$40.00 (3).

### 209. Ceramics II

This is an advanced course in ceramics to develop further skills in hand building and on the potter's wheel, in glaze theory and practice, emphasizing the development of each student's particular interests and style. This course may be taken at a more advanced level for an additional three credits. Fee: \$40.00. Prerequisite: ART 115; or previous experience in ceramics. [Offered F, S each year] (3).

### 210. Digital Imaging I

This lecture and demonstration course will present the computer and related technology in the context of photo imaging and photo manipulation. Students will gain an expertise in using the professional software Photoshop TM to enhance and transform traditional photography through digital techniques. Projects will address color correction and enhancement, photo retouching and compositing. Inventive stylistic solutions, using the full power of this software will be encouraged. Fee: \$40.00. No previous computer experience is necessary. [Offered F, S each year] (3).

### 213. Photography II

This course is for students with an intermediate understanding of black and white photography, darkroom techniques and camera handling who are prepared to explore the creative potential of the photographic medium and broaden their approach to picture making. The curriculum includes: image stability, archival issues, combining images, toning, pinhole cameras and photograms. Students must provide their own 35mm cameras (with adjustable shutter and aperture). Fee: \$40.00. Prerequisite: ART 121 or interview with portfolio (3).

### 215. Illustration I

Illustration is a visual language that enhances and communicates content. This hands-on course explores the fundamentals of composition and color, application of media and stylistic solutions. A method for solving problems beginning with research, thumbnail sketches, through the finished illustration is presented. Projects, which encourage students to develop a personal style, as well as to communicate specific content, are emphasized. Prerequisite: ART 111 (3).

## Art

### ART COURSES (ART)

#### 216. Introduction to Color Photography

This introduction to color photography will follow its development through the history of the medium. Through lectures, readings, demonstrations and hands-on assignments, students will develop a body of work that will include the earliest techniques of hand-coloring black and white photographs as well as the use of negative and slide films. Special emphasis will be on the techniques utilizing Polaroid film to create unique color prints. Fee: \$40.00. Prerequisite: ART 121 (3).

#### 222. Mixed Media

This course emphasizes experimental approaches to multimedia. Students learn ways of expressing ideas in a variety of media including painting, drawing, photography and various sculptural techniques. A wide range of possibilities in collage, construction and installation will be encouraged through diverse student projects (3).

#### 230. Pastels

Pastels provide the opportunity for students to explore color through drawing. Projects will be designed to develop technical skills and to encourage experimentation. Emphasis will be placed on the utilization of color and its properties to create dynamic drawing. Open to beginning through advanced students (3).

#### 237. Graphic Design I

This course introduces students to the fundamentals of two-dimensional print design. Students will solve graphical problems that explore issues concerning composition, typography and the relation of form to content. This hands-on course will emphasize craftsmanship and nurture an analytical approach necessary to succeed as a professional graphic designer. Prerequisite: WRIT 101 (3).

#### 239. Acrylic Painting

Acrylic paint was developed during the mid-twentieth century using a synthetic polymer as the vehicle for standard artist pigments. The qualities of acrylic include a great range of viscosity, fast drying time, ability to create many of the same effects as oil paint in less time and with low toxicity. Collage, screen printing, and airbrush are all techniques easily employed with this material. Students will learn basic and experimental approaches on an individual basis. An active sketchbook, frequent visits to museums and galleries will contribute to this process. Prerequisite: ART 116 or ART 154 (3).

#### 240. Drawing on Location: New York City

Using various locations as our classroom, we will focus on learning how to sketch different characteristics in the environment. The Instructor will work with students on an individual basis, and students may choose to concentrate on a specific area of interest such as the figure, gesture, architecture or perspective. Composition will be emphasized. Students may work in any medium and instruction will be given in a variety of materials including charcoal, pastel and pen-and-ink. Each session will end with an informal critique. Locations include South Street Seaport, Chinatown, night court, the Metropolitan Museum of Art and Grand Central Terminal. This course is open to all students, major, minors and non-majors. (3)

#### 250. Survey of Western Art I

The aim of this class is to provide a thorough survey of Western Art from the Prehistoric period to the late-Gothic era, and to present a broad introduction to the period and the discipline for new students and continuing majors. Interwoven throughout the course are the interconnections among the various arts: painting, sculpture, graphic arts and design, and architecture. Students will learn a variety of methodological approaches to the study of works of art. The course will also include visits to local collections both with and without the instructor. Prerequisite: WRIT 101 [Offered F, S each year] (3).

#### 252. Survey of Western Art II

This class provides a thorough survey of Western Art from the late-Gothic period to the early-twenty-first century, and presents a broad introduction to the period and the discipline for new students and continuing majors. The course covers interconnections among the various arts: painting, sculpture, photography, graphic arts and design, and architecture. Students will learn a variety of methodological approaches to the study of works of art. The class will also include visits to local collections both with and without the instructor. Prerequisite: WRIT 101 [Offered F, S each year] (3).

#### 257. History of Graphic Design

This course surveys the pivotal events and achievements that have led to the current state of graphic communication. From prehistoric cave paintings to the latest imaginative designs, students will discover the creative thinkers, innovations and breakthroughs that have shaped the evolution of visual communication. Prerequisite: WRIT 102 (3).

#### 258. Introduction to Fine Arts Management

This is a basic course to introduce the interested student to the broad spectrum of opportunities in the growing field of arts management and administration. It is designed to create awareness of current trends, structures and functions of various arts organizations such as galleries, museums, community, government and corporate programs. Prerequisite: WRIT 102 (3).

#### 261. Images of Women in Art

Using selected images of women throughout the history of art from ancient through modern, this course deals with aesthetic considerations and the attitudes that contributed to the creation of these images. Prerequisite: WRIT 101 (3).

#### 269. The Art of Africa and Oceania

A survey of selected tribal art that will focus on the form, function and content of the arts in relation to their meaning in tribal society. Prerequisite: WRIT 101 (3).

# Art

## ART COURSES (ART)

### 270. Survey of Asian Art

This course will consider major artistic centers in China, Japan, India and Southeast Asia focusing on painting, sculpture and temple architecture. Prerequisite: WRIT 101 (3).

### 271. Art of the Americas

This course is an exploration of major traditions in painting, sculpture and architecture from North America, Mexico, Central and South America. It will focus on the relationship of the arts to their specific cultural contexts. Prerequisite: WRIT 101 (3).

### 288. Visual Arts Abroad

This course includes visits to the best permanent collections and temporary exhibitions on offer in any number of foreign cities with seminars and lectures conducted by MMC faculty and foreign professionals. Options change annually and may range from London to Paris to Amsterdam to Rome to Madrid. Cost of trip: to be determined. (1-3) May be repeated for up to 6 credits.

### 290. Management of the Arts

(Same as DANC/THTR 290; see Theatre Department for description.)

### 291. Aesthetics and Criticism

(Same as PHIL 251; see course description under Philosophy and Religious Studies.)

### 301. Figure Drawing I

This course provides the opportunity to draw the human figure in a variety of media. Study of the basics of anatomy gives students a greater understanding of the human form. Professional models are provided. Fee: \$40.00. Prerequisite: ART 111 (3).

### 302. Figure Drawing II

This course provides further study of the human figure as an expressive form in space with emphasis on the development of a personal style and individual use of the media. Fee: \$40.00. Prerequisite: ART 301. Course may be repeated for an additional 3 credits (3).

### 303. Watercolor Painting

Course studies various approaches to this versatile and lively medium, both by itself and in combination with other media. Students will be exposed to the styles and techniques of both historical and contemporary watercolor artists. Course may be repeated for an additional three credits (3).

### 305. Sculpture

Course examines a variety of sculpture-making processes, both traditional and innovative and may be repeated at a more advanced level for another three credits. Fee: \$40.00 (3).

### 310. Philosophy of Art (Same as PHIL 310)

This course is intended to help the advanced student understand the philosophical perspectives that inform particular periods or trends in the history of art. It will also analyze the degree to which these perspectives have shaped or can shape the way we look at or interpret works of art. These issues will be explored through readings in theoretical texts, artists' writings and visual analysis of works of art. Prerequisites: WRIT 102; PHIL 101, 103 or PHIL 251/ART 291; ART 250 or 252 (3).

### 315. Painting II

This course provides an opportunity for continued development of a personal style along with greater technical proficiency. This course may be taken for an additional 3 credits. Prerequisite: ART 114 (3).

### 316. Illustration II: Digital

This lecture and demonstration class will present the computer and related technology in the context of illustration. Students will gain an expertise in using the professional software Adobe Illustrator TM using digital techniques analogous to a traditional pen and ink approach. The class will include typographical explorations and instruction addressing print preparation and complementary software applications. Projects will encourage a successful communication of content as well as the development of a personal style. No previous computer experience is necessary. Prerequisite: ART 111 or 116 Fee: \$40.00 (3).

### 317. Narrative Illustration

The focus of the class will be the analysis and the creation of narrative illustration, the development of a personal style and the exploration of various media and technical skills. Each class will begin with a lecture, demonstration and critique, followed by studio work and one-on-one consultations. The goal of the class is for the student to write an original narrative, create characters to advance the story, and design and execute the sequencing/page layout for the finished illustrated story. Portfolio quality illustrations will be created. Prerequisites: WRIT 102 and ART 116 (3).

### 324. Careers in Arts Administration

(Same as DANC/THTR 324; see Theatre Department for description.)

### 338. Graphic Design II: Digital

This course introduces professional desktop publishing software for print. The class will emphasize typography and the relationship between type and photo. Fundamental design principles concerning form and content will be employed to solve visual communication problems. Projects will include the design and production of each student's personal letterhead and resume. All projects will be structured to prepare students for professional design and production positions in the editorial, corporate and advertising fields. Portfolio quality print media will be created. Fee: \$40.00. No previous computer experience is necessary. Prerequisite: ART 237 (3).

## Art

## ART COURSES (ART)

**339. Drawing II**

Course is based upon understanding and utilizing the elements of frame, line, value, texture and color in a specific context. Offers an opportunity for advanced drawing experience aimed at personal development and expression. Course may be taken for an additional 3 credits. Prerequisite: ART 111 [Offered F, S each year] (3).

**340. Process and Concept**

Students in this advanced studio course will focus on key concepts and concerns of contemporary art. In a series of studio projects, students will explore notions of postmodernism, multiculturalism, gender, the body, environmentalism and the role of mass media. A variety of media, processes and individual approaches will be explored. Prerequisite: ART 111; ART 114; and one other studio course (3).

**342. Digital Imaging II**

This course is an extension of Digital Imaging I. It focuses on additional and advanced topics in digital imaging, such as preparing images for the web, motion graphics, and integrating software. Acquiring deeper knowledge and skills in digital imaging, students will create images with high levels of sophistication, design and create website interfaces, animate static images and create animated movie shorts through work in independent and group projects. Fee: \$40.00. Prerequisite: ART 210 (3).

**344. Typography and Image**

A comprehensive understanding of typography is necessary for designers of print as well as multimedia. This class will consider type as an abstract form as well as a vehicle enabling communication. Aspects of type and its related design issues will be studied through lectures, demonstrations and studio projects. Projects will be created for the students' professional portfolio. They will address specific applications in the corporate, editorial and advertising fields. Techniques, technical problem solving, aesthetic considerations, creative typographical solutions and the relationships between type and photo will be emphasized in the course. Fee: \$40.00. Prerequisite: ART 316 or 338 (3).

**345. An Issue of Identity: Images by Women Artists from 1970 to the Present**

This course focuses on the works of contemporary women artists who are confronting and restructuring images of female identity. Cultural stereotyping, gender roles, attitudes towards the body and an exploration of collective and personal histories are examined in sculpture, installation art, environmental art, video and performance. Prerequisites: WRIT 102; ART 252 (3).

**346. Artists' Books**

The book has become an expressive artistic medium, whether combining image with text or consisting solely of image or containing text only. Students will be introduced to a variety of techniques in various media, which will be explored and integrated with appropriate soft and hard covered book structures. Prerequisites: ART 111; WRIT 102 (3)..

**347. Photography Study in New York**

Students will pursue a variety of topics in the discipline of photography which are offered in conjunction with The International Center of Photography. Courses are at the intermediate level of study and may include: Portraiture, Studio Lighting, Intermediate Digital Imaging, Medium Format Photography, Photojournalism, Intermediate Darkroom techniques and/or Special Topics. Permission of Photography Coordinator required. This course may be repeated with different topics for up to a total of 12 credits. Prerequisites: ART 121 and ART 213. (3).

**350. Watercolor Painting II**

Building on the basic techniques of watercolor painting, students will be able to explore less traditional avenues by mixing media, using collage, working large-scale and three-dimensionally. The instructor works with students on an individual basis. The objective is to develop a portfolio of work and a personal style in this lively and versatile medium. Prerequisite: ART 303 or permission of instructor (3).

**351. Ancient and Classical Art**

This is an upper level research course that focuses on the arts of ancient Egypt, the ancient Near East and ancient Greece and Rome. Assigned readings as well as individual research projects form the basis for the class. This course is designed as a topics oriented seminar. Prerequisites: WRIT 102; ART 250 (3).

**352. 3-D Animation**

3-D computer graphics have defined the world of video games and are making inroads into television and film. This class is an introduction to the process of developing, creating and producing 3-D environments, applying textures and lighting, and creating animation. Fee: \$40.00. Prerequisites: COMM 225, ART 210 or 316 (3).

**353. Medieval Art and Architecture**

This survey course presents a study of the art and architecture from the fourth through the fourteenth centuries beginning in the era of Constantine and Rome's legalization of Christianity and concluding with the Black Death and Proto-Renaissance. While concentrating on the history and religious context of western Europe in the Early Christian, Romanesque and Gothic periods, the course will also illuminate connections with Jewish, Byzantine and Islamic cultures. The material studied includes sacred and secular architecture, manuscript illumination, painting, mosaics, sculpture, stained glass, ceramics and the decorative arts in both the private and the public realms. Prerequisites: WRIT 102; ART 250 (3).

**355. Renaissance and Baroque Art**

This course studies the visual arts beginning with the late-Gothic era and tracing its roots in Byzantine Art and icons, then follows practices in Italian painting at the time of Giotto in the turn of the thirteenth century, and then moves through Flemish art of the fifteenth century and the Italian Renaissance. It works through ancillary movements such as Mannerism, and concludes with an examination of the various statements of the European Baroque in the seventeenth century, covering Italy, France, Germany, England, the Low Countries and Spain. Areas covered include painting, sculpture, architecture, manuscript illumination, graphic arts and other media and the course will include mandatory visits to local collections both with and without the instructor. Prerequisites: WRIT 102; ART 252 (3).

## Art

## ART COURSES (ART)

**356. American Art**

This upper level course offers an in-depth exploration of American art from the pre-colonial period to postmodernism within its broader material, intellectual and cultural contexts. Although the subject matter is presented chronologically, the course is focused on key themes in American history, such as the development of republican values during the eighteenth century, the conflicts over national identity during the Civil War, the impact of the Darwinian revolution in post-Civil War America, and the growing pluralism of the modern era. Intersections among art, literature, science, religion, and philosophy are featured. Students are exposed to a variety of art historical methodologies that serve as a foundation for work in the major. The course includes visits to American art collections in and around New York. Prerequisites: WRIT 102; ART 250 or ART 252 (3).

**360. Fine Arts Management Internships**

Each student will devote the equivalent of nine hours per week as a Fine Arts Management Intern in such areas as Museum Administrative Apprenticeships, Gallery Assistants, and Corporate Arts Interns. Non-audit. Prerequisite: WRIT 102 [Available all sessions] (3).

**361. Curatorial Skills Seminar**

This seminar is an upper level course in which students curate an art exhibition from start to finish. Students select the theme of the exhibition, review artists' slides, visit artists' studios, select artworks and write a proposal describing the exhibition. The proposal is submitted to the Selection Committee for possible inclusion in MMC Gallery's Exhibition Season. Prerequisites: WRIT 102; ART 252; or permission of instructor (3).

**362. Visual Arts Seminar: New York City**

This off-site seminar is an upper level course, which provides an in-depth view of New York's art and architectural scene, blending history and current exhibitions. Weekly field trips are supplemented by critical and historical readings. Through experiential learning, students will hone their critical and evaluative skills regarding works of art, the history of the City, and the role of residents in its pulsating aesthetic and cultural life. Prerequisites: WRIT 102; ART 250 or ART 252; or permission of instructor (3).

**367. Creative Expressions in Art and Music (Same as MUS 367)**

This course is an in-depth audiovisual interdisciplinary experience, which explores various themes and styles in painting and music. It is not presented chronologically nor is it, strictly speaking, an art or music history course. Rather the approach is through an exploration of form and content creating the basis for deeper understanding and enjoyment.

Prerequisite: WRIT 102 (3).

**369. Symbolism in the Visual Arts**

This course studies some of the basic symbols that recur throughout the history of painting and sculpture and how they reflect the attitudes and aspirations of the peoples who created them. Prerequisite: WRIT 102 (3).

**380. Modern Art I: The Nineteenth Century from Neoclassicism to Post-Impressionism**

This is a chronological survey of developments in the art of Europe and America rising out of the Age of Revolution in the late-18th century, and commencing with the establishment of Neo-Classicism as a dominant style. Subsequent periods covered include Romanticism, Realism, Aestheticism, Impressionism, Naturalism, Symbolism, and Post-Impressionism. Some of the major themes that frequently recur in the course and that interrelate with contemporary scholarship on the period are concepts of empire, colonialism, women's art production, feminism, primitivism, socialism, Marxist approaches to art as propaganda, the avant-garde, and formal innovation. Prerequisites: WRIT 102; ART 252 (3).

**381. Modern Art II: The Early-Twentieth Century from Post-Impressionism to Pop Art**

The focus of this class is on a variety of different themes and methodologies, and attempts to provide a broad introduction to the period and the discipline for new students and continuing majors. Interwoven throughout the course are connections with sculpture and graphic arts and design and architecture, as well as new media in more contemporary works, although the main focus is on the art of painting and its immediate adjuncts. The aim is to acquaint the students with major international movements such as Fauvism, Cubism, Expressionism, Abstraction, Futurism, Suprematism, DeStijl, Dada, Surrealism and Abstract Expressionism. In particular, we will interrogate not only the forms of art in the period, but also the construction of art history in the age of Modernism and the development of institutions that largely shape our experience of art since. Prerequisites: WRIT 102; ART 252 (3).

**384. Contemporary Art**

This course presents an international survey of the disparate trends and currents in the visual arts since the 1970s, including feminist art, conceptual art, environmental art, post-minimalism, neo-expressionism, post-modernism, and deconstruction in recent art. Prerequisites: WRIT 102; ART 252 (3).

**392. Management of the Arts II (Same as DANC/THTR 392; see Theatre Department for description.)****393. Special Topics in Art**

Topics are offered on a rotating basis, and will focus on a specific aspect of art production or research. Areas of Study include History of Art-making in New York City, Dada and Surrealism, Sculpture and Mold Making, Practices in Paint Media. Students may repeat enrollment for credit, but may not repeat topics. Certain topics will be taught as a studio/production course, in which case a material fee of \$40 may be attached. Prerequisite: WRIT 102 (3).

**395. Creative Projects: Art History**

A unique type of research with a different aim: to involve each student in developing his/her own approach to what s/he wants to explore in selected topics in Art History. This course is ideal for both the Art History Major or Minor and the student without a vast knowledge in the area but who is interested in researching specific topics. Prerequisites: WRIT 102; ART 250 or ART 252; or permission of instructor (3).

**396. Studio Art Projects**

Course provides an opportunity for students to design and implement particular projects that will further develop skills and techniques in specialized areas of interest. Unlike the traditional Independent Study program, students share studio space and a specific time period in which to have a concentrated semiprofessional experience. Prerequisite: Advanced study in art (3).

# Art

### ART COURSES (ART)

#### 403. Apprenticeship in Concentration

Students will have the opportunity to be placed in various professional situations as an apprentice upon the approval of the Art Department. This close association with individuals and studios will provide a unique opportunity to learn professional practices and techniques. Any senior involved in this apprenticeship must have the necessary course preparation in the particular area of concentration. An apprenticeship may be repeated for a maximum of 12 credits. Prerequisite: Advanced study in art (3).

#### 411. Senior Art Seminar

This capstone course for the art major provides an overview of the contemporary art world and career opportunities. Students will select a project that, upon conclusion, will demonstrate proficiency in one of the areas of concentration: studio art, art history or graphic communications. Some of the topics of special concern are funding for the arts, legal issues, marketing strategies, copyright and intellectual property issues. Open to art majors only. Prerequisite: Advanced study in art [Offered F each year] (3).

#### 415. Advanced Painting

This course will give students additional opportunities to develop a personal direction and style while continuing to increase their proficiency in the medium. Although primarily focusing on oil painting, the course may include non-traditional materials and techniques.

Prerequisite: ART 315 (3).

#### 451. Senior Art History Seminar

As a culmination of an intensive program of study for the Major or Minor in Art History, this course will work through various historiographic and theoretical methodological approaches to the history of art through selected texts of the field including the writings of Hegel, Wölfflin, Riegel, Panofsky, Gombrich, Schapiro, Greenberg, Benjamin, T.J. Clark, Baxandall, Nochlin, Crow, Foucault, and others. It will encompass multiple topics and critical analysis and culminate in a major research paper and an oral presentation. By special permission, students majoring in other disciplines may enroll. (3)

#### 458. Criticism Writing Workshop (Same as DANC/THTR 458; see course description under Dance.)

#### 475. The Avant-Garde in Art, Film and Performance

(Same as COMM/THTR 475; see course description under Theatre Arts.)

#### 480. Professional Portfolio

This is a seminar class in which students apply the skills learned in their college career toward developing a professional print or web portfolio. The goal is to prepare the student for job interviews in the professional design field of their choice or portfolio reviews for entry into graduate design programs. The portfolio will be oriented toward a specific field. In print design this may be editorial, advertising, corporate design and identity. Other areas of research may be web design, illustration, packaging and information design. The student will identify the field of research. In consultation with the instructor, design problems will be established. Class time will be used for presentations and critiques. The solutions of the design problems will be produced as printed or web media. Prerequisites: ART 210 or ART 316 or ART 338 or COMM 225 or permission of instructor [Offered S] (3).

#### 297/397/497. Research

#### 298/398/498. Directed Study

#### 299/399/499. Independent Study/Internship

# Biology

Biology is part of the Department of Natural Sciences and Mathematics; the Biology Program prepares students to excel in the biological, chemical, physical and mathematical sciences. The overall nature of the department, a mixture of professors from all disciplines of the natural sciences and mathematics, creates a unique and intimate educational venue for students. The academic program incorporates innovative and interdisciplinary courses that enhance the traditional scientific curriculum. Faculty members provide students with an exceptional foundation in both analytical and quantitative skills and rigorous life science course work, along with the opportunity to participate in faculty-mentored research. A broad exposure to non-science, liberal arts classes enhances our pedagogical mission, creating a critical combination of experiences essential for applying life science skills to future careers.

Two Major programs comprise the Biology curriculum: a B.A. degree and a B.S. degree, both with Pre-Med tracks. There are two minor programs: Mathematics and Neuroscience. We also provide support for the minor programs in Drama Therapy and Forensic Science. For many years, Pre-Med has been a major focus of the Biology Major at MMC. Our curriculum leading toward a Bachelor's of Science in Biology provides excellent educational training for those who wish to go on to professional programs after graduation.

Our B.S. in Biology is appropriate for students who intend to go on to medical, dental or veterinary school, as well as graduate school in biology, biochemistry, biomedical sciences or nutrition. This degree is also excellent for those students who intend to pursue a career in the health science field or the biomedical industry. In addition, we also offer a Biology program for non-majors interested in the Pre-Med track. The department offers many levels of support to its pre-med students, from pre-professional committees that aid and guide students to professional programs with seminars that bring current health field professionals into the classroom.

Our B.A. in Biology is appropriate for students intending to pursue studies in physical therapy, occupational therapy, or physician assistant programs.

The Department also contributes to the College's liberal arts foundation by offering courses in the Core and Shared Curriculum which help develop quantitative and analytical thinking skills in mathematics, science and other fields. These valuable skills help our students succeed in college and as citizens of the world.

### Department Goals and Objectives:

- To provide students with solid life-science education and training, balanced with a liberal arts curriculum, enabling them to pursue fulfilling careers or professional programs in medicine, dentistry, pharmacology or other health science fields.
- To provide students with an integrated knowledge of contemporary principles of biology, chemistry, physics and mathematics so they can obtain advanced degrees and careers in research, industry, business and education.
- To provide high quality, laboratory-enriched learning environments, allowing students hands-on experience and the opportunity to enhance their critical thinking skills.
- To provide opportunities for students to participate in significant research projects under faculty guidance: to present their research findings and to interact with other scientists through attendance at scientific conferences.
- To create strong and individualized relationships between students and faculty in the department through highly interactive classroom settings, department affiliated scientific associations/events and an open-door policy to departmental offices.
- To provide non-science majors with the quantitative and analytical skills needed to participate critically in our society and in our world.
- To provide non-science majors with instruction in scientific knowledge, scientific reasoning and the scientific process.

The Department of Natural Sciences and Mathematics strongly encourages students to participate in science through guided scientific experiences. Internships and Independent Study Projects, co-mentored by department faculty and various members of the many excellent NYC biomedical facilities, have been a hallmark of the Department for years. In addition, there exist many opportunities for student-centered scientific experiences at MMC. Students can gain valuable experience in their chosen field through peer advising or tutoring, through assisting in the preparation or execution of laboratory courses, and by conducting significant scientific research in laboratory spaces available within the department. Current research topics include botanical systematics, computational chemistry, molecular neuroscience, applied mathematics, genetics, game theory, medicinal microbiology and neurodegenerative disease.

## Biology

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**Prerequisites for Biology Majors**

**0-10 Credits**

GS 105 Principles of Natural Science	0-3	*MATH 140 Trigonometry and Functions for	
GS 106 Principles of Natural Science Laboratory	0-2	Science Majors	0-2
*MATH 139 College Algebra	0-3	*MATH 141 Precalculus (4 credits) may substitute	
		for MATH 139+140	

Biology majors must take the above prerequisite courses unless specifically exempted by the Department of Natural Sciences and Mathematics. Students must obtain a grade of C or better in these courses before they can enter the B.S. or B.A. Biology degree programs. Prerequisites, if applicable, may be used to fulfill the Core Mathematics requirement or the 100/200-level Shared Curriculum requirement in Area B.



## Academic Departments

# Biology

### MAJOR: B.S. IN BIOLOGY (0401)

61-71 Credits

This major is appropriate for those students who intend to go to Medical, Dental or Veterinary School or to Graduate School in Biology, Biochemistry, Biomedical Sciences or Nutrition (most programs).

### MAJOR REQUIREMENTS

61 Credits

BIOL 220 General Biology I (w/laboratory)	4	PHYS 262 General Physics II (w/laboratory)	5
BIOL 222 General Biology II (w/laboratory)	4	CHEM 317/318 Organic Chemistry I (w/laboratory)	5
BIOL 240 Cellular and Molecular Biology (w/laboratory)	3	CHEM 319/320 Organic Chemistry II (w/laboratory)	5
CHEM 233/234 General Chemistry I (w/laboratory)	5	BIOL 320 Microbiology (w/laboratory)	4
CHEM 235/236 General Chemistry II (w/laboratory)	5	BIOL 329 Physiology (w/laboratory)	4
*MATH 210 Calculus I	4	BIOL 425 Genetics	4
PHYS 261 General Physics I (w/laboratory)	5	BIOL/CHEM 441 Biochemistry	4

\*NOTE: B.S. Biology majors should not take MATH 113, Quantitative Reasoning. They are required to take mathematics courses up to and including MATH 210, Calculus I. Depending on mathematical background, Biology majors should start at the appropriate place in the following sequence of courses:

MATH 129 Intermediate Algebra	(3)	MATH 141 Precalculus may substitute for MATH 139+140	(4)
MATH 139 College Algebra	(3)	MATH 210 Calculus I	(4)
MATH 140 Trigonometry and Functions for Science Majors	(2)	MATH 211 Calculus II	(3)

*MATH 139 and 140 should be taken concurrently*

Two courses in this sequence [MATH 129, 139 (or 141), 210, 211] may be used to fulfill the Core Mathematics requirement and the 100-/200-level Shared Curriculum requirement in area B.

### MAJOR: B.A. IN BIOLOGY

51-61 Credits

This major is appropriate for those students intending to pursue studies in Physical Therapy, Occupational Therapy or Physician Assistants Programs, and for some Nutrition Programs.

### MAJOR REQUIREMENTS

51 Credits

BIOL 136 Anatomy (w/laboratory)	4	CHEM 235/236 General Chemistry II (w/laboratory)	5
GS 183 Environmental Science	3	MATH 224 Statistics	3
BIOL 220 General Biology I (w/laboratory)	4	PHYS 201 Introduction to Physics (w/laboratory)	4
BIOL 222 General Biology II (w/laboratory)	4	BIOL 320 Microbiology (w/laboratory)	4
BIOL 240 Cellular and Molecular Biology (w/laboratory)	3	BIOL/CHEM 340 Introduction to Organic and Biochemistry	4
BIOL 234 Human Physiology (w/laboratory)	4	BIOL/CHEM 441 Biochemistry or BIOL 425 Genetics	4
CHEM 233/234 General Chemistry I (w/laboratory)	5		

\*NOTE:

In addition, students who intend to pursue graduate studies in Nutrition must take Nutrition (BIOL 116) to satisfy the 100/200-level Shared Curriculum requirement in Area B.

MATH 139 and MATH 140 fulfill the Core Mathematics requirement, replacing MATH 113. See also the Note in the B.S. section.

The following course are strongly recommended:

PSYCH 101 General Psychology (satisfies the 100/200-level Shared Curriculum requirement in Area A)

PSYCH 201 or 216 Child or Developmental Psychology

SOC 101 General Sociology (satisfies the 100/200-level Shared Curriculum requirement in Area C)

## Biology

### BIOLOGY MINOR

18-24 Credits

The minor will consist of a minimum of 18 credits of Biology/Chemistry/Physics coursework. Coursework decisions will be under the supervision of Biology faculty.

#### Required Courses:

CHEM 233/234 General Chemistry I (w/laboratory)	5	BIOL 220 General Biology	4
CHEM 235/236 General Chemistry II (w/laboratory)	5		

The student is required to take a *minimum* of 4 credits from the following courses: **4 - 10**

BIOL 222 General Biology II	(4)	BIOL 425 Genetics	(4)
BIOL 136 Anatomy	(4)	PHYS 261 General Physics	(5)
BIOL 240 Cell and Molecular Biology	(3)	CHEM 317/318 Organic Chemistry I (w/laboratory)	(5)
BIOL 234 Human Physiology	(4)	GS 183 Environmental Science	(3)
BIOL 320 Microbiology	(4)		

The student will substitute MATH 139 (College Algebra) for Quantitative Reasoning if background is sufficient. If not, MATH 129 (Intermediate Algebra) will have to be taken prior to beginning the minor and MATH 139 will become an elective. The student will be exempt from MATH 140 depending on the goal of the minor.

### NEUROSCIENCE MINOR

18 Credits

BIOL 136 Anatomy	4	PSYCH 333 Behavioral Neuroscience	3
BIOL 220 General Biology I	4	PSYCH/BIOL 497 Research	3
BIOL 234 Human Physiology or BIOL 329 Physiology	4		

### BIOLOGY COURSES (BIOL)

#### 116. Nutrition

In this course, the student will learn about the science of nutrition, the physiology of digestion, and the chemistry and function of fats, carbohydrates, proteins, vitamins and minerals. Other topics include: cellular metabolism of nutrients, energy metabolism, relation of nutrition to exercise, eating disorders, preparation of food and use of preservatives. Corequisite: CS 099, if required (3).

#### 127. Evolution

Course reviews historical and current views of the origin and evolution of life on earth, mechanisms of organic evolution as inferred from different lines of evidence, and basic population dynamics. Corequisite: WRIT 101 (3).

#### 129. Heredity

This course is a study of basic human genetics; the interweaving roles of genes and environment; methods of obtaining information about inherited traits; and medical, sociological, and economic problems related to genetic counseling. Corequisite: WRIT 101 (3).

#### 132. Anatomy and Physiology I

This course begins the study of the structure and function of the human body with emphasis on the interrelationships between anatomical and physiological factors involved in the functioning of all major body systems. Particularly, studies will be: the chemical basis of life, structure and metabolism of the cell, tissues and homeostasis, the skeletal system, the muscular system, circulation and immune responses, the digestive system, and the endocrine system. Three-hour class; three-hour lab. Fee: \$45.00. Corequisite: WRIT 101 or permission of the instructor (5).

#### 134. Anatomy and Physiology II

This course continues the study of the structure and function of the human body with emphasis on the interrelationships between anatomical and physiological factors involved in the functioning of all major body systems. Particular study will be devoted to: the nervous system, the respiratory system, the urinary system, water and electrolyte balance, the reproductive system, human growth and development, and human genetics. Three-hour class; three-hour lab. Fee: \$45.00. Prerequisite: BIOL 132 (5).

#### 136. Anatomy

A study of human anatomy; emphasis is placed on form/function relationships. The skeletal-muscular, cardiovascular, respiratory, urogenital and neuro-endocrine systems will be studied, with appropriate lab work. Three-hour class; three-hour lab. Fee: \$45.00 (4).

#### 140. Human Reproduction

Human reproduction, conception, development, birth and early infancy are among the topics covered in this course. Current advances will be considered as well. Corequisite: WRIT 101 (3).

#### 145. Human Biology

This course studies the systems of the human body in an integrative manner. The anatomy and physiology of all body systems will be presented placing emphasis on the interrelationships between structure and function. The maintenance of normal function (homeostasis) and the problems that arise when any system ceases to perform optimally will be discussed. Health related information helps to provide the student with the necessary knowledge to make informed decisions about her/his own body. The course will help students discover the remarkable scientific design of the human body (3).

## Biology

### BIOLOGY COURSES (BIOL)

#### 220. General Biology I

Course studies principles of cell biology, including the chemical basis of life, cell structure and function, energetics, and classical and molecular genetics. In the laboratory the student is introduced to the basic tools and techniques of biological investigation: microscopy, dissection and quantitative experimentation. Three-hour class; three-hour lab. Fee: \$45.00.

[Offered: Spring] (4).

#### 222. General Biology II

This course continues and expands topics introduced in BIOL 220, with emphasis on animal biology, including physiological systems and an introduction to developmental biology. Principles of evolution and population biology and ecology are also discussed. The laboratory will use the techniques learned in BIOL 221 to further investigate the areas covered in the lectures. Three-hour class; three-hour lab. Fee: \$45.00. Prerequisite: BIOL 220. [Offered: Fall] (4).

#### 227. Comparative Anatomy

Course studies the phylogeny of chordate systems, especially vertebrates. There will be laboratory dissections of representative types, with emphasis on the study of progressive evolution within each line of descent. Two-hour class; four-hour lab. Fee: \$45.00. Prerequisites: GS 105/106 or permission of the instructor (4).

#### 231. Biology and Physiology of Aging

Discusses the current knowledge of the chemical, cellular, and physiological changes that occur during normal aging. Declines, losses, and biochemical changes associated with the various physical systems of the body will be covered along with current biological theories of aging. Diseases related to aging and their symptoms and treatments will be discussed. Prerequisite: BIOL 220 or GS 105 or permission of instructor (3).

#### 234. Human Physiology

This course presents a systems approach to human physiology. The functions of the major organ systems and the physiological mechanisms by which these functions are controlled are considered. Three-hour lecture; three-hour lab. Fee: \$45.00 (4).

#### 240. Cellular and Molecular Biology

This is a lecture and laboratory course focusing on the principles and techniques of molecular and cellular biology with an emphasis on recent advances in molecular biology. Topics include the structure and function of the cell and its sub-cellular organelles, biological macromolecules, enzymes, biomembranes, bioenergetics, DNA replication, protein synthesis and cell motility. Techniques include aseptic technique and the handling of microbes, isolation and purification of nucleic acids, construction, selection and analysis of recombinant DNA molecules, restriction mapping, immobilization and hybridization of nucleic acids, labeling methods of nucleic acid probes, PCR and basic cell culture. One-and-one-half-hour class; three-hour lab. Fee: \$45.00. Prerequisites: BIOL 220, CHEM 233/234 or permission (3).

#### 251. Introduction to Research (Same as CHEM 251)

The student will learn fundamental techniques and procedures of research in biology and chemistry. The course is intended to prepare students for more independent research in future semesters and to allow students to test out the research experience while making a clear and limited time commitment. Eight-hour lab. Fee: \$45.00. Prerequisites: CHEM 317/318 or BIOL 320 and permission of the instructor (3).

#### 317. Nutrition and Health

This course continues and expands the topics covered in BIOL 116 (Nutrition). Students will learn about nutritional needs over the lifespan (from pre-natal to older adults). The effects of exercise, weight loss and allergies on nutritional needs will be investigated; specialty diets for people with diabetes, heart disease and special needs will also be discussed. Readings will include text and articles from nutrition and professional journals. Prerequisites: WRIT 102; BIOL 116 or permission of the department (3).

#### 320. Microbiology

This course studies the morphology, life cycles, physiology and ecology of bacteria, algae, fungi and protozoa. It surveys applied microbiology. Laboratory studies deal principally with bacteria. Three-hour class; four-hour lab. Fee: \$45.00. Prerequisite: BIOL 220 (4).

#### 321. Histology

Course studies the microstructure of cells, tissues, and organs of vertebrates. There will be laboratory studies of prepared specimens and of methods of preparing material for microscopic study. Two-hour class; four-hour lab. Fee: \$45.00. Prerequisite: BIOL 220 (4).

#### 328. Animal Embryology

Course emphasizes the description and analysis of development prior to birth or hatching. It is an introduction to experimental embryology. Three-hour class; three-hour lab. Fee: \$45.00. Prerequisite: BIOL 220 (4).

#### 329. Physiology

This course studies the fundamental mechanisms by which animal systems maintain homeostasis and adjust to meet the demands of the internal and external environment. Animal systems will be studied to understand the evolution of human systems. Emphasis will be placed on the relationship between structure and function. Three-hour class; three-hour lab. Fee: \$45.00. Prerequisites: WRIT 102, BIOL 220, CHEM 235/236 (4).

#### 333. Behavioral Neuroscience (Same as PSYCH 333; see course description under Psychology)

#### 340. Introduction to Organic and Biochemistry (Same as CHEM 340)

In this course, the major organic functional groups will be presented together with the basic concepts of organic reaction mechanisms. Stereochemistry will also be considered. Emphasis will be placed on the biological relevance of organic reactions. In the second part of the course, the basic concepts of structural and metabolic biochemistry will be presented. Four-hour class. Prerequisites: CHEM 235/236 (4).

## Biology

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### BIOLOGY COURSES (BIOL)

#### **379. Animal Behavior (Same as PSYCH 379)**

This course will take an ethological approach to the examination of behavior. We will examine the genetic, neural and physiological bases of behavior from an evolutionary perspective. Topics to be covered will include aggression, communication, development, mating and reproduction, social behavior, navigation and migration. Prerequisites: WRIT 101, BIOL 220 or PSYCH 101 or 102 or permission of Instructor (3).

#### **441. Biochemistry (Same as CHEM 441)**

This course, the capstone for the Biology Majors, examines the chemistry of life. This course is organized in two fundamental parts. At the beginning it explores the structure and function of biological molecules, from proteins to lipids and carbohydrates. The second part will focus on metabolic pathways and signal transduction. Clinical correlations will be emphasized. Finally, as a last topic, we will explore cancer and DNA repair mechanisms. The laboratory exercises will focus on protein isolation, purification and analysis. Three-hour lecture and three-hour lab. Fee: \$45. Prerequisites: WRIT 102, BIOL 222, CHEM 319/320

#### **495. Special Topics in Biology**

This course will explore a different topic in biology each time that it is offered. Among the topics that may be in focus will be: endocrinology, genetic engineering, cancer research, population genetics, plant physiology, etc. May be repeated for up to 9 credits, provided that each time there is a different announced topic. Prerequisite: BIOL 220 or permission of instructor (3).

#### **297/397/497. Research**

Fee: \$45.

#### **298/398/498. Directed Study**

#### **299/399/499. Independent Study/Internship**

## Business Management

Can you see yourself working at the New York Stock Exchange or J. P. Morgan Bank and Trust? Developing a marketing plan for Dream Works' next blockbuster movie? Opening your own business? Pursuing an MBA? Whatever career you pursue, one thing is certain: The job will not stay the same for long. To succeed, you will have to continually learn new skills to adapt to the ever-changing business world.

MMC's Business Management program, in the heart of New York City, offers a rigorous course of study that teaches the skills needed in both business and the liberal arts. The mission of the Business Management major is consistent with the College's: To educate a socially and economically diverse student population by fostering intellectual achievement and personal growth. We accomplish this by giving each student the necessary skills to build successful careers in business, government and non-profit institutions. We provide each student with a strong academic base for continuing education, including professional development, graduate study, and lifelong learning.

All Business Management majors take courses in accounting, economics, marketing, finance and management. After completing the basic courses, students choose a concentration in Finance and Investments, Human Resources, International Business and Economics, or Marketing. Each program emphasizes the fundamental intellectual skills: reading critically, thinking analytically, and writing clearly. Feedback from business professionals and our alumni stress the importance of communicating clearly, delivering effective presentations, and working well in teams.

The Business Management faculty has solid credentials in their respective disciplines as well as extensive industry experience. In addition to their dedication to teaching excellence, our faculty contribute to professional associations, pursue research, present conference papers, publish books and articles, and consult for businesses and non-profit organizations.

At MMC, courses in business are only one part of a comprehensive education. Our active internship program, coupled with our location in the nation's corporate and financial capital, provides each business student the chance to explore the many resources of New York City while pursuing her/his studies. Students majoring in Business Management can expect to work in banking, advertising, personnel, retailing, communications, entertainment, and many other fields.

The Business Management faculty and the Office of Career Development and Internships work closely with each student to develop a resume and to secure an internship, while mentoring the student throughout the semester. Students may register for internships for up to 12 academic credits that count toward graduation. Many students have been so successful at their internships that they have been offered full-time positions following graduation. Even students who work full-time may develop internships for credit on the job. Internship opportunities are available at:

<b>Avon</b>	<b>Financial News Network</b>
<b>Big Apple Circus</b>	<b>News Corporation</b>
<b>Bloomberg Business News</b>	<b>NBC</b>
<b>CBS</b>	<b>Merrill Lynch</b>
<b>CNN</b>	<b>Morgan Stanley Dean Witter</b>
<b>Conde Nast</b>	<b>Simon &amp; Schuster</b>
<b>Citibank</b>	<b>Smith Barney</b>
<b>Dolce &amp; Gabanna</b>	<b>Time Warner</b>
<b>Dream Works</b>	<b>Young &amp; Rubicam</b>

We have many successful alumni in positions throughout the New York City metropolitan area. It is never too early for students to learn how to network, and our graduates are great resources for internships and jobs and as mentors.

### Additional Learning Opportunities

In addition to the courses and the internships mentioned above, students can meet degree requirements in Accounting or Business Management through other methods of study: Independent Study allows the experienced student with high academic standing to design an individual project with a faculty mentor; Directed Study enables faculty members to develop courses in an academic area of special interest to them and their students that are not included in the departmental course offerings; Study Abroad offers students opportunities to study at colleges and universities in other parts of the world; Prior Learning Assessment allows students to gain credit for learning acquired through their professional, non-college experience.

## Business Management

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## Academic Departments

### Business Management

<b>MAJOR: B.S. IN BUSINESS MANAGEMENT (0506)</b>				<b>59 Credits</b>	
BUS 100	The Contemporary Workplace	3	BUS 224	Statistics for Business	3
BUS 200	Management	3	BUS 277	The Legal Environment of Business	3
BUS 210	Marketing	3	BUS 309	Financial Management	3
ECO 210	Principles of Macroeconomics	3	BUS 316	Organizational Behavior	3
ECO 213	Principles of Microeconomics	3	IT 330	Business Management & Information Technology	3
ACCT 215	Principles of Accounting I	4	BUS 403	Strategic Management	3
ACCT 217	Principles of Accounting II	4	BUS/ACCT/ECO Electives		6
<b>Twelve Credits from One of the following Concentrations</b>					
<b>A. Finance and Investments</b>			<b>Two of the following</b>		<b>6</b>
BUS 223	Introduction to Investments	3	PSYCH 313	Group Dynamics	(3)
BUS 347	Corporation Finance	3	PSYCH 330	Tests & Measurement	(3)
<b>Two of the following</b>			PSYCH 369	Dynamics of Interviewing	(3)
BUS 337	Securities Analysis	(3)	PSYCH 340	Career Development Cycle	(3)
BUS 357	International Finance	(3)	<b>D. Marketing</b>		
ECO 375	Money, Banking & Financial Markets	(3)	BUS 345	Marketing Research	3
<b>B. International Business and Economics</b>			BUS 378	Consumer Behavior	3
ECO 317	International Economics	3	<b>Two of the following</b>		
BUS/ECO 351	International Business	3	BUS 207	Entrepreneurship	(3)
<b>Two of the following</b>			BUS 232	Advertising	(3)
ECO 214	The Global Economy	(3)	BUS 293	Public Relations	(3)
BUS 352	International Marketing	(3)	BUS 313	Sales Management	(3)
BUS 357	International Finance	(3)	BUS 335	Interactive Marketing Using the Web	(3)
<b>C. Human Resources</b>			BUS 352	International Marketing	(3)
BUS/PSYCH 317	Personnel Psychology	3	<b>Note: All Open Elective credits must be filled through the completion of liberal arts courses</b>		
PSYCH 344	Training & Development	3			

<b>MINOR: BUSINESS MANAGEMENT</b>				<b>16 Credits</b>
BUS 100	The Contemporary Workplace	3	BUS Core (choice of one)	3
ACCT 215	Principles of Accounting I	4	Business Electives	6

Note: The Business Management Minor is not available to students majoring in Accounting.

## Business Management

### BUSINESS MANAGEMENT COURSES (BUS)

#### 100. The Contemporary Workplace

This course provides an introduction to the business and economic environment of the 21st Century. It examines the major tasks of business: making decisions, improving quality, communicating with customers, and using resources to achieve profitability. This course also covers important aspects of the external environment that businesses face in the modern world: economic conditions, workplace diversity, global competition, and the state of financial markets. Topics such as the impact of globalization, role of government in business, ethical business behavior, and environmental issues are also addressed. Corequisite: WRIT 101 [Offered: F, S] (3).

#### 102. Personal Computing

Course will introduce students to the fundamental operations of the personal computer using microcomputers and microcomputer software. The course will focus on utilizing the personal computer for research and decision-making. Topics will include use of hardware and software. (3).

#### 103. Personal Finance

Course provides the student with practical information and skills necessary to effectively manage their personal finances. Students engage in learning experiences in both financial planning and management, and in purchasing methods. Topics discussed include personal banking, personal credit and investments, income taxes, health, life and asset insurance, budgeting, estate planning and purchases of consumer goods and housing. A financial planning software package may be used. Prerequisite: MATH 109, if required [Offered: Sum] (3).

#### 200. Management

This course introduces students to management in government, business, and nonprofit organizations. Students will learn the basic managerial functions of planning, organizing, motivating, leading and controlling. Groups of students will design and implement hands-on management projects. Students will keep journals of their experiences. Prerequisites: WRIT 101; BUS 100 or PS 106 or exemption [Offered: F, S] (3).

#### 207. Entrepreneurship

This course introduces the student to those skills that are necessary to become a successful entrepreneur. Through case studies, students will learn to appreciate the entire entrepreneurial process from feasibility plans, business plans, financing, and managing growth, through exit strategies. In a practical hands-on approach, they will work their own business ideas throughout the course. Prerequisites: BUS 210; ACCT 215 [Offered: F] (3).

#### 210. Marketing

This introductory marketing course focuses on the marketing function in business organizations. The course is designed to give students an understanding of the marketing management process, marketing strategy, and elements of the marketing mix, including pricing, distribution, promotion, and advertising. It will also provide an overview of marketing research, consumer behavior, and new product development. Prerequisite: WRIT 101 [Offered: F, S, Sum] (3).

#### 222. Calculus for Business

This course introduces the differential and integral calculus for polynomial, exponential and logarithmic functions. Applications of the derivative, and to a lesser extent the integral, of these functions are the most frequently used models in business and economics. Many of these standard applications of calculus will be developed in this course. Prerequisite: MATH 139 or MATH 141 (formerly MATH 111) or permission of instructor [Offered: F] (3).

#### 223. Introduction to Investments

Course is designed to present an overview of investment vehicles and the financial markets in which they operate. Types of investments studies will include fixed-income securities, equity-related securities, and leveraged investments. The course will introduce theories of valuation. Prerequisite: MATH 139 or MATH 141 (formerly MATH 111) [Offered: F] (3).

#### 224. Statistics for Business

This course surveys methods of organizing numerical data, frequency distributions, graphs, measures of central tendency and dispersion. It also covers elementary probability theory, sampling and sampling distribution. Prerequisite: MATH 139 or equivalent [Offered: F, S] (3).

#### 231. Leadership in the Social Sector

Develop the skills necessary to lead a nonprofit organization efficiently and effectively. Three modules focus on basic executive issues confronting all nonprofits including mission, Board/staff effectiveness, and fund-raising strategies; design and execution of strategic and operational programs including public relations and advocacy; and day-to-day operation, including financial management, legal requirements, and human resources management. Prerequisite: WRIT 102 or exemption (3).

#### 232. Advertising (Same as COMM 232)

This course aims at giving students a broad-based introduction to advertising methods and techniques. It covers the social and economic roles of advertising, impact of direct and indirect "restraints," organization of the advertising industry, modern campaign planning techniques and the role of research, the creation of advertising messages, and the changing nature of the media. It also considers the coordination of advertising with other elements of the marketing and communications mix. Prerequisite: BUS 210 or permission of instructor [Offered: F, S] (3).

#### 276. Business Law II

A systematic presentation of the legal concepts and principles of ownership, control, and management of natural resources (real property); accumulated capital, consumer goods, and legal rights in goods and diverse intangibles (personal property); the structure and functions of business enterprises/partnerships, corporations, and holding companies, the distribution of risks through primary and secondary underwriters (guaranty and suretyship); creditors' rights, failure or rehabilitation of failing firms (creditors' compositions and bankruptcy); and the elements of providing wealth and/or income during life and after death (trust and wills). Prerequisite: BUS 277 (3).

#### 277. The Legal Environment of Business

This introductory course shows how the legal environment affects profit and nonprofit organizations. Topics include antitrust law, securities regulation, product liability, legally permissible business forms, consumer protection, constitutional law, employment law and environmental law. Prerequisite: WRIT 102 [Offered: F, S] (3).



## Business Management

### BUSINESS MANAGEMENT COURSES (BUS)

#### 293. Public Relations (Same as COMM 293)

Course gives a broad-based introduction to public relations methods and techniques and provides insights into the role of public relations in business and nonprofit organizations. It covers PR history and professional opportunities as well as processes of persuasion, use of media, and scope of campaign planning. Course emphasizes problem solving, writing skills, and the creation of public relations campaigns. Prerequisites: WRIT 101 [Offered: F, S] (3).

#### 300. Special Topics in Business: Trends and Issues

Course may vary from semester to semester but will focus on a single topic of current or historical interest, for example: Strategic Organization Design. Prerequisites: WRIT 102; BUS 224 [Offered: Jan, Sum] (1-3).

#### 309. Financial Management

Course introduces students to the financial manager's role in the corporation. Topics include time value of money, application to securities pricing, analysis of financial statements, break-even analysis, working capital management, and an introduction to capital budgeting. Prerequisites: ACCT 215, 217; BUS 224; or permission of instructor [Offered: F, S] (3).

#### 313. Sales Management

This course is designed to give students a basic understanding of both sales functions and management of the sales force. Elements of the sales function will emphasize selling demonstrations and presentations. Sales management topics include organizing, recruiting, training, supervising, compensating, and motivating sales personnel. The difference between retail and industrial selling will be examined. A sales simulation program will be a component of the course. Prerequisites: WRIT 102; BUS 210 (3).

#### 314. Operations Management

This course provides an introduction to some of the quantitative techniques useful in operations management: decision theory, queuing or waiting time theory, forecasting, optimization, and graphical planning techniques. These techniques will be applied to problems in inventory control, scheduling, facilities location, quality control and maintenance. Additional topics might include product and process flow, and market potential and penetration measures. Prerequisites: MATH 139 or MATH 141 (formerly MATH 111) or permission of instructor; BUS 224 (3).

#### 316. Organizational Behavior

(Same as PSYCH 316; see course description under Psychology.)

#### 317. Personnel Psychology

(Same as PSYCH 317; see course description under Psychology.)

#### 321. Business and Society

This course will examine how business interacts with the government, customers, suppliers, shareholders, media and employees, and how business is influenced by worldwide and future international political, social and economic developments. Business ethics, social responsibility, accelerating technological and scientific forces, and current events are also examined. Prerequisites: WRIT 102; BUS 200 (3).

#### 335. Interactive Marketing Using the Web

This course will build upon introductory marketing and computer concepts in order to market products and services using the Internet and the World Wide Web. It focuses on the integration of the marketing mix with web site development. Students will analyze general marketing, market research and consumer behavior theories relating to web site design and development. Topics also include e-mail, online shopping, computer software and promotional techniques. Prerequisites: WRIT 102; BUS 102 or exemption; BUS 210 (3).

#### 337. Securities Analysis

Course is designed to integrate theories of accounting, economics, and finance using both a quantitative and qualitative approach to securities analysis. Students will learn how to apply current techniques used by financial managers in valuing securities. Course content will include analysis of business and economic conditions, industry analysis, and company analysis through the use of financial statements. Prerequisites: ACCT 217; ECO 210; BUS 347 (3).

#### 342. Risk Management

In this course, students learn how to examine and evaluate an organization to determine its viability to do business. This involves analysis of all aspects of an organization, financial structure, human resource practices, and physical environment. Topics covered will include fundamental concepts of insurance, the process of risk management, measuring loss exposure, actuarial analysis, discounted cash flow and related subjects. Prerequisite: BUS 224 (3).

#### 343. Direct Marketing

This course will be a classic introduction to Direct Marketing. The course is suitable for business students interested in this growing segment of the marketing arena, and executives who wish to hear the basics of the discipline. Topics to be covered include offers, mailing lists/media, creative, and response analysis. We will also study several direct marketers selected by the instructor and students. Guest speakers will be invited. Prerequisites: WRIT 102; BUS 210 (3).

#### 344. Training & Development (Same as PSYCH 344; see course description under Psychology.)

#### 345. Marketing Research

This course will introduce students to the basics of marketing research. Topics will include stages in the research process, research designs for data collection, measurement concepts, sampling designs and procedures, data analysis and presentation. It will also provide a brief overview of the roles of global information systems and the Internet in marketing research. Prerequisites: WRIT 102; BUS 210; BUS 224 [Offered: F] (3).

#### 347. Corporation Finance

This course continues the study of the corporate finance function within the context of the theory of the firm introduced in BUS 309. Topics include capital budgeting, cost of capital, dividend policy, and financial leverage. The student will be introduced to corporate restructuring, mergers and acquisitions. Prerequisites: BUS 309; BUS 224 [Offered: F, S] (3).

#### 351. International Business (Same as ECO 351)

This course is an analysis of the principles and practices of foreign trade; the mechanism of international payments; and the scope and significance of international investment. Recent policy tendencies and the position of the United States in the world economy will be discussed. Prerequisites: WRIT 102; ECO 210; BUS 200, or permission of instructor [Offered: F] (3).

## Business Management

### BUSINESS MANAGEMENT COURSES (BUS)

#### 352. International Marketing

Course will examine approaches to marketing as it applies to various regions of the world. Consideration will be given to changes in the US position in the international marketplace including the impact of foreign government regulations and cultural differences on the marketing plan, including product, promotion, distribution and price. Prerequisite: BUS/ECO 351 or permission of instructor [Offered: S] (3).

#### 357. International Finance

The rapid expansion of international trade and foreign direct investment has led to the globalization of many business operations. This course presents the concepts and tools most frequently used to deal with the new risks and opportunities resulting from globalization. Topics include foreign exchange risk, political risk, global capital budgeting and financing, reporting evaluation and control of global operations. Prerequisite: BUS 210 or permission of instructor (3).

#### 378. Consumer Behavior

This course focuses on the ultimate target of all advertising: the consumer. It surveys the theoretical concepts of consumer behavior and their application to marketing strategies and advertising development. Topics include consumers as decision-makers and cultural influences on consumer behavior such as, ethnicity, race, religion and age. Prerequisites: WRIT 102; BUS 210 [Offered: S] (3).

#### 403. Strategic Management

This advanced course is taken during the student's senior year. The student applies the concepts of management, accounting, marketing, economics and finance to real case situations. Student teams will make classroom presentations. Prerequisites: WRIT 102; BUS 200; BUS 210; ECO 210 and BUS 309 [Offered: F, S] (3).

#### 297/397/497. Research

#### 298/398/498. Directed Study

#### 299/399/499. Independent Study/Internship

### INFORMATION TECHNOLOGY COURSES (IT)

#### 118. Fundamentals of Programming

This course teaches programming concepts and techniques common to all languages. Topics covered include input/output, looping, subscripted variables, graphics, file creation and file utilization. This course is a prerequisite to all other IT language courses. Prerequisites: CS 099; MATH 007; if required, and BUS 102 or exemption (3).

#### 201. Introduction to Computer Information Management

This course covers computers and information systems from the perspective of the user of hardware and software. Its primary focus is to introduce computers as a powerful problem solving business tool. Topics include the computer based information system, computer hardware and software, data communications and connectivity, systems analysis and design (3).

#### 318. Programming Languages for the Internet

This course prepares students to design and develop Web pages in the age of e-commerce, utilizing various Web authorizing tools. Topics covered include a systematic study of Hyper Text Markup Language (HTML), and an introduction to basic concepts of Common Gateway Interface (CGI), and Java script. Web authorizing tools such as FrontPage and PhotoShop will be explored. Prerequisite: IT 118 or exemption (3).

#### 330. Business Management and Information Technology

In this course students will gain a conceptual understanding of IT resources and the ability to understand and model business activities and processes utilizing IT. Through case studies and research, students will use problem-solving skills to design Information Technology Systems applicable to today's business world. Students will learn various applications software, including DBMS tools, spreadsheets and project management tools, such as Microsoft Project and the browser. Prerequisites: ACCT 215 and 217 Corequisite: BUS 309 [Offered: F, S] (3).

## Chemistry

Chemistry is in the Department of Natural Sciences and Mathematics. There is currently no major, but chemistry courses are part of the departmental programs in Biology and the College's area requirements in the Natural Sciences. Biology majors take up to five semesters of chemistry, a large part of their major requirements. See BIOLOGY for more information.

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### CHEMISTRY COURSES (CHEM)

#### 105. Chemistry and Society

Chemistry permeates every aspect of our life, even if we do not realize it. This course will make the students see the connection between our society and chemistry. From bottled water to global warming, from pesticides to cosmetics, the course explores the interplay between chemistry and our everyday life. This course also has a laboratory component. The lab exercises are designed in a way that students will learn chemistry by "doing" it and not just by reading about it. For example, students will analyze the solids in cigarette smoke and the chemicals in shampoos. This course is intended for non-science majors and cannot be credited towards the Major Requirements for Biology (but could be taken as an elective). Two-hour lecture and two-hour lab. Corequisites: MATH 113 and WRIT 101 (3).

#### 120. Introduction to Forensic Science

Have you ever wondered what is behind the CSI show? How much of what you see there is true? Without a scientific foundation in forensic science, it is hard to distinguish between reality and fantasy. In this course you will find the answers. Forensic Science, by definition the application of science to law, is a relatively new field that has benefited from the recent advances in molecular biology and chemical analysis. You will learn the basic concepts of forensic science, and the scientific basis for solving a crime. We will cover the fundamental aspects of crime scene investigation, including fingerprinting, DNA analysis, toxicology and serology. The importance and relative reliability of physical evidence will be analyzed in detail. Real case readings will be an essential part of the course and you will discuss them by applying the concepts learned in class. No background in science is necessary. Corequisite: WRIT 101 (3).

#### 233. General Chemistry I

This is the first semester of a two-semester cycle of General Chemistry. Principles of the interaction of matter, as derived from modern atomic theory, are systematically developed and applied to chemical properties, reactions, stoichiometry, thermodynamics, and equilibria. Recitations will focus on problem-solving skills and will include computer-assisted instruction. Three-hour lecture; one-and-one-half-hour recitation. Prerequisites: MATH 139/140 or MATH 141 (which may be taken concurrently), and GS 105/106 or permission of Instructor. Corequisite: CHEM 234 (3.5).

#### 234. General Chemistry I: Laboratory

This course will introduce the experimental procedures used in analytical, physical and synthetic chemistry. Each student will work individually under the supervision of the instructor. This course should be taken concurrently with General Chemistry I. Three-hour lab. Fee: \$45.00. Prerequisite: MATH 139 Corequisite: CHEM 233 (1.5).

## Chemistry

### CHEMISTRY COURSES (CHEM)

#### 235. General Chemistry II

This course is a continuation of General Chemistry I. Topics will include chemical kinetics, electrochemistry and nuclear chemistry. Some inorganic chemistry will also be covered. Three-hour lecture; one-and-one-half hour-recitation. Fee: \$45.00. Prerequisites: CHEM 233/234; Corequisites: CHEM 236, MATH 210 (3.5).

#### 236. General Chemistry II: Laboratory

This lab should be taken concurrently with General Chemistry II. Quantitative analytical techniques will be presented. Each student will work individually under the supervision of the instructor. Three-hour lab. Fee: \$45.00. Corequisite: CHEM 235 (1.5).

#### 247. Inorganic Quantitative Analysis

Course introduces the student to practical application of the principles of gravimetric, volumetric, electrometric and spectrophotometric techniques to quantitative chemical analysis. One-and-one-half hour class; five-hour lab. Fee: \$45.00. Prerequisites: CHEM 235/236 (4).

#### 251. Introduction to Research

(Same as BIOL 251; see course description under Biology.)

#### 317. Organic Chemistry I

This course explores the chemistry of carbon compounds with emphasis on reaction mechanisms, functional group analysis and synthesis. Stereochemistry will also be covered in detail. Recitation will focus on problem-solving skills. Three-hour lecture; one-and-one-half hour-recitation. Prerequisites: CHEM 235/236 Corequisite: CHEM 318 (3.5).

#### 318. Organic Chemistry I: Laboratory

This course will introduce the experimental procedures used in organic chemistry. Isolations and purifications techniques will be presented and organic synthesis will be introduced. Each student will work individually under the supervision of the instructor. This course should be taken concurrently with Organic Chemistry I. Three-hour lab. Fee: \$45.00. Prerequisites: CHEM 235/236, MATH 210 Corequisite: CHEM 317 (1.5).

#### 319. Organic Chemistry II

This course is a continuation of Organic Chemistry I. A thorough analysis of the most important functional groups will be presented, as well as a retro-synthetic approach of organic synthesis. Important biochemical compounds like carbohydrates and lipids, will also be introduced. Three-hour lecture; one-and-one-half-hour recitation. Prerequisites: CHEM 317/318 Corequisite: CHEM 320 (3.5).

#### 320. Organic Chemistry II: Laboratory

This course should be taken concurrently with Organic Chemistry II. Organic synthesis will be the focus of this lab, culminating with a multi-step synthesis of a well-known organic compound. Each student will work individually under the supervision of the instructor. Three-hour lab. Fee: \$45.00. Prerequisites: CHEM 317/318, MATH 210 Corequisite: CHEM 319 (1.5).

#### 340. Introduction to Organic and Biochemistry (Same as BIOL 340)

In this course, the major organic functional groups will be presented together with the basic concepts of organic reaction mechanisms. Stereochemistry will also be considered. Emphasis will be placed on the biological relevance of organic reactions. In the second part of the course, the basic concepts of structural and metabolic biochemistry will be presented. Four-hour lecture. Prerequisites: CHEM 235/236 (4).

#### 348. Drugs and the Brain (same as PSYCH 348)

This course presents a broad perspective on the mechanism of drugs on the brain. As a general information class it benefits students from any major. Some background material covered in the course applies to any type of drug (like dose, route of administration and side effects). The main focus of the course is however to understand the relationship between drugs, the mechanism of action and the resultant behavior. An introduction to the chemistry of of the brain will be presented, followed by an overview of the many categories of psychoactive drugs. Prerequisites: MATH 113, WRIT 102 (3).

#### 411. Physical Chemistry I

Course studies chemical thermodynamics and equilibrium. Topics covered include: kinetics, electro-chemistry, physicochemical properties of solids, liquids, gases, and surfaces, atomic and molecular orbital theory. Laboratory work illustrates these principles. Three-hour class, four-hour lab. Fee: \$45.00. Prerequisites: CHEM 235/236, MATH 211, MATH 212 (which may be taken concurrently) (4).

#### 412. Physical Chemistry II

This is a continuation of CHEM 411. Three-hour class; four-hour lab. Fee: \$45.00. Prerequisites: WRIT 102, CHEM 411 (4).

#### 441. Biochemistry (Same as BIOL 441)

This course, the capstone for the Biology Majors, examines the chemistry of life. This course is organized in two fundamental parts. At the beginning it explores the structure and function of biological molecules, from proteins to lipids and carbohydrates. The second part will focus on metabolic pathways and signal transduction. Clinical correlations will be emphasized. Finally, as a last topic, we will explore cancer and DNA repair mechanisms. The laboratory exercises will focus on protein isolation, purification and analysis. Three-hour lecture and three-hour lab. Fee \$45. Prerequisites: WRIT 102, BIOL 222, CHEM 319/320 (4).

#### 495. Special Topics in Chemistry

This course will explore a different topic in chemistry each time that it is offered. Among the topics that may be in focus will be: stereochemistry, polymer chemistry, modern synthetic reactions and physical organic chemistry. Can be repeated for up to 9 credits provided that each time it is taken, it is taken as a different announced topic. Prerequisites: CHEM 319/320 or permission of instructor (3).

#### 297/397/497. Research

Fee \$45.

#### 298/398/498. Directed Study

#### 299/399/499. Independent Study/Internship

## Communication Arts

Communication Arts students explore the wide array of subjects associated with the study of communication, including: multimedia, video and media studies; media writing; interpersonal skills; public speaking; and, promotional and organizational communications. Each student completes a core of nine courses and then proceeds to select a minimum of four additional courses (including one production course) to complete the major.

Set in New York City with its diversity of communication industries, the department offers professional intern experiences in a

broad range of fields relating to media, organizational communication, public relations, advertising, broadcasting and communication technology. Faculty members assist students in locating internships and designing activities that will assure each student makes the most of their time at the internship site. Guest lectures, field trips, screenings, and other special programs complement the coursework.

Students should note that production classes require outside lab time and should plan their schedules accordingly.

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## Communication Arts

### MAJOR: B.A. IN COMMUNICATION ARTS (0601)

39-41 Credits

COMM 102 Communications Today	3	COMM 308 Special Topics in Communication	3
COMM 104 Interpersonal Communication	3	COMM 317 History and Development of Communication Theory	3
COMM 107 Principles & Theories of Communication	3	COMM 400 Communication and the Future	3
COMM 131 Introduction to Film and Video	3	COMM Electives (see note)	12-14
COMM 250 Organizational Communication	3		
COMM 290 Media	3		

Note: The Communication Arts department requires its majors to take at least an additional 12 credits in electives from the following list of courses. Two of these electives must be from one of the following groups and any one elective must be a production course (designated below by\*).

### Critical Media Studies

COMM 227 Film History I	(3)	COMM 348 Introduction to Telecommunications	(3)
COMM 308 Special Topics (ST) in Communication (in addition to ST taken as a requirement)	(1-3)	COMM 391 Gender, Sexuality and Media	(3)
COMM 328 Special Topics in Film and Literature	(3)	COMM 395 Media, Law and Ethics	(3)
COMM 343 Media Criticism	(3)	COMM 475 The Avant-Garde in Art, Film & Theatre	(3)
		COMM 480 Advanced Seminar in Communication Arts	(3)

### Promotional and Professional Communication

COMM 214 Administrative Writing	(3)	COMM 323 Media Writing Workshop	(3)
COMM 220 Intro to Journalism	(3)	COMM 339 Communications Management	(3)
COMM 232 Advertising I	(3)	COMM 342 The Business of Media Arts	(3)
COMM 258 Small Group Communication	(3)	COMM 358 Theories of Organizational Communication	(3)
COMM 293 Public Relations	(3)	COMM 375 Advanced Workshop in Promotional Communications	(3)
COMM 310 Advanced Public Speaking & Debate	(3)		
COMM 322 Writing for Television	(3)		

### Video, Film, Sound Design

COMM 227 Film History I	(3)	COMM 332 Producing for Television	(3)
*COMM 233 Beginning Video Workshop I	(4)	COMM 342 The Business of Media Arts	(3)
*COMM 240 Introduction to Animation	(3)	COMM 353 Screenplay Writing	(3)
COMM 300 Special Topics in Media Production	(1-4)	COMM 355 Electronic Newswriting	(3)
*COMM 302 Digital Sound Design	(3)	*COMM 359 Intermediate Video	(3)
COMM 322 Writing for Television	(3)	*COMM 429 Advanced Video	(3)
COMM 323 Workshop in Media Writing	(3)		

### Digital Media

*COMM 225 Digital Media I: Beginning Studio	(3)	COMM 342 The Business of Media Arts	(3)
*COMM 240 Introduction to Animation	(3)	COMM 347 Digital Broadcasting	(3)
*COMM 249 Computer Animation	(3)	COMM 348 Intro to Telecommunications	(3)
*COMM 302 Digital Sound Design	(3)	COMM 355 Electronic Newswriting	(3)
*COMM 325 Digital Media II: Interactive Studio	(3)	*COMM 424 Multimedia II: Philosophy, Design & Production	(3)
COMM 326 Producing for Digital Media	(3)	*COMM 481 Advanced Web Production	(3)
*COMM 340 Advanced Animation	(3)		

## Communication Arts

Furthermore, the department encourages students to consider taking Internships and Independent Studies, although these courses do not satisfy the minimum requirements of the major.

To develop expertise in an area that will broaden their options for career advancement and graduate study, students may select a minor concentration. The following minors are particularly recom-

mended for consideration by Communication Arts majors: Industrial and Organizational Psychology (certificate); Computer Information Management; Business Management; Education; Humanities; Social Science; Political Science; International Studies; French; Spanish; Studio Art; Theatre; Art Design; Philosophy; Writing.

### MINORS

#### MEDIA STUDIES

15 - 16 Credits

COMM 131 Introduction to Film and Video	3	COMM 300 Special Topics in Media Production	(3)
COMM 290 Media	3	COMM 302 Digital Sound Design	(3)
<b>One of the following:</b>	<b>3</b>	<b>One of the following:</b>	<b>3</b>
COMM/ENG 220 Introduction to Journalism	(3)	COMM 227 Film History I	(3)
COMM 322 Writing for Television	(3)	COMM 308 Special Topics in Communication	(3)
COMM/ENG 340 Freelance Article Writing	(3)	COMM 317 History and Development of Communication Theory	(3)
COMM 353 Screenplay Writing	(3)	COMM 328 Special Topics in Film and Literature	(3)
One of the following:	3-4	COMM 343 Media Criticism	(3)
COMM 225 Digital Media I: Beginning Studio	(3)	COMM 391 Gender, Sexuality, and Media	(3)
COMM 233 Beginning Video Workshop I	(4)	COMM 400 Communication and the Future	(3)

Note: Communication Arts majors may not take the Media Studies minor.

#### PROMOTIONAL AND PROFESSIONAL COMMUNICATION

18 Credits

COMM 107 Principles and Theories of Communication	3	COMM/BUS 232 Advertising I	(3)
COMM 250 Introduction to Organizational Communication	3	COMM/BUS 293 Public Relations I	(3)
BUS 210 Marketing	3		
<b>One of the following:</b>	<b>3</b>	<b>One of the following:</b>	<b>3</b>
COMM 258 Small Group Communication	(3)	COMM 308 Special Topics in Communication*	(3)
COMM 310 Advanced Public Speaking and Debate	(3)	COMM 391 Gender, Sexuality, and Media	(3)
COMM 358 Theories of Organizational Communication	(3)	COMM 395 Media, Law, and Ethics	(3)
<b>One of the following:</b>	<b>3</b>	*when topic is suitable to minor (e.g. <i>Gender in the Workplace; Gender, Race, and Class; Intercultural Communication; Stereotypes and Communication.</i> ) See Department Chair to verify appropriateness)	
COMM/ENG 220 Introduction to Journalism	(3)		
COMM 225 Digital Media I: Beginning Studio	(3)		

Note: Communication Arts majors may not take the Promotional and Professional Communication minor.

### COOPERATIVE PROGRAMS

#### Pace University Master's Degree in Publishing Program

MMC majors in English, Communication Arts and Business Management are eligible to apply to participate in the MMC/Pace University Master's in Publishing Program. Qualified MMC undergraduates (juniors and seniors) may be permitted to earn graduate credits that fulfill requirements of their undergraduate programs, while still in residence at MMC. If admitted to the Pace University M.S. Program, these credits will also be applied to the student's graduate degree. For information, please contact Dr. Martha Sledge, English Department, Division of Humanities.

## Communication Arts

### COMMUNICATION ARTS COURSES (COMM)

#### 102. Communications Today

This course is an exploration of the world of communications. Students examine aspects of the Self as communicator within interpersonal, intrapersonal, verbal and non-verbal contexts and look at the role of mass media in our society. Classroom activities and exercises strengthen students' communication skills in a variety of settings. The course also highlights field trips to communications facilities in the metropolitan area and presentations by professionals from the communications industry. Corequisite: CS 099, if required (3).

#### 104. Interpersonal Communication

Course examines the theory and practice of effective interpersonal communication. In-class exercises afford an opportunity to analyze dimensions of the self as communicator. The acquisition of personal communication skills is encouraged through reading, discussion, field exercises, and interaction within and outside the classroom. Key areas of interest are communication motivations, listening skills, self-disclosure, interpersonal communication and the uses and abuses of language. Oral communication contexts include family, workplace, small group and dyad. Corequisite: CS 099, if required (3).

#### 107. Principles and Theories of Communication

Interpersonal, non-verbal, small group, organizational and intercultural communication, as well as persuasion, rhetoric, and media effects are the major discussion areas designed to heighten students' awareness of the meanings and motivations of spontaneous interactions. Classroom activities and exercises are used not only to amplify the theoretical material but also to improve students' communication in a variety of social situations. Prerequisite: WRIT 101 (3).

#### 129. Computer Graphics I

(Same as ART 129; see course description under Art.)

#### 131. Introduction to Film and Video

This course is designed to lead the student to gain a basic understanding of the structure and form in these two media. Students will learn the vocabulary and technical form of film and video through visual examples, discussions, lectures, projects, and the viewing and analysis of selected works both in and out of class. NOT a production class. Lab fee: \$25.00. Prerequisite: WRIT 101 (3).

#### 220. Introduction to Journalism

(Same as ENG 220A)

The basics of journalistic writing for newspapers, magazines, radio and television are covered. Students are encouraged to apply their skills to the production of college publications. Prerequisite: WRIT 102 (3).

#### 225. Digital Media I: Beginning Studio

Digital and interactive media permeate virtually every aspect of our society from information delivery and product marketing to education and entertainment. In this course you will learn practical and critical skills necessary to become a technically proficient and thinking digital media maker. Literacy in any medium is the ability to both access (read) materials created by others and to generate (write) materials for others. In this course you will learn to "speak" the language of digital media and to become conversant with the computer as an expressive medium. Through hands-on training, you will be introduced to creative approaches to media production and to a range of software. The format of this class is designed to bridge practice and theory. Topics will include digital imaging, typography, animation, video sound and web design. We will concern ourselves with "how" and "why" the digital world is constructed the way it is. Students will be challenged to deconstruct this world and to develop an ability to analyze and critique the cultural implications of digital media in our lives. Prior computer experience is not required, but students are expected to take the initiative to become comfortable operating a Macintosh computer. Prerequisite: COMM 131 Corequisite: WRIT 101 (3).

#### 227. Film History I

This course surveys the history of narrative film in the United States and Europe from 1890 to 1930. Topics include: the development of cinematic technology, the evolution of film form and style, the social impact of the work of Griffith and Eisenstein, the German Expressionist filmmakers, Chaplin and Keaton, the organization of the studio system, the invention of the star, and the advent of sound film. Films will be screened in class. Fee: \$55.00. Prerequisites: WRIT 101; COMM 131 (3).

#### 232. Advertising I

(Same as BUS 232; see course description under Business Management )

#### 233. Beginning Video Workshop I

This course is a practical introduction to video production and post-production. Presenting video technology as a means of making choices and organizing materials, and with students working in teams, this workshop emphasizes the development of producer skills as much as those of camera person, director and editor. The aim is to enlarge students' capacities for joint development of creative ideas, for explaining intentions clearly, and for effectively carrying out decisions. Students produce three short projects. No previous production experience is necessary. ADDITIONAL LAB TIME IS REQUIRED. Limited enrollment. Fee: \$60.00. Non-audit. Prerequisite: COMM 131 or permission of the Department (4).

#### 250. Introduction to Organizational Communication

This course provides an examination of the principles and theory of effective communication within the organizational and business structures of our society. Topics include: the influence of organizational structure on communication behavior, the nature of the process as demonstrated in case studies and research, the nature of organizational contexts, and special skills required of the individual in the organizational/corporate framework. Students will be required to develop and apply analytic skills in relation to case studies and observations of actual communication contexts and problems. Prerequisites: WRIT 101; COMM 107 (3).

#### 258. Small Group Communication

Course is designed to acquaint students with the theory and practice of small group interaction through readings, lectures, class discussions and group projects. Topic areas will include: the nature of the small group process, context of small group communication, problem solving and conflict resolution, case studies in small group research, non-verbal communication, and dyadic relationships within a small group setting. Prerequisite: WRIT 101; COMM 107 or 104 (3).



## Communication Arts

### COMMUNICATION ARTS COURSES (COMM)

#### 290. Media

This course provides an overview of the history and development of the mass media (print, radio, film, and television) and the structure of the mass media industries today. Students analyze issues of access to the media, control of the media, regulation and criticism of the media. The “media environment” is examined in terms of its impact upon the individual and society. Prerequisite: WRIT 101 (3).

#### 293. Public Relations

(Same as BUS 293; see course description under Business Management.)

#### 300. Special Topics in Media Production

Topics may vary from semester to semester, but the course will focus on a single topic in production. Examples may include Directing; Electronic Editing; Audio or Television Studio Production. Additional lab time is required. Students may repeat enrollment for credit, but may not repeat topics. Lab fee may be required. Prerequisites: COMM 131 and one course in media production (1-4).

#### 302. Digital Sound Design

(Same as DANC 302; see course description under Dance.)

#### 308. Special Topics in Communication

Course may vary from semester to semester, but will focus on a single topic of current or historical interest in the field of communication. Examples: Political Communication; Black Voices Adapting to Film; The Politics of Popular Culture; Contemporary Black Cinema; Hitchcock; The Cinema of Stanley Kubrick; Scorsese; Animation: The Aesthetics and Principles of Storytelling. Students may repeat enrollment for credit, but may not repeat topics. Prerequisites: WRIT 101; COMM 107 or permission of the Department. [Offered every semester] (1-3).

#### 310. Advanced Public Speaking and Debate

Being able to prepare and deliver a coherent, well-organized, articulate oral presentation or participate in the give and take of debate are highly desirable skills for success in business, professional and civic life. This course gives advanced training in these skills through extensive class exercises and analysis of live and taped presentations. Prerequisite: COR 200 (3).

#### 317. History and Development of Communication Theory

Examination of the history of communication theory from the Greco-Roman period to contemporary times will be the subject of this course. Topics for consideration will include the theories of Socrates and Plato, the communication environment of the Middle Ages and responses to the invention of the printing press, and information sources, communication models, and methods of communication analysis in the electronic age. Prerequisites: WRIT 102; COMM 107 (3).

#### 322. Writing for Television

Television offers an immense amount of programming in a variety of formats. Students are introduced to the requirements of various television genres: the made for TV movie, TV drama, sit-coms and serial drama are possible topics. Prerequisite: WRIT 102 (3).

#### 325. Digital Media II: Interactive Studio

Building upon the themes and skills of “Digital Media I,” you will develop, design, and produce advanced interactive projects. As we survey and analyze current trends in digital art practices through frequent screenings, readings and discussions, you will learn the critical skills necessary to make visually engaging media that are socially and politically aware. Macromedia Flash is an authoring environment that allows artists to weave together traditional linear animation, user interactivity, object-oriented programming and digital media (video, sound, images, etc.) blurring the lines between art, design and computer programming. In this class you will learn the fundamental principles of Flash animation and basic Action Script. Group critique will be central to our process and full participation is expected. Prerequisite: COMM 225 (3).

#### 326. Producing for Digital Media

The goal of this course is to introduce students to the business processes involved in developing a digital media project; the creative decision-making that must precede production of a digital media project; and the skills needed to work with a client of a potential digital media project. Students will learn the basic language and procedures of project management; how to create design documents and technical specifications for digital media projects; and how to budget and plan for digital media projects. Prerequisite: COMM 225 (3).

#### 328. Special Topics in Film and Literature (Same as ENG 328)

This interdisciplinary course will examine interrelationships in film and literature. The organizing focus may vary from semester to semester, and will emphasize the relationships in terms of genre, historic period, theme, or narrative development. Examples: The Crime Film and Novel in America; the 1950s; the New Wave and its Philosophical Context; Biography; Continuity and the Discontinuous Narrative. Prerequisites: WRIT 102; COMM 131, and ENG 200 or 268 or a literature course that teaches narrative, or permission of both departments (3).

#### 332. Producing for Television

What does it take to get a TV show on the air? All of the complex aspects of the role of television producers are explored in this course: budgeting, scheduling, product development, casting, etc. Professional producers share case studies with the class, and students develop their own model program proposals. Prerequisite: COMM 131 (3)

#### 336. Philosophy and Film

This course studies the philosophical analysis and interpretation of film. Students are given some background of film as a medium, and then learn to discern the philosophical elements of various films, and to analyze philosophically and interpret films on their own. Prerequisites: WRIT 102; COMM 131; one previous Philosophy course (3).

#### 339. Communication Management

This course combines lecture, discussion and presentation. Its subject is communication as it applies to managers in organizations in the media. This course will help you to analyze audiences, develop arguments, and test your ability to persuade in writing and speaking with real issues affecting companies today. Course work will involve both persuasive and expressive writing, individual and group presentations, class discussions and voluntary exercises designed to sharpen individual performance. Prerequisites: WRIT 102; COMM 342 or 358 (3).

#### 340. Freelance Article Writing

(Same as ENG 340; see course description under English.)

## Communication Arts

### COMMUNICATION ARTS COURSES (COMM)

#### 343. Media Criticism

This course will acquaint students with the major humanities-based approaches to analysis of media texts. Through reading, writing, watching, listening, and class discussion, students will learn how to apply and challenge media criticism theories. Class readings will reflect the work of scholars in the fields of mass culture theory, semiotics, ideological criticism, psychoanalytic criticism, gender criticism, and critical race theory. Examples will be drawn primarily from television and film, although popular literature and music may be used. The goal of this course is to help students understand how media texts tell us stories about ourselves; to recognize in whose interests those stories are told and to what audience; how stories are read or interpreted; and the way in which these texts relate to society. Prerequisites: WRIT 102; COMM 290 (3).

#### 347. Digital Broadcasting

This course is an introduction to using the Internet as a broadcast medium. Students will work in teams to produce Web sites, radio shows, video broadcasts and other live events for specific audiences. Students will engage in the development and production processes, and review the communications technology processes behind digital broadcasting. Prerequisite: COMM 225 or 233 (3).

#### 353. Screenplay Writing

This course covers the basics of screenplay writing with primary focus on the elements of the feature film: treatment writing, character development, plot structure, cinematic elements and back story. Prerequisites: WRIT 102; COMM 131 (3).

#### 357. Contemporary World Cinema

The objective of this course is to explore the nature of feature film production in various nations of the world and how film production in other countries relates to the American film industries. Emphasis will be placed on "art film" production rather than the more familiar Hollywood product as this genre is often the source of experimental films and new directors that set the pace for mainstream movies. The course is designed to incorporate films being shown at the annual New York Film Festival at Lincoln Center in September/October as well as at other New York venues. Course Fee determined by ticket prices. Prerequisite: WRIT 102 (3).

#### 358. Theories of Organizational Communication

This course presents an examination of the theories of corporate and organizational communication. Classes will study patterns, techniques and problems related to such topics as: corporate channels, non-verbal communication, personal and corporate negotiations, in-house vs. external communication modes, small-group theory, and communication obstacles and break downs. Method of presentation will include text and case-study reading assignments, lecture, discussion, and field observation assignments. Some class meetings may be scheduled off-campus. Prerequisite: WRIT 102; COMM 107; COMM 250 or permission of the department (3).

#### 359. Intermediate Video

This course builds upon "Beginning Video" to develop students' understanding of creative process and imaginative possibilities. In class exercises, screenings and discussions, and three out-of-class projects encourage you to extend your basic video producing skills through the expressive power of experimental filmmaking, poetry, dance and drama and using non-linear digital editing systems. The course also develops your approach to documentary through location shoots and interviews. Prerequisite: COMM 233 (3).

#### 391. Gender, Sexuality and Media

Media play a pivotal role in the construction of gender and sexuality. Communication positions us as gendered individuals and sexual subjects, and it is through communication that our identities are structured and maintained. Students will develop critical abilities in reading and responding to theoretical materials about gender and sexuality; become familiar with current ideas and research about gendered communication experiences; recognize the relationship among language, social interaction, and media representations of gender and sexuality; comprehend the variability of social, historical, and cultural contexts of notions of gender and sexuality; and examine the implications of communicating gender and sexuality on their personal practices. Prerequisite: WRIT 102 (3).

#### 395. Media, Law & Ethics

This course will explore significant constitutional and ethical issues involving media. Topics include: a history of media regulation, an introduction to theories on ethics, important court decisions, the differences between legal and ethical issues surrounding print and electronic media, and legal, ethical issues arising concerning recent communications technology. Some specifically addressed: television in the courtroom, copyright and newer media, ethics in the newsroom, and privacy and new technology. Students will use mock trials and case studies to assess the different questions surrounding the law and media. Prerequisites: WRIT 102; COMM 290 (3).

#### 400. Communication and the Future

This course examines the technological development of communication media. Emphasis will be placed on the social, political, and economic forces that influenced and shaped the structure of communications industries. Students will assess the impact of communications technology on the individual and upon society. Implications of global communication networks will be analyzed. Topics include: electronic publishing, cable systems and services, communications satellites, computer history and development, the Internet and online services, artificial intelligence and robotics, and fiberoptics and laser technologies. Open to seniors only or by permission of the Department. Prerequisites: WRIT 102; COMM 107; 290; 317 (3).

#### 429. Advanced Video

This course gives students a grasp of the four main ways of making documentaries. Through in-class exercises, screenings and discussion, and projects undertaken out of class, it encourages you to engage the aesthetics of Intermediate Video with social and political issues. Your choice of what you wish to film and how you choose to represent it is the central concern. After taking this course, the third in the video producing sequence, you will not only have strong filming and editing skills but a firm ethical and creative position as a producer of television and video. Prerequisite: COMM 359 (3).

## Communication Arts

### COMMUNICATION ARTS COURSES (COMM)

**475. The Avant-Garde in Art, Film and Performance** (Same as ART/THTR 475; see course description under Theatre Arts.)

**478. Internship in Communication Arts**

Students, along with their program advisors, will arrange internships in settings outside the College such as corporations, advertising and public relations agencies, and film, radio and television studios. Practical experience can be obtained in one of the areas of communication. Prerequisite: Permission of the department. [Offered every semester] (1-6).

**480. Advanced Seminar in Communication Arts**

The course provides the opportunity to cover in depth major topics in areas of communication—media studies, promotional/professional, digital media—which are introduced in other courses. Each term a different topic will be chosen for consideration (previous examples include International and Intercultural Communication; Non-commercial Television; Persuasion, Propaganda and Censorship; Argumentation and Debate; and Shakespeare and Film). Students may repeat enrollment for credit, but may not repeat topics. Lab fee may be required depending on topic. Prerequisite: Permission of the department (3).

**481. Advanced Web Production**

This course is designed for the advanced digital media student to fill in the blanks of Web development and producing. The course will cover hand-coding HTML; working with MIME applications: Cascading Style Sheets; cgi; javascript, server-side scripting and database applications; and Flash™ interface development. Students will also learn the vocabulary and processes that are involved in developing and producing digital media projects. Throughout the semester, students will work on developing, producing and publishing their digital portfolios on the Web. Prerequisite: COMM 325 (3).

**297/397/497. Research**

**298/398/498. Directed Study**

**299/399/499. Independent Study/Internship**

The following courses have been offered in the past and may be offered in the future in response to student need.

**214. Administrative Writing**

**240. Introduction to Animation**

**323. Media Writing Workshop**

**340. Advanced Animation**

**342. The Business of Media Arts**

**348. Introduction to Telecommunications**

**355. Electronic Newswriting**

**375. Advanced Workshop in Promotional Communications**

# Dance

MMC's Dance Department offers professional training in dance technique, a rich liberal arts curriculum and the opportunity to enjoy New York City's unparalleled cultural resources.

We offer two undergraduate degrees for men and women: the Bachelor of Arts and the Bachelor of Fine Arts. Acceptance into both programs requires a Dance Audition Application that includes an audition for the Dance Department. Auditions take place off campus in San Francisco and Chicago in the late winter and on campus four times a year in the late winter and spring for fall admittance.

The B.A. in Dance is a 47-credit program designed for students who wish to pursue careers in dance as teachers, critics, stage managers, costume designers, lighting designers, sound designers and videographers. B.A. students obtain a solid foundation in dance technique to facilitate the five areas of concentration: Teaching, Dance Studies, Theatre Dance, Design & Technical Production for Dance, and Dance & Media. The flexibility of the program meets the needs of dance students, including dance professionals seeking a degree, interested in pursuing a minor or possible double major in a related field.

The B.F.A. is a 61-credit professional program in dance designed for the student who plans to pursue a career in dance performance and/or choreography. To best facilitate the interests and needs of the student, the B.F.A. has a set curriculum that all candidates must fulfill in one of four areas: Ballet, Modern, Choreography, and Jazz. The B.F.A. Dance program emphasizes the nurturing and further development of each student's technical skills and artistry and requires a minimum two-year residency. Acceptance into the program is competitive; prospective students must not only satisfy the academic requirements for acceptance into the College, but also give strong evidence of professional promise as demonstrated through auditions and interviews.

Each semester following the freshman year, the full-time dance faculty members, in conjunction with the adjunct faculty, assess all B.F.A. students according to the following criteria:

- Maintenance of a 3.0 average or better in academic and dance courses;
- Evaluation of performance in workshops and productions;
- Evaluation of class work and progress in technique;
- Participation in juries (twice in the first year; once a year following);
- Attendance.

## Additional Learning Opportunities

The MMC Dance Company is the College's repertory company. The Company has performed at the 92nd Street Y's "Fridays at Noon," The Hostos Center for Performing Arts, Aaron Davis Hall, and at public high schools in the New York City area. An audition is held each fall for acceptance into the company. If accepted, the commitment is for one year with weekly rehearsals and a special four-week January session with daily classes and rehearsals.

Internships and Independent Studies maintain a bridge from college to the professional dance world. The Dance Department's relationships with several companies and arts organizations help place students in areas such as fundraising, marketing, company/school management, production and teaching. Recent internships have been held with the schools and companies of Paul Taylor, Merce Cunningham, Martha Graham and Jose Limon and organizations such as the Princess Grace Foundation, Dance Theater Workshop, The Joyce Theatre, Sony, Lifestyle Media, The Village Voice, and The New York State Council for the Arts.

A degree program for dance professionals with extensive performing experience is available through the Prior Learning Assessment Program; interested students individually develop a program with a dance faculty advisor.

By the spring semester of senior year, students can begin to explore options for working/auditioning/interviewing in the New York City area for job placement in their area of specialty. Recent graduates are members of professional dance companies, Broadway shows and touring companies; other students become teachers in both public schools and private settings, operators of their own dance studios, producers of their own choreography, and successful costume designers and arts administrators. Upon graduation, many students pursue graduate work.

## Dance

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**Operations Director for FAPA Division:** Ross Chappell  
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**MAJOR: B.F.A. IN DANCE (1008)**

**61 Credits**

**All of the following courses:**

Ballet (by placement)	12	DANC 303 Anatomy I	3
Modern (by placement)	12	DANC 351 Dance Composition I	3
Jazz (by placement)	3	DANC 352 Dance Composition II	3
Tap (by placement)	1	DANC 354 Dance History I	3
DANC 100 Technical Crew for Dance	1	DANC 364 Dance History II	3
DANC 203 Rhythmic Training	2	DANC 495 Senior Seminar	3
DANC 291 Music for Dance	3		

## Academic Departments

### Dance

#### Students must also complete one of the following concentrations

##### A. Ballet Concentration

Ballet (by placement)	6
Pointe (for women only, by placement, 1 credit each) <b>or</b>	
Men's Class (for men only, 1 credit each)	2
Special Topic of Related Interest*	1

##### B. Modern Concentration

Modern (by placement)	6
DANC 240 Improvisation I (1 credit each)	1
DANC 340 Improvisation II (1 credit each)	1
Special Topic of Related Interest*	1

##### C. Choreography Concentration

DANC 120 Stagecraft for Dance	2
DANC 240 Improvisation I	1
DANC 340 Improvisation II	1
DANC 294 Projects for Choreographers	1
DANC 453 Dance Composition III	3
Special Topic of Related Interest*	1

##### D. Jazz Concentration (with optional Musical Theatre Minor)

Jazz (by placement)	6
Tap (by placement)	2
Special Topic of Related Interest*	1

\*Examples of Special Topics: Partnering, African, Flamenco, and/or Contact Improvisation

#### MAJOR: B.A. IN DANCE (1008)

47 Credits

#### All of the following courses:

Ballet (by placement)	6	DANC 120 Stagecraft for Dance	2
Modern (by placement)	6	DANC 354 Dance History I	3
Jazz (by placement)	3	DANC 364 Dance History II	3
DANC 100 Technical Crew for Dance	1	DANC 495 Senior Seminar	3
DANC 203 Rhythmic Training	2		

#### Students must also complete one of the following concentrations

##### A. Teaching\*

##### All of the following:

DANC 351 Composition I	3	DANC 357 Techniques of Teaching Dance I	3
DANC 291 Music for Dance	3	DANC 457 Techniques of Teaching Dance II	3
DANC 303 Anatomy I	3	DANC Elective in Modern or Ballet	3

\*The student wishing to pursue the Teaching concentration must show proficiency in one of the dance techniques on a 220 level or above at the point of admission to this concentration.

##### B. Dance Studies

##### One of the following sequences:

THTR 230 & 231 Theatre History I & II	(6)		6
ART 250 & 252 Survey of Western Art I & II	(6)		

##### All of the following:

ART 310 Philosophy of Art	(3)	DANC 351 Composition I	(3)
DANC 291 Music for Dance	(3)		

##### One of the following:

DANC 458 Criticism Writing Workshop	(3)	THTR 380 Dramatic Theory & Criticism	(3)
DANC 497 Research Project	(3)	THTR 475 Avant-Garde in Art, Film and Performance	(3)

## Dance

### C. Theatre Dance\* (with optional Musical Theatre Minor)

**All of the following:**

Jazz	6	DANC 496 Choreography for the American	
Tap (1 credit each)	2	Musical Theatre	3
THTR 211 & 212 Acting I for B.A. majors (to be completed in Sophomore Year)	6	DANC 294 Projects or DANC 425 Production	1

\*The student wishing to pursue the B.A. Dance concentration must also audition for acceptance by the Theatre Department for Acting I and Musical Theatre courses before proceeding.

### D. Design & Technical Production for Dance

**All of the following:**

ART 116 Color & Design	3	THTR 304a Lighting Design I	3
THTR 303a Costume Design I	3	THTR 312 Stage Management	3

**Two of the following:**

DANC 301 Design for Dance (lighting)	(3)	THTR 200 Technical Production	(3)
DANC 230 Costume Construction for Dance	(3)	DANC 399 Independent Study	(3)
DANC 302 Digital Sound Design	(3)		

### E. Dance & Media

**All of the following:**

DANC 351 Composition I	3
DANC 291 Music for Dance	3
COMM 131 Intro to Film & Video	3

**Three of the following:**

COMM 233 Beginning Video Workshop I	(3)	COMM 324 Interactive Media I	(3)
DANC 302 Digital Sound Design	(3)	COMM 308 Special Topic: Dance on Film	(3)
COMM 300 Special Topic: Advanced Video	(3)	THTR 475 The Avant-Garde in Art, Film and Performance	(3)

**Special Notes: Students may not audit performance and production courses, or start full-year courses in the Spring Semester, without departmental approval. All technique courses require placement by audition for credit or audit. A studio fee of \$15.00 per credit is charged for performance and production classes to offset costs of maintaining facilities and equipment. For additional information about policies and programs, students should consult the current Standard Operating Procedures for Dance Students, available in the Dance Department Office.**

### DANCE COURSES (DANC)

#### 100. Technical Crew for Dance

This course consists of approximately 35 hours of production work on a show during the Dance Major's first year in either the fall or spring semester. Students will meet four times throughout the semester in a classroom/theatre setting for basic stage etiquette, terminology, safety instructions, wardrobe guidelines and to set up a schedule for production work. Note: Students who fail to complete crew hours and attend meetings satisfactorily will be placed on probationary status in the Dance program and will not be allowed to register for Dance courses until their obligations are met. Required for all new students in Dance (1).

#### 105. Introduction to Dance

This course is intended to increase the understanding and enjoyment of dance as a major art form of the 20th century. The basic principles of dance movement (warm-up, technique, dance phrases, improvisation) will be explored in the studio. Studio work will be supplemented with readings, films, lectures and discussions. Fee: \$45.00. Corequisite: WRIT 101 [Offered: All sessions] (3).

#### 108. Tap I

This is a course for the beginning tap dancer interested in learning the basics of tap dance technique and terminology (Brushes, shuffles, ball changes, flaps, crap rolls, time steps, etc.), carriage of the body, use of upper body and arms, control of tap sounds, relationship of sounds to increase foot and rhythmic control. Traditional rhythm phrases will be taught as well as the world renowned Shim Sham Simee. This course may be repeated for up to 4 credits. Fee: \$15.00 Prerequisite: Dance majors only (1).

## Dance

### DANCE COURSES (DANC)

#### 120. Stagecraft for Dance

(Same as THTR 120)

This course offers students the hands-on skills necessary for the installation of basic scenic elements and the planning, installation and running of lighting for dance. The operation and installation of a simple sound system will be addressed. An historical perspective of the technical aspects of theatre design will be emphasized. Students will participate in assigned production responsibilities for the dance performances. Prerequisite: Dance majors or permission of the instructor [Offered: F] (2).

#### 145. Ballet Technique I

This course focuses on placement and alignment necessary to execute the style, vocabulary and discipline of classical ballet. Elementary sequences are presented; coordination and musicality are emphasized. Fee: \$45.00 per term. This course may be repeated for up to 12 credits. Prerequisite: Dance majors by audition only [Offered: F, S] (3).

#### 149. Jazz Technique I

This is a course for the elementary dance student interested in developing basic movement skills of jazz dance. The course material will consist primarily of building a solid technical base, learning isolations, rhythmical differences and dynamics. An introduction to the origins of jazz as an American phenomenon and its changing character throughout the years will also be covered. Course may be repeated for up to 9 credits. Fee: \$45.00 Prerequisite: Dance majors only (3).

#### 189. Modern Dance I for Majors

Emphasizes development of basic modern dance concepts and technique including increase of student's strength, control and rhythmic awareness. Course may be repeated for up to 9 credits. Fee: \$45.00 per term. Prerequisite: Dance majors only [Offered: F, S] (3).

#### 203. Rhythmic Training

A workshop applying rhythmic concepts to the development of dance skills: beat, tempo, meter, accent, and phrase structure will be analyzed and applied through movement, both improvised and choreographed. The dancers will accompany movement utilizing both percussion and voice. Prerequisite: Dance majors only. [Offered: F] (2).

#### 208. Tap II

This is a course for the intermediate tap dancer interested in the continuation of acquiring technical skills in tap dance. A continuation of the concepts learned in Tap I will be cultivated to a level that allows the student to feel proficient enough to have command and confidence in a musical theatre audition. The course material will focus on vocabulary, phrasing, execution, form, style, and performance quality. This course may be repeated for up to 4 credits. Fee: \$15.00. Prerequisite: Dance majors only; DANC 108 or permission of the department (1).

#### 220. Ballet Technique II (Advanced Beginners)

This course builds on the technical skills covered in Ballet I. Alignment, strength, flexibility, musicality, and development of line are emphasized. Introduction of new steps in combinations increase the ballet vocabulary. Daily class meetings are required to develop strength and stamina. This course may be repeated for up to 12 credits. Fee: \$45.00 per term. Prerequisite: Dance majors only by audition for placement and/or proficiency demonstrated in Ballet I (3).

#### 230. Costume Construction for Dance

Course explores the methods needed to design and construct costumes specifically for dance. Students will study the history of design and construction as well as current practices. There will be an emphasis on research and collaborative relationships between the costume designer and the choreographer. Students will receive hands-on experience working on costumes for actual dance performances to better understand how these technical aspects are implemented. Prerequisite: MATH 007, if required (3).

#### 240. Improvisation I

The tools of improvisation are the tools of motion. This course is an introduction to the use of observation, sensitivity, reflex and personal research as a foundation for the impulse to move. Students work toward developing a creative movement vocabulary. Students will work honing a sense of intuition and spontaneity in an effort to answer in movement given exercises and problems. This course may be repeated for up to 3 credits. Fee: \$15.00 per term. Prerequisite: Dance majors only (1).

#### 243. Modern Dance II

This course is a continuation of Modern Dance I technique studies. It aims at further defining and perfecting basic modern dance technique. Emphasis will be placed upon studio work with introduction to choreographic sequences, performance theory and practice. Fee: \$45.00 per term. Course may be repeated for up to 12 credits. Prerequisite: Dance majors - by audition for placement and/or proficiency shown in Modern I or by permission of the instructor. [Offered: F, S] (3).

#### 249. Jazz Technique II

This is a course for the intermediate dance student interested in the continuation of acquiring technical skills in jazz dance. The course material will continue with the basics of Jazz Technique I, assuming the basics of jazz vocabulary and idioms. Performance quality and development will be a major component to the course. This course may be repeated for up to 9 credits. Fee: \$45.00. Prerequisite: Dance majors only; DANC 149 or permission (3).

#### 255. Ballet Technique IIA (Intermediate)

This course builds on the principles of technique acquired in Ballet Technique II (Advanced Beginners). Emphasis will be placed on perfecting the student's understanding of the technical and artistic aspects of ballet. Coursework is rigorous in the content of combinations. Strength and stamina are built through exercises; technical and musical challenges are presented and the aesthetic principles of the art form are explored. Daily class meetings develop the discipline and technical skills required of a pre-professional dancer. This course may be repeated for up to 12 credits. Fee: \$45.00 per term. Prerequisite: For Dance majors only - by audition for placement and/or proficiency demonstrated in Ballet 220 (3).

#### 256. Beginning Pointe

This course covers the fundamental technical skills required to perform ballet on pointe. Emphasis will be placed on strengthening exercises and the proper execution of rolling through the shoe. Exercises at the barre will constitute the majority of class work with center exercises remaining basic to reinforce theories from the barre. This course may be repeated for up to 4 credits. Fee: \$15.00 per term. Prerequisite: Dance majors only (1).



## Dance

### DANCE COURSES (DANC)

**290. Management of the Arts**  
(Same as ART/THTR 290; see course description under Theatre Arts.)

**291. Music for Dance**

Emphasis on music history, relationship of music to dance, listening skills, music sources and choosing music for choreography projects. Prerequisite: DANC 203 or permission of instructor. [Offered F] (3).

**293. Special Studies for Intermediate Students**

Includes MMC Dance Company, work with a faculty member on special projects, performing arts management, etc. Students are under supervision of Dance faculty or other dance professionals and must follow guidelines for Independent Study/Internships. Prerequisite: Audition or permission of instructor (1-3).

**294. Projects**

Individual choreographic projects are created and rehearsed by students and faculty for the Fall production. The student choreographers and dancers rehearse weekly towards the performance of their dances. The faculty works culminate in a performance in the Theresa Lang Theatre. Fee: 15.00 per credit. This course may be repeated for up to 4 terms. Prerequisite: Dance majors only [Offered: F] (1).

**301. Design for Dance (Same as THTR 301)**

This course explores the methods needed to conceptualize the set and lighting design for a dance performance. There will be an emphasis on the collaborative relationship between the designer and choreographer. Students will work in the theatre to observe how the technical aspects enhance the choreographic concept. Participation in assigned production responsibilities for the dance performances is required. Prerequisites: DANC 120, 351, and 352; or permission of the instructor (3).

**302. Digital Sound Design**  
(Same as COMM 302)

This course will provide an introduction to digital audio. The art of sound design has undergone rapid changes in the past few years. However, the basic elements remain the same: the placement of audio material in an aesthetic, temporal landscape. The techniques taught in this course will give the student the capability to create a basic sound score for radio, theatre, dance, television or film. The course will culminate in a ten-minute radio project. Along the way, we will discuss the development of digital sound design, and some of its current issues. Prerequisite: Dance majors only, DANC 203 (3).

**303. Anatomy I**

This course covers a scientific study of basic human anatomy and kinesiology as it relates to movement. Uses kinesiological analysis with particular reference to dance training. Prerequisite: Dance majors only (3).

**317. Design for Directors & Choreographers**  
(Same as THTR 317; see course description under Theatre Arts.)

**324. Careers in Arts Administration**  
(Same as ART/THTR 324; see course description under Theatre Arts.)

**340. Improvisation II**

A continuation of the exploration of movement possibilities discovered in DANC 240, Improvisation I, this course will focus on increasing the improvisational vocabulary as it applies to the individual and the focus of his/her chosen area of choreography. Group studies will be explored with exercises that restrict or alter the parameters in which to move. Dancers will begin to direct the group explorations both within and out of the group. This course may be repeated for up to 3 credits. Fee: \$15.00 per term. Prerequisite: DANC 240 (1).

**341. Modern Dance Technique III**

This is a concentrated study of intermediate technical skills and creative development necessary for performance work. Open to students with demonstrated facility in dance. This course may be repeated for up to 12 credits. Fee: \$45.00 per term. Prerequisite: Audition and/or proficiency shown in Modern II or permission of instructor [Offered: F, S] (3).

**343. Ballet Technique III**

This is a concentrated study of upper level intermediate ballet technique, principles, placement and strength. Students at this level have already attained a mastery of the execution of steps, the fundamental aspects of technique, placement and alignment. Combinations are intricate in terms of sequence, musicality and execution. The finer points of the technique will be emphasized to highlight the quality of movement as a platform for artistic expression. This course may be repeated for up to 12 credits. Fee: \$45.00 per term. Prerequisite: Dance majors only - by audition for placement and/or proficiency demonstrated in Ballet IIA (3).

**351. Dance Composition I**

Students will learn the skills of choreography by creating short studies. Space, time, quality and design will be analyzed and used as tools to create individual statements. Students will learn how to produce dance quickly, to look at their work critically and to verbalize what they see. The secondary emphasis of the course is to develop the student's awareness of her/his creative ability. Students will be encouraged to avoid cliché so as to allow for the emergence of their own sense of humor, drama, and style. The studies will be presented in the form of solos, duets, trios and large group dances. Students will learn the value of being prepared for rehearsals, how to conduct rehearsals and to work cooperatively in a group. Fee: \$45.00. Prerequisite: Dance majors only or permission of instructor (3).

**352. Dance Composition II**

This is an advanced choreography course. Emphasis is on directing group dances, i.e., duets, trios, quartets, etc., using a variety of music within a variety of dramatic styles. The academic component requires that students read about choreographers and choreography to develop an historical background and understanding of this art form. Students will be encouraged to develop analytical skills to critique their work in a professional manner. Directorial techniques such as casting, rehearsal procedure, director/dancer relationships, and the choice of technical components such as costuming and lighting are explored. Fee: \$45.00. Prerequisite: DANC 351 (3).

## Dance

### DANCE COURSES (DANC)

#### 354. Dance History I

This is a course designed for both Dance and non-dance majors, and includes a broad survey of sacred dance forms from other cultures, while gradually tracing the secularization of those elements into concert dance. Discussion of how various social dance forms contributed to concert dance will be included. The course will also touch upon various important figures and developments in ballet and a few of the significant modern dance and tap pioneers. Prerequisite: WRIT 102 [Offered: F, S] (3).

#### 357. Techniques of Teaching Dance I:

##### Creative Dance for Children

The emphasis of this course is on teaching creative dance to children. Includes observations, films, readings, and application of teaching methods to children of various ages within specific social environments. Prerequisites: DANC 140, 141, 203 (3).

#### 358. Advanced Pointe

For the advanced ballet dancer, this course covers in detail the technique of dancing on pointe. The finer points of execution are honed with a continued emphasis on proper placement and the development of strength. The execution of longer sequences and classical variations augment the technical aspect of the training. This course may be repeated for up to 6 credits. Fee: \$15.00. Prerequisite: Ballet level must be 255 or above and by permission of instructor (1).

#### 364. Dance History II

Dance History II, primarily although not necessarily for Dance majors, will delve into an in-depth study of the evolution of concert dance (ballet, modern, jazz and tap) focusing in detail on the work important contributors to the forms. Particular attention will be paid to the work of post-World War II choreographers. Current issues in dance will also be addressed through discussion and research from a social, political and artistic perspective and the influences on dance therein. Prerequisites: WRIT 102; DANC 354 (3).

#### 369. Anatomy II

Course is a continuation of Anatomy I, with emphasis on the application of anatomical vocabulary and kinesiology to corrective exercise and dance training. Prerequisite: DANC 303 [Offered: S] (3).

#### 392. Management of the Arts II

(Same as ART/THTR 392; see course description under Theatre Arts.)

#### 425. Dance Production

Students will participate as choreographers, dancers and technicians to produce the Spring Production. All aspects of producing a program will be addressed including publicity, costuming, lighting, and scene design. This course may be repeated for up to 4 terms. Prerequisite: Dance majors only (1).

#### 441. Modern Dance Technique IV

This course is a continued study of modern dance theory and practice. Advanced skills are developed in technique, vocabulary, alignment and performance. Fee: \$45.00 per term. This course may be taken for up to 9 credits. Prerequisite: DANC 341 or equivalent (3).

#### 445. Ballet Technique IV

This is a concentrated study of advanced ballet technique, principles, placement and strength stemming from proper alignment. Dynamics and the intricacies of execution are emphasized along with the increasing mastery of ballet vocabulary. Combinations are intricate in terms of sequence, musicality and execution. The quality of movement for artistic expression is highlighted as the student is expected to use the ballet language as a means of communication. This course may be repeated for up to 12 credits. Fee: \$45.00 per term. Prerequisite: Dance majors only by audition for placement and/or proficiency demonstrated in Ballet III (3).

#### 451-452. Externship in Dance

Course provides intensive experience in technique, composition, and production as students work with an artist in summer residence off campus. Credits per term determined through advisement. Prerequisite: Permission of instructor (1-6).

#### 453. Dance Composition III:

##### Choreographers' Workshop

Course builds on material covered in Composition I and Composition II. It is designed for dance students with a commitment to choreography, who wish to continue their studies in composition. Students will create and refine their own choreographic language, conduct their own rehearsals, and develop music and costume choices with a priority toward expanding and expressing an individual artistic voice and vision. Students will be encouraged to develop analytical skills, and time management skills necessary for realizing their choreography in performance in Dancers at Work, a student choreography showcase. Prerequisites: DANC 351, 352. Course may be repeated once (for a total of 6 credits) for work on a new choreographic project (3).

#### 457. Techniques of Teaching Dance II

(Same as EDUC 457)

Course offers a practical workshop in how to teach dance technique. Organization of lesson plans, communication skills, and development of material for ballet, modern, and jazz technique classes will be addressed. Prerequisite: Dance majors only; DANC 203, 291, 303, 357 (3).

#### 458. Criticism Writing Workshop

(Same as ART/THTR 458)

Students will enrich their understanding of their particular fields of interest (dance, theatre, film, visual arts, performance art) and sharpen their skills of observation and analysis through writing a series of critical essays and reviews. The traditional and current functions of the critic will be studied, and the work of contemporary critics and reviewers will be analyzed and discussed. Prerequisites: WRIT 102 and ART 250/252, or DANC 354/364, or THTR 230/231, or permission of the department (3).

#### 494. Special Studies for Advanced Students

Includes MMC Dance Company, work with a faculty member on special projects such as assistant choreographer on theatre projects, performing arts management, etc. Students are under supervision of Dance faculty or other dance professionals and must follow guidelines for Independent Study/Internships. This course may be repeated for up to 15 credits. Prerequisite: Audition only (1-3).

## Dance

### DANCE COURSES (DANC)

#### 495. Senior Seminar

Senior Dance majors select a project that strengthens and deepens their focused concentration and interest in dance. This project will be designed and monitored throughout the semester by the instructor and presented at the end of the course. Students are also responsible for weekly readings, discussion of current issues that are facing the professional dance industry, and work on the preparation of materials needed for job placement. Prerequisite: Senior Dance majors, or permission of instructor (3).

#### 496. Choreography for the American Musical Theatre (Same as THTR 496)

This course will explore the skills needed to choreograph dances and stage numbers for musical theatre. The course will be approached from an historical perspective in order to trace the development of dance in the commercial theatre from vaudeville to present day productions. Students will choreograph studies from a variety of shows so as to develop a range of styles. Topics to be covered are: how to develop characterization through movement, how to clarify lyrics, how dance can advance the story line, how to choreograph a dance break, how to choreograph a production number, how to work with a director and with actors. This course will run concurrently with the Musical Theatre course so that students may have the opportunity to work directly with actors and singers. Fee: \$45.00. Prerequisites: DANC 351, 352 (3).

#### 297/397/497. Research

#### 298/398/498. Directed Study

#### 299/399/499. Independent Study/Internship

## Academic Departments

### Economics

The economics curriculum provides students with an introduction to the basic principles of economics and an opportunity to explore their application to contemporary issues. It provides a valuable supplement to the educational experience of students in both the professional and liberal arts majors. Economics is

one of the major disciplines contributing to the interdisciplinary major in International Studies and is included in the Business Management core and the Finance, International Business and Economics concentrations.

<b>Divisions:</b>	<b>Social Sciences</b>	<b>Accounting and Business Management</b>
<b>Division Chairs:</b>	<b>Kenton Worcester, Ph.D.</b> kworcester@mmm.edu	<b>Eileen A. Tynan, Ph.D.</b> etynan@mmm.edu
<b>Division Assistants:</b>	<b>Michael Backus</b> mbackus@mmm.edu	<b>Carmen Jackman-Torres</b> ctorres@mmm.edu
<b>Division Offices:</b>	<b>Nugent 456</b>	<b>Nugent 551</b>
<b>Phone:</b>	<b>212-774-4847</b>	<b>212-517-0631</b>

**Department Faculty: Faculty from across the College teach Economics courses.**

<b>Radhika Balakrishnan</b> Professor of International Studies and Economics B.A., University of Illinois, Urbana-Champaign M.A., Rutgers, The State University of New Jersey Ph.D., Rutgers, The State University of New Jersey Nugent 456 212-774-4842 rbalakrishnan@mmm.edu	<b>Richard Garrett</b> Associate Professor of Economics B.A., Texas Christian University Ph.D., New School University Nugent 552 212-517-0636 rgarrett@mmm.edu	<b>Eileen Tynan</b> Associate Professor of Business Management Chair, Division of Accounting and Business Management B.A., Marymount Manhattan College Ph.D., University of Colorado at Boulder Nugent 551A 212-517-0621 etynan@mmm.edu
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#### ECONOMICS MINOR

15 Credits

IS/ECO 150 Economy, Society and the State	3		
IS/ECO 210 Principles of Macroeconomics	3		
IS/ECO 214 The Global Economy	3		
<b>Economics Electives (2 of the following at the 300+ level)</b>			<b>6</b>
IS/ECO 306 Political Economy of Development and Underdevelopment	(3)	IS/ECO 334 Gender and Development	(3)
IS/ECO 317 International Economics	(3)	BUS/ECO 351 International Business	(3)
		BUS/ECO 375 Money, Banking, and Financial Markets	(3)

#### INTERDISCIPLINARY POLITICAL ECONOMY MINOR

18 Credits

<b>IS/ECO Core</b>			<b>6</b>
IS/ECO 150 Economy, Society and the State <b>or</b>			
IS/ECO 210 Macroeconomics	3		
IS/ECO 214 Global Economy	3		
<b>Electives</b>			
<b>Four of the following:</b>			<b>12</b>
ECO 305 Economics of Labor	(3)	IS/ECO 334 Gender and Development	(3)
IS/ECO 306 Political Economy of Development/Underdevelopment	(3)	IS/ECO 350 Comparative Economics	(3)
IS/ECO 317 International Economics	(3)		

## Economics

## ECONOMICS COURSES (ECO)

**150. Economy, Society and the State**

(Same as IS 150; see course description under International Studies.)

**210. Principles of Macroeconomics**

The student will examine the fundamentals of national income theory and develop a working model of the aggregate economy. The model will be used as a tool to investigate spending by consumers, businesses, and government sectors. The operations of commercial banks and the Federal Reserve Bank will be explored.

Prerequisite: WRIT 101 (3).

**213. Principles of Microeconomics**

Course will help the student examine the fundamental topics of price theory and will develop a model of supply and demand price determination. The model will be built on various behavioral hypotheses of consumer and firm behavior and will be used to analyze the current problems of monopoly, price controls, and international trade. Prerequisite: WRIT 101 (3).

**214. The Global Economy (Same as IS 214)**

This course will examine the changing nature of the global economy, trying to understand better the complex interaction between transnational corporations and the nation-state set within the context of a volatile technological environment. It will pay particular attention to regional and international trading blocks and international organizations such as the World Trade Organization, The International Monetary Fund, and The World Bank. Prerequisites: WRIT 101; ECO 150 or 210 (3).

**227. Work in America (Same as IS 227)**

This course will utilize the interdisciplinary approach to current issues in industrial relations. Issues examined in the course will include corporate downsizing, labor market discrimination, employee participation schemes, the role of unions in the workplace, the changing nature of work and wage differentials. Readings for the course will be drawn from the field of industrial relations as well as from economics, sociology and political science. Prerequisite: WRIT 101 (3).

**305. Economics of Labor**

This course will investigate such topics as employment and unemployment programs, wage theories, industrial labor problems, history of the labor movement, Social Security, and legal aspects of labor relations. Prerequisite: WRIT 102; ECO 210 or 213 (3).

**306. Political Economy of Development and Underdevelopment (Same as IS 306)**

This course will focus on problems and solutions of human development within a changing international political and economic context. The course will focus on the construction of developmental discourse; the reshaping of the world's economic and political relations; the pivotal role of women in human development efforts and the elements of an environmentally sustainable development process. Prerequisites: WRIT 102; ECO 150 or 210 (3).

**317. International Economics**

(Same as IS 317) Examines the history of trade; development of foreign trade doctrines and practices; the balance of payments and adjustments; international financial markets and the monetary system. The theory and practice of regional trading groups, such as the European Union and NAFTA will also be examined. Prerequisites: WRIT 102; ECO 210 or 213 (3).

**334. Gender and Development**

(Same as IS 334; see course description under International Studies.)

**350. Comparative Economics (Same as IS 350)**

During the last 50 years, Japan and the countries of North America and Western Europe have experienced historically high rates of economic growth and achieved unprecedented levels of economic prosperity for most citizens. While economic outcomes have been broadly similar, there are significant differences among the developed economies. This course analyzes the common experiences of the developed economies while also examining the differences among these countries in terms of economic goals, corporate structures, government policies, labor management systems and financial institutions. These differences are explored through case studies of a set of countries including Japan, Germany and the United States. Prerequisites: WRIT 102; ECO 210 or 213 (3).

**351. International Business**

(Same as BUS 351; see course description under Business Management.)

**375. Money, Banking and Financial Markets**

This course is a study of the theory and practice of money, credit and banking. The structure of the monetary and credit systems, their relation to banking and the determination of national income will be analyzed. Prerequisites: WRIT 102; ECO 210 (3).

**297/397/497. Research****298/398/498. Directed Study****299/399/499. Independent Study/Internship**

## Education

An exciting and rewarding career in teaching is available to Marymount Manhattan College undergraduate liberal arts and sciences majors. We have strong relationships with public, private, and parochial schools throughout the five boroughs. The New York City schools-- educating over a million students in 1,300 schools in the five boroughs-- provide extraordinary opportunities. NYC pupils are the most culturally diverse in the world. Teacher shortages portend employment opportunities in New York City as well as most states in a variety of schools, agencies and other settings and at all age levels.

As an MMC education minor, you will have field experiences in actual classrooms starting with your first education course. Small class sizes facilitate interaction with faculty who provide personal attention. Teacher education faculty have each had years of extensive experience in elementary, middle and secondary schools and represent a broad range of expertise in areas such as special education, psychology, the arts, literature and educational leadership to name a few. MMC graduates in teacher education are making contributions and improving the lives of children and adolescents. Some work in general education and others teach pupils with disabilities. MMC teacher education candidates are prepared to teach a wide range of pupils and to identify the needs and problems these students might encounter in learning and in life. Our teacher education graduates are catalysts of change in the world, and they are strong advocates for their pupils.

Liberal arts and sciences graduates with a teacher education minor and New York State Certification will find a wealth of career opportunities. Our program provides choices of levels and certificates as follows: elementary education (known as childhood education 1-6) combined in a dual certification program with special education (teacher of students with disabili-

ties); adolescence education: English or Social Studies (English 7-12; Social Studies 7-12) and a dual certification in either English or Social Studies and special education. Earning dual certification is highly worthwhile because New York City and other districts across the country now consider teaching students with disabilities as a "critical need" area and employment opportunities abound including choosing one's school and locale.

The Teacher Education Department has a commitment to preparing excellent teachers who understand the practicalities of classroom instruction and management as well as well-defined standards of practice and performance based upon the most recent research and knowledge. Through their early and continuing field experiences our teacher education candidates gain an understanding of characteristics and needs of a very diverse group of pupils.

We also have a strong interest in literacy development as a life-long process. Our program includes courses in literacy development, critical thinking and reading strategies. The literacy program is lead by a faculty member of renown in the field.

All minors in teacher education are required to study a liberal arts or sciences major. Teacher education candidates for the 7-12 level may choose either English or History. Candidates for the 1-6 level certification may choose from a wide variety of majors including English, Psychology, Sociology, Political Science, International Studies, History, Philosophy and Religious Studies, and Biology. Students may also major in Speech-Language Pathology and Audiology and minor in Education but this exclusively leads to certification as a Teacher of Students with Speech and Language Disabilities.

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## Education

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### MINOR: TEACHER EDUCATION (5608)

In order to be employed in New York's public schools, students must have a teaching certificate. The New York State Department of Education approves teacher preparation programs, qualifying students for initial teacher certification. To earn this certification, candidates must satisfactorily complete both program and New York State teaching certification requirements. MMC endorses the applications of its students for teacher certification, and recommends candidates to the New York State Education Department when candidates satisfy all program requirements.

#### General Guidelines

To prepare for teacher certification in New York State, MMC students may complete one of four minors in Teacher Education in conjunction with an academic major in the liberal arts\*, which

includes a general education or core curriculum. Thus, each program sets the following requirements for all minors:

1. A general education core in the liberal arts and sciences (that is, completion of MMC's Core/Shared curriculum);
2. A content core in the liberal arts or sciences (that is, completion of the student's chosen major\* or concentration);
3. A pedagogical core, including pedagogical knowledge, understanding and skills, as well as required field experiences, student teaching and/or practica (that is, completion of the specific Teacher Education minor).

\*Permitted majors with a Teacher Education minor are: English, Psychology, Sociology, Political Science, International Studies, History, Philosophy and Religious Studies, and and Biology)

### Programs in Teacher Education

MMC offers four programs in Teacher Education, preparing students to teach particular populations, as follows:

#### I. Childhood Education and Students with Disabilities

##### Childhood Education

(Grade 1 through Grade 6 - Dual Certification)

#### II. Adolescence Education and Students with Disabilities

**Adolescence Education** (Grade 7 through Grade 12 for Social Studies or English - Dual Certification)

#### III. Adolescence Education (Grade 7 through Grade 12 for Social Studies\* or English)

**IV. Speech and Language Disabilities** (For certification to teach children with speech and hearing disabilities. See requirements in the Department of Communication Sciences and Disorders for the Speech-Language Pathology/Audiology program.)

\*Students wishing to minor in Adolescence Social Studies Education must major in History.

## Education

### New York State Requirements for Certification

Additionally, NY State sets the following requirements for Initial Teacher Certification. Candidates will:

1. Complete a Child Abuse Prevention Workshop provided by the Education faculty in the Student Teaching and Reflective Practice Seminars;
2. Complete a Schools Against Violence workshop provided by the Education faculty during the Student Teaching/Reflective Practice Seminars;
3. Complete a Fire Safety Workshop provided by the Education Faculty in the Student Teaching Reflective Practice Seminars;
4. Apply for, take and pass the required New York State Teacher Certification Examinations: the Liberal Arts and Sciences Test (L.A.S.T.), the Assessment of Teaching Skills-Written (ATS/w) exam, and the appropriate Content Specialty Test (CST) in order to be eligible for teaching positions in public schools.

### MMC Program Requirements

1. Satisfactory completion of all requirements of the prescribed course of study at MMC, which meets all of the educational requirements of the chosen MMC Teacher Education program.
2. Maintenance of a minimum 2.75 GPA with a grade of B- or better in all Education courses.

### Core/Shared Curriculum Requirements for all programs

The New York State Department of Education requires that candidates seeking initial teacher certification acquire a breadth and depth of knowledge in the liberal arts and sciences and in the subject that will be taught. The Education faculty at MMC recommend specific courses in the Core/Shared Curriculum that enable students to begin to meet the minimum requirements of New York

State, while partially fulfilling MMC's requirements in the Core/Shared Curriculum. Students must consult with Education faculty early in their studies to select the most appropriate courses for both the Core/Shared Curriculum and electives, to ensure that they will meet the requirements for the MMC degree and for initial state certification

### Teacher Education Programs

#### INCLUSIVE CHILDHOOD EDUCATION/STUDENTS WITH DISABILITIES CHILDHOOD EDUCATION PROGRAM [Grades 1-6]

42 Credits

Note: This dual certification program addresses needs of classroom teachers in serving a diverse student population in grades one through six. Ideally, students should begin this program by the second semester of their freshman year. Through coursework and professional field placements, teacher certification candidates develop the knowledge, under-

standing, and skills needed to work with students with varying learning needs and/or disabilities. Completion of this program leads to eligibility for two initial teaching certificates, one in Childhood Education (Grades 1-6) and one in Students with Disabilities Childhood Education.

### Pedagogical Core Courses

EDUC 207 The American School	3	EDUC 321 The Mathematics, Science, and Technology Curriculum in Inclusive Settings	3
SPCH 155 Introduction to Communication Disorders	3	EDUC 345 Learning, Language, and Literacy and the English Language Arts Curriculum	3
PSYCH 201 Developmental Psychology I: Childhood and Adolescence	3	EDUC 346 Fostering Language and Literacy Development through the English Language Arts Curriculum	3
EDUC 210 Children and Youth with Disabilities	3	EDUC 380 Reflective Practice: Diversity, Issues, and Trends in Inclusive Teaching And Learning	3
EDUC 220 The Arts and Education	3	EDUC 401 Inclusive Childhood Education/Students with Disabilities Childhood Education Student Teaching/ Reflective Practice Seminar	6
SPCH 251 Normal Language Development	3		
EDUC 307 Inclusive Teaching of Children and Youth with Disabilities	3		
EDUC 320 The Social Studies Curriculum in Inclusive Settings	3		



## Education

### Teacher Education Programs

#### INCLUSIVE ADOLESCENCE EDUCATION/STUDENTS WITH DISABILITIES ADOLESCENCE EDUCATION PROGRAM [Grades 7-12]

42 Credits

This dual certification program prepares candidates to teach in the area of their major specialization – Social Studies\* or English – at the adolescence education level and also addresses the needs of adolescence education teachers serving a diverse student population in grades seven through twelve. Ideally, students should begin this program in the second semester of their freshman year. Through coursework and professional field placement,

teacher certification candidates develop the knowledge, understanding, and skills required to work with students with varying learning needs and, specifically, to work with students with disabilities. Completion of this program leads to two initial teaching certificates, one in Adolescence Education, and one in Students with Disabilities Adolescence Education.

#### Pedagogical Core Courses

EDUC 207 The American School	3	EDUC 338 Literacy Development in the Content Areas	3
SPCH 155 Introduction to Communication Disorders	3	EDUC 339 Designing Literacy Development Experiences in the Content Areas	3
PSYCH 201 Developmental Psychology I: Childhood and Adolescence	3	EDUC 341 Developing Curricula in Inclusive Adolescence Education Settings	3
EDUC 210 Children and Youth with Disabilities	3	EDUC 380 Reflective Practice: Diversity, Issues, and Trends in Inclusive Teaching and Learning	3
EDUC 215 The Adolescent World	3	EDUC 416A Inclusive Adolescence Education/Students with Disabilities Adolescence Education Student Teaching and Reflective Practice Seminar	6
EDUC 220 The Arts and Education	3		
SPCH 251 Normal Language Development	3		
EDUC 307 Inclusive Teaching of Children and Youth with Disabilities	3		

#### ADOLESCENCE EDUCATION PROGRAM

30 Credits

This program prepares candidates to teach in the area of their major specialization: Social Studies\* or English at the adolescence education level in grades seven through twelve. Through coursework and professional field placements, teacher certifica-

tion candidates develop the knowledge, understanding, and skills needed to work with students with varying learning needs. Completion of this program leads to the initial certificate in Adolescence Education.

#### Pedagogical Core Courses

EDUC 207 The American School	3	EDUC 341 Developing Curricula in Inclusive Adolescence Education Settings	3
EDUC 210 Children and Youth with Disabilities	3	EDUC 380 Reflective Practice: Diversity, Issues, and Trends in Inclusive Teaching And Learning	3
EDUC 215 The Adolescent World	3	EDUC 416B Inclusive Adolescence Education Student Teaching and Reflective Practice Seminar	6
EDUC 307 Inclusive Teaching Of Children and Youth with Disabilities	3	Note: PSYCH 201 is not required for this program	
EDUC 338 Literacy Development in the Content Areas	3		
EDUC 339 Designing Literacy Development Experiences in the Content Areas	3		

\*Students wishing to minor in Adolescence Social Studies Education must major in History.

## Education

### Teacher Education Programs

**CERTIFICATE FOR TEACHING STUDENTS WITH SPEECH AND LANGUAGES DISABILITIES (Grade 1-12) 30 Credits**

A student who completes the major in Speech-Language Pathology and Audiology may also earn an initial Certificate for Teaching Students with Speech and Language Disabilities at the childhood education and adolescence education levels in grades one through twelve. Candidates complete the following courses in Education and pass the required NY State exams for initial certification. Students must begin the sequence in their sophomore year.

#### Pedagogical Core Courses

SPCH 155 Introduction to Communication Disorders	3	SPCH 320 Management of Communicatively Impaired Children in Academic Settings	3
EDUC 210 Children and Youth with Disabilities	3	SPCH 403 Organization of the School Speech and Hearing Program	3
SPCH 251 Normal Language Development	3	SPCH 476 Practicum in Speech and Language Disabilities	3
EDUC 307 Inclusive Teaching of Children and Youth with Disabilities	3		

#### EDUCATION COURSES (EDUC)

##### 207. The American School

Explores the historical, philosophical, socio-cultural, political, economic, and legal influences on public education and its relation to American families and communities. Examines cultural diversity and the inclusion of all students with diverse abilities and needs. Analyzes the teacher's role in creating a respectful, healthy and safe environment in which all children of richly diverse cultural and economic backgrounds can learn and grow. Field experience: 15 hours. Prerequisite: WRIT 101 (3).

##### 210. Children and Youth with Disabilities

Explores the historical, social, and legal foundations of special education for students with mild, moderate, severe, and multiple disabilities. With Inclusion and Least Restrictive placement constructs as a theoretical underpinning, this course examines the nature and effects of disabilities and special needs on learning, behavioral, social and employment outcomes, and special education, defined as a continuum of appropriate services rather than as a separate location. Introduces skills in assessment, individualizing instruction, assistive technology, computer integration and collaboration with families and community to enable children to meet NY State and national standards and to achieve highest levels of academic growth and independence. Field experience: 30 hours. Prerequisites: PSYCH 201(with exception of Program IIB) and EDUC 207 for Education minors, except Speech majors (3).

##### 215. The Adolescent World

Defining adolescence as a transitional time in human lifespan, linking childhood with adulthood, this course explores research in adolescent development and highlights current studies of cognitive, physiological, and social-emotional growth and its relationship to the learning processes in adolescent education. Participants examine multiple, research-validated instructional, motivational, and management strategies to optimize learning in diverse school contexts. Includes critical evaluation of assessment, curriculum design and differentiated instruction. Field experience: 30 hours. Prerequisite: EDUC 207 (3).

##### 220. The Arts and Education

Explores the influence of arts education on the cognitive and affective development of students in diverse childhood and adolescent educational settings. Examines philosophical foundations of arts education, as well as curricula and research-validated instructional strategies that provide rich opportunities for interdisciplinary and cross-cultural learning through the arts. Field experience: 15 hours. Prerequisite: EDUC 207 (3).

##### 246. Teaching Methods for the Visual Arts (Same as ART 246)

Explores theory, practice, analysis, and application of teaching methods in the visual arts. An overview of multiple research-validated strategies for teaching is presented; cultural diversity in the context of teaching the visual arts is examined. Emphasis is given to the interdisciplinary and cross-cultural aspects of teaching the visual arts. Practical projects utilizing appropriate media, construction of units of work, and lesson plan designs are significant components of this study. While designed for Teacher of Art Certification, this course will also be of interest to Education students and artists who wish to teach. Field experience: 10 hours. Prerequisites: WRIT 102; ART 111, 116; EDUC 207 (3).

##### 307. Inclusive Teaching of Children with Disabilities

Honoring the spirit and the word of the Individuals with Disabilities Education Act (IDEA), this course examines the Individualized Education Process (IEP) for students with mild, moderate, severe, and multiple disabilities in inclusive settings. Understanding that high expectations and standards apply to all learners, this course engages students in the examination and practice of multiple, research-validated methods of intervention, assessment, instructional/program planning and outcome evaluation. Explores parental collaboration/involvement in diverse school and community contexts. Field experience: 30 hours. Prerequisites: EDUC 210, (3).

## Education

### EDUCATION COURSES (EDUC)

#### 320. The Social Studies Curriculum in Inclusive Settings

Examines curriculum development, instructional planning and multiple research-validated and differentiated instructional strategies, including remediation and enrichment alternatives, for teaching Social Studies to students across a full range of abilities and needs. Emphasis is placed on considerations in planning and implementing programs in diverse, multicultural contexts, using a rich array of resources, including assistive technology and/or computer based interactivity. Field experience: 10 hours. Corequisites: PSYCH 201; EDUC 207; EDUC 210 (3).

#### 321. The Mathematics, Science, and Technology Curriculum in Inclusive Settings

Examines multiple, research-validated instructional strategies for teaching students with a full range of abilities to facilitate all students' development in mathematical analysis, scientific inquiry, and technological competence. Investigates the relationships and themes that connect mathematics, science, and technology with other areas of learning. Participants design and construct differentiated instructional experiences, including remediation and enrichment alternatives, using assistive and computer technology as interactive teaching/learning resources with an emphasis on the development of critical thinking skills. Field experience: 10 hours. Corequisite: PSYCH 201. Prerequisites: EDUC 207; EDUC 210 (3).

#### 338. Literacy Development in the Content Areas

This course designs and implements a multiple, research-validated assessment, evaluation, and instructional strategy for language processes (listening, speaking, writing, and reading) in the content areas with adolescents who are either native English speakers or English Language learners. Building richly literate communities in diverse inclusive and/or high needs school settings, for students at all levels of ability, using assistive and instructional technology as interactive teaching/learning resources. Field experience: 15 hours. Prerequisites: EDUC 207, EDUC 215 (3).

#### 339. Designing Literacy Development Experiences in the Content Areas

Integrating theory with practice, participants gain an understanding of adolescents' language development and strengthen their knowledge of the issues, content, and methodology in facilitating literacy development in the content areas. Observation, interviewing, and formal and informal assessment; profile development of a student as reader/writer/speaker/listener in a content area. Design of enrichment and remedial instruction to accommodate all levels of student need in writing, speaking, and listening, including conferences to empower students to meet the appropriate standards. Field experience: 30 hours. Prerequisite: EDUC 338 (3).

#### 341. Curriculum Development for Inclusive Settings (Grades 7 through 12) – Social Studies, English, and Biology

Examines principles and practices of curriculum development, differentiated instruction and materials for teaching and learning in the content areas. Emphasis on addressing the full range of student needs through multiple, research-validated instructional strategies in diverse, inclusive settings using assistive and computer technology as interactive resources central to this inquiry. Field experience: 15 hours. Prerequisite: EDUC 339 (3).

#### 345. Learning, Language, and Literacy and the English Language Arts Curriculum

This course serves as a study of theories and current research in language acquisition and literacy development for native English speakers and English Language learners. Emphasis on issues related to building richly literate communities of children in diverse, inclusive and high needs school settings through the design and implementation of multiple, research-validated assessment, evaluation, and instructional strategies. Participants explore their own reading/writing processes through experiences with children's literature and personal writing and with the use of assistive and instructional technology as interactive teaching/learning resources. Field experience: 10 hours. Prerequisites: EDUC 207, EDUC 210, SPCH 251 (3).

#### 346. Fostering Language and Literacy Development Through The English Language Arts Curriculum

Observing, interviewing, and utilizing formal and informal assessment to compose a profile of the student as reader/writer/speaker/listener. Participants engage in developing ongoing assessment and teaching strategies. Integrating instructional and assistive technology, appropriate materials, and multiple research-validated language development strategies that include enrichment and remedial instruction, including conferences to empower students to meet the appropriate standards. Field experience: 30 hours. Prerequisite: EDUC 345 (3).

#### 380. Reflective Practice: Diversity, Issues, and Trends in Inclusive Teaching and Learning

With specific reference to the New York State Board of Regents' recognition of the diversity of students in a school setting and to the strong commitment to integrating the education of all students into the total school program, participants re-examine Learning Standards in the seven areas of knowledge "which apply to all students, regardless of their experiential background, capabilities, developmental and learning differences, interests, and ambitions." Discussion based on current research in the most critical instruction/learning areas. Participants analyze and understand the teacher as "reflective practitioner" who is pedagogically and culturally responsive to issues of diversity and inclusiveness in diverse school contexts. Field experience: 15 hours. Prerequisite: EDUC 207 (3).

## Education

### EDUCATION COURSES (EDUC)

#### The Inclusive Education Student Teaching and Reflective Practice Seminars

Each discrete teacher education program culminates with one of the college-supervised student teaching experiences listed below, accompanied by weekly seminars, which integrate the theory and practice of the reflective practitioner. Participants identify and reflect on critical incidents that occur in their student teaching and the implications of those incidents for effective teaching. Student teachers analyze decisions in instruction, classroom management, and conflict resolution. Instructional effectiveness in teaching all students in diverse contexts is emphasized. Understandings of constructivist classroom environments, inclusive education, and home-school partnerships are integral to the discussions. Discrete seminars required by law for certification deal with: preventing child abuse; preventing alcohol, tobacco and other drug abuse; providing safety education; and providing instruction in fire and arson prevention. Transitional support and career advisement is provided to students as they develop professional portfolios, resumes, and license and certification applications. Prerequisite: Education Courses; Corequisite: Student Teaching (6). Consult education faculty for student teaching information related to the following specific program components:

#### 401. Inclusive Childhood Education/ Students with Disabilities Childhood Education Student Teaching and Reflective Practice Seminar (6)

#### 416A. Inclusive Adolescence Education / Students with Disabilities Adolescence Education Student Teaching and Reflective Practice Seminar (6)

#### 416B. Inclusive Adolescence Education Student Teaching and Reflective Practice Seminar (6)

#### 297/397/497. Research

#### 298/398/498. Directed Study

#### 299/399/499. Independent Study/Internship

THE FOLLOWING COURSES ARE COMPONENTS OF VARIOUS TEACHER EDUCATION PROGRAMS. DESCRIPTIONS ARE REPEATED HERE FOR CONVENIENCE.

#### PSYCH 201. Developmental Psychology I:

##### Childhood and Adolescence

This course studies the human life cycle from birth through early adolescence. The source discusses both theory and research concerning environmental, psychological and physiological influences on development. Prerequisite: PSYCH 101, WRIT 101 (3).

#### SPCH155. Introduction to Communication Disorders

This course will provide an overview of the field of human communication. Models of verbal and nonverbal communication and theories of speech, language and hearing development will be presented as background to understanding communication disorders. Topics include: the nature and cause of communication disorders, the role of professionals, such as speech-language pathologists, audiologists, educators, psychologists and others who manage treatment of disorders, and the terminology that is used by those professionals in diverse settings. This course requires 5 hours of observation of speech-language therapy. Speech-Pathology majors must take this course within their first year. Corequisite: WRIT 101. [Offered: S] (3).

#### SPCH 251. Normal Language Development

The acquisition of "normal" language from infancy through adolescence from a psycholinguistic perspective is surveyed. The stages of language development and the development within each stage of each linguistic model are studied. Specific attention is given to phonetics and phonology, morphology, semantics and the lexicon, syntax, and pragmatics. The outcome of the course should be a clear understanding of how children construct interim grammars as they progress towards adult-like language systems. The topics of bilingualism, individual differences in language acquisition, the relationship of language development to the language skills of listening, speaking, reading, and writing, and the significance of collaboration among adults in the child's home and school environments are explored. Prerequisite: WRIT 101 (3).

#### SPCH 320. Management of the Communicatively Impaired in Academic Settings

This course prepares students in speech-language pathology and education to work with communicatively impaired children in educational settings. Auditory learning, amplification systems, mainstreaming and educational considerations, and communication development of hearing impaired children are covered. School observations are required. Prerequisite: SPCH 155; 263 [Offered: F] (3).

#### SPCH 403. Organization of the School Speech and Hearing Program

Students will become familiar with the organization, administration and procedures of a remedial program in speech, language and hearing within an educational setting. This course is required for teacher certification and is to be taken prior to student teaching. Prerequisite: SPCH 351, 352 [Offered: F] (3).

#### SPCH 476. Practicum in Speech and Language Disabilities

This practicum is designed as the culminating experience for candidates in the Certificate for Teaching Students with Speech and Language Disabilities Program. Participants are placed in a combination of closely supervised, carefully selected on-campus and off-campus childhood and adolescence education settings. Through this practical experience of 150 hours, they practice the skills needed to provide treatments to students enrolled in speech and language services. Prerequisite: SPCH 475 (3).

## English

For most people, the desire to study literature begins with a love of reading. Whether it's remembering the books that were read to us when we were children or recalling those books that captured our imaginations when we were young readers, an appreciation for the joy and fascination of reading is the foundation upon which the academic study of literature is built.

Using this foundation, we have built an academic program that introduces students to an incredible range of writing and invites them to explore not only the beauty of the written work but also the power of language and literature across history and cultures. One of the many advantages of studying literature is that it connects you with so many other kinds of study, from history and philosophy to political science and economics. This is because when we study literature, we are also studying the authors and societies that produce this literature. From courses in literature and psychology, or literature and sociology, to courses that focus on the incredible range of social and political issues that every society explores through its literature, we offer our students an opportunity to use the study of literature as a base from which they can study society at large.

Students who major in English are given a responsible role in their own education, for the department affords a large measure

of freedom in the selection both of courses and of the means of study. In addition to the courses in the English curriculum listed below, we encourage our students to take advantage of the additional learning opportunities described in the following pages. Faculty members in the department are available to assist students in planning programs that account for their specific needs and interests.

Students who graduate with a degree in English are prepared for a variety of different careers, for their skills in writing, researching, analysis and thinking qualify them to enter the business world or, with further study on the graduate level, the academic world. Recent alumnae include business managers in banking, publishing, advertising, insurance and public relations. In addition, our distinguished alumnae include lawyers, judges, researchers, politicians, executives, secondary and university teachers and librarians whose success in business or the professions they largely attribute to the knowledge acquired and skills developed as English majors at MMC. The department also has a Cooperative Program with Pace University, in which English majors can begin pursuing their Master's degree in publishing while completing their undergraduate degree. See below for more information about this program.

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#### MAJOR: B.A. IN ENGLISH (1503)

**36 Credits**

##### Degree Requirements:

ENG 180 Narrative Fiction 3  
 ENG 185 Introduction to Literary Studies 3  
 ENG 200 Introduction to Poetry 3

**One of the following: 3**  
 ENG 382 Classical Literature (3)  
 ENG 383 Medieval Literature (3)

**Two of the following: 6**  
 ENG 307 Restoration and Eighteenth Century Literature (3)  
 ENG 401 Romantic Literature (3)  
 ENG 403 Victorian Literature (3)  
 ENG 413 Modern British Authors (3)

**Three English Electives at the 200-/300-/400-levels 9**

**Two of the following: 6**  
 ENG 305 Renaissance Literature (3)  
 ENG 306 Chaucer and His Contemporaries (3)  
 ENG 311 Shakespeare (3)

**One of the following: 3**  
 ENG 331 American Romanticism (3)  
 ENG 332 American Realism (3)  
 ENG 415 Modern American Authors (3)

#### ENGLISH MINOR:

**18 Credits**

ENG 180 Narrative Fiction 3  
 ENG 200 Introduction to Poetry 3

**One of the following: 3**  
 ENG 305 Renaissance Literature (3) ENG 311 Shakespeare (3)  
 ENG 306 Chaucer and His Contemporaries (3)

**One of the following: 3**  
 ENG 307 Restoration and Eighteenth Century Literature (3) ENG 402 Victorian Literature (3)  
 ENG 401 Romantic Literature (3) ENG 413 Modern British Authors (3)

**One of the following: 3**  
 ENG 331 American Romanticism (3) ENG 415 Modern American Authors (3)  
 ENG 332 American Realism (3)

**One elective course at the 200-level or above 3**

## Academic Departments

# English

### INTERDISCIPLINARY WRITING MINOR

15 Credits

Students will design an individual minor in writing, in consultation with a faculty advisor, choosing courses from the options offered in Business Management, Communication Arts, English, and Theatre. A selected sample of courses follows:

BUS/ENG 203 Administrative Writing	(3)	COMM 322 Writing for Television	(3)
COMM 220/ENG 220A Introduction to Journalism	(3)	COMM/ENG 340 Freelance Article Writing	(3)
ENG 278 Essay and Editorial Writing	(3)	COMM 353 Screenplay Writing	(3)

### CREATIVE WRITING MINOR

18 Credits

The Creative Writing Minor presents students with the opportunity to pursue the study and practice of poetry, fiction, and creative non-fiction in a comprehensive fashion, to expand their awareness of the critical traditions that shape literary history, to utilize their capacity to analyze and examine their own writing in a self-reflective manner while learning the importance of redrafting and revision, and to work with and in relation to others, through the workshop model, to present ideas and collectively negotiate solutions. Invigorating the imagination and developing the creative process are key. The courses listed below are required to complete the Creative Writing Minor:

ENG 180 Narrative Fiction	3	<b>One of the following:</b>	<b>3</b>
ENG 200 Introduction to Poetry	3	ENG 441 Workshop in Writing Poetry	(3)
ENG 201 Introduction to Creative Writing	3	ENG 442 Workshop in Writing Fiction	(3)
ENG 346 Intermediate Creative Writing	3	ENG 443 Workshop in Writing Creative Nonfiction	(3)
ENG 391 Special Topics in Creative Writing	3		

### COOPERATIVE PROGRAMS

#### Joint Program in Publishing with Pace University

Students can complete their undergraduate degree at MMC while beginning a Master of Science in Publishing degree at Pace University. Eligibility requirements: This program is open to students who have reached their junior year, are majoring either in English, Humanities, Business Management or Communications Arts, and who have an overall GPA of 3.0 and a major GPA of 3.2. For more information, contact Dr. Cecilia Feilla.

## English

### ENGLISH COURSES (ENG)

#### 110. Story, Play and Film

This course is designed to help students develop the skills necessary to understand and enjoy short stories, novels and narrative poems, and the theatrical and cinematic presentation of story. It will include the study of at least one work of narrative fiction in its original and dramatized forms, and the analysis of several theatre and film productions. Not open to students who have completed WRIT 101 or ENG 180. Corequisite: CS 099, if required (3).

#### 180. Narrative Fiction

Course examines the diversity and range of narratives, emphasizing the short story and novel. Texts may also include selections in film and verse. Study will focus on the analysis of elements of narrative, and students will develop their critical writing skills in a series of short analytic papers. [Students who have taken ENG 110 will not receive credit for ENG 180] (Formerly ENG 280) Corequisite: WRIT 101 (3).

#### 185. Introduction to Literary Studies

This course introduces students to the field of literary studies. It examines such concepts as genre and period, introduces research tools and methodologies, including selected critical theories of literature. Corequisite: WRIT 101 (3).

#### 200. Introduction to Poetry

Designed to help students develop the skills necessary to understand and enjoy poetry, this course will explore the diversity and range of poetry. Emphasis will be placed on the analysis of short lyric poems, and selected examples of verse drama, verse essay, and narrative poems will also be included. Corequisite: WRIT 101 (3).

#### 201. Introduction to Creative Writing

This is an introductory course in creative writing. It is designed to assist students in developing an appreciation for the power of the imagination in literary creation as well as their own literary interests and abilities by concentrating on the underlying concepts and principles of three basic genres (poetry, fiction, and creative non-fiction) through critical reading and creative writing. Prerequisites: WRIT 101, ENG 180 and ENG 200 (3).

#### 203. Administrative Writing (Same as BUS 203/COMM 214)

This course provides experience in writing clear, concise business correspondence, researching and analyzing data, and constructing reports. Specific tasks will include writing business letters, memoranda, proposals, instructions, procedures, policy statements, a technical presentation and a grant application. Students will work on such problems as editing, getting approvals, "ghost" writing and reviewing of correspondence. Non-audit. Prerequisite: WRIT 102 (3).

#### 210. The Modern British and Irish Short Story

This course will study a representative selection of English, Irish, Scottish and Welsh short stories, as they reflect their diverse cultures in the 20th century. Particular attention will be paid to writers whose major achievement is in the short narrative form, such as Rudyard Kipling, Katherine Mansfield, Frank O'Connor, Sean O'Faolain, Mary Lavin, and Rhys Davies. Prerequisite: WRIT 101 (3).

#### 211. Children's Literature

Literature for children in the genres of picture books, traditional stories, modern fiction, poetry, plays, biography, and general non-fiction will be examined, with particular emphasis on the nature and uses of narrative. Students will explore children's literature collections in local public libraries and will consider the books appropriate for a child's development and their literary quality. Recommended to all students, and especially to those working with children as parents, teachers, and community workers. Prerequisite: WRIT 101 (3).

#### 215. Social Issues in Literature (Same as SOC 215)

In this course, students explore how literature can function as a vehicle for addressing various social issues. Students will read literary texts that explore particular social issues and consider what these texts contribute to ongoing social questions and debates. At the same time, students will employ a range of sociological models and concepts to enhance their understanding of these literary texts. Sections of this course may focus on one particular social issue (for example, disability, religion, human rights, the environment) or may explore the intersections between several issues (for example, the intersections of race, class, and gender.) Prerequisite: WRIT 101 (3).

#### 220. The Short Play (Same as THTR 220)

In the hands of such writers as Edward Albee, Eugene Ionesco, Samuel Beckett, Vaclav Havel, and Harold Pinter, the one-act play has become a major form of dramatic expression. This course will explore a selection of both recent and older short plays with emphasis on their potential for performance. Prerequisite: WRIT 101 (3).

#### 220A. Introduction to Journalism (Same as COMM 220; see Communication Arts Department for description.)

#### 223. Woman as Writer, Subject, and Audience

Course will study several representative works of literature written by, about, and for women, emphasizing the societal forces upon women and role of literature in both accepting and challenging roles and options for women. Works by authors such as Charlotte Bronte, Virginia Woolf, Harriet Jacobs, and Jean Rhys may be included. Prerequisite: WRIT 101 (3).

#### 233. The Modern American Short Story

Course studies the short story in the social and cultural context of the United States during the twentieth century. Special attention will be given to Faulkner and Hemingway and such recent writers as Baldwin, Flannery O'Connor, Bellow, Malamud, and Tillie Olsen. The unique development of the short story as a narrative form, the growth of regional and ethnic consciousness, and emergence of alienated heroes and anti-heroes are some of the topics. Prerequisite: WRIT 101 (3).

#### 276. African American Authors

This course will be a study of the development of African-American literature beginning with the period of slavery and continuing through the present. Authors studied may include Harriet Jacobs, Jean Toomer, Ralph Ellison, Richard Wright, Paule Marshall, Alice Walker, and Toni Morrison. Prerequisite: WRIT 101 (3).

#### 278. Essay and Editorial Writing

Course is designed to provide students with the opportunity to develop their writing abilities in description, persuasion and analysis. Students will also become familiar, through their readings, with the range of stylistic devices available to them. Prerequisite: WRIT 101 (3).



## English

### ENGLISH COURSES (ENG)

#### 290. Ethnic Literature

This course introduces students to a broad range of texts written by writers who engage with issues around ethnic identity. We will read these texts in their historical and cultural contexts in order to understand some of the issues and challenges that have confronted these writers and their communities at various historical moments. Specific authors will vary each semester; however the course will explore issues of ethnicity across a broad national and cultural spectrum Prerequisites: WRIT 101 (3).

#### 292. Gay and Lesbian Literature

Course introduces students to a broad range of texts written by gay and lesbian writers. We will read these texts in their historical and cultural contexts in order to understand some of the issues and challenges that have confronted gays and lesbians at various historical moments. Authors may include: E.M. Forster, Radclyffe Hall, Rita Mae Brown, James Baldwin, Djuna Barnes, Jeanette Winterson, Gore Vidal, among others. Prerequisite: WRIT I (3).

#### 305. Renaissance Literature

This course explores the development of English literature from 1560 to 1660, an astonishing era of self-discovery, self-dramatization, and self-doubt. Emphasis will be on the poems of Sidney, Spenser, Shakespeare, Donne, Jonson, Herbert, Marvell, and Milton, and the prose of Bacon and Browne. Prerequisites: WRIT 102; ENG 200 (3).

#### 306. Chaucer and His Contemporaries

This course will examine *The Canterbury Tales*, other representative works of Chaucer, *Sir Gawain and the Green Knight*, *Pearl*, *Piers Plowman*, and selected works of Malory. Within the social and cultural context of the closing of the Middle Ages in England, portrayals of human experience as comic, tragic, and ironic will be emphasized together with attitudes toward love, sex, and human freedom. Prerequisites: WRIT 102; ENG 200 (3).

#### 307. Restoration and Eighteenth Century Literature

With the restoration of Charles II to the English throne in 1660, many authors emphasized the analogy between post-civil war England and Augustan Rome, giving this period one of its many labels, the Augustan Age. During this same period, an emphasis on wit and the power of language would lend another label to the period, the Age of Satire. This range of literary experimentation took place against a backdrop of complex intellectual and cultural changes. This course explores the links between the literary and social change during this period by engaging selected works of Dryden, Swift, Pope, and Johnson, among other representative writers, including a range of novelists, dramatists, essayists and poets. Prerequisites: WRIT 102; ENG 200 (3).

#### 311. Shakespeare (Same as THTR 311)

Shakespeare's work is explored in the context of the Elizabethan culture and theatre. A study of selected histories, comedies, romances, and tragedies will reveal how Shakespeare gave dramatic expression to his understanding of human experience. Prerequisites: WRIT 102; ENG 200 or THTR 215 (3).

#### 316. British Drama and Theatre (Same as THTR 316)

Beginning with a brief look at its medieval origins, this course will study a selection from the Elizabethan plays of Shakespeare's contemporaries (e.g. Marlowe, Jonson, Webster, Middleton) examples of the "comedy of manners" in the Restoration and Eighteenth Century, and several modern and contemporary works by such playwrights as Shaw, O'Casey, Pinter and Churchill. Prerequisites: WRIT 102; ENG 200 or THTR 230-231 (3).

#### 319. American Drama and Theatre (Same as THTR 319)

Beginning with a brief look at early popular entertainments, this course moves through the main periods and forms of American theatre and its drama up to the present. Representative works by such playwrights as O'Neill, Miller, Williams, Albee, Shepard, Mamet, Fornes and other contemporaries are studied. Attendance at relevant theatre productions in New York City is stressed. Prerequisites: WRIT 102; ENG 200 or THTR 230, 231 (3).

#### 320. The English Novel

Since its development in the Eighteenth Century, the novel has been the most popular form of imaginative literature. Course will study a selection of major English novels from the works of Defoe, Fielding, Richardson, Austen, the Brontes, Dickens, Eliot, Hardy, Conrad, and Joyce. Prerequisite: WRIT 102 (3).

#### 328. Special Topics in Film and Literature (Same as COMM 328; see course description under Communication Arts.)

#### 331. American Romanticism

American literature emerges as a unique national literature between 1800 and 1865 when writers deal with issues confronting the growing United States – nationalism, abolition of slavery, women's rights, Native American rights. This course will explore how these cultural issues are worked out in literature through the writings of authors such as Catherine Sedgwick, Ralph Waldo Emerson, Henry David Thoreau, Edgar Allan Poe, Nathaniel Hawthorne, Herman Melville and Frederick Douglass. Prerequisites: WRIT 102; ENG 180 or 200 (3).

#### 332. American Realism

This course explores the development and diversity of American literature from 1865 to 1914. Writers investigated post Civil War society with a critical eye, the rapid growth of industrialism creating a complex and often harsh environment in which few could realize the promise of the American dream. Struggle for survival and meaning affected all social classes. Writers from all over the U.S. addressed these issues, introducing the American reading public to regional settings and cultural conditions vastly different from their own. Texts may include works by writers such as Walt Whitman, Emily Dickinson, Rebecca Harding Davis, Mark Twain, Kate Chopin, Mary W. Freeman, Henry James, Theodore Dreiser and Edith Wharton. Prerequisites: WRIT 102; ENG 180, 200 (3).

## English

## ENGLISH COURSES (ENG)

**340. Freelance Article Writing****(Same as COMM 340)**

An intensive workshop for students majoring in any academic discipline who are interested in writing articles for magazines, newspapers, or business and professional journals. Course will explore issues of style and audience; creating, researching and developing a topic; finding the right magazine; writing to specific requirements; and will examine the range and diversity of publications in a particular field. Students will read a variety of appropriate articles, and will work on individual projects from conception to “publication ready” stage. Prerequisites: WRIT 102, writing sample (3).

**346: Intermediate Creative Writing**

This course should build upon ENG 201. Students begin looking at the formal craft elements of poetry, fiction, and creative nonfiction while reading literary texts with a more critical writer's eye. In addition, students will be encouraged to reflect both on their own literary practice and the literary practice of their classmates through continued presentation and discussion of various writing assignments. Prerequisites: WRIT 101, WRIT 102, ENG 180, ENG 200, ENG 201 (3).

**353. Modern European Fiction**

This course will study a representative selection of 19th and 20th century European novels and stories. Such authors as Stendhal, Dostoyevsky, Flaubert, Kafka, Proust, and Mann will be included. Prerequisites: WRIT 102; ENG 180 (3).

**357. Psychological Portraits in Literature****(Same as PSYCH 357)**

This course examines how writers use psychological insight to develop characters and how, as Jung realized, imaginative literature frequently provides psychological insight into human behavior prior to scientific formulation. These portraits will be related to current psychological theories and research. Writers from the Greeks to the present will be included, including readings from major psychological works. Prerequisites: WRIT 102; PSYCH 101 or 102 (3).

**359. Recent World Literature in English**

The vitality of English language literature in the latter half of the 20th century is nowhere more evident than in England's former colonies. From India to Nigeria, South Africa to Australia, and Jamaica to Canada the literature of these peoples and nations represents a collective determination of these diverse cultures to shape their identities socially, politically, and artistically. Noteworthy stories, novels, poems, and plays by such writers as Narayan, Naipaul, Achebe, Gordimer, Walcott and Davies will be explored within these contexts. Prerequisites: WRIT 102; ENG 180 (3).

**380. Recent Fiction**

Fiction, since the 1960s, grapples with issues of identity and meaning as the individual questions traditional assumptions about the self and society. Technology, commercialism, and violence threaten family, cultural, and philosophical values, and challenge the ability of narrative and language itself to communicate meaningful experience. Readings will be selected from fiction in English, mostly, and will include works by such writers as John Barth, Marguerite Duras, R. Carver, Anne Tyler, Doris Lessing, Roland Barthes, Toni Morrison, M. Kundera, J.M. Coetzee, and Janet Frame. Prerequisite: ENG 180 (3).

**381. Classical Drama and Theatre****(Same as THTR 381)**

This course will explore the origins and development of ancient Greek and Roman drama and theatre with an emphasis on the plays of Aeschylus, Sophocles, Euripides, and Aristophanes. Some attention will be given to the influence of the classical drama on subsequent periods of theatre history. Prerequisites: WRIT 102 and ENG 180 or THTR 215 (3).

**382. Classical Literature**

The major authors of ancient Greece and Rome have constantly influenced subsequent Western literature and thought, and they retain their imaginative vitality today. This course will study the epics of Homer, Virgil and Ovid; the development of tragedy in Aeschylus, Sophocles, and Euripides; the comedy of Aristophanes; the lyric poetry of Sappho, Alcaeus, Catullus, Horace and Ovid; and the verse essays and satires of Lucretius, Horace, and Juvenal. This course will study the literature in translation. Prerequisites: WRIT 102; ENG 180 or 200 (3).

**383. Medieval Literature**

The Middle Ages in Europe marked an extraordinary flourishing of diverse cultures within the unity of Christendom. This course will explore the literary expressions of that diversity and that unity by studying a group of major heroic and romantic narratives, e.g., *The Gododdin*, *The Cattle Raid of Cooley*, *The Mabinogion*, Njal's *Saga*, *The Niebelungenlied*, *The Song of Roland*, Gottfried von Strasburg's *Tristan*, Wolfram von Eschenbach's *Parzival*, Arthurian romances and Dante's *Divine Comedy*. The course will also treat a selection of lyric poems from Ireland, Wales, France, Germany, Italy, Spain and England. This course will study the literature in translation. Prerequisites: WRIT 102; ENG 180 or 200 (3).

**390. Special Topics in English**

This course gives the advanced student an opportunity to study aspects of literature not ordinarily covered in other courses. These may include interdisciplinary approaches to literature, critical theory, performance study, travel study. Specific topics will vary each semester. [This course may be repeated once for a total of 6 credits, but the topic may not be repeated.] Prerequisites: ENG 200; ENG 180 or permission of instructor (3).

**391. Special Topics in Creative Writing**

This course gives students an opportunity to study, in greater depth, more specific aspects of poetry, fiction, and creative nonfiction for the purpose of applying this knowledge to their own writing. Topics will vary from semester to semester and may include such subject areas as Developing a Character in Fiction, New Formalism in Poetry, the Trauma Memoir, New York School Poets, Violence in Contemporary Fiction, and Literary Magazine. (This course may be taken twice for a total of 6 credits, but the topic may not be repeated.) Prerequisites: WRIT 101, WRIT 102, ENG 180, ENG 200, ENG 201 (3).

**401. Romantic Literature**

This course explores the development of English literature from 1780 to 1830 exclusive of drama and prose fiction. Emphasis is placed on the major poems of Wordsworth, Coleridge, Byron, Shelley, and Keats, their individual characteristics, and the intensely subjective nature of this revolutionary era. Prerequisites: WRIT 102; ENG 200 (3).

## English

### ENGLISH COURSES (ENG)

#### 403. Victorian Literature

The Victorian Age, alternately described as sentimental, smug, and prudish, or as delightfully nostalgic and charming, was in fact one of intense conflicts, social, philosophical, and artistic. The development of English literature between 1830 and 1900, exclusive of prose fiction and drama, is treated in this course focusing on the determination of Victorian writers to search for meaning in the midst of chaos. Emphasis is placed on the poetry of Tennyson, Browning, Hardy, and Hopkins and on the prose of Carlyle, Newman, Arnold, and Pater. Prerequisites: WRIT 102; ENG 200 (3).

#### 413. Modern British Authors: 1900-1950

This course explores the diversity and range of British poetry as well as the development of the British novel in the first half of the twentieth century. The poetry of Yeats, Eliot and Auden will be emphasized. Representative works of such novelists as D.H. Lawrence, Conrad, Joyce and Virginia Woolf will also be studied. Prerequisites: WRIT 102; ENG 180; ENG 200 (3).

#### 415. Modern American Authors

This course investigates the development of American poetry and fiction in the first half of the twentieth century, examining the literary response – both in content and style – to societal upheavals such as World War I and World War II, radical politics and racial issues. Texts may include works by H.D., T.S. Eliot, William Faulkner, F. Scott Fitzgerald, Robert Frost, Ernest Hemingway, Ann Petry, Gertrude Stein, Wallace Stevens, Jean Toomer and William Carlos Williams. Prerequisites: WRIT 102; ENG 180; ENG 200 (3).

#### 421. Internship in Library Service

The purpose of this internship is to introduce students to contemporary practices in academic libraries by providing the opportunity for them to work with the College's professional librarians. Students will be exposed to the reference and research collections, the use of video and other non-print materials, the application of computer technologies to library work, the preparation of aids for the teaching of library skills, and the like, depending on their particular interest. Libraries are changing rapidly today in order to be better able to deal with the "information explosion" and students will be able to learn about their structure, function, and services. Readings, practical exercises, bibliographical research, and computerized retrieval of information will be expected. Prerequisites: WRIT 102 and permission of the Librarian (3).

#### Workshops in Writing:

Each of these courses has as its particular purpose the goal of providing students with the opportunity to seriously sharpen their own writing skills in a specific genre, in a group setting, with the guidance of an experienced professional. Special emphasis will be placed on the process of revision. Students also read and discuss literary works along with the criticism and commentary of distinguished practitioners of the discipline. Prerequisites: ENG 346: Intermediate Creative Writing (3).

#### 441. Workshop in Writing Poetry

#### 442. Workshop in Writing Fiction

#### 443. Workshop in Writing Creative Nonfiction

#### Additional Learning Opportunities

In addition to the courses listed above, students can meet degree requirements in English through the following methods of study: Independent Study, which allows the experienced student with high academic standing to design an individual project with a faculty mentor; Directed Study, which enables faculty members to develop courses in an academic area of special interest to them and their students but that is not included in the departmental course offerings; Research, in which an individual or group of students may engage in a research project under the direction of a faculty member; Internships, which provide students with opportunities to receive practical training and hands-on work experience in an area of interest; Study Abroad, which offers students opportunities to study at colleges and universities in other parts of the world; Prior Learning Assessment, a process through which students can gain credit for learning acquired through their professional, non-college experience. Students interested in taking advantage of any of these additional learning opportunities should begin by reading more about them in the curriculum section of this catalogue and by talking with their academic advisor.

#### 297/397/497. Research

#### 298/398/498. Directed Study

#### 299/399/499. Independent Study/Internship

## Academic Departments

### French

French language and culture have long exerted a fascination on people and continue to maintain an important role throughout the centuries. As far back as the 13th century, Marco Polo wrote about his travels in French. Today, French is a vehicle for diplomacy, holding a privileged position at the United Nations as one of the five official languages and one of two working languages (English being the other). With the reconstitution of Europe in 1992, French language and culture have only become more influential.

To meet our students' needs, the French department offers a variety of courses to provide:

- a) basic language instruction;
- b) a study of various cultural developments;
- c) an understanding of literature from the Middle Ages through the Twentieth Century;
- d) special studies in technical use of the languages;
- e) global awareness.

Note: Some courses are taught in translation.

MMC's French program assists candidates in preparing for the Chamber of Commerce of Paris examinations for the Certificat de Français Professionnel and the Diplôme de Français des Affaires, recognized throughout the French business community as signifying the attainment of French language expertise. Since 1980, the College has been an established Center of Examination for these certificates.

A summer study program offers students the opportunity to study French in Languedoc Roussillon. These students may apply for a scholarship and spend the summer at the University of Laval in Quebec.

Students who become proficient in French prepare for a variety of entry-level positions in international business, government, schools, museums and galleries. Recent alumnae include corporate executives, scholars, teachers, curators, translators, interpreters, and diplomats.

<b>Division:</b>	<b>Humanities</b>		
<b>Division Chairperson:</b>			
<b>Division Administrative Secretary:</b>	<b>Eleanor Bazzini</b> ebazzini@mmm.edu	<b>Office:</b>	<b>Nugent 560</b>
<b>Division Office:</b>	<b>Main 517</b>	<b>Phone:</b>	<b>212-774-4834</b>
<b>Phone:</b>	<b>212-517-0641</b>		

#### Department Faculty:

##### Carmen Coll

Professor Emeritus of French  
Chevalier des Palmes Academiques  
Licence-es-Lettres, University of Nancy  
Ph.D., The Graduate School and University Center,  
The City University of New York

Students interested in studying French should speak to Dr. Michael Colvin, Assistant Professor of Spanish.

#### FRENCH MINOR

18 Credits

##### For students with no previous French:

FREN 101 Elementary French I	3	FREN 309 Advanced Grammar and Composition	3
FREN 102 Elementary French II	3	FREN Elective	3
FREN 201 Intermediate French I	3		
FREN 202 Intermediate French II	3		

## French

### FRENCH MINOR (Continued)

**For students with the equivalent of FREN 101-102:**

FREN 201 Intermediate French I	3	FREN 309 Advanced Grammar and Composition	3
FREN 202 Intermediate French II	3	FREN Electives	6
FREN 310 French Conversation <b>or</b>			
FREN 303 Explication de Textes	3		

**For students with the equivalent of FREN 201-202:**

FREN 303 Explication de Textes	3	FREN 310 French Conversation	3
FREN 301 French Translation <b>or</b>		FREN Electives	6
FREN 305 French Phonetics and Conversation	3		
FREN 309 Advanced Grammar and Composition	3		

### FRENCH COURSES (FREN)

**101. Elementary French I**

A direct and immediate involvement with the living language is the fundamental aim of the course. Emphasis is placed on understanding and speaking in order to develop a basic knowledge of French. Student participation is vital since this course involves much oral work carried out through interaction among students. Grammatical principles will be introduced through texts relating various aspects of French life. Poems and current events from magazines will be used along with topical readings to help develop a feeling for French. Not open to students who have completed FREN 113 (3).

**102. Elementary French II**

This course is a continuation of Elementary French I. Prerequisite: FREN 101 or permission of instructor (3).

**113. Elementary French - Intensive Course**

The development of a strong, workable knowledge of spoken and written contemporary French in a minimum amount of time is the object of this course. Emphasis is placed on direct and continued student participation. Grammar structures, vocabulary, idioms, and pronunciation patterns are presented within a natural context. Not open to students who have completed FREN 101-102 (6).

**201. Intermediate French I**

The purpose of this course is to strengthen and expand the student's familiarity with the language as an oral and written instrument of communication. Contemporary stories, grammar, and short poems will emphasize modern idiomatic expressions. Students may begin their study of French at the intermediate level only with permission of the Instructor. Not open to students who have completed FREN 213. Prerequisite: FREN 101-102 or permission of instructor (3).

**202. Intermediate French II**

This course is a continuation of Intermediate French I. Prerequisite: FREN 201 or permission of instructor (3).

**223. Study in France or Canada**

The course consists in visiting various important cultural centers in France or Canada and writing a paper on related topics in literature, history, art, etc. Lectures, discussions, seminars are conducted by the College faculty and scholars in the country visited. Travel related fees are the responsibility of the student. Prerequisite: Moderate fluency in French [Offered: Summer sessions] (3).

**301. French Translation**

Course stresses translation of texts concerning business, politics, science, journalism, literature, and other fields, with emphasis on modern usage of French and English. Prerequisite: FREN 303 (3).

**303. Explication de Textes**

This course analyzes excerpts from the works of contemporary authors from two stylistic and aesthetic points of view. Prerequisite: FREN 201-202 or the equivalent (3).

**305. French Phonetics and Conversation**

Course studies the sound system of French, its proper pronunciation and intonation, with reading and taping. Students will be given the opportunity to practice those sounds during conversations centered on a theme. Prerequisite: FREN 201-202 or equivalent (3).

**309. Advanced Grammar and Composition**

This course involves an intensive review of French grammatical structure to prepare students to understand and translate correctly literary and non-literary texts. It will also provide extensive practice in writing original compositions. Prerequisites: FREN 201-202 or the equivalent (3).

**310. French Conversation**

**(Formerly: Advanced French Conversation)**

This course develops the student's conversational ability with stress on idiomatic expressions and stylistic usage. Students will participate in debates and free exchange of opinions on contemporary topics. Prerequisite: FREN 201-202 or equivalent (3).

## French

### FRENCH COURSES (FREN)

#### 325. French for Business

This course offers the opportunity to develop French speaking and writing skills. It emphasizes basic vocabulary, idioms, speech structures and writing styles used in business. Prerequisite: FREN 201-202 or equivalent (3).

#### 326. Contemporary France: Social, Political and Economic Perspectives (Same as HIST/IS 326)

Course is designed to expose students to French politics, society and culture. Emphasis will be placed on the economic development of France: its present and future socioeconomic situation, its position in the European Economic Community and the legislative impact in Europe of opening national borders. Geographical aspects and historical background will serve as a 'toile de fond' to enhance the focus on contemporary civilization. (This course will be taught in English.) Prerequisite: WRIT 102 (3).

#### 403. 17th Century French Literature

This course explores the social, political and psychological complexity of French literature in the 17th century. Such outstanding authors as Moliere, Racine, Corneille, La Rochefoucauld, and Mme. de Sevigne will be examined. (This course will be taught in English.) Prerequisite: WRIT 102 (3).

#### 409. The French Short Story

Course has two objectives: develop skills in reading, writing, and speaking in order to encourage students to express their own ideas spontaneously; to introduce a special form of French literature, presenting the origin and development of the French short story from the seventeenth century to modern times. Works by the most outstanding writers from La Fontaine to Sartre will be examined. Prerequisite: Some knowledge of French (3).

#### 297/397/497. Research

#### 298/398/498. Directed Study

#### 299/399/499. Independent Study/Internship

The following courses have been offered in the past and may be offered in the future in response to student need.

#### 213. Intermediate French-Intensive Course

#### 304. French Literature in the Middle Ages and Renaissance

#### 405. 18th-Century French Literature

#### 407. 19th-Century French Prose

#### 411. Seminar on Existentialism and Theatre of the Absurd (Taught in English)

#### 413. French Black Literature of the Afro-Caribbean

## General Science

General Science courses are taught by the Faculty of the Department of Natural Sciences and Mathematics. These courses are part of the departmental programs in Biology and the College's area requirements in the Natural Sciences.

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**Alessandra Leri**

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**GENERAL SCIENCE COURSES (GS)**

**105. Principles of Natural Science**

This course provides an integrated introduction to the study of the natural sciences. The basic concepts of mechanics, heat, and sound are introduced as a background for exploration of the principles of interactions with matter. Topics include: levels of organization of matter, the evolution of the universe (physical, chemical, and biological), the chemical basis of life, the nature and function of cells, the fundamental forces in the universe, principles of energy, and genetics. Corequisites: WRIT 101 and MATH 109, if required (3).

**106. Principles of Natural Science Laboratory**

This companion laboratory course to Principles of Natural Science introduces the student to basic laboratory techniques and covers controlled experiments that illuminate fundamental concepts of the lecture course. Three-hour lab. Fee: \$45.00. Corequisite: GS 105 (2).

**170. General Geology**

An introduction to the study of the Earth, including its history and component systems. Students will explore topics in plate tectonics, physical geology, and the geological environment of New York City. Field trip required. Two-hour lecture. Two hour lab. Fee \$45. Corequisites: WRIT 101 and MATH 113 or equivalent (3).

## General Science

### GENERAL SCIENCE COURSES (GS)

#### 183. Environmental Science

This course presents a study of our planet with respect to its place in the universe, its origins and evolution. The course examines the earth as a complete environment system; the physical processes in or on earth (storms, earthquakes, continental drifts) that shape this environment; how human technology has been making this into a precarious habitat. Corequisites: WRIT 101 and MATH 113 or equivalent (3).

#### 201. Introductory Astronomy

This is a survey course in astronomy and space exploration. Starting with a brief discussion of the significant historical events that shaped the ideas of modern astronomy, the course will examine the solar system, stars, pulsars, black holes and galaxies, the theories on the birth and death of stars, and the current thinking on the theories of cosmology. Demonstrations and audiovisuals are used to illustrate and explain some of the scientific principles underlying the discipline. Prerequisites: WRIT 101 and MATH 113 or equivalent (3).

#### 202. An Introduction to Space Science

This is an introduction to the new field of space science. After a brief survey of the solar system, the stars and the physical universe, the course will explore the questions of the origin of life in space and on other planets; the physical and biological conditions necessary for the evolution of advanced organisms; the evolution and lifetimes of stellar civilizations; interstellar communications and space travel. Prerequisites: WRIT 101 and MATH 113 or equivalent (3).

#### 239. Color and Light

This course explores the science behind color and light. It presupposes no previous study of science. It will examine the two seemingly opposed characteristics of light; that it behaves both like a wave and like a particle. The interactions of light surfaces will be explored, and the student will be introduced to Newton's experiments with mixing colors and other topics in optics. Applications of the science of color and light in painting, stage lighting, television and photography will be treated. Prerequisites: WRIT 101 and MATH 113 or equivalent (3).

#### 250. Plagues and Humankind

This course will study the infectious diseases that have threatened humankind throughout the ages, as well as new agents of infection. Students will develop an intrinsic understanding of bacteria, viruses, prions, and protozoan parasites from the standpoint of transmission and virulence. The course will also provide an understanding of the treatment regimes as well as the dynamics of the process of co-evolution, a type of "dance" that occurs between parasite and host (prey). The organisms that have been responsible for "plagues" will be investigated in detail, as well as their effects on society. The newer members of the infectious disease assemblage will be studied to discern what mankind has learned from past experience, how modern society responds to the "unknown" and how the use of advanced tools of diagnosis and treatment contribute to or remove the factor of fear. Those organisms that have been "weaponized" for use in bioterrorism will be "deconstructed". Prerequisites: WRIT 101 and MATH 113 or equivalent (3).

#### 277. Exploring the Physical World

Provides a broad perspective of the knowledge and insights that physics has afforded about our universe. Topics include matter in motion, electrical and magnetic phenomena and physical processes that shape our environment. May not be credited toward the major requirements for Biology, Chemistry or Mathematics. Prerequisites: WRIT 101 and MATH 113 or equivalent (3).

#### 284. Introduction to Technology

This course introduces the student to the problem-solving approach typical of engineering. Students will use problem-solving techniques in case studies in communications technology, solar energy systems, medical technology, and nuclear waste disposal. Skills developed will be: critical thinking, decision-making, modeling, and probabilistic problem solving. Prerequisites: WRIT 101 and MATH 113 or equivalent (3).

#### 287. The Computer, Science, and Society

Course covers the effects of computers and the cybernetic revolution on science, the individual, and society. Treats computer technology as the newest industrial revolution and examines the cultural changes it has caused and the fundamental problems being raised by computerization of society. Prerequisites: WRIT 101 and MATH 113 or equivalent (3).

#### 340. Sociobiology (Same as SOC 340)

The issue of "nature versus nurture" in the development of human behavior is still unresolved, although it is clear that both heredity and environment play important roles. This course will present the biological perspective (evolution, natural selection, heredity) as well as the sociological perspective (culture and socialization) on the major forces influencing human behavior. A critical analysis of the political implications of each perspective for understanding and responding to human behavior will be explored. Specific issues to be discussed include aggression, sex roles, intelligence, and the ethics of genetic engineering. Studies of twins reared apart will provide a basis for much of the discussion. Prerequisite: WRIT 102 (3).

#### 345. Science and Civilization

Course will examine the history of humanity as a phenomenon in which natural science emerges as a human activity in each age, at a level appropriate to that age. Discussion will focus on science in its broadest human context, on how civilization and the scientific investigation of the natural world evolved and influenced one another. Prerequisite: WRIT 102 (3).

#### 409. History and Philosophy of Science (Same as PHIL 409)

This course examines and traces the development of scientific thought through the eyes of both Philosophers and Scientists and examines the controversies and restructuring of our outlook, especially with the introduction of Relativity and Quantum Mechanics in the early 20th Century. These ideas are therefore studied for what they tell us about how humans relate cognitively to the universe, in both active and passive senses. Prerequisites: WRIT 102; PHIL 101 recommended (3).



## History

Historical inquiry expands our conception and understanding of what it is to be human. By studying peoples who lived in other times and cultures we encounter the limitations of our own perspectives and take membership in the entire complex human venture. The courses offered by the History department give students a sense of the past; an ability to think historically about both differences and continuities between past and present; an awareness of the social, cultural and institutional developments that produced our contemporary world; and an understanding of history as a distinctive discipline with its own critical and conceptual skills of inquiry, interpretation, and expression.

A major in History prepares students for a wide range of occupations and professions because of the breath of understanding it gives, and because it develops students' abilities to research issues, read sources critically and contextually, and express understanding in clear focused writing. Historical study is an excellent preparation for archival work; elementary-, secondary- and university-level teaching; work in government agencies, museums, and other kinds of private and public institutions; or, consulting agencies that specialize in developing historical con-

texts or analyzing historical issues. It provides excellent background for information gathering and interpretative work in all forms of media or public policy, and for the study and practice of law.

History majors at MMC work closely with individual faculty in building their programs. Students take three Social Science credits for theoretical social science background, and a minimum of 33 credits in History. History requirements include 1) a thematic course that introduces students to historical inquiry as a process of source interpretation and narrative construction; 2) survey and thematic courses in European, American, and Asian history; 3) an upper level History Colloquium that examines methodologies of historical research and interpretation through analysis of exemplary historical texts; and 4) an advanced seminar or independent research project resulting in a major research essay. The History faculty help majors design their programs in light of their career aspirations. The faculty encourage students to study abroad in a region of particular interest, and/or to choose internships exploring possible career paths.

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## Academic Departments

# History

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### MAJOR: B.A. IN HISTORY (2005)

**36 Credits**

A History major consists of 36 credits of history and related discipline study. Certain courses taken outside the History department may count towards the major: consult with your History advisor for specific information. Credit toward the major will be awarded for a score of 4 or 5 on the Advanced Placement Examination in European or American History.

#### History Major Requirements:

IS 207 World Geography		HIST 329 History Colloquium	3
<b>or</b>		HIST 401 History Seminar	
SOC 330 Great Social Thinkers	3	<b>or</b>	
HIST 213 Historical Themes		HIST 497 Independent Study	3
<b>or</b>			
HIST/IS 218 The Making of the Modern World	3		

#### Electives in East Asian, European, United States History

Students are required to complete 6 History courses in the fields of East Asia, Europe, and the United States as follows:

one course from each field at the 100- or 200-level	9
one course from each field at the 300- or 400-level	9

#### Open History electives

2 history courses may be taken from any area or period. One course must be at the 300- or 400-level. **6**

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### MINORS:

**18 Credits**

A History minor consists of 18 credits of history study. Specific program should be arranged in close collaboration with a History faculty advisor.

HIST 213 Historical Themes	
<b>or</b>	
HIST/IS 218 Making of the Modern World	3
HIST 329 History Colloquium	3
4 History electives, 2 at the 300-level or above	12

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# History

## HISTORY COURSES (HIST)

### 101. The American Past I

This course, exploring the major events leading to the founding and development of the United States to 1877, is organized around historical and literary readings and lectures and class discussion. Among the topics covered are the Age of Discovery, the impact of the Spanish empire on American colonial development, the establishment of the thirteen colonies, the interaction of European, American, Native American, and African-American peoples, the American Revolution, the Civil War and Reconstruction. Corequisite: CS 099 if required (3).

### 103. The American Past II

Beginning with the post-Reconstruction era and ending circa the 1980s, this course provides a study of why and how the United States evolved from a relatively insignificant agrarian nation to the world's major economic and political power. Among the topics to be explored are industrialization, the impact of immigration, urbanization, World Wars I and II, the impact of modernity, the Great Depression, Civil Rights, Vietnam and the beginning of the post-industrial age. Historical and literary texts, lectures and class discussion form the basis exploring these issues. Corequisite: CS 099 if required (3).

### 209. English History to 1689

This survey will trace the major social and political developments of the diverse peoples of England from its original Breton inhabitants, through Roman and Saxon settlements, Viking invasion, and Norman Conquest, to its emergence as a nation with its unique cultural identity under the Plantagenets, Tudors, and Stuarts. Emphasis will be placed upon such institutions as monasticism, feudalism, legal and economic systems; such conflicts as those between Church and State, rival dynasties, warring religious groups, monarchs and Parliament; and such persons as Alfred, Beckett and Elizabeth I whose lives influenced these developments. Students will read selected historical sources as Bede's History, biographical and literary works. Prerequisite: WRIT 101 (3).

### 210. Modern Britain

This course will examine the history of Britain from the late 18th century to the present, with emphasis on the process and impact of modernization on Britain's economy, society, politics, culture and world position. Topics will include the working class experience in the Industrial Revolution, the Victorian ethos, political reform, England and Ireland, Imperialism, the wars of the 20th century. Prerequisite: WRIT 101 (3).

### 213. Historical Themes

This intensive reading, writing and discussion course introduces students to history as a form of inquiry and imaginative reconstruction through exploration of a specific topic. Students will gain experience in interpreting documents, constructing a coherent story from them, and evaluating contrasting interpretations of facts, and contextualizing such materials. Corequisite: WRIT 101 (3).

### 215. Ancient Worlds: the Foundations of World Civilization

This course will first examine comparatively the formation and development of the earliest civilizations in the ancient Near East and Egypt, China, India, and the Mediterranean world from ca. 3000 BCE to 500 CE. It will then focus on the inter-regional contacts and cultural exchanges of the Eurasian world after 100 CE, made possible by the existence of a chain of empires extending from Rome via Parthia and the Kushan Empire of India to China, forming an unbroken zone of civilized life from the Atlantic to the Pacific oceans. This cultural area provided an important channel of trade exchange, e.g. along the silk road; transmission of artistic styles, technology and institutions, e.g. the influence of Greek sculptural styles on Buddhist art in India and China; and, most importantly, the dissemination of the great world religions, Confucianism, Taoism, Buddhism, Zoroastrianism, Judaism, and Christianity. This will be a reading, viewing, and discussion course based mainly on primary texts, with lectures and brief secondary materials providing background. Class will regularly visit the Metropolitan Museum of Art and other museums as appropriate. Prerequisite: WRIT 101 or permission of instructor (3).

### 216. Europe: Antiquity to Enlightenment

Course provides an overview of European history with emphasis on those institutional and intellectual developments that contributed most directly to forming modern European civilization. It briefly examines foundations: the Greek polis, the Roman Empire, and the rise of Christianity. It then studies the formation of medieval European society; the expansion of Europe via trade, exploration, war and settlement; and its distinctive capitalist and state system formation from the 16th-18th centuries. It also emphasizes the cultural movements of those centuries: the Renaissance, Reformation, Scientific Revolution and Enlightenment. Students will utilize the art and music resources of New York City as part of their learning. Prerequisite: WRIT 101 or permission of instructor (3).

### 218. The Making of the Modern World (Same as IS 218)

This course will examine the history of the twentieth century from a global perspective. It will emphasize the material and cultural processes of modernization and globalization as they have variously affected peoples throughout the world. After providing background on 19th century European and other industrializations, nation state developments and imperialism, the course concentrates on the 20th century: the first half-century of war, revolution and international capitalist collapse, and the second half with its emergence of new patterns of political, social, and economic formation, as well as attempts to understand our contemporary situation. This course satisfies shared curriculum, liberal arts and International Studies major requirements. Prerequisite: WRIT 101 (3).

### 220. Modern Europe

This course surveys European history from the era of the French Revolution to the end of World War II. It examines the impact of the French and Industrial Revolution on 19th century European politics, society and culture; state construction and imperialism; and the catastrophic wars, political extremism, ethnic cleansing and genocide of the 20th century. Corequisite: WRIT 101 (3).

## History

### HISTORY COURSES (HIST)

#### 221. Modern Russia

Course examines the major themes and problems of Russian history from mid-nineteenth century to the present. Emphasis will be placed on the debates around modernization, national identity and political participation. Prerequisite: WRIT 101 (3).

#### 232. East Asian Civilizations (Same as IS 232)

Through literature and museum visits, this course introduces the principal cultural elements of East Asian countries, including China, Korea, Vietnam, and Japan before the onset of Western imperialism. The course focuses on exploring how Confucianism, Buddhism, and Daoism became the building blocks of East Asian civilizations, and how Korea, Vietnam, and Japan maintained their identity while they absorbed Chinese civilizations. Corequisite: WRIT 101 (3).

#### 237. Modern East Asia (Same as IS 237)

A study of the emergence of four modern East Asian nations - China, Japan, Korea, and Vietnam - during the past two centuries. Topics to be examined include: the impact of imperialism and nationalism in East Asia; revolutions and communism in China, North Korea and Vietnam; industrialization and democratization in Japan, Taiwan and South Korea, and the rise of Pacific Rim and its role in today's global society. Corequisite: WRIT 101 (3).

#### 238. Modern China (Same as IS 238)

This course surveys the main economic developments, social and political institutions, and historical movements of China from late 19th century to the present. Topics to be examined include: the family in late traditional Chinese society, Western contacts and imperialist penetration, 1911 Revolution and the founding of republican China, May-Fourth Movement and Chinese cultural renaissance, peasant rebellions and Communist revolution, and China's rising economic and political power in contemporary world. Prerequisite: WRIT 101 (3).

#### 239. Modern Japan (Same as IS 239)

Course examines the development of Japanese politics, economy and society from mid-19th century to the present. Issues to be emphasized will include: Japanese industrialization, emergence as a world power, the post-war "economic miracle," and the impact of these developments on Japanese society. Prerequisite: WRIT 101 (3).

#### 241. Introduction to Africa

This course introduces students to the early history of the peoples of Sub-Saharan Africa, and traces their history through the mid 19th century. While the impact of Islam and the slave trade will be treated, emphasis will be on the indigenous civilizations and the interplay between environment and culture. The aim is to highlight major dimensions of a diverse African experience. Prerequisite: WRIT 101 (3).

#### 243. Modern Africa

Course examines the process of late 19th century colonial conquest and the dynamics of colonial rule in Africa. It looks at ways colonialism affected various Africans and ways in which Africans resisted or worked within the colonial system to achieve their goals. It examines nationalist movements, meanings of nationalism and key themes of post-colonial development throughout Africa. Prerequisite: WRIT 101 (3).

#### 244. African American History: The Black Atlantic

This course explores the experiences of people of African descent in the Atlantic World. While emphasis is on the experience of Africans who came to North America, comparison is made to that of black people in the Caribbean. Among the topics covered are the Atlantic slave trade, slavery, the formation of African-American culture, life in colonial America, slave resistance and rebellions, the Haitian Revolution, the Civil War, and emancipation. Prerequisite: WRIT 101 (3).

#### 246. African-American History Since Reconstruction

This course surveys the history of African Americans in the United States since 1877. It examines the social, political, economic, and cultural forces that led to the rise of Jim Crow, the redefinition of black labor, black mass migration from the South, the development of urban black communities, and the Civil Rights movement. Prerequisite: WRIT 101 (3).

#### 255. Women in American History

This course will examine the changing roles, status, images, and self-consciousness of women in America from colonial times to the present. Emphasis will be placed on the impact of industrialization on women's lives. Among themes to be discussed will be the cult of domesticity as it applied to factory, pioneer, and slave women in the early nineteenth century, sexuality in the Victorian age, theory and action of the women's rights movement, and images and realities for twentieth-century women. Prerequisite: WRIT 101 (3).

#### 287. Latin America: Conquest, Colonization, and Independence

This course will study the cultural, political and economic heritage of Latin America from the pre-Columbian era. Topics will include the Native American societies, African cultures, and the Hispanic legacy. Emphasis will be on the connections between past and present. Prerequisite: WRIT 101 (3).

#### 289. Latin America: The Dynamics of Modernization (Same as IS/PS 289)

This course will study economic, political, social, cultural developments since independence in Latin America. The influence of the historical experience of selected Latin American states on contemporary situations, and the nature of the systems of formal and informal power in these societies will be emphasized. Prerequisite: WRIT 101 (3).

#### 305. Renaissance and Reformation

This course examines European history from 1300-1650, a period of profound transformation. It begins by examining the impact of the Italian Renaissance humanists, the first to proclaim a new cultural era. It then explores the Europe-wide cataclysmic religious upheavals that destroyed European religious unity in the 1500's, the profound cultural, social and political consequences of that upheaval, and the frameworks of European culture and politics that took shape by mid-17th century. Students will read a variety of primary sources and interpretive texts and make extensive use of the artistic riches of area museums. Prerequisite: WRIT 102. HIST 216 is recommended. (3)

## History

### HISTORY COURSES (HIST)

#### 306. Cross-Cultural Encounters: 1500-1800

This course explores the significance of expanding connections within and between the hemispheres from 1500-1800. It focuses on cultural clashes, accommodation, and transformations resulting from these encounters. Depending on the instructor, the regional emphasis will either be on connections within Eurasia or on connections established by European expansion south and west across the Atlantic. The course may examine the earliest direct encounters and interactions between Chinese and European civilizations from three perspectives: (1) images and perceptions; (2) Christianity; and (3) the influences of scientific knowledge and material culture. Or it will emphasize interaction of Europeans with Africans, particularly around the Atlantic slave trade, and the formation and diversity of American societies as a result of European exploration, conquest, and plantation. Prerequisite: WRIT 102 (3).

#### 307. Topics in Modern History

This reading, discussion, and research course will focus on a selected issue in 19th and 20th century European, comparative and global history. Possible topics: Comparative industrialization and social change; national formation in central and eastern Europe; the culture of European and American modernism: 1880-1930; the "New Imperialism," Film and the globalization of culture. Prerequisite: WRIT 102 (3).

#### 308. Women and Gender in Modern Europe

This course examines European women as they were affected by the gendered construction of their social, political, economic and cultured worlds, and as they lived, worked and developed and told their stories, from the 18th century to the present. Prerequisites: WRIT 102; HIST 347 or permission of instructor (3).

#### 309. Twentieth Century Europe (Same as IS 309)

Course will consider the major political, socio-economic, and intellectual developments of twentieth century Europe. Emphasis will be placed on the failures and successes of European governments in dealing with crises engendered by world and cold wars, depression and monetary crises, social transformations, and class and ideological conflict. Prerequisite: WRIT 102 (3).

#### 311. Twentieth Century Religious Movements in the U.S.

This course will explore the complex interaction between selected religious movements and twentieth century American society. It will examine how religion affected culture, politics and social change. Among topics studied will be: social gospel movements, fundamentalism, evangelicalism, civil rights, feminism, and conservatism. Prerequisite: WRIT 102; HIST 103 or permission of instructor (3).

#### 320. Nazi Germany and the Holocaust

This course will critically examine totalitarianism as exemplified by Nazi Germany. A number of topics will be emphasized: World War I and the crisis of the Weimar Republic, the rise of the Nazi movement and the collapse of democracy, the role and personality of Adolf Hitler, the Nazi seizure of power and establishment of the totalitarian state, the crisis in gender relations and Nazi sexual politics, anti-Semitism, World War II and the Holocaust, the collapse of the regime and the Nuremberg trials. Also examined will be the literature of remembrance of this terrible time. Prerequisites: WRIT 102; HIST 347 or permission of instructor (3).

#### 322. Expansion and Disunion, 1815-1890

This course explores the history of the 19th Century in America, with emphasis on the Civil War as a critical mid-point. It focuses on institutional developments; reform movements; westward expansion; slavery; the Civil War, which divided; and the Reconstruction, which did not wholly unite. Prerequisite: WRIT 102 (3).

#### 324. Industrial and Urban America

This course explores two concepts: the "change" that occurred between 1890 and 1939 in U.S. social, cultural, political, economic life and in the American role in the world, and the attempts of historical actors to manage these changes through "reforms," such as Populism, Progressivism and the New Deal. Coursework includes reading in primary and secondary sources and independent research. Prerequisite: WRIT 102 (3).

#### 325. Cold War America

From 1945 to 1992, the United States sought security, from the Soviet Union in the Cold War and also from future Great Depressions through its guarantor state programs. This course examines how at the same time the United States sought to meet these two challenges other political, economic and international challenges arose. Methods of instruction include reading and viewing relevant sources and secondary materials, and independent research. Prerequisite: WRIT 102 (3).

#### 326. Contemporary France: Social, Political and Economic Perspectives (Same as FREN/IS 326; see course description under French.)

#### 327. American Foreign Relations (Same as IS/PS 327; see course description under Political Science.)

#### 328. Colonial and Revolutionary America

Course will first study the culture and society of colonial America with emphasis on the transmission and transformation of English culture in the American environment, interaction with Indian culture, development and role of religion, and changing roles of the family. It will then examine the Revolutionary period through the establishment of the federal republic, with particular emphasis on the nature of the transformations of this "event." Prerequisite: WRIT 102 (3).

#### 329 History Colloquium

Students will read and analyze exemplary historical texts as a way of more deeply understanding both the traditions and challenges of the discipline and contemporary best thinking and practice. The general purpose of the History Colloquium is to help students reach a more sophisticated understanding of the nature of history as a discipline and of the approaches and methods of historians. Prerequisites: WRIT 102; HIST 213 or HIST 218 (3).

## History

### HISTORY COURSES (HIST)

#### 330. Silk Road and its Travelers

“Silk Road” is a modern name given to a vastly important commercial and cultural transmission route across mountains and desert from Byzantium or Baghdad to Imperial China. This Course studies, via accounts of extraordinary travelers, the expanding networks of cultural communication and commercial exchange within the Afro-Eurasian Ecumen (area of settled civilization and contacts) in the period from ca. 200 B.C.E. to 1500 C.E. along this Silk Road as well as other land and maritime routes lining Africa and Eurasia. We will examine these accounts as sources of knowledge both of the worlds the traveler’s came from and the regions where they traveled. This analysis of travelers’ texts will be supplemented by visual, and modern musical texts that confirm the Silk Road’s role as the cultural transmission system linking China to Europe and all regions in-between. Prerequisite: WRIT 102 (3)

#### 340. Topics in European Cultural Formation: Middle Ages and Renaissance

This course will study some significant literary, artistic and musical texts of the 12th through 16th centuries for what they tell us about conceptions of human nature and life’s meanings during that period. Discussion will focus on the 12th century “Renaissance,” scholastic culture and its critics, Renaissance humanism and Reformation challenges—all examined in historical context. Among authors read: Abelard and Heloise, Aquinas, Dante, Christine de Pizan, Petrarch, More, Machiavelli, Montaigne, Shakespeare. Prerequisite: WRIT 102; Recommended: HIST 216 (3).

#### 346. The Middle East in the Twentieth Century (Same as IS 346/PS 345)

This course examines contemporary international and regional politics of the Middle East. The political and social history of the region will be explored in terms of its effect on current political dynamics. Prerequisites: WRIT 102; IS/PS 109 or HIST 347 or permission of instructor (3).

#### 348. Poverty in America (Same as PS 348)

Poverty in the midst of plenty became a national political issue in the 1960’s and still haunts the United States today. This course begins with the Johnson Administration’s declaration of war on poverty, then examines factors contributing to contemporary poverty: race, gender, age, health, economics. Student responsibilities will be to do assigned reading, participate in class discussions and do a research project. Prerequisite: WRIT 102 (Some study of American history or politics is recommended) (3).

#### 356. Black Women in American History

This course examines how the intersection of race, gender, and class shaped the lives, critical thought, and social consciousness of black women in America from slavery to the present. It explores the black woman’s role and perception of herself in relation to the domestic sphere of the home, the marketplace, and the community. Although the focus is on black women in the United States, comparisons are made with the experiences of black women in the Caribbean and South America. Prerequisite: WRIT 102. Recommended: study of American and/or African American, and/or women’s history (3).

#### 360. Revolution and Literature (Same as SPAN 360; see course description under Spanish.)

#### 368. Islamic Civilization

This course surveys the religious, political and cultural institutions of Islam both in their historical development and contemporary import. It will examine the Qur’an and its interpretations, mysticism, sectarian divisions and modern reform movements. It will give an overview of the political and social institutions of the Islamic world, from Africa to Indonesia as they evolved historically. Finally, students will examine selected oral, literary and artistic cultural expressions of this civilization. Prerequisite: WRIT 102 (3).

#### 372. Women and Family in Chinese History (Same as IS 372)

This course will provide for an examination of women’s life and women’s roles within Chinese family from antiquity to the modern period. Viewing gender as a historical category in analyzing changes of Chinese society and culture, the course will cover the following topics: property and inheritance between men and women; household economies; marriage; divorce and maternal roles; reproduction, fertility and infanticide; female chastity and Confucian ritual-propriety; and women’s social networking and the formation of sisterhood. Prerequisite: WRIT 102 (3).

#### 374. History of the People’s Republic of China (Same as IS 374)

A comprehensive analysis of recent Chinese history after 1949, including land reform, thought reform, the Cultural Revolution, the post-Mao era, the consequences of the new economic policies of the 1980s and their social and cultural impacts, the democratic movement since the Tiananmen Square demonstrations, and China’s emerging political and economic role in global society. Prerequisite: WRIT 102 (3).

#### 401. History Seminar

This is an integrative capstone course for history majors. Students will each develop and execute a significant project reflecting their interest, under the direction of the instructor. They will meet in a seminar setting to discuss research approaches and methods, and to share their work. Prerequisites: WRIT 102; HIST 213 or 218; and History Colloquium (3).

#### 297/397/497. Research

#### 298/398/498. Directed Study

#### 299/399/499. Independent Study/Internship

## Humanities

The Humanities major is an interdisciplinary program in cultural studies that incorporates courses from an array of departments, such as History, Art History, French, Spanish, English Literature, and Philosophy and Religious Studies. The interdisciplinary nature of the major enables students to develop advanced skills in textual and critical analysis, historical study, and comparative approaches to culture in its broadest sense.

The major requires students to take four interdisciplinary core courses, one at each level of academic study, beginning in the first year and continuing through the senior year. In addition to this core, students have two options for completing the remaining 24 credits that the major requires. The Standard Model (Option I) requires students to take two 300/400 level courses in

each of four distinct areas: literature, historical study, conceptual study, and electives. The Self-Designed Model (Option II) invites applications from students who meet specific criteria. In this model, students work collaboratively with a faculty sponsor to identify an area of concentration and to design a program of study that meets all of the criteria below. Please note: application for this model is open only to students who have completed 30 credits, have maintained a 3.00 GPA and who will have completed at least 18 credits of their major at MMC.

The base of knowledge and the analytical and critical skills acquired by Humanities students prepares them for a wide range of career options and for graduate study in a variety of fields.

**Division:** Humanities

**Division Chairperson:**

**Division Administrative**

**Secretary:** Eleanor Bazzini  
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**Division Office:** Main 517

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**Phone:** 212-774-4834

**Department Faculty:** Faculty from across the College teach Humanities courses.

**MAJOR: B.A. IN HUMANITIES (4901) 36 Credits**

**Core of the Major 12 Credits**

HUM 123 Themes in Humanities	3	HUM 312 Methods of Interdisciplinary Study	3
HUM 253 Textual Analysis	3	HUM 496 Senior Seminar (Variable Topics)	3

**In addition, students choose between the following options:**

**Option I - The Standard Model 24 Credits**

Students complete 24 credits at the 300-/400-level, comprised of:

- |   |  |
|---|--|
| <p>1) 6 credits - in literature: such literary study could be in the original language (French, Spanish, English) or in translation.</p> <p>2) 6 credits - in historical study: these courses could include the history of a specific civilization in a particular time frame, the history of philosophy, religion or the history of art or literature.</p> | <p>3) 6 credits - in conceptual study: such courses would include most Philosophy and Religious Studies courses but would not be limited to these. Students should select such courses with their faculty advisors.</p> <p>4) 6 credits - in electives drawn from Philosophy, Religious Studies, History, Art History, Communication Arts, French, Spanish, English.</p> |
|---|--|

**IMPORTANT:** In order to ensure that students have met the prerequisites and are adequately prepared for the above courses, in any given discipline, at the 300- and 400-level, it is strongly recommended that they select courses both to fulfill the Shared Curriculum requirement and as electives at the introductory, or foundation, level.

## Humanities

### Option II - The Self-Designed Model

24 Credits

This new option allows highly motivated students to work with a faculty sponsor to identify their own area of concentration and to design their own course of study. Students are invited to apply for this option after completing 30 credits and maintaining a 3.00 GPA. Option II is only available to students who will have completed at least 18 credits of their major at MMC. At the time of application, students submit a preliminary proposal outlining their area of concentration, a list of the courses they hope to complete, and other pertinent details to a panel of three faculty members for review, potential modification and approval. In preparing this proposal, students need to consider the following criteria:

World Culture and Language Studies – 6 credits: One of the challenges of the self-designed portion of the major is incorporating into a specific concentration a sense of intellectual range and cul-

tural diversity. To help students meet this challenge, they will be required to designate at least 6 credits with this specific goal in mind. In consultation with their faculty sponsors, students will identify what courses will most appropriately fulfill this requirement given their proposed area of concentration.

Self-selected courses – 18 credits: Students select courses totaling 18 credits related to their concentration from those normally offered by liberal arts disciplines. These 18 credits must be at the 300/400 level in order to fulfill the requirement of the major.

The department strongly encourages students to include Independent Studies and/or Internships among their selections.

Minors particularly recommended for Humanities majors include: Arts Management, Art History, Studio Art, Business, Business Communication, Media Studies, Education, Theatre, Dance, English, French, Philosophy, Religious Studies, Spanish, History, and International Studies.

HUMANITIES MINOR:		18 Credits
<b>Two of the following History courses:</b>		<b>6</b>
HIST 215 Ancient Worlds: the Foundation of World Civilization (3)	HIST/IS 218 Making of the Modern World (3)	
HIST 216 Europe: Antiquity to Enlightenment (3)	HIST 306 Cross-Cultural Encounters: 1500-1800 (3)	
<b>All of the following:</b>		
PHIL 101 Introduction to Philosophy 3	ART 250 Survey of Western Art I 3	
RS 200 World's Major Religious Texts 3	ART 252 Survey of Western Art I 3	

### HUMANITIES COURSES (HUM)

#### 123. Themes in Humanities

Primarily an introduction to interdisciplinary studies and a basic identification of the functions and contributions of several disciplines, this course will address understandings of human nature and the imaginative and social worlds we inhabit. As humans we develop systems and methods to describe how we think about and speak about our presence in the world and our relationship to transcendent and immanent realities. We will explore how the structures we create to examine human experience shape our knowledge. Prerequisite: CS 099, if required. [Offered: F, S each year] (3).

#### 253. Textual Analysis

The primary goal of this course is to develop the skills of reading diverse texts (some literary, some non-literary), of analyzing them, and of writing essays, which identify both the rhetorical strategies and the disciplinary vantage points encountered in the texts being analyzed. Prerequisite: FYS 101; HUM 123. [Offered: F, S each year] (3).

#### 312. Critical Methods of Interdisciplinary Study

This course, which presupposes the capacity to analyze textually, would introduce students to 3-5 different critical methods, the assumptions of those scholarly methodologies as well as their strengths and limitations. Students would be expected to employ 3-5 methodologies in their own brief scholarly investigations. Such critical approaches may include new criticism, structuralism, post-structuralism, deconstruction, Marxism, psychoanalytic discourse, etc. Prerequisites: WRIT 102; HUM 253 (3).

#### 495. Senior Seminar in Interdisciplinary Study

The capstone course in the Humanities major, this course will require independent research into a topic related to the thematic topic of the course as it is taught in a given semester. Students are expected to write an extended study employing at least one scholarly method. Topics of the seminar will vary from semester to semester. Prerequisites: WRIT 102; HUM 312 (3).

#### 297/397/497. Research

#### 298/398/498. Directed Study

#### 299/399/499. Independent Study/Internship

The following courses have been offered in the past and may be offered in the future in response to student need.

#### 251. Ways of Knowing I

#### 301. Human Knowledge and Religious Beliefs

#### 307. Theatre, Mirror of Society

#### 309. Aggression

#### 311. Time and the Future

#### 401. Language, Myth, and Symbol



## International Studies

The International Studies Program at MMC provides students with a cross-cultural perspective to help them analyze and evaluate contemporary issues from a global viewpoint. The program strives to equip students with comprehensive training that is interdisciplinary, with a specific emphasis on political science, economics, and history. The curriculum is built around core courses that investigate the institutions and dynamics of the global economy and international politics, as well as the historical origins of the international system. Related coursework in geography, history, sociology, and foreign languages, as well as courses that explore the cultural dimension of human communities supplement these core courses. The department stresses the areas of human rights, development, war and peace, globalization, social movements, and comparative cultures, as well as gender and ethnic relations.

Students majoring in International Studies often choose to minor in one of several other fields such as Business, Political Economy, Economics, Political Science, Promotional and Professional Communication, Sociology, and History. International Studies can also be a fruitful interdisciplinary minor for students interested in any field. The program, leading to a Bachelor of Arts, serves as an excellent basis for future graduate studies in the social sciences and the humanities, as well as professional degree programs in law and business. Students prepare for a wide choice of career opportunities in government and

international agencies, non-governmental organizations, transnational corporations, education and research, journalism and publishing.

Students can take advantage of the fact that New York City is host to international corporations and several international organizations such as the United Nations, Council on Foreign Relations, the Ford Foundation, Human Rights Watch, International Women's Tribune Center, and the World Policy Institute. With the advice and support of the faculty, students can explore learning experiences outside the classroom through study abroad programs, or credit-bearing internships that take full advantage of the many opportunities that are available in the metropolitan area. Some of the internships that the department faculty continue to help students obtain include: the United Nations Populations Fund, the United Nations Commission for Refugees, the United Nations Development Program, United Nations Fund for Women, MADRE, and WEDO.

Students have also been able to work with faculty to conduct joint research or attend conferences globally. Recently students, with the support of the College, attended the United Nations' World Conference Against Racism in Durban, South Africa and the World Social Forum in Porto Alegre, Brazil. In addition, the Department has sponsored several trips to Eastern Europe and other parts of the world.

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## Academic Departments

### International Studies

#### MAJOR: B.A. IN INTERNATIONAL STUDIES (2210)

51 Credits

##### Social Science Core:

IS 207 World Geography	3
HIST/IS 218 Making of the Modern World <b>or</b>	
SOC 330 Great Social Thinkers	3

##### International Studies Core:

IS/PS 109 International Relations	3	IS/ECO 214 Global Economy	3
IS/ECO 150 Economy, Society and the State <b>or</b>		IS 479 International Studies Seminar	3
IS/ECO 210 Macroeconomics	3		
IS/PS 231 Comparative Politics	3		

##### Six of the following:

IS 311 Democracy and Its Critics	(3)	IS/PS 322 Totalitarian Systems	(3)
IS 305 Politics of Developing Nations	(3)	IS 343 Population and Development	(3)
IS/ECO 306 Political Economy of Development and Underdevelopment	(3)	IS/ECO 334 Gender and Development	(3)
IS/PS 307 Government and Politics in Russia and Eastern Europe	(3)	IS/HIST 346 The Middle East in the 20th Century	(3)
IS/HIST 309 Twentieth Century Europe	(3)	IS/ECO 350 Comparative Economics	(3)
IS 313 Global Issues: Conflict Resolution	(3)	IS/PS 356 War and Peace	(3)
IS/PS 315 International Law	(3)	IS/HIST 372 Women and Family in Chinese History	(3)
IS/ECO 317 International Economics	(3)	IS/HIST 374 History of the People's Republic of China	(3)

##### Foreign Language

12

Students are required to complete four college-level courses (through intermediate level II) in a foreign language, unless comparable proficiency is demonstrated

Internships are highly recommended.

#### INTERNATIONAL STUDIES MINOR

18 Credits

##### IS Core

IS/PS 109 International Relations	3	IS/PS 231 Comparative Politics	3
IS/ECO 150 Economy, Society and the State <b>or</b>		IS/ECO 214 Global Economy	3
IS/ECO 210 Macroeconomics	3		

##### IS Electives

6

Any two IS courses at the 300 level

## International Studies

### INTERDISCIPLINARY POLITICAL ECONOMY MINOR

18 Credits

#### IS/ECO Core

IS/ECO 150 Economy, Society and the State **or**

IS/ECO 210 Macroeconomics 3

IS/ECO 214 Global Economy 3

#### Electives

##### Four of the following:

ECO 305 Economics of Labor (3) IS/ECO 334 Gender and Development (3) **12**

IS/ECO 306 Political Economy of Development/Underdevelopment (3) IS/ECO 350 Comparative Economics (3)

IS/ECO 317 International Economics (3)

### INTERNATIONAL STUDIES COURSES (IS)

#### 109. International Relations (Same as PS 109)

Introduces the basic concepts and approaches to the study of world politics and enables them to undertake a systematic analysis of contemporary global problems. Prerequisite: WRIT 101 (3).

#### 150. Economy, Society and the State (Same as ECO 150)

This course examines the role of the market economy as a means of both achieving economic development and satisfying individual needs. Basic economic concepts are introduced and used to analyze the interactions of consumers, businesses and governmental institutions. The course will also explore a set of related issues including poverty, the distribution of income, global inequality, the limits of the market and the role of the government in a market economy. Prerequisite: WRIT 101 or permission of instructor (3).

#### 207. World Geography

The purpose of this interdisciplinary and team-taught course is to introduce students to the world's major regions: Africa, Asia, Europe, Latin America, the Middle East and North America. The course will examine the diversity of physical environments and natural resources, and its impact on human societies. The evolution of the regions' socio-economic, political, religious and cultural institutions will also be covered. Prerequisite: WRIT 101 [Offered: F, S each year] (3).

#### 213. Women, Society, and Culture (Same as SOC 213)

This course will consider the condition of contemporary women in our own and other societies. We will study a variety of theoretical perspectives, e.g. psychological, cultural, structural that throw light on the sex/gender relationship; and will explore their applicability in a cross-cultural context. Such issues as male/female relations, economic and political inequality, the role of motherhood, sexuality, and forms of resistance and protest will be discussed. Prerequisite: WRIT 101 [Offered: F, S] (3).

#### 214. The Global Economy (Same as ECO 214; see course description under Economics.)

#### 218. The Making of the Modern World (Same as HIST 218; see course description under History.)

#### 221. Modern Russia (Same as HIST 221; see course description under History.)

#### 230. Social Inquiry

Course looks at how the particular social science disciplines construct knowledge about the social and cultural world. Readings for the course focus on a broad theme and utilize texts that demonstrate methodologies drawn from anthropology, sociology, psychology, political science, economics and history. Prerequisite: WRIT 101 (3).

#### 231. Comparative Politics (Same as PS 231)

Course is intended to introduce students to recent and contemporary political dynamics in different world regions. Particular attention will be paid to developments in Britain, China, Germany, Iran, Japan, Mexico, Nigeria, and Russia. Course will emphasize the distinctive role that state structures, production systems, democratic processes, and social identities play within and across these countries. Class discussions will be organized around course readings, supplemented by documentary films and guest lectures. Prerequisites: WRIT 101; IS 109 (3).

#### 232. East Asian Civilization (Same as HIST 232; see course description under History.)

#### 237. Modern East Asia (Same as HIST 237; see course description under History.)

#### 238. Modern China (Same as HIST 238; see course description under History.)

#### 239. Modern Japan (Same as HIST 239; see course description under History.)

#### 243. Modern Africa (Same as HIST 243; see course description under History.)

#### 289. Latin America: The Dynamics of Modernization (Same as HIST/PS 289; see course description under History.)

## International Studies

### INTERNATIONAL STUDIES COURSES (IS)

#### 305. Politics of Developing Nations

(Same as PS 305)

Examines political institutions and the dynamics of political processes in selected developing countries in the context of their historical, cultural, socio-economic and geo-political environment. Prerequisite: WRIT 102 (3).

#### 306. Political Economy of Development and Underdevelopment (Same as ECO 306; see course description under Economics.)

#### 309. Twentieth Century Europe (Same as HIST 309; see History Department for course description.)

#### 311. Democracy and Its Critics

Democratic governance has become the “norm” in most regions of the world. Yet the meaning of “democracy” remains contested. Course will examine democratic theory and practice to determine whether liberal democracy represents the best of all possible worlds or whether it is vulnerable to the charges that have been raised by communitarians, socialists, traditional conservatives, and others. Students will be introduced to the ideas of classical democratic thinkers as well as to the approaches of contemporary authors such as Robert Brenner, Ira Katznelson, and Michael Sandel. Prerequisite: WRIT 102 (3).

#### 313. Global Issues: Conflict Resolution

The purpose of this course is to stimulate critical thinking about the dynamics of conflicts, within and among nations, which are consuming human capital and economic resources. It will explore conceptual and operational strategies and provide a road map for analyzing historical, political, economic, ethno-cultural, legal and diplomatic dimensions for crisis management and conflict resolution. Prerequisite: WRIT 102; IS 109, 214 or permission of instructor (3).

#### 315. International Law (Same as PS 315)

Examines the evolution and development of International Law and its impact on the political and economic relationships among nations. Besides the traditional laws of war, peace and neutrality, the course will cover contemporary international law of cooperation and its social, cultural, humanitarian and technological dimensions. Prerequisite: WRIT 102 (3).

#### 317. International Economics

(Same as ECO 317; see course description under Economics.)

#### 322. Totalitarian Systems

(Same as PS 322; see Political Science Department for course description.)

#### 326. Contemporary France: Social, Political and Economic Perspectives

(Same as FREN/HIST 326; see course description under French.)

#### 327. American Foreign Relations

(Same as HIST 327/PS 326; see course description under Political Science.)

#### 334. Gender and Development

(Same as ECO 334)

Course has four main objectives. The first is to provide an analysis of the location of women in the process of development and to understand the centrality of gender in each case. The second is to examine theoretical and conceptual frameworks for that analysis, including an understanding of the interaction of class, race, and ethnicity with gender divisions. The third is to reflect upon the linkages between the global economy and the gendered macro micro processes of development. The fourth is to provide a basis for research, practical action, and policy formation and for evaluating directions and strategies for social change from a gender perspective. Prerequisites: WRIT 101; ECO 150 or 210 (3).

#### 343. Population and Development

Course introduces students to the dynamics of the interrelationship between population factors and the development process. More specifically, the course introduces students to demographic factors – namely fertility, mortality and migration – to examine how they affect and are affected by development outcome. The course follows a cross-country comparative framework where developed and developing country experiences are integrated and compared with a view to draw conclusions. Feminist perspectives provide an important context while examining the relationship between population growth and economic development. By focusing on the dynamics of population change, in the context of economic growth and globalization the course will provide the students with a demographic perspective on understanding the world. Prerequisites: IS 150, 109 and MATH 113 (3).

#### 346. The Middle East in the Twentieth Century (Same as HIST 346/PS 345; see

description under History.)

#### 350. Comparative Economics

(Same as ECO 350; see course description under Economics.)

#### 356. War and Peace (Same as PS 356)

Course studies the recurrent phenomenon of war within the human community, and draws on the perspectives of history and the social, behavioral, and natural sciences, philosophy and theology, literature and the arts to explore the consequences of war, the justification of war, the impact of modern technology on warfare, the possibilities of averting war, and current prospects for war or peace. An area of current conflict will be studied.

Prerequisite: WRIT 102 (3).

#### 357. Human Rights in Comparative Perspective (Same as PS 357)

This course will view human rights within a broad societal context. The course will focus on the different conceptions of human rights prevailing in the world today. Ideological, cultural, political and economic factors will be investigated as determinants of the varying notions of rights. Major controversies such as civil and political vs. economic and social rights, universalism vs. cultural relativism, and individual vs. group rights will be examined in detail. Considerations will be given to recent efforts to recast the foundations of human rights in a “truly” universal human rights doctrine. Prerequisites: WRIT 102; IS 109 or permission of the instructor (3).

#### 371. Research Methods in Social Science

(Same as PS/SOC 371; see course description under Sociology.)

#### 372. Women and Family in Chinese History

(Same as HIST 372; see History Department for course description.)

#### 374. History of the People's Republic of China

(Same as HIST 374; see History Department for course description.)

## International Studies

### INTERNATIONAL STUDIES COURSES (IS)

#### **376. Nationalism and State-Building**

**(Same as PS 376)**

Nationalism is a powerful force in the contemporary world. The course will examine the relationship between states and nationalism, the impact of colonial rule and underdevelopment on postcolonial states, and the relationship of ethnic/religious conflict to nationalism and state-building. The course will pay particular attention to the regions of Africa, the Balkans, the Middle East and South Asia. Prerequisite: WRIT 102 (3).

#### **477. International Organization**

This course will examine the evolution and development of international organization, its role in resolving global conflicts, promotion of human rights and economic cooperation, improving the human rights environment for peace and harmony and in planetary management of resources. A major focus of the course is the United Nations and its specialized agencies. Students are required to select topic for in-depth study. Prerequisites: WRIT 102; IS 109 (3).

#### **479. International Studies Seminar:**

**(Same as PS/SOC 479)**

This interdisciplinary capstone seminar will focus on a particular issue each semester it is taught. Topics include: Labor and the Global Economy; Social Movements. This course is intended for juniors and seniors in International Studies, Political Science, and Sociology. Prerequisites: WRIT 102 and advanced study in IS, PS, and/or SOC (3).

**297/397/497. Research**

**298/398/498. Directed Study**

**299/399/499. Independent Study/Internship**

## Mathematics

Mathematics is in the Department of Natural Sciences and Mathematics. Although there is no major, the department supports a minor program in Mathematics. Mathematics courses are also part of the departmental programs in Biology, the College's Core Mathematics requirement, and area requirements in the Natural Sciences.

Mathematics, the science of patterns, is also the language of science; as such, it is a major part of a liberal arts education. The quantitative and analytical skills students gain in mathematics courses apply to future work in the sciences and in many other fields, such as economics and the social sciences. These skills are necessary to participate critically in our society and the world.

All MMC students are required to take one college-level mathematics course. For those students who enjoy Mathematics and have done well in their required courses, the Mathematics minor provides the opportunity to explore more advanced mathematical ideas. This minor is an excellent choice for students of any major to enhance their degree with advanced mathematical skills and knowledge base. It is a valuable addition to a student's preparation for advanced degrees in such areas as mathematics, statistics, science, business, economics, finance and education.

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## Mathematics

### MATHEMATICS MINOR

15-16 Credits

This minor is appropriate for students who have enjoyed Mathematics and done well in Mathematics courses. It allows students to explore more advanced mathematical ideas.

MATH 210 Calculus I <b>or</b>		MATH electives (one may be at the 200-level; one must be	
BUS 222 Calculus for Business*	4 <b>or</b> 3	at the 300 level or above)**	6
MATH 211 Calculus II	3		
MATH 213 Linear Algebra	3		

\*MATH 140 Trigonometry and Functions for Science Majors is not a prerequisite for BUS 222 but mathematics minors with weak backgrounds in Trigonometry should take MATH 140.

\*\*The 200-level elective may be selected from the following Statistics courses: BUS 224 Statistics for Business, PSYCH 223 Statistics for the Behavioral Sciences I, PSYCH 332 Statistics for the Behavioral Sciences II.

### MATHEMATICS COURSES (MATH)

#### Developmental Courses

##### 007. Developmental Mathematics

This course is intended for students whose mathematical background is weak in computational skills. Rudiments of arithmetic are covered. This course is included in the determination of student status (full time/part time) and financial aid eligibility. Tuition is based on 3-credit equivalency; however, no academic credit is awarded. Non-audit. Fee: \$15.00. Prerequisite: Placement by examination (0).

##### 109. Introductory Algebra

This is a course in elementary algebra and is intended for students whose background is deficient in algebra and related skills. This course will specifically prepare students for MATH 113 Quantitative Reasoning or MATH 129 Intermediate Algebra. Prerequisite: MATH 007 or placement by examination (3).

#### College Level Courses

##### 113. Quantitative Reasoning (See Core Curriculum Section)

This course is an introduction to how one can view the world quantitatively. Students gain experience in solving problems in a variety of areas in the natural and social sciences. The focus is on the reasoning involved in solving these problems as opposed to particular mathematical content. Some of the questions that will be addressed include the following: What can one do with mathematics? What tools should be used when? How does one pull the key information out of a difficult problem? How similar are the approaches to seemingly very different problems? Prerequisite: MATH 109 or exemption (3).

NOTE: MATH 113 satisfies the Core Mathematics requirement. Any MATH course (3 or more credits) numbered above 113 may be substituted for MATH 113. See Core Curriculum section for more information.

##### 115. The Enjoyment of Mathematics

This course provides introduction to various topics in classical and modern mathematics, which are interesting, elegant, and simple. This course may not be credited toward a degree in mathematics either as mathematics requirements or electives. Prerequisite: MATH 109 or exemption (3).

##### 119. Fundamentals of College Mathematics

This is an introduction to set theory, basic logic, graphs, relations and functions, elementary number theory, arithmetic systems, informal geometry, probability, and statistics. This course is especially recommended for satisfaction of the mathematics requirements in the Early Childhood/Elementary and Special Education programs. This course may not be credited toward a degree in mathematics either as mathematics requirements or electives. Prerequisite: MATH 109 or exemption (3).

##### 129. Intermediate Algebra

This course continues the work of Introductory Algebra and gives the student specific preparation for College Algebra or Precalculus. Topics covered will include real numbers, linear equations, polynomials, quadratic equations, functions, graphing and factoring. Prerequisite: MATH 109, placement by examination or permission of the instructor (3).

## Mathematics

### MATHEMATICS COURSES (MATH)

#### 139. College Algebra

This course, which includes a quick review of algebra, is the study of functions (linear, quadratic, polynomial, rational, exponential, and logarithmic) and their graphs, with an emphasis on modeling and real-world applications. It offers specific preparation for Calculus (MATH 210 Calculus I or BUS 222 Calculus for Business). This course with MATH 140 Trigonometry and Functions for Science Majors replaces the Precalculus course (MATH 141) in the Science and Business Division majors. Science majors should take both MATH 139 and 140; Business and Accounting majors should take only MATH 139. Prerequisite: MATH 129, or placement by examination or permission of the department (3).

#### 140. Trigonometry and Functions for Science Majors

This course covers vectors, trigonometry, functions, and modeling with an emphasis on applications to science. Other topics may include probability, statistics and linear algebra. This course with MATH 139 College Algebra replaces Precalculus (MATH 141). Corequisite: MATH 139, or placement by examination or permission of the department (2).

#### 141. Precalculus

This course offers specific preparation for Calculus and covers most of the same material offered in MATH 139 College Algebra and MATH 140 Trigonometry and Functions for Science Majors. Precalculus has been replaced in the Fall and Spring semesters by these two courses but is still offered during the summer. MATH 141 will fulfill the MATH 139 requirement for Business Management and Accounting majors or the MATH 139/140 requirement for Science majors. Prerequisite: MATH 129, or placement by examination or permission of the department (4).

#### 157. Mathematics and Global Survival

This course helps a student to gain confidence in thinking about and using numbers. At the same time, the student becomes aware of the relevance of mathematical techniques when thinking about and solving problems occurring in many critical issues facing all citizens of the world today: issues of population and resources, economics, political science, and ecology. Topics from these areas will be used to refresh basic computational skills and to develop skills in graphing, the interpretation of charts and diagrams, working with sequences, and using concepts in probability and statistics to make valid inferences about populations based on sample groups. Prerequisite: MATH 109 or exemption (3).

#### 209. Discrete Mathematics

Discrete means separate and distinct. Discrete mathematics deals mainly with the natural or counting numbers (1, 2, 3, ...), which are discrete, whereas calculus is concerned with real numbers, which are continuous. This course is an introduction to many of the topics of discrete mathematics such as set theory, logic, discrete probability, linear algebra, computer science, graph theory, game theory, number theory, and group theory. This course teaches some specific techniques and applications, but the emphasis is on problem solving and proof. Prerequisite: MATH 113 or substitution, or placement by examination or permission of department. MATH 129 recommended (3).

#### 210. Calculus I

This course covers the concepts of limits, functions, the derivative, differentiation formulas, application of the derivative to geometry and physics, the integral, integration formulas of trigonometric functions, elementary transcendental functions, and techniques of integration. Prerequisite: Either MATH 139/140 or MATH 141 or permission of the instructor (4).

#### 211. Calculus II

This course, a continuation of Calculus I, covers elementary transcendental functions, techniques of integration and applications, and infinite series. Prerequisite: MATH 210 or placement by examination (3).

#### 213. Linear Algebra

This course analyzes linear transformations, vectors, matrices, linear equations, determinants, Euclidean spaces, and characteristic equations. Prerequisite: MATH 139 or 141 or 209 or 210 or permission of department. MATH 209 recommended (3).

#### 224. Statistics

This course presents statistics as the science of collecting, organizing and interpreting data. The focus of this course is to present methods of statistics in a way that emphasizes working with data and mastering statistical reasoning. Real examples from a variety of disciplines will be used throughout the course. This course fulfills the core curriculum quantitative requirement and may be substituted for MATH 113. Prerequisite: MATH 139 or above or permission of department (3).

#### 315. Differential Equations

Course develops methods of solving differential equations of the first and second order with applications to scientific problems. It will include solutions by variations of parameters, the method of undetermined coefficients and solutions by series. Prerequisite: MATH 211 (3).

#### 316. Calculus III

This course is a continuation of Calculus II. It includes the study of polar coordinates, parametric equations, solid analytic geometry, partial derivatives, and multiple integration line integrals and differential equations. Prerequisite: MATH 211 (3).

#### 319. Modern Algebra

This is an introduction to rings, integral domains, fields, groups, homomorphisms and isomorphisms. Prerequisite: MATH 213 (3).

#### 327. Probability

Course explores elementary probability, permutations, combinations, conditional probability, Bayes' Theorem, independence, finite and infinite random variables, expectation, Binomial, Poisson, Normal and Uniform distributions, Law of Large Numbers, Central Limit Theorem. Prerequisite: MATH 211 (3).



## Mathematics

### MATHEMATICS COURSES (MATH)

#### 331. Statistics II

This course covers topics in inferential statistics including estimation, hypothesis testing, time series analysis, regression and correlation analysis and an introduction to non-parametric statistics. This course is strongly recommended for students intending graduate study. Prerequisite: BUS 224 (3).

#### 332. Combinatorics

Combinatorics, a major branch of discrete mathematics, includes enumeration (counting techniques) and graph theory. This course focuses on enumeration and includes such topics as mathematical induction, the pigeonhole principle, permutations and combinations, generating functions, recurrence relations, and the inclusion-exclusion principle including derangements. This course will emphasize combinatorial problem solving and, to a lesser extent, proof. Prerequisite: A 200 level MATH course (209, 210, 211, 213 or BUS 222) or permission of department. MATH 209 recommended (3).

#### 334. Graph Theory

Graph theory, a branch of combinatorics and discrete mathematics, is the study of graphs consisting of, in the simplest form, vertices (or points) and edges connecting pairs of vertices. This course covers many of the elements of graph theory (paths, cycles, trails, trees, Euler cycles, Hamilton circuits, graph coloring, digraphs, connectivity, networks) with applications to business, computers, and the social and natural sciences. This course will explore both the proof of theorems in graph theory and the use of graphs in proofs. Prerequisite: A 200 level MATH course (209, 210, 211, 213 or BUS 222) or permission of department. MATH 209 recommended (3).

#### 340. Number Theory

Number theory is the mathematical theory of the integers and, in particular, the natural or counting numbers. This course covers the principles of elementary number theory beginning with mathematical induction and divisibility. Topics include the Euclidean algorithm, the fundamental theorem of arithmetic, linear congruences, theorems of Fermat and Wilson, the Chinese remainder theorem, the Moebius inversion formula, reduced residue systems, and prime numbers. The course concludes with quadratic residues, Gauss's famous law of quadratic reciprocity, and current applications to computer data encryption. This course will emphasize the writing of mathematical proofs. Prerequisite: A 200 level MATH course (209, 210, 211, 213 or BUS 222) or permission of department. MATH 209 recommended (3).

#### 345. Emergence

A multi-disciplinary exploration of the interactions underlying both real and simulated systems such as: ant colonies, economies, brains, earthquakes, biological evolution, artificial evolution, computers, and life. These emergent systems are often characterized by simple, local interactions that collectively produce global phenomena not apparent in the local interactions. Prerequisites: WRIT 102 and MATH 139 or permission of the instructor (3).

#### 350. Modern Geometry

The ideas met in Euclidean geometry are extended in three ways: by a study of the foundations of geometry, by advanced topics in Euclidean geometry and by an introduction to projective and non-Euclidean geometries. Prerequisite: MATH 212. (3)

#### 351. History of Mathematics

This course is an historical survey of the fundamental ideas of mathematics from antiquity to the present day. It is designed to give mathematics majors a deeper understanding of, and cultural appreciation for the significance of mathematics in our civilization. Prerequisite: MATH 210 (3).

#### 297/397/497. Research

#### 298/398/498. Directed Study

#### 299/399/499. Independent Study/Internship

## Academic Departments

### Music

Courses in Music are intended for students who have an interest in studying music as a complement to their chosen program. While these courses do not provide a major in Music, the College does offer courses in music history, appreciation, creation, and performance. Additionally, qualified students may take private instruction in performance through an independent study with Divisional approval (an additional charge may be applicable for this instruction).

Students may also elect to take the Music Minor, which is designed to promote musical knowledge and literacy as a component of interdisciplinary scholarship, and to provide a framework for creative opportunities for students with musical skills already at an intermediate level. The Music Minor requires 18

credits distributed among three areas of study: Music Scholarship (6-9 credits), Musicianship (3-9) and Creative Production (3-6). In this way, students can customize the minor to complement or expand their interests and abilities.

Through our articulation agreement with Hunter College, MMC students may take courses during the fall and spring semesters at Hunter as part of their regular MMC course load. The Hunter Music department offers both a BA and MA in Music and many of their courses are open to MMC students. For further information and current offerings, inquire in the Fine & Performing Arts Divisional Office.

**Division:** Fine & Performing Arts  
**Divisional Chairperson:** Mary R. Fleischer, Ph.D.  
mfleischer@mmm.edu  
**Division Administrative Secretary:** Shana Richter  
srichter@mmm.edu  
**Operations Director for FAPA Division:** Ross Chappell  
rchappell@mmm.edu  
**Division Office:** Theatre Office, Main Building  
**Phone:** 212-774-0760

**Department Faculty:** Faculty members from across the College teach music courses.

**John A. Costello**  
Associate Professor of English  
B.A., Manhattan College  
M.A., New York University  
Main 514  
212-517-0601  
jcostello@mmm.edu

**Mark Ringer**  
Associate Professor of Theatre Arts  
B.A., University of California, Los Angeles  
M.F.A., University of California, Los Angeles  
Ph.D., University of California, Santa Barbara  
Nugent, Theatre Office  
212-774-0712  
mringer@mmm.edu

**Andrew Warshaw**  
Associate Professor of Music and Dance  
Coordinator of Music Minor  
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M.F.A., New York University  
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awarshaw@mmm.edu

### MUSIC MINOR

18 Credits

#### Music Scholarship

Two or Three of the following:

6-9

MUS 110 Introduction to World Music	(3)	MUS 235 Folk Music Traditions	(3)
MUS 201 Survey of Music	(3)	MUS 361 Literature and Music	(3)
MUS 205 Introduction to Twentieth Century Music	(3)	MUS 370 History of Rock Music	(3)
MUS 231 Introduction to Opera	(3)		

Appropriate COR.300 courses may be used to fulfill these requirements (with permission of advisor).

Appropriate courses at Hunter College may be substituted for these requirements (with permission of advisor).

## Music

### Musicianship

#### Choose from the following:

3-6

MUS 108 Elements of Music (1. Pitch and Harmony, 2. Rhythm, 3. Improvisation)	(3)	THTR 247/447 Private Vocal Instruction (Musical Theatre Students Only)	(3)
MUS 120 Chorus	(1)	DANC 203 Rhythmic Training (non-major sections only)	(3)

Appropriate courses at Hunter College (including ensembles) may be substituted for these requirements with permission of advisor.

### Music Creation and Production

6

COMM 302/DANC 302 Digital Sound Design <b>or</b> MUS 354 Digital Sound Workshop	(3)
MUS 350 Songwriting in the Studio <b>or</b> MUS 398 Special Topics in Music Composition	(3)

Appropriate courses at Hunter College (including ensembles) may be substituted for these requirements with permission of advisor.

### MUSIC COURSES (MUS)

#### 108. Elements of Music

This course is designed to develop in the student the ability to read music in two clefs, discern keys, take musical dictation and understand basic rhythmic structures (1).

#### 110. Introduction to World Music

This course provides an introduction to the folk and traditional music of Europe, Africa, Asia and the Americas within the contexts of musical experience, aesthetics, spirituality, and culture. Contemporary examples of these traditional forms will also be studied where relevant. Students will be responsible for weekly listening and reading assignments. Opportunities to hear live music in New York City will be encouraged. Corequisite: WRIT 101 (3).

#### 120. Chorus

This ensemble will rehearse weekly to sing a variety of material from many traditions including folk, classical, popular and world music. Students will acquire skills in sightsinging, group dynamics, harmony and diction. This course will help the singer to develop self-confidence when singing in small and large groups. The Chorus will hold a public performance during the year. May be repeated for audit or for credit for a maximum of 4 credits. Prerequisite: Audition or permission of the instructor (1).

#### 201. Survey of Music

An historical introduction to the standard classical repertoire. Students will develop tools necessary for active listening: a basic acquaintance with several historical periods and styles, an overview of the lives and works of major composers, and grounding in aural knowledge of form. Classes include guided listening, in-class guest performances and "field trips" to concerts with pre- and post-concert discussions. Corequisite: WRIT 101 (3).

#### 205. Introduction to Twentieth Century Music

An introduction to the music of our century from 1910 to the present. Emphasis will be placed on the music of Stravinsky, Bartok, Schoenberg, Hindemith, Debussy, Britten and Shostakovich. A portion of the course will be devoted to American composers (Ives, Gershwin, Copland, Barber and Bernstein). Classes will include live performances as well as guest lectures. Prerequisite: WRIT 102 (3).

#### 231. Introduction to Opera

This course is designed to help students develop the skills and understanding necessary to enjoy opera. It will include the dramatic and musical analysis of several representative operas by such composers as Mozart, Verdi, Wagner and Puccini, and will include attendance at performances. Recommended to all students. Prerequisite: WRIT 101 (3).

#### 235. Folk Music Traditions

This course provides an overview of traditional folk music of the British Isles and America. Research will include the Child Ballads and collections of Cecil Sharp, Alan Lomax, and Carl Sandburg. Folksongs will be examined for their literary and musical content. Instrumental music for fiddle, mandolin, banjo, guitar, concertina, and bagpipes will be surveyed through the various recordings of "fiddle tunes" by The Boys of the Lough, The Bothy Band, The New Lost City Ramblers, and others. Guest artists and field trips will be scheduled. Musicians and non-musicians are welcome. Prerequisite: WRIT 101 (3).

#### 350. Songwriting in the Studio

A songwriting workshop with exercises and criticism from teacher/mentor. Half the classes meet in the Digital Sound Studio. The course places emphasis on discovering and refining artistic "voice," especially as supported by the tools and techniques of the recording studio, rather than the stage. Students produce recordings of several songs. Prerequisite: by interview/audition only (3).

## Music

### MUSIC COURSES (MUS)

#### 354. Digital Sound Workshop

This course provides an opportunity for students to define and complete recording studio projects with the guidance of a teacher/mentor. Digital Sound Workshop projects can involve the recording, editing, and mastering of musical or spoken-word projects, the production of audio programming for internet or radio broadcast, or the production of recorded music or effects for live theatrical performance, dance, film, and video. It could also involve the composition, creation, and recording of original vocal and instrumental music (live and MIDI), or “sound composition” using sampled or pre-recorded sources. The instructor presents lessons relevant to the semester’s topic and supervises the presentations of projects in a workshop setting. Prerequisite: COMM/DANC 349 or equivalent experience (3).

#### 361. Literature and Music

This course explores interrelationships between literature and music, how selected literary works have inspired compositions, how poems become songs, how legends and folklore become incorporated into music, how human experience becomes creatively expressed in both music and literature. Prerequisite: WRIT 102 (3).

#### 370. History of Rock Music

This course explores rock and roll music from its inception in the mid 1950s to the present. The impact of rhythm and blues, jazz forms, and radio and television upon early rock, and the social and cultural contexts of the times will be studied. Topics to be explored include various evolutionary developments such as “doo-wop,” soul, blues, folk rock, psychedelic rock, heavy metal, and punk. Musical artists/groups can include Janis Joplin, Patti Smith, Frank Zappa, The Rolling Stones, B.B. King, Madonna, Aretha Franklin, The Beatles, The Who, The Buzzcocks, and The Supremes. Students will develop listening and research skills; there will be several substantial writing assignments. Prerequisites: WRIT 102 (3).

#### 372. History of American Jazz

Through a broad investigation of jazz history from its African roots and its beginnings around the turn of the twentieth century, through its various developments to the present, students will gain an appreciation for the diverse styles of American jazz, and the cultural and social dynamics that contributed to this uniquely American form. The styles explored will include “be-bop,” ragtime, blues, swing, funk, fusion, and free jazz. Musical artists to be studied can include Scott Joplin, “Jelly Roll” Morton, Louis Armstrong, Bessie Smith, Duke Ellington, Fletcher Henderson, Thelonius Monk, Charlie Parker, Dave Brubeck, and Miles Davis. Students will develop listening and research skills; there will be several substantial writing assignments. Prerequisites: WRIT 102 (3).

#### 297/397/497. Research

#### 298/398/498. Directed Study

#### 299/399/499. Independent Study/Internship

## Philosophy and Religious Studies

Philosophy and religious studies are at the core of the liberal arts. In different ways, each concentration introduces students to both the most profound and universal questions humans have asked, and to their most thoughtful and enduring answers.

The Philosophy and Religious Studies major at Marymount Manhattan College is designed to 1) Help students identify the central questions and issues of human experience, specifically those dealing with the nature of reality, knowledge, and values; 2) Show students how these questions have been dealt with and answered by the greatest minds in history; 3) Give students the tools to investigate, explore and answer the questions themselves, tools such as the ability to analyze texts critically, and the capacity for basic philosophical reflection; 4) Help students to understand the nature and function of religion in individual life and human society and to understand historical and contemporary differences and similarities of religious systems.

The Philosophy and Religious Studies program offers a major in which students may concentrate in either discipline, as well as minors in both Philosophy and Religious Studies.

### Philosophy

Philosophy, literally “the love of wisdom,” is an investigation of the most important and central questions about the world and human existence. Among these questions, are: What can I know? What is truth? Does God exist? What is the highest good for human beings? How ought I to live my life? What is human nature? What is reality? What is art? What is the mind? What is the best government or political arrangement? What is justice?

When he was on trial for his life for having practiced philosophy, Socrates famously said, “The unexamined life is not worth living.” This means that in order to live fully and meaningfully, we need to understand our world and ourselves. As philosophers, then, we pose the central philosophical questions not merely as an academic exercise, not merely to gain theoretical insights or abstract knowledge. Rather, we explore these questions and investigate these ideas as a way to transform our lives. Often, perhaps most often, it’s not the resulting knowledge that’s transformative; it is the process of asking and investigating the questions that changes us. To do philosophy is to live the examined life.

The Philosophy program at MMC focuses on the history of philosophy and the greatest works of that history. Students read and study such thinkers as Plato, Aristotle, Thomas Aquinas, René Descartes, John Locke, Immanuel Kant, Friedrich Nietzsche, and Simone de Beauvoir. These great minds represent diverse ways of approaching, examining, and answering the most important questions. Far from being merely of academic or historical interest, they continue to show us different ways to investigate and transform our lives. In reading their works, in talking and arguing about them, we understand the world and ourselves better. In addition, students also consider recent critiques of Western philosophy from the perspective of Asian and African cultures, of feminism and revisionist philosophical positions.

### Religious Studies

The Religious Studies program utilizes an interdisciplinary and cross-cultural approach to the study of world religions. Students are encouraged to examine a plurality of religious world-views through various humanistic and scientific perspectives and disciplines. The students approaches the study of religion through historical and literary analysis in order to acquire a solid grounding for understanding belief systems around the world. The student is encouraged to reflect upon the meaning of religious concepts in a dialogue with his or her own beliefs and alternative academic disciplines such as sociology, art, psychology, philosophy, and science. Religious studies opens the student to the range of humanity’s cultural and social development, setting a broad foundation for the experience of other cultures and for critical thinking in a variety of fields.

### Philosophy and Religious Studies and Your Life After College

The Philosophy and Religious Studies program at MMC emphasizes the reasoning, argumentation, and critical thinking skills essential to the examination and understanding of human existence and the world at large. These skills are universally applicable in our lives and professions, and are necessary tools for living the examined life. Students who become proficient in philosophy and religious studies thus not only have a better, richer understanding of themselves and the world around them, they are also well prepared for entry level positions in a broad range of professions and in business. They are likewise prepared for further professional study and research. In addition, the study of philosophy and religious studies is excellent pre-law training, since reasoning and argumentation are essential tools for attorneys.

## Philosophy and Religious Studies

**Division:** Humanities

**Division Chairperson:**

**Division Administrative**

**Secretary:** Eleanor Bazzini  
ebazzini@mmm.edu

**Division Office:** Main 517

**Phone:** 212- 517-0641

**Office:** Nugent 560

**Phone:** 212-774-4834

**Department Faculty:**

**Mark T. Conard**

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B.A., Wright State University, Dayton, Ohio  
M.A., Miami University, Oxford, Ohio  
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**MAJOR: B.A. IN PHILOSOPHY AND RELIGIOUS STUDIES 36 Credits**

**Core Requirements**

PHIL 101 Introduction to Philosophy	3
PHIL 103 Introduction to Ethics	3
RS 262 World Religions II	3
PHIL 322 Philosophy of Religion	3

**One of the following:**

PHIL 201 Ancient Philosophy	(3)
PHIL 203 Medieval Philosophy	(3)
PHIL 293 Modern Philosophy	(3)

**One of the following:**

RS 101 The Hebrew Bible	(3)
RS 312 The Bible as Literature	(3)
RS 333 Religion, Society, and Culture	(3)

**and**

PHIL/RS 420 Philosophy and Religious Studies Seminar	3
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**And one of the following concentrations:**

**15**

**I. PHILOSOPHY CONCENTRATION**

Students must take at least 3 credits in the History of Philosophy group, and at least 6 credits in the Topics in Philosophy group. Students must take at least 3 courses at the 300/400 level. Classes taken as part of the Major's core requirement cannot count for the History of Philosophy requirement.

**History of Philosophy**

PHIL 201 Ancient Philosophy	(3)	PHIL 333 19th Century Philosophy	(3)
PHIL 203 Medieval Philosophy	(3)	PHIL 334 20th Century Philosophy	(3)
PHIL 211 American Philosophy	(3)	PHIL 401 Plato	(3)
PHIL 237 Chinese Philosophy	(3)	PHIL 403 Aristotle	(3)
PHIL 239 Indian Philosophy	(3)	PHIL 407 Marx	(3)
PHIL 293 Modern Philosophy	(3)	PHIL 423 Nietzsche and Freud	(3)
PHIL 314 Women Philosophers of the Past	(3)	PHIL 480 The Case of Albert Camus	(3)
PHIL 317 Existentialism	(3)		

## Academic Departments

# Philosophy and Religious Studies

### Topics in Philosophy

PHIL 109 Introduction to Logic	(3)	PHIL332 Popular Culture and Philosophy	(3)
PHIL 228 Science and Technological Issues and Philosophy	(3)	PHIL 336 Philosophy and Film	(3)
PHIL 251 Aesthetics and Criticism	(3)	PHIL 338 Mind and Body	(3)
PHIL 261 Political Philosophy	(3)	PHIL 345 New Perspectives in Ethics	(3)
PHIL 263 Contemporary Political Philosophy	(3)	PHIL 347 Contemporary Ethical Issues	(3)
PHIL 268 Women, War and Peace	(3)	PHIL 357 Problems in Philosophy	(3)
PHIL 287 Philosophy of Law	(3)	PHIL 408 Feminist Theories	(3)
PHIL 310 Philosophy of Art	(3)		

### II. RELIGIOUS STUDIES CONCENTRATION

Students must take at least 3 credits in the History of Religions group, and at least 6 credits in the Topics in Religious Studies Group. Students must take at least 3 courses at the 300/400 level.

#### History of Religion

RS 261 World Religions I	(3)	RS 332 Heritage: Civilization and the Jews	(3)
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#### Topics in Religion

RS 200 World's Major Religious Texts	(3)	RS 312 The Bible as Literature	(3)
RS 207 Religion and Psychology	(3)	RS 313 Christianity in the Twentieth Century	(3)
RS 219 Jesus in the Writing of Luke-Gospel and Acts	(3)	RS 315 Religion and Experience: Seminar	(3)
RS 224 Mysticism: East and West	(3)	RS 318 Religion and Literature	(3)
RS 227 Development of Christianity	(3)	RS 330 Judaism in the Time of Jesus	(3)
RS 254 Art and Religion	(3)	RS 333 Religion, Society, and Culture	(3)
RS 301 Spirituality of Women: An Autobiographical Approach Seminar	(3)	RS 402 Faith After the Holocaust	(3)
RS 309 The Parables of Jesus	(3)	RS 466 Religion and Social Justice	(3)

### MINOR: PHILOSOPHY

18 Credits

PHIL 101 Introduction to Philosophy or			
PHIL 103 Introduction to Ethics	3		
PHIL 109 Introduction to Logic	3		
Four Philosophy electives, three of which must be at the 300 level or above			12

### MINOR: RELIGIOUS STUDIES

18 Credits

#### All of the following:

RS 101 The Hebrew Bible	3	RS 261 World Religions I	3
RS 107 Introduction to the New Testament	3	RS 262 World Religions II	3

#### One of the following:

3

RS 200 World's Major Religious Texts	(3)		
RS 332 Heritage: Civilization and the Jews	(3)		

#### One of the following:

3

RS 211 Introduction to the Writings of Paul	(3)	RS 309 The Parables of Jesus	(3)
RS 303 The Gospel of St. John	(3)	RS 315 Religion and Experience: Seminar	(3)

## Philosophy and Religious Studies

### Jewish Chautauqua Society Scholar-in-Residence

In keeping with MMC's mission statement, the College is pleased to offer courses taught by a Rabbi through the sponsorship of the Jewish Chautauqua Society's Scholar-in-Residence Program. The Society is a nonprofit organization dedicated to fostering understanding through education by creating opportunities for people of different faiths to learn more about each other. The goal is to foster a greater appreciation of the common ground shared by Judaism, Christianity and Islam, as well as the honest differences among the faiths. Among the offerings are:

Hebrew Bible (RS 101)	3	Heritage: Civilization and the Jews (RS 332)	3
Judaism in the Time of Jesus (RS 330)	3	Faith After the Holocaust (RS 402)	3

### PHILOSOPHY COURSES (PHIL)

#### 101. Introduction to Philosophy

This course introduces the student to some of the basic themes in Western philosophy in so far as it is a study of the structure of reality and a study of the ways of knowing. Special attention will be paid to methods philosophers use to achieve their insights. Corequisite: CS 099, if required [Offered: F, S each year] (3).

#### 103. Introduction to Ethics

This course introduces the student to the basic themes in the Western tradition of ethics. The nature of virtue, the criterion of morality, and moral absolutes will be explored. The basic division between value systems that take experience at face value and those that do not will be emphasized. Corequisite: CS 099, if required (3).

#### 109. Introduction to Logic

In this course the student is introduced to basic concepts and techniques of formal and informal logic. Immediate inferences, syllogisms, fallacies, and propositional calculus will be explored. Emphasis will be placed on the concepts of form, substitution and replacement. Non-audit. Corequisite: CS 099, if required (3).

#### 201. Ancient Philosophy

Differentiation of philosophy from mythic culture, the contributions of the Milesians, Pythagoreans, and Eleatics, the importance of Socrates, Plato's vision, Aristotle's work of systematization, the Stoics and Epicureans, and the ecstatic philosophy of Plotinus constitute the content of this course. Prerequisite: WRIT 101 (3).

#### 202. African Philosophy

This course will study African Philosophy, in Africa and in the African Diaspora, from ancient times to the present, with emphasis on the last two hundred years. Particular attention will be given to colonization, the anti-colonial struggles, de-colonization, development and globalization. (3).

#### 203. Medieval Philosophy

This course studies the origins of medieval thought in Augustine, Plotinus, and Boethius and examines the developments of the twelfth-century Renaissance and its fruits in such thirteenth-century philosophers as Aquinas and Bonaventure. Prerequisite: WRIT 101 (3).

#### 211. Introduction to American Philosophy

This course considers the historical development of American thought from the colonial period to the present. Areas of emphasis include the American Dream, Puritan ethic, and the notion of progress and process. Major consideration is given to the development of Pragmatism as the outstanding philosophical position in American thought. Prerequisite: WRIT 101 (3).

#### 228. Science and Technological Issues and Philosophy

This course will explore current issues in science and technology from the point of view of philosophy and provide philosophical analysis of the public debate on these issues. Internet development, relation of logic and computer development, stem cell and fetal research, will be among the issues considered. Corequisite: WRIT 101 (3).

#### 237. Chinese Philosophy (Same as RS 237)

This course surveys the Chinese philosophical traditions, most of which are religious in nature. The philosophies of Confucius, Mencius, Mo Tsu, Lao Tse, Chinese Buddhism, Neo-Confucianism, and Chinese Marxism are explored. Prerequisite: WRIT 101 (3).

#### 239. Indian Philosophy (Same as RS 239)

This course explores the central philosophical and religious traditions in Indian philosophy. Emphasis is placed on the Vedas, the Upanishads, Buddhism and other heterodox schools, and the orthodox schools. Some attention is paid to Indian philosophy in the contemporary period. Prerequisite: WRIT 101 (3).

#### 242. Latin American Philosophy

This course will survey Latin American Philosophy, from ancient times to the present, with emphasis on the last five hundred years. Particular attention will be given to the conquest, colonization, the anti-colonial struggles, de-colonization, development, and globalization. Latin American Liberation Philosophy is the region's unique contribution to Philosophy, and we will spend some time focusing on it. (3).



## Philosophy and Religious Studies

### PHILOSOPHY COURSES (PHIL)

#### 251. Aesthetics and Criticism (Same as ART 291)

This course introduces the student to major contributions to the philosophy of art and beauty. It examines the role of criticism in the arts and its relation to philosophical considerations. The first part of the course considers the aesthetic theories of Plato, Aristotle, Plotinus, Kant, Hegel, and Nietzsche. In the second part of the course the nature of criticism in the arts and its relation to aesthetic theory is explored. Prerequisite: WRIT 102 (3).

#### 261. Political Philosophy (Same as PS 261)

Course provides an overview of the major developments of political thought in the Western philosophical tradition. The course also contrasts the classical tradition with contemporary political philosophies. Major authors to be read include Plato, Aristotle, Machiavelli, Hobbes, Locke, Jefferson, Thoreau, Marx, Gandhi, and Fanon. Prerequisite: WRIT 101 (3).

#### 263. Contemporary Political Philosophy

This course will examine major topics in Western political thought since the 19th Century. Topics include: capitalism and communism, colonialism and anti-colonial struggles, development vs. liberation, globalization and anti-globalization forces, terrorism. Prerequisite: WRIT 102 (3).

#### 265. Topics in History of Philosophy

At various times, select topics or themes in the history of philosophy will comprise the focus and content of these courses. Prerequisite: WRIT 102 (3).

#### 268. Women, War and Peace

This course is an interdisciplinary inquiry into the relationships of women to war and peace. The course will examine women's experience of war; the altered economic, social, and cultural position of women in the context of war; effects of conventional and revolutionary war and militarization on women. It will also explore ways in which women have articulated their views of war and peace and have engaged in various peace movements. Prerequisite: WRIT 102 (3).

#### 287. Philosophy of Law

The course begins with a survey of a few central texts in jurisprudential thought that range over natural law theory, legal positivism, and critical legal studies. In this part of the course, students perform a conceptual analysis of the law, asking such questions as: What is law? How is it different from other systems of norms, such as morality? What role do judges play in the creation of the law, or do they merely apply it? The second half of the course will deal with questions of normative jurisprudence. Specifically, students investigate what moral limits there are on what the law can command or prohibit. This investigation begins with the classical liberal defense of the "harm principle," and then goes on to examine challenges to that principle including legal moralism, legal paternalism, and the legal prohibition of offense. Prerequisite: WRIT 101 (3).

#### 293. Modern Philosophy

This course surveys major themes of Rationalism and Empiricism, as developed in the 17th and 18th centuries by thinkers such as Descartes, Spinoza, Leibniz, Locke, Berkeley, Hume and Kant. The mind-body problem, the relationship between experience and science, questions of knowledge and of the existence of God, issues of subjectivity and objectivity and the understanding of substance and nature are explored. Prerequisite: WRIT 101; recommended: 100-level Philosophy course (3).

#### 307. Phenomenology

This course approaches Phenomenology as a critique and alternative to the Cartesian conception of human beings and our relation to the world. The course considers the work of Locke, Berkeley and Hume as the backgrounds against which phenomenology derives its philosophical force. The course focuses on the major figures in the phenomenological movement, including Husserl, Heidegger and Merleau-Ponty. Within the Cartesian framework, several classical philosophical problems are sharpened, e.g., the relation between mind and body the "reality" of the external world, and our relationship to others, including the existence of other minds. Phenomenologists argue for an alternative way to conceive human beings and their relation to the world. Prerequisite: WRIT 102 (3).

#### 310. Philosophy of Art (Same as ART 310)

This course is intended to help the advanced student understand the philosophical perspectives that inform particular periods or trends in the history of art. It will also analyze the degree to which these perspectives have shaped or can shape the way we look at or interpret works of art. These issues will be explored through readings in theoretical texts, artists' writings and visual analysis of works of art. Prerequisites: WRIT 102, ART 250 or 252 and PHIL 101 or 103 or PHIL 251/ART 291 (3).

#### 314. Women Philosophers of the Past

This course examines the work of women philosophers of the past. It will consider writings that stress philosophical, ethical, political issues central to the writer's time. Previously neglected or unknown works will be studied in relation to developments of the time and to revisionist understanding in philosophy. At different times the course will consider women of different periods and their works. Examples include Heloise, Hildegard of Bingen, Christine de Pizan, Elizabeth of Bohemia, Margaret Cavendish, among others. The course may be repeated as a special topics course with different subject matters. Prerequisites: WRIT 102 and one philosophy or women's studies course (3).

#### 317. Existentialism

This course examines major thinkers in the existentialist movement. Precursors such as Kierkegaard, Dostoevsky, Kafka, and Nietzsche are surveyed. Special emphasis is placed on the study of Heidegger, Jaspers, Marcel, and Sartre. Prerequisite: WRIT 102; Recommended: PHIL 101 or 103 (3).

#### 322. Philosophy of Religion

Objective of course is to explore characteristics of religious consciousness and of philosophical attempts to demonstrate the existence of God and explain the existence of evil in the world. Prerequisites: WRIT 102; PHIL 101 or 103 or one RS course (3).

## Philosophy and Religious Studies

### PHILOSOPHY COURSES (PHIL)

#### 332. Popular Culture and Philosophy

This course examines the intersection of popular culture phenomena, e.g., television shows, films, etc., and philosophy. Specifically, we will look at these phenomena both as a vehicle for exploring traditional philosophical themes and ideas, and also as philosophically interesting texts in their own right, i.e., as texts which either contain philosophically relevant ideas and/or as texts which are in some sense themselves worthy of philosophical analysis. Prerequisites: WRIT 102; PHIL 101 or 103 or permission of the instructor. Formerly COR.A 301 (3)

#### 333. 19th-Century Philosophy

The course covers the movement of thought in Europe after Kant, focusing on such topics as: history as an articulation of reason; critiques of religion and morality; notions of human individuality and life that became the basis for the 20th century philosophies, phenomenology and existentialism. Figures studied may include Kant, Fichte, Schelling, Schiller, Schopenhauer, Hegel, Dilthey, Feuerbach, Marx, Dostoevsky, Kierkegaard, and Nietzsche. Prerequisite: WRIT 102; One previous PHIL course. (3)

#### 334. 20th-Century Philosophy

This course is a survey of major philosophical questions and themes of the 20th century. The developments of process thought, analytical and symbolic thinking, structuralism and post-modernism are explored. Positions developed in Europe and the United States and reactions to these positions from African, African-American, Latino and feminist points of view, among others, are considered. This course satisfies the Philosophy Minor in General and History of Philosophy Areas and provides insight into many aspects of 20th-century literature, psychology, politics, and science. Prerequisites: WRIT 102; One previous PHIL course. (3)

#### 336. Philosophy and Film

This course studies the philosophical analysis and interpretation of film. Students are given some background of film as a medium, and then learn to discern the philosophical elements of various films, and to analyze philosophically and interpret films on their own. Prerequisites: WRIT 102; COMM 131, and one previous Philosophy course (3).

#### 338. Mind and Body

This course focuses on the relationship between the mind and the body in Western philosophy. The course begins with selections from Plato and Aristotle and pinpoints the genesis of the “mind-body” problem in Descartes’ dualism and his rejection of Scholastic, i.e., Aristotelian, philosophy and science. There is also consideration of recent thinkers from the “analytic” tradition for answers to this problem—Gilbert Ryle, Hillary Putnam (early), John Searle and Paul Churchland, among others. Prerequisites: WRIT 102; PHIL 101 or other course in history of philosophy (3).

#### 345. New Perspectives in Ethics

This course examines contemporary changes in ethical theory and considers in particular situation ethics, social guilt, and relations of fact and value. The readings for the course include primary source readings of contemporary ethicists and materials analyzing the perspectives and problems raised by the new ethical questions. Prerequisites: WRIT 102; PHIL 103 or permission of the instructor (3).

#### 347. Contemporary Ethical Issues

This course examines the complexity of issues that surround many situations people must experience. The questions of abortion, media morality, government morality, euthanasia, responsibilities of rich nations to poor nations will be among those explored. Prerequisites: WRIT 102; PHIL 101 or 103 (3).

#### 357. Problems in Philosophy

This course will explore some particular problems in philosophy that will be announced in each semester that the course is offered. Some possible topics include: the problem of God, the nature of causality, the problem of knowledge, the problem of objectivity in values. Prerequisites: WRIT 102; PHIL 101, 103 or 109 (3).

#### 401. Plato

In this course major works of Plato are examined: Apology, Crito, Phaedo, Republic, Phaedrus, Symposium, Gorgias, and Sophist. Themes such as the soul, virtue, knowledge, the real and the apparent, and the ideal state will be discussed. Prerequisites: WRIT 102; one 3-credit PHIL course (3).

#### 403. Aristotle

In this course the major contributions of Aristotle to Western philosophy are explored. Emphasis is placed on the Organon, the Metaphysics, the Physics, and the Nichomachean Ethics. Prerequisite: WRIT 102; one 3-credit PHIL course (3).

#### 407. Marx

Course is a study of the main features of Marx’s philosophy in the context of its 19th-century development. It will include intensive reading in Marx and a consideration of the implications, political and philosophical, for contemporary world. Prerequisites: WRIT 102; one 3-credit Philosophy course or one Political Theory course (3).

#### 408. Feminist Theories

Course explores themes and issues in the development of feminist theory in the modern and post-modern world. Questions studied will include the role of feminism as critic of philosophy, the challenge to categories of “public” and “private,” common good and private interest, the examination of “subjective” and “objective” description, changing understandings of ethics and virtue. Transformation of philosophical understanding in light of increasing global consciousness will also be considered in light of the role of feminism and the leadership of women in recent socio-political and economic changes. Prerequisites: WRIT 102; PHIL 101, 103, SOC 213 or permission of instructor (3).

#### 409. History and Philosophy of Science (Same as GS 409; see description under General Science.)

#### 420. Philosophy and Religious Studies Seminar (same as RS 420)

The main theme of this seminar will be Theories of Human Nature. We will be examining in depth the ideas of major philosophical and religious thinkers, from both the eastern and Western traditions, on the subject of Human Nature. Specifically, we will examine such issues as: the essence of human nature; the nature of mind; free will; consciousness; mortality and immortality. This class is meant to emphasize and expand on the ideas and concepts which students have learned in their previous Philosophy and Religious Studies courses. Prerequisites: PHIL 101, 103, 322 and RS 262 (3).

## Philosophy and Religious Studies

### PHILOSOPHY COURSES (PHIL)

#### 423. Nietzsche and Freud

This course studies some of the major works of the two thinkers and focuses on each as both a philosopher and a psychologist. Further, the influence of Nietzsche on Freud's thinking will be emphasized, in particular the critique of religion; the development of the notion of the unconscious; the idea of unconscious motivation; the theory of repression and sublimation; and theories about the way that society in general is psychologically deforming and the way that it prevents the satisfaction of human desires and the expression of instincts and thus obstructs human happiness. Works studied may include Nietzsche's *Beyond Good and Evil* and *On the Genealogy of Morals* and Freud's *Civilization and Its Discontents*, *The Future of an Illusion* and *The Ego and the Id*. Prerequisite: At least one introductory Philosophy course. (3)

#### 440. Kant

Immanuel Kant's work had a major impact on almost all of the sub-disciplines of philosophy: metaphysics, epistemology, ethics, aesthetics, logic, and political theory. And while there are many philosophers who disagree with Kant, very few have been able to avoid his influence altogether. His impact has been felt most dramatically in metaphysics, epistemology, and ethics. This course, which is designed to familiarize students with the most important aspects of Kant's work, will focus on these three topics. Prerequisites: WRIT 102; one previous PHIL course (3).

#### 297/397/497. Research

#### 298/398/498. Directed Study

#### 299/399/499. Independent Study/Internship

The following courses have been offered in the past and may be offered in the future in response to student need.

#### 220. Intermediate Logic

#### 225. Philosophy of Education

#### 227. Metaphysics

#### 238. Great Philosophers of China

#### 241. Russian Philosophy

#### 243. William James

#### 245. Henry David Thoreau

#### 247. George Santayana

#### 249. John Dewey

#### 271. Philosophy of Totality: Spinoza

#### 272. Everything a Universe: Leibniz

#### 273. Cultivating Your Garden

#### 279. Philosophy of Criminal Justice

#### 289. Problems in Ethics and the Life Sciences

#### 311. Jean-Paul Sartre

#### 313. Simone de Beauvoir

#### 315. Simone Weil

#### 323. Nietzsche

#### 327. Introduction to Analytic Philosophy

#### 411. Arabic Thought

#### 413. Sociology of Knowledge

#### 417. Business and Society

#### 421. Topics in Political Philosophy

#### 467. Philosophy of Myth

### RELIGIOUS STUDIES COURSES (RS)

#### 101. The Hebrew Bible

A survey course of the Jewish Scriptures: the Torah, the Prophets and the Writings. Emphasis will be placed on the narrative and philosophical portions of the Torah, the rhapsodic Prophecies and the wisdom literature. Insights gained from Talmudic literature, modern archaeology, and recent Jewish historical experience will be used to understand ancient texts. Corequisite: CS 099, if required (3).

#### 107. The New Testament

Course investigates the response of the early Christian groups to Jesus as the revelation of God. Topics include: "Audience" study, source materials, personal attributes of the human author, modes of reading the New Testament, and ways of understanding life in the Kingdom. Course is a prerequisite for most New Testament courses. Corequisite: CS 099, if required (3).

#### 200. World's Major Religious Texts

The course centers on the texts of the world's major religions: Hebrew and Christian Scriptures, Islamic Koran, major texts of Buddhism and Hinduism. Each text will be studied against its historic/geographic background. The focus will be on notable similarities and differences informed by contemporary scholarship. Prerequisite: WRIT 101 (3).

#### 207. Religion and Psychology (Same as PSYCH 207).

This course will examine the complementation of religion and psychology in many aspects of the human person through the media of selected films, drama and stories. Prerequisite: WRIT 101 [Offered: F, S] (3).

#### 219. Jesus in Writings of Luke-Gospel and Acts

This course is an inquiry into the personality of Jesus presented in Luke's Gospel compared with the Jesus of Acts as seen by the doubting, disillusioned, committed followers of the early Church. Prerequisite: WRIT 101 (3).

#### 221. John Steinbeck: Theologian and Social Critic

In the study of a selection of Steinbeck's works, focus will be placed on existing theological themes and criticism of social structures and behavior. Prerequisite: WRIT 101 (1).

#### 222. Thomas Merton: Contemplative and Pacifist

Selected writings from both earlier and later periods of Merton's life will be used to consider specific aspects of his thought and work. Prerequisite: WRIT 101 (1).

## Philosophy and Religious Studies

### RELIGIOUS STUDIES COURSES (RS)

#### 224. **Mysticism: East and West**

This course is an appreciative study of the mystical element in the religious traditions of the Far East, the Middle East and the West. Major differences as well as convergences will be scrutinized. The course will direct attention to the influence of the world's mystics on the leadership in the United Nations over the last two decades. Prerequisite: WRIT 101 (3).

#### 227. **Development of Christianity:**

This course will introduce students to the early decades of the development of Christianity from the time of Jesus to the spread of Christianity through Paul to the period of Christianity's emergence as the state religion of the Roman Empire under Constantine. The interrelationship between Judaism and Christianity will be explored as well as the multiple portraits of Jesus and the leadership roles of women within early Christianity. Prerequisite: FYS 101 (3).

#### 237. **Chinese Philosophy**

(Same as PHIL 237. See Philosophy Courses for description.)

#### 239. **Indian Philosophy**

(Same as PHIL 239. See Philosophy Courses for description.)

#### 261. **World Religions I: The Abrahamic Religions Judaism, Christianity, Islam.**

This comprehensive introduction to world religions of the West will acquaint students with the worldview, beliefs, scriptures and rites of Judaism, Christianity, Islam as well as their common roots in the tradition of Abraham. Each religion will be studied against its historic and geographic backgrounds. The emphasis will be on clarifying notable similarities and differences between these three of the world's major religions as informed by contemporary scholarship and inter-religious dialogue. Prerequisite: WRIT 101 (3).

#### 262. **World Religions II: Indigenous Religion, Hinduism, Buddhism and Judaism.**

This comprehensive introduction to world religions will acquaint students with the worldview, beliefs, scriptures and rites of indigenous religion, Hinduism, Buddhism and Judaism. Each religion will be studied against its historic and geographic backgrounds. The emphasis will be on clarifying notable similarities and differences between these representatives of the world's major religions as informed by contemporary scholarship and inter-religious dialogue. Prerequisite: WRIT 101 (3).

#### 301. **Spirituality of Women: An Autobiographical Approach Seminar**

This course is an investigation of the spiritual development of outstanding women as revealed in story form. Correlations will be made with the contemporary struggle of women for recognition and the uniqueness of the feminine contribution to the Church. Some life stories will be explored: Simone Weil, Dorothy Day, Teresa of Avila, Therese of Lisieux and Teresa of Calcutta. Prerequisite: WRIT 101 (3).

#### 309. **The Parables of Jesus**

The course will explore the parables as literature and story in the ancient Middle East. In addition to studying the message of revelation contained in the Gospel parables, we propose to review and utilize a wealth of new materials on parable study. Prerequisite: WRIT 102; RS 107 or equivalent (3).

#### 312. **The Bible as Literature**

A study of selected books from both Testaments according to the literary form: historic and mythic narrative; poetic and prophetic narratives; story and epistolary narrative. Appropriate attention will be given to authorship (when known), purpose in writing and audiences, major characters and unique features. Prerequisite: WRIT 102 (3).

#### 315. **Religion and Experience: Seminar**

This course explores religious traditions as they are reflected in the lives of individuals. The class will discuss past and present expressions of religious consciousness. The readings will include autobiographies of Gandhi and Malcolm X, Eli Wiesel's *Night*, Merton's *Asian Journal*, Hammarskjöld's *Markings* and Bonhoeffer's *Letters*. Prerequisite: WRIT 102 (3).

#### 318. **Religion and Literature**

Through the study of poems, stories and plays from diverse cultures, this course will investigate ways in which imaginative writers have explored experiences of faith and doubt. Prerequisite: WRIT 102 (3).

#### 332. **Heritage: Civilization and the Jews**

This course is based upon the Public Broadcasting series television production of Abba Eban. It includes extensive audio-visual material (9 one-hour videotapes that explore the reciprocal impact of the Jewish experience upon human society and society upon the Jews from Biblical times to the present.) It will include Biblical and post-Biblical reading as well as selected writings of leading historians. The course is designed both to introduce the student to Jewish history and to deepen knowledge of it. Prerequisite: WRIT 102 (3).

#### 333. **Religion, Society and Culture**

(Same as SOC 333).

This interdisciplinary course is designed to explore diverse religious, ideological and cultural environments, and to analyze their impact on social, economic and political relations among people and nations. The course will also inquire into the conceptual parameters of a global culture focusing on human dignity, freedom, justice and peace. Prerequisite: WRIT 102. [Offered: F, S] (3).

#### 402. **Faith After The Holocaust**

This question is applicable both to Jews and non-Jews. The historic origin of the holocaust and the results of it will be examined. Audio-visual material will be used. The writings of Jewish thinkers published both before and after the holocaust will be brought to bear on the many problems. This course will deal with the ways that religious faith has changed as a result of the experience of World War II. Works of the following thinkers will be read in whole or part: Kaplan, Buber, Rosenzweig, Rubinstein, Schwarz-Bart, Wiesel, Wyman, Frank and others. Prerequisite: WRIT 102 (3).

#### 411. **Senior Seminar**

An advanced seminar is offered for seniors concentrating in religious studies. Different topics will be explored in different years. Prerequisite: WRIT 102 (3).

## Philosophy and Religious Studies

### RELIGIOUS STUDIES COURSES (RS)

**420. Philosophy and Religious Studies Seminar (Same as PHIL 420. See Philosophy courses for description.)**

**465. Advanced Study in Religion**

Course will give the advanced student an opportunity to research and study in areas not ordinarily covered in other Religion courses. A different topic will be offered each year. Topics may be selected from the following: Protestant Religion and Culture in America; The Church and Culture in Latin America; Black American Religious Experience; the Changing Role of Women in Religious Tradition. Prerequisite: WRIT 102 (3).

**466. Religion and Social Justice**

This course will explore how religious ideas and values shape social justice movements. Special consideration will be given to the religious response to the social challenges posed by secularization and pluralism. A historical survey of religious thinking on social justice will be followed by a discussion of major 20th century figures in the field. Prerequisite: WRIT 102 (3).

**297/397/497. Research**

**298/398/498. Directed Study**

**299/399/499. Independent Study/Internship**

The following courses have been offered in the past and may be offered in the future in response to student need.

**210. Social Teachings of the Church**

**216. Christianity and Human Sexuality**

**223. Mysticism: Writings Beyond Scripture**

**227. Development of Christianity**

**254. Art and Religion**

**313. Christianity in the Twentieth Century**

**323. The Holy Spirit**

**330. Judaism in the Time of Jesus**

## Academic Departments

### Physics

Physics is in the Department of Natural Sciences and Mathematics. There is currently no major, but physics courses are part of the department's programs in Biology and the College's area requirements in the Natural Sciences. Biology majors take either a semester of Physics (PHYS 201 for B.A. students) or a full year (PHYS 261-262 for B.S. students).

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#### Department Faculty:

##### Kelsey Jordahl

Assistant Professor of Physics  
B.S., Eckerd College  
Ph.D., Massachusetts Institute of Technology/Woods Hole  
Oceanographic Institution  
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#### PHYSICS COURSES (PHYS)

##### 201. Introduction to Physics

This survey course, requiring only basic algebra, will explore the classical themes of physics in the study of matter and energy. The topics include mechanics, fluids in motion, sound, electromagnetism, optics and themes from modern physics. The laboratory exercises form an integral component and help round out the lecture discussions. Three-hour class; three-hour lab. Fee: \$45.00. Prerequisites: MATH 129, GS 105/106 (4).

##### 261. General Physics I

This course explores basic concepts of mechanics, heat and sound. It includes computer-assisted problem solving techniques. Laboratory experiments are designed to help the student probe empirical truths about the physical world. Three-hour lecture; one-and-one-half-hour recitation; three-hour lab. Fee: \$45.00. Prerequisites: MATH 139 and 140, or MATH 141, or exemption; GS 105 and 106, or exemption (5).

##### 262. General Physics II

This course explores basic concepts of electricity, magnetism, and light with an introduction to modern physics. Includes computer-assisted instruction. Three-hour lecture; one-and-one-half-hour recitation; three-hour lab. Fee: \$45.00. Prerequisite: PHYS 261 (5).

## Political Science

Political Science is the study of government and politics. It is concerned with the control, use and abuse of power in institutions, public policy, and social and cultural systems. The program at MMC offers courses that focus on political theory, American political institutions, processes and behaviors, and comparative politics.

In close collaboration with faculty advisors, students plan programs to prepare them for careers ranging from entry-level positions in government and criminal justice to graduate degrees in law, public policy, and public administration. Majoring in political science is also excellent preparation for careers in journalism, teaching, and business. In particular, faculty members help and encourage students to supplement their academic study with internships in New York and Washington, as well as with study-abroad opportunities.

Our graduates distinguish themselves in the fields of law, government, politics, civil service, private and public corporations, and teaching. Political Science faculty members make special efforts to keep in touch with those who are prominent in their fields, inviting them back for frequent contact with current stu-

dents, both formally as guest lecturers in classes and informally at get-togethers with undergraduates.

While not required, Political Science majors are encouraged to pursue a minor which will assist them in developing a marketable competency and help them prepare either for entry into the job market or for specialized graduate programs.

The following minors are available and recommended for Political Science majors:

Applied Minors: Business Management, Media Studies, Education, and Social Work

Liberal Arts Minors: Humanities, French, Hispanic Studies, English, History, Sociology, and International Studies

Students are also encouraged to pursue internships, which are available at numerous organizations, including: Policy Link; Legal Aid Society; Center for Constitutional Rights; and various legal firms. Travel/Study opportunities may be offered as well.

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## Political Science

### MAJOR: B.A. IN POLITICAL SCIENCE (2207)

37 Credits

#### Major Requirements

##### Social Science Core

IS 207 World Geography 3

SOC 330 Great Social Thinkers 3

##### Political Science Concentration:

PS 106 Introduction to Politics and Government 3 PS 324 Law, Government and Politics in America 3

PS 261 Political Philosophy 3 PS 371 Research Methods in Social Science 4

PS 262 Politics of American Democracy 3 PS 402 American Constitutional Law 3

PS 231 Comparative Politics 3

Political Science Electives (3 courses, at least 2 at the 300+ level) 9

### MINOR: POLITICAL SCIENCE

18 Credits

PS 106 Introduction to Politics and Government 3 PS 231 Comparative Politics 3

PS/PHIL 261 Political Philosophy 3 2 Political Science Electives at the 300 level or above 6

PS 262 Politics of American Democracy 3

### POLITICAL SCIENCE COURSES (PS)

#### 106. Introduction to Politics and Government

This course will introduce students to political science by exploring its basic concepts, notably power and authority, nature of the state, forms of government, political ideologies such as communism, socialism, pluralism and fascism. Government and politics of modern states, relations among nations and basics of international law and organization will be discussed. Political problems posed by current domestic and international issues will be examined. Corequisite: WRIT 101 [Offered: F, S] (3).

#### 107. Introduction to Criminal Justice (Same as SOC 107)

The purpose of this course is to survey and analyze the origin, development, and classification of the criminal law. The principal topics to be covered will be grouped into the following areas: crime as a legal concept, the objectives of punishment, an overview of the American criminal justice system, the trial, the role of the attorneys, judges, and the jury, the bail system, plea bargaining, sentencing, jails, prisons, probation, and parole. Visits to courts and prisons will be included in the course. Prerequisite: WRIT 101 (3).

#### 109. International Relations (Same as IS 109; see course description under international Studies.)

#### 231. Comparative Politics (Same as IS 231)

This course is intended to introduce students to recent and contemporary political dynamics in different world regions. Particular attention will be paid to developments in Britain, China, Germany, Iran, Japan, Mexico, Nigeria, and Russia. The course will emphasize the distinctive role that state structures, production systems, democratic processes, and social identities play within and across these countries. Class discussions will be organized around course readings, supplemented by documentary films and guest lectures. Prerequisites: WRIT 101; IS 109 (3).

#### 261. Political Philosophy (Same as PHIL 261; see course description under Philosophy and Religious Studies.)

#### 262. Multiculturalism and Democracy

This course considers the relationship between democracy and multiculturalism in the United States. It examines both the strengths and weaknesses of American democracy and explores whether and how people rule. The course examines how the definition of democratic citizenship has created exclusions based on categories of race, ethnicity, nationality, language, culture, gender and sexuality. Students will study competing perspectives on the meaning of multiculturalism. Prerequisite: WRIT 101 (3).

#### 263. Power and Politics in the City (formerly Urban Politics)

Cities highlight the dramatic interplay of wealth, poverty, racial and ethnic hierarchy, diverse cultures, work and space in American politics and society. This course examines the politics of class, racial and gender inequality, of work and neighborhood, and of community development and community organizing from both historical and contemporary perspectives. Special attention will be given to the policy issues and politics confronting New York City. Prerequisite: WRIT 101 (3).

#### 264. Public Policy Analysis

This course will systematically analyze factors affecting public policy making and implementation and then apply that understanding to an examination of four or five selected contemporary issues in national public policy. Students will explore these issues through individual research, class exercises, discussions and group projects. Prerequisites: WRIT 101; PS 106 or permission of the instructor (3).



## Political Science

### POLITICAL SCIENCE COURSES (PS)

**289. Latin America: The Dynamics of Modernization** (Same as HIST/IS 289; see course description under History.)

**305. Politics of Developing Nations** (Same as IS 305; see course description under International Studies.)

**307. Government and Politics in Russia and Eastern Europe**

In this course the rise and fall of communist economic and political systems in Russia and Eastern Europe are examined. The topics to be explored include: historical and socio-economic foundations; the theory of Marxism-Leninism; the practice of communism under Stalin, Kruschchev, and Brezhnev; the meaning of "glasnost" and "perestroika" under Gorbachev; and the collapse of communism and the emergence of democracy in Eastern Europe. Prerequisite: WRIT 102, IS 106 or permission of the instructor (3).

**315. International Law** (Same as IS 315; see course description under International Studies.)

**322. Totalitarian Systems (Same as IS 322)**  
This course studies the characteristic features of modern totalitarian systems. Using the examples of Nazi Germany, the Soviet Union under Stalin, and China under Mao, it explores the ideology, practice and the political, economic, social and cultural aspects of totalitarianism. Prerequisite: WRIT 102; IS 106 or permission of the instructor (3).

**324. Law, Government and Politics in America**

This course surveys and analyzes the basic features of the American constitutional, legal, governmental and political systems. The main topics to be discussed include the constitution, statute law, common law, civil liberties, civil rights, criminal justice system, equal protection of the laws, key features of American politics, role of public opinion, pressure groups, political parties, the electoral process, and main institutions of the federal government. Students will explore a several controversial political issues using a variety of primary sources. Prerequisite: WRIT 102 (3).

**327. American Foreign Relations (Same as HIST/IS 327.)**

This course surveys U.S. foreign relations from the late 19th century to the present. Power politics and interstate relations will provide our framework. We will also examine the wider economic, social and cultural dimensions of American engagement with the world, including the changing rationales informing American international activism and the interplay between interest and values in policies pursued. Prerequisite: WRIT 102 (3).

**334. Conservative Political Thought**

This course introduces students to core readings in the conservative political tradition. The aim of the course is to expose students to the intellectual foundations of one of the major political currents of the modern world. Rather than emphasizing contemporary debates, the course will focus on canonical authors whose ideas helped shape modern conservative thought. The readings touch on such perennial themes as the sources of legitimate authority; the role of the market; the relationship of politics, community, and religious faith; and the appropriate ends of politics. The course is also concerned with the development and revival of conservative political thought as a direct challenge to the liberal and socialist political traditions as exemplified by such writers as John Locke, John Stuart Mill, and Jean-Jacques Rousseau. Prerequisites: WRIT 101 & 102 (3).

**337. Crime and Society**

This course places crime and criminal activity in a broader social and historical context by examining the ways in which different societies have defined the boundaries of criminal and non-criminal behavior. Special emphasis will be placed on the changing patterns of criminal activity and the role that cultural forces play in stimulating and preventing criminal behavior. The course will also explore the representation of crime in the mass media as well as theories of crime causation. Some of the authors whose works will be featured include: Mike Davis, Michel Foucault, Lawrence Friedman, Gary La Free and Christian Parenti. Prerequisite: WRIT 102. Recommended: PS 107 (3).

**340. Political Participation**

Who participates in American Politics and why this matters is explored in this course. It examines the historical roots of the party system, the decline in voter turnout, the ascendancy of social movements and organized interest, the power of money in electoral politics, and how the media influence political participation and shape public policy. Prerequisites WRIT 101, PS 106 (3).

**345. The Middle East in the Twentieth Century (Same as HIST/IS 346; see course description under History.)**

**348. Poverty in America (Same as HIST 348; see course description under History.)**

**350. Comparative Economic Systems (Same as ECO 350)**

This course will present an analytical look at the free market system in relation to the centrally planned economies of Europe and Asia, the socialist countries of Europe, the newer economic structures of Japan and China, and the interplay of forces with Third World countries. Prerequisite: WRIT 102 (3).

**356. War and Peace (Same as IS 356; see course description under International Studies.)**

**357. Human Rights in Comparative Perspective (Same as IS 357; see course description under International Studies.)**

## Political Science

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### POLITICAL SCIENCE COURSES (PS)

#### **360. The American Presidency**

This course explores the nature of presidential power. It examines the historical, political and economic factors that have transformed the office of the presidency in the nineteenth century into the most powerful branch of government in contemporary America. Some of the topics analyzed are the constitutional origins of the presidency, the institutional aspects of the office, the relationship amongst the three branches, and the role of mass media in expanding the reach of the presidency (3).

**371. Research Methods in Social Science**  
(Same as SOC 371; see course description under Sociology.)

**376. Nationalism and State-Building**  
(Same as IS 376; see course description under International Studies.)

#### **402. American Constitutional Law**

This course is a study of the formation and interpretation of the American Constitution. Class discussions will focus on leading Supreme Court decisions in various areas of the law. The major topics to be covered include: Judicial review, the Courts, federalism, freedom of speech, press, assembly and religion, libel, slander, obscenity, privacy, criminal procedure, and equal protection of the laws. Prerequisites: WRIT 102; PS 106 (3).

**297/397/497. Research**

**298/398/498. Directed Study**

**299/399/499. Independent Study/Internship**

## Psychology

People study psychology because they have an interest in understanding human behavior. MMC's Psychology program encompasses diverse areas that have as their goal preparation for living in a complex society. Courses in biological and socio-cultural influences on behavior encourage the recognition and appreciation of diversity. Our program is designed for students with a range of goals and interests, from preparation for graduate work to gaining insight into their study or work in related fields. The Psychology program at MMC prepares students for advanced graduate training in all areas of psychology, as well as in other fields such as education, social work, business and the helping professions. While giving students the tools to understand human behavior, the program emphasizes critical thinking and the scientific method, important preparation for many psychology-related careers.

An important goal of the program is to provide students with a broad background and foundation in the field by offering courses in core traditional content areas, such as Personality, Learning and Cognition, Neuroscience and Social Psychology, as well as various applied fields such as Forensics and Industrial/Organizational Psychology. Students gain proficiency in research techniques through courses in Statistics and Experimental Psychology and also benefit from a broad spectrum of electives including, Animal Behavior, Human Sexuality, Psychology of Sleep, Psychology of Women and Psychological Portraits in Literature. Psychology has natural links to other areas of study and our courses are open to non-majors.

Psychology students at MMC benefit from additional learning opportunities through a certificate program in Industrial/Organizational Psychology. This is an ideal choice for those interested in the business environment from a psychological perspective, helping to launch a career in such areas as human resources or market research. Students may also minor in Neuroscience or Forensic Psychology. The Forensic Psychology minor provides students with the necessary tools for understanding and critically assessing important questions of law and mental health issues. The minor addresses such important social and political issues as crime investigations, racial profiling, the death penalty, problems with the prison system, the psychology of violence and the assessment and treatment of defendants and convicted offenders. The Neuroscience Minor is the interdisciplinary study of the neural basis of cognition and behavior and includes courses in biology, chemistry, neurolinguistics and psychology. Our goal is to expose students to the relationships between the nervous system, the mind, and behav-

ior by examining mechanisms and processes from the molecular to the systems level with an evolutionary perspective. The Neuroscience Minor provides students with theoretical and practical skills for careers in basic and applied science, future graduate school studies, and the critical analysis of issues at the interface of science and humanity.

### Additional Learning Opportunities

We encourage students interested in graduate study to take advantage of the numerous research and field experiences available in New York City. Psychology faculty work with students to locate internship opportunities, and MMC students have worked in field placement settings as diverse as hospitals, psychotherapy clinics, criminal court psychiatric clinics, human resource offices, and public schools. They have worked with diverse populations including, psychiatric inpatients, children in foster care, children in therapeutic nurseries and homeless teen mothers and their children. Recent graduates have enrolled in doctoral programs in Clinical Psychology, Environmental Psychology, Neuropsychology, Industrial/Organizational Psychology, Educational Psychology and in masters programs in Social Work and Childhood Special Education.

Students have had the opportunity to collaborate with faculty on ongoing research projects, as well as to explore their own research interests. Recent student projects have included: "Attitudes towards solitary confinement", "Sleep paralysis in a college population", "Gender differences in stress coping techniques," and "Gender bias and stereotypical sex-roles in children's literature." Faculty/student research reports have been presented at annual conventions of the Eastern Psychological and American Psychological Associations and also have been published in such journals as the *Academic Psychology Bulletin*, the *Journal of Social Psychology*, the *Journal of Psychology and Law* and *Psychology Reports*. Recent publications which included student authors include: "Flashbulb Memories of Personal Events of 9/11 and the Day After for a Sample of New York City Residents", "Asian American Defendants: A Study of Psychiatric, Psychosocial and Legal Factors" and "Response to Mentoring as a Function of Attachment Style."

## Academic Departments

### Psychology

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#### MAJOR: B.A. IN PSYCHOLOGY (2201)

34 Credits

##### A. Foundation Skills

**Take all of the following:**

PSYCH 101 General Psychology: Social and Clinical Processes	3	PSYCH 223 Statistics for the Behavioral Sciences I	3
PSYCH 102 General Psychology: Physiological and Cognitive Processes	3	PSYCH 332 Statistics for the Behavioral Sciences II	3
		PSYCH 426 Experimental Psychology	4

##### B. Cognitive and Biological

**Take one of the following:**

PSYCH 232 Psychology of Learning	(3)	PSYCH 333 Behavioral Neuroscience	(3)
PSYCH 237 Motivation and Emotion	(3)	PSYCH 359 Cognitive Psychology	(3)
PSYCH 241 Perception	(3)	PSYCH 379 Animal Behavior	(4)
PSYCH 328 Theories of Learning	(3)		

##### C. Applied and Experiential

**Take one of the following:**

PSYCH 285 Introduction to Counseling Techniques	(3)	PSYCH 316 Organizational Behavior	(3)
PSYCH 250 Introduction to Forensic Psychology	(3)	PSYCH 369 Dynamics of Interviewing	(3)
PSYCH 313 Group Dynamics	(3)	PSYCH 399 Internship	(3)
PSYCH 330 Tests and Measurements	(3)		

## Psychology

### D. Psychodynamic and Interpersonal

**Take one of the following:**

**3**

PSYCH 201 Developmental Psychology I: Child Psychology	(3)	PSYCH 235 Social Psychology	(3)
PSYCH 231 Personality Psychology	(3)	PSYCH 363 Abnormal Psychology	(3)

### E. Capstone and Integrative

**Take one of the following:**

**3**

PSYCH 411 History and Systems	(3)	PSYCH 492 Senior Honors Thesis	(3)
PSYCH 491 Senior Seminar	(3)	PSYCH 499 Independent Study	(3)

**Also two further Psychology electives**

**6**

### INDUSTRIAL/ORGANIZATIONAL PSYCHOLOGY CERTIFICATE PROGRAM (5620) /MINOR 18 Credits

This minor is appropriate for students who are planning to pursue a major in Psychology. The program trains students to work effectively in a range of business and industrial settings as well as preparing them for graduate level work. Attention will be given to research, theory, and practical experience through internship opportunities. This program is also appropriate for the returning student seeking a career change.

A rapidly growing field, Industrial/Organizational Psychology develops and applies psychological insights to the modern organization, both on the individual and group level, with topics such as: human relationships viewed as resource exchanges, management as a dynamic process, and structure/development of organizations.

**Required courses:**

BUS/PSYCH 316 Organizational Psychology (Students should begin program with this course)	3	PSYCH 369 Dynamics of Interviewing	3
BUS/PSYCH 317 Personnel Psychology	3	PSYCH 399 Internship	3

**Two of the following electives:**

**6**

PSYCH 313 Group Dynamics	(3)	BUS/PSYCH 344 Training & Development	(3)
PSYCH 330 Tests and Measurements	(3)	BUS 320 Human Resources Management	(3)
PSYCH 340 Career Development Cycle	(3)		

### MINOR: PSYCHOLOGY 18 Credits

PSYCH 101 General Psychology: Social and Clinical Processes

or

PSYCH 102 General Psychology: Physiological and Cognitive Processes	3
PSYCH 223 Statistics for the Behavioral Sciences I	3

**Three of the following:**

**9**

PSYCH 201 Developmental Psychology I: Child Psychology	(3)	PSYCH 232 Psychology of Learning	(3)
PSYCH 231 Personality Psychology	(3)	PSYCH 235 Social Psychology	(3)

**One of the following:**

**3**

PSYCH 313 Group Dynamics	(3)	PSYCH 363 Abnormal Psychology	(3)
PSYCH 359 Cognitive Psychology	(3)	PSYCH 333 Behavioral Neuroscience	(3)

## Academic Departments

### Psychology

#### MINOR: FORENSIC PSYCHOLOGY

18 Credits

##### Required Segment

##### Take all of the following:

9

PSYCH 250 Introduction to Forensic Psychology	(3)
PS/SOC 107 Introduction to Criminal Justice	(3)
PSYCH 350 Advanced Forensic Psychology	(3)

##### Psychology Segment

##### Take one of the following:

3

PSYCH 363 Abnormal Psychology	(3)
PSYCH 499 or 399 Internship	(3)
PSYCH 499 or 399 Independent Study	(3)

##### Political Science/Sociology/Chemistry Segment

##### Take one of the following:

3

PS 324 Law, Government and Politics in America	(3)
PS 337 Crime and Society	(3)
SOC 204 Valuing Difference	(3)
CHEM 120 Introduction to Forensic Sciences	(3)

Students must take one additional course from either the Psychology or Political Science/Sociology/Chemistry segments above. 3

#### MINOR: NEUROSCIENCE

18 Credits

BIOL 136 Anatomy	4	PSYCH 333 Behavioral Neuroscience	3
BIOL 220 General Biology I	4	PSYCH/BIOL 497 Research	3
BIOL 234 Human Physiology			
or			
BIOL 329 Physiology	4		

#### PSYCHOLOGY COURSES (PSYCH)

##### 101. General Psychology: Social and Clinical Processes

This course is designed to introduce students to the basic processes of behavior including brain processes, human development, psychological disorders, therapy, stress, personality and social psychology (3).

##### 102. General Psychology: Physiological and Cognitive Processes

This course is designed to introduce students to the basic processes of behavior including brain processes, sensation and perception, learning, memory, thinking, language, intelligence and motivation (3).

##### 201. Developmental Psychology I: Child Psychology

This course studies the human life cycle from birth through early adolescence. The course discusses both theory and research concerning environmental, psychological and physiological influences on development. Areas include cognitive, personality, social and emotional development. Prerequisites: PSYCH 101; WRIT 101 (3).

##### 207. Religion and Psychology (Same as RS 207; see course description under Philosophy and Religious Studies )

##### 212. Psychology of Exceptional Children and Youth

This course examines exceptional children in terms of psychological adjustment, interpersonal development, education and training. The exceptionalities studied include physical, mental and emotionally handicapping conditions, as well as, those children labeled "gifted." Observations of children within various settings are part of the scope of the course. Prerequisites: PSYCH 101; WRIT 101 (3).

## Psychology

### PSYCHOLOGY COURSES (PSYCH)

#### 216. Developmental Psychology II:

##### Adult Years

Viewing development as a process, which continues throughout the human life cycle, this course investigates the special issues of the period from late adolescence through early adulthood and middle age, while maintaining continuity with broader developmental issues. Through examination of the research literature and the newly developing theories on adult development, the course will examine such issues as: the relationship between biological and psychosocial development; the impact and interaction of theory and research; and the integration of cognitive, personality, social and emotional components during the adult years. Prerequisites: PSYCH 101; WRIT 101 (3).

#### 223. Statistics for the Behavioral Sciences I

This course aims at the development of skills in the use of statistical methods as applied to behavioral sciences. The course includes the topics of data collection, types of measurement, populations and samples, tables and frequency distributions, graphs, descriptive statistics of central tendency and variability, correlation, normal curve, and probability. The course introduces the concepts and uses of statistical decision-making, inferential statistics and t-tests. Prerequisite: PSYCH 101 or 102; MATH 113 or equivalent (3).

#### 231. Personality Psychology

Designed as a beginning-level approach to the study of personality, this course will explore issues relating to the historical background of personality study (such as philosophical models and the scientific method). The dimensions of personality (structure, motivational and developmental processes), theoretical approaches and applications of personality to psychotherapy, dreams, personality assessment, and research will be discussed. Prerequisites: PSYCH 101; WRIT 101 (3).

#### 232. Psychology of Learning

Basic learning process such as acquisition, extinction, spontaneous recovery in instrumental learning and classical conditioning will be considered. Escape and avoidance conditioning, punishment, discrimination learning, errorless discrimination learning, generalization, transposition effects, and contrast effects will be covered. The influence of motivational variables on learning, such as drive and incentive, will also be discussed. Prerequisites: PSYCH 101 or 102; WRIT 101 (3).

#### 235. Social Psychology

The interaction between the individual and the social world will be studied by examining current research dealing with aggression and violence, group structure, leadership, person perception, attraction, affiliation, attitude formation, attitude change, dissonance, compliance and obedience, conformity, and authoritarianism. Prerequisites: PSYCH 101 or 102; WRIT 101 (3).

#### 237. Motivation and Emotion

This course explores systematic approaches developed to explain the application of causality to behavior, and the origin and functions of human emotion. A variety of theoretical contributions will be examined. Prerequisite: PSYCH 101 or 102; WRIT 101 (3).

#### 241. Perception

The aim of this course is to introduce the student to basic principles in the field of sensation and perception. Among the topics covered will be receptor function and physiology, psychophysics, constancy and attention. Prerequisites: PSYCH 102; WRIT 101 (3).

#### 250. Introduction to Forensic Psychology

This course focuses on the intersection of law and psychology. Criminal areas studied include assessment of criminal competency and criminal responsibility and the evaluation of treatment for offenders. Civil areas studied include juvenile delinquency, child custody, treatment of mentally disabled individuals, personal injury and workers' compensation matters. This course explores careers in the psychological, legal and criminal justice fields. Prerequisite: PSYCH 101 or 102 (3).

#### 257. Culture and Personality (Same as SOC 257)

This course studies, on a cross-cultural basis, the effects of cultural conditioning on the biological foundations of personality. Emphasis is on theories, methodological approaches, and case studies. Prerequisites: WRIT 101; PSYCH 101 or 102, or SOC 101 or 103. PSYCH 231 is recommended (3).

#### 262. Alcohol and Chemical Dependency: An Overview

This course surveys the current body of knowledge in the field of alcohol use and abuse. Alcoholism as a public health problem is viewed from a social, psychological, familial, and physiological perspective. Alcoholism as a disease process will be discussed and the roles of various treatment modalities and their effectiveness will be considered. Prerequisites for degree students in the Psychology major: PSYCH 102; WRIT 101 (3).

#### 285. Introduction to Counseling Techniques

Course acquaints students with the major current theories and techniques of individual, group, and family counseling and psychotherapy by means of lectures, readings, demonstrations, films, and experiential simulations of counseling processes. Attention will also be given to the contexts of practice, professionalism, and ethical problems. Topics include: Client-centered therapy, Existential/Humanistic therapy, Gestalt therapy, Rational Emotive therapy, Behavior therapy, Psycho-drama, Psychoanalytic therapies, Transactional Analysis, Marriage Counseling, Family therapies and Crisis Intervention. Prerequisite: PSYCH 101; WRIT 101 (3).

#### 286. The Aged in Society

Course is the general introduction to the certificate sequence. The dynamics of aging, the position of the aged in American society, and society's response to the needs of the older adult are examined. Particular emphasis is given to the social and physio-psychological aspects of aging and the aged. Prerequisite: WRIT 101 (3).

#### 290. Departmental Seminar

This course allows the student to expand and deepen interest in topics chosen by the faculty to represent current trends in the field of Psychology, which are areas of faculty interest and expertise. Topics may include such areas as: Alcoholism, Children and T.V., Child Abuse, Freud vs. Jung, Psychodrama. Prerequisites: PSYCH 101 or 102; WRIT 101 (3).

## Psychology

### PSYCHOLOGY COURSES (PSYCH)

#### 311. Psychology of Women

This course focuses on theoretical viewpoints and research findings relevant to female development, psychology and functioning. Particular issues studied will include: gender development, sex differences, sex-roles, socialization, and life cycle events particular to females. Prerequisites: PSYCH 101 or 102; WRIT 102 (3).

#### 313. Group Dynamics

Utilizing an experiential laboratory approach, the goals of this course are to enhance student's ability to observe group behavior; through group interaction, students will develop the ability to communicate their observations in verbal and written formats. This increases both the functioning efficiency of the group and the students' communication skills. Course explores basic concepts of group behavior such as role, structure, function, cohesiveness, leadership styles, conformity, and communication systems. Prerequisites: PSYCH 101 or 102; WRIT 102 (3).

#### 316. Organizational Behavior

##### (Same as BUS 316)

Modern applications of psychology to the world of business are emphasized in this course. Class participation exercises will be used to enhance understandings of concepts and improve communication skills. A mixture of theoretical approaches, experimental literature, case studies and action methods will be used to illustrate the following topics: motivational concepts related to work; the structure of a business organization, including leadership, management and control; group dynamics such as communication systems, decision-making and conflict resolution; and growth concepts such as training and development. Prerequisites: WRIT 102; BUS 100 or PSYCH 101 or 102 (3).

#### 317. Personnel Psychology

##### (Same as BUS 317)

This course surveys psychology as applied to the personnel functions of a corporation. Among the major topics covered are: personnel recruitment, selection and training, including job analysis; personnel interviewing and counseling, including psychological assessment; performance appraisal, the supervisory process, morale and job satisfaction. The course format will be a mixture of lecture/discussion and class exercises designed to demonstrate concepts and develop students' communication skills. Research in the field, as well as new developments, such as employee assistance programs (EAP), women managers and affirmative action programs will also be discussed. Prerequisites: PSYCH 101 or 102; WRIT 102 (3).

#### 319. Human Sexuality

Course studies the physiological, social, cultural, psychological, moral, artistic, and legal aspects of human sexuality. Fee: \$10.00. Prerequisite: PSYCH 101 or 102; WRIT 102 (3).

#### 328. Theories of Learning

Course surveys the theoretical interpretation of basic learning processes. Theorists covered include Pavlov, Watson, Guthrie, Thorndike, Skinner, Miller, Lewin, Tolman, Hull, and Estes. It will focus on a carefully chosen topic in the field of learning theory. Prerequisite: PSYCH 232; WRIT 102 (3).

#### 330. Tests and Measurements

This course is designed to provide a basic understanding of concepts, principles, and methodology necessary to the construction and interpretation of psycho-educational tests and assessment procedures. The theoretical nature of testing and types of testing procedures currently in use in psychology, education and industry will be studied. The measurement of intelligence, achievement, and personality will be included. Prerequisites: PSYCH 101 or 102; WRIT 102. PSYCH 223 or BUS 224 or MATH 224 (3).

#### 332. Statistics for the Behavioral Sciences II

This course covers the topics of decision-making and inferential statistics in some depth. The rationale and application of such procedures as regression, t-tests, chi square, one and two way analysis of variance, and non-parametric statistics are taught. The course also provides a basic understanding of research design and the fit between design, analysis and interpretation. Techniques of literature review and use of American Psychological Association format are also covered. Prerequisites: PSYCH 223 or BUS 224 or MATH 224; WRIT 102 (3).

#### 333. Behavioral Neuroscience

##### (Same as BIOL 333)

The student will learn the structure and function of the central nervous system in relation to sensory processes: sleep and wakefulness, motivation, emotion, learning, and other selected topics. Prerequisite: PSYCH 102 or GS 105 or equivalent; WRIT 102 (3).

#### 334. Death and Bereavement

##### (Same as SOC 334)

Designed to provide opportunities for the student to explore personal feelings and develop positive attitudes about death, dying, and the process of mourning. Death and bereavement will be studied from psychological, biological, cultural, and social perspectives in terms of the impact upon the individual, the bereaved and social institutions. Prerequisites: WRIT 102; PSYCH 101 or permission of the department (3).

#### 340. Career Development Cycle

This course will be an active discussion seminar with a dual purpose: Students will first read and discuss the background literature and recent developments in the fields of career counseling and adult development; then students will apply these insights to their own career experience by exploring a model developed by the Professor, called the Career Development Cycle (CDC). The CDC will allow students to integrate theory with their own practical experience. Ideal for graduating seniors or anyone with an interest in the field, this course will allow the individual student, with support from the Professor and the group, to understand his/her own experience within the context of theory and assist with decision-making and problem solving in regard to career issues. Prerequisites: PSYCH 101 or 102; WRIT 102 (3).



## Psychology

### PSYCHOLOGY COURSES (PSYCH)

#### 342. Social and Emotional Maladjustment in Children

This course presents an overview of childhood and adolescent maladjustment. Major areas to be covered include concepts of normality and abnormality, symptomatology and diagnosis, theories of causality, as well as techniques of intervention, which are useful in treating or educating the emotionally handicapped child, the autistic child and adolescent. Prerequisites: PSYCH 201 or 212; WRIT 102 (3).

#### 344. Training & Development (Same as BUS 344)

The application of management and teaching/learning principles to problems of job training, supervisory development, executive growth and the role of business in meeting urban personnel needs will comprise the focus of this course. Train the trainer instruction is provided for developing and implementing practical programs used in business organizations, including needs analysis, program design, subject matter, resources, facilities, materials, evaluation and follow-up. Prerequisites: PSYCH 101 or permission of instructor; BUS/PSYCH 317 or BUS/PSYCH 316 (3).

#### 347. Family Processes: Psychology of the Family

The course attempts to deepen students' understanding of the ways in which families function and how the person is defined in relation to family origin. Students will study their own families within a multigenerational family systems perspective through text and research reading, experiential exercises, film and videotape. Structural and theoretical developments in the field will be used to broaden the students' knowledge beyond their own family structure, and topics will include: the family-life cycle, effects of sibling position, comparative models of family functioning, uses of the genogram, single-parent, step and reconstituted family structures, triangles, and intergenerational transmission processes. Prerequisites: PSYCH 201 or 231; WRIT 102 (3).

#### 348. Drugs and the Brain (same as CHEM 348; see course description under Chemistry.)

#### 350. Advanced Forensic Psychology

In this advanced course we will follow the following topics in depth: Eyewitness accuracy, the psychology of confession evidence, amnesia and recovered memory, competency, malingering, juvenile violence, mental state at the time of the offense, involuntary commitment, risk assessment and the assessment and treatment of sex offenders. One important goal is to develop abilities to analyze and critique research and clinical data. Students will develop abilities to integrate psychological theories into real clinical cases and current events. Videotapes of defendants will be integrated in the course. A term paper will be assigned. This is a course for those students who are interested in the field of forensic psychology, law or criminal justice. It would benefit students who are considering or intend to pursue graduate work in these fields. Prerequisites: PSYCH 101 or 102 (3)

#### 353. Philosophical Psychology

This course is a study of the nature of psychological explanation and information and a comparison of psychological and philosophical considerations of human nature. Personality, human knowing, and human willing are also studied and critically analyzed. The scientific method will also be covered. Prerequisites: WRIT 102; PSYCH 101 or permission of the instructor. Offered as needed (3).

#### 357. Psychological Portraits in Literature (Same as ENG 357; see course description under English.)

#### 359. Cognitive Psychology

Course will focus on the nature of human thought processes. The topics will include: simple and complex modes of problem solving; the relationship of language to thought; mental structures as they relate to plans, perceptions and attributions; models of artificial intelligence; physiological bases of thought; and shifts in cognitive process as utilized in therapy and education. Prerequisites: PSYCH 101 and six additional credits in Psychology, or permission of the instructor; WRIT 102 (3).

#### 361. Environmental Psychology

This course will focus on the interaction between environments and human behavior. Topics studied will include people's behavior in specific environmental settings such as elevators, subways, crowds, hospital wards; the effects of crowded conditions on aggression, communication, and adjustment; and cross-cultural examples of how people in cities and countries all over the world use physical space in relating to each other. Prerequisites: PSYCH 101 or 102; WRIT 102 (3).

#### 363. Abnormal Psychology

This course will focus on the various models of mental illness, the psychotic, neurotic and character disorders and approaches to treatment. Phenomenological, as well as empirical and theoretical, aspects of the various disorders will be considered. Various historical and contemporary models of diagnosis will be discussed. Prerequisites: WRIT 102; PSYCH 101 or 102 (3).

#### 369. Dynamics of Interviewing

This course includes didactic and experiential components, providing both theoretical knowledge and applied practical experience in the skill of conducting a variety of interviews. Feedback discussion between interview participants and observers will enhance both effective communication and students' observations, improving interview skills and performance. Different types of interviews including personnel, appraisal, structured, open-ended, group, counseling, and exit interviews will be demonstrated and/or simulated. The dynamics of the interview as interpersonal communication and as personal interaction will be explored, using tapes, cassettes and films, as well as live interview situations. Field visits may be required. Prerequisites: PSYCH 101 or 102; WRIT 102 (3).

#### 371. Developmental Psychology III: Psychology of the Later Years

This course examines a developmental approach to the last phase of the human life cycle. The biological basis and the impact of environment on behavior are reviewed. The behavioral processes in the later years and psychopathology of the older adult are presented. Prerequisites: PSYCH 101 or 102; WRIT 102 (3).

## Psychology

### PSYCHOLOGY COURSES (PSYCH)

**379. Animal Behavior** (Same as BIOL 379; see course description under Biology.)

#### **393. Special Topics in Psychology**

This course will offer both student and faculty the opportunity to focus on one or more topics of current relevance to the general discipline of Psychology (i.e. newly developing areas within the discipline) or to the interests of a special interest sequence within the major (Substance Abuse, Gerontology or Organizational Psychology). Prerequisites: PSYCH 101 or 102; and another PSYCH course at the 200-level; WRIT 102. Depending on the breadth of the topic, the course will be offered for 1, 2 or 3 credits. To be offered as needed (1-3).

#### **411. History and Systems**

The goal of this course is to provide a broad overview of psychology and its evolution from the parent disciplines of philosophy and medicine. The development of the major systems in psychology (including associationism, structuralism, functionalism, behaviorism, gestalt and psychoanalysis) will be traced from the origins through the present. The major historical developments, experiments, and significant research will be studied. This course is highly recommended for students planning graduate work in psychology. Prerequisites: PSYCH 101 or 102, and at least 15 credits in Psychology. Permission of instructor (3).

#### **426. Experimental Psychology**

Course is designed to teach the basic principles of psychological research and their application to the study of social, perceptual or cognitive behavior. Students will conduct laboratory, field and survey investigations, and evaluate the outcomes as they relate to theory. Students will use computer software to analyze data, will write complete lab reports using APA format, and will present their research to the group. Non-audit. Prerequisites: PSYCH 101, 102 and 332 (4).

#### **491. Senior Seminar**

Designed to be an integrative experience for senior psychology majors, this small group seminar will direct the student toward the dual goals of reviewing major content areas within the field and completing assignments to demonstrate major skills. These skills will include writing an analytical literature review, oral presentation of psychological research and theory, and articulation of an integrative knowledge of the broad field of psychology. Working with a seminar coordinator, the entire psychology faculty and psychologists from outside the college will serve as guest lecturers in their areas of expertise and will create assignments, which reflect both content and skills areas. Prerequisites: PSYCH 101, 102 and 332 and 15 additional credits in Psychology or permission of instructor (3).

#### **492. Senior Honors Thesis**

Particularly designed for the student intending to go to graduate school, this course involves conducting a professional research study under the mentorship of a member of the Psychology faculty. A substantial topic would be selected and a study would be designed, conducted and interpreted according to the American Psychological Association standards with the ultimate goal being publication of the study in a psychological journal. Prerequisites: PSYCH 101, 102 and 426 or permission of the instructor (3).

#### **297/397/497. Research**

#### **298/398/498. Directed Study**

#### **299/399/499. Independent Study/Internship**

## Sociology

The mission of the Sociology Department is to prepare students to become critically active and civically responsible agents in the world. With such preparation, they may shape those mechanisms that the sociological imagination impels us to develop a concern for and participate in, ultimately, to improve society.

Sociology is one of the core majors of the social sciences. It is organized around the study of the complex forces that influence human behavior in modern societies. As a field of study it emerged in the 19th- and 20th-centuries as part of an effort to identify the underlying dynamics of urbanized industrial societies. In the decades following World War II, the field became highly empirical and grew exponentially.

Today, Sociology is a thriving field of study with an impressive span of theoretical perspectives and thematic concerns. Its areas of inquiry range from ethnicity, gender, and religion to the social organization of sexuality, and the social impact of science and technology. Its theoretical arsenal ranges from its traditional underpinnings in conflict and consensus theory to feminist, post-colonial and queer theories.

The Sociology major offers a carefully crafted sequence of courses that takes students on a journey from basic concepts to advanced critical analysis. The program places particular importance on exposing students to a variety of theoretical approaches that may be used in professional settings as well to acquire the empirical research skills for collecting, analyzing and understanding data through sociological methodology.

The major also sponsors a program in Social Work that helps prepare students for graduate education and careers in human services. Social Work is a focused study of interactions between individuals and their physical and social environments. It also includes the study of specific practice skills geared to improving the quality of these interactions. The minor in Social Work at MMC is based on systems theory and the strengths

perspective. Students train to view problems within the contexts of both interpersonal and social dynamics. Courses in the sequence enhance the quality of each student's civic and community involvement.

### Career Possibilities:

The study of Sociology will benefit students interested in the matrix of social and cultural forces shaping individual, community and international behavior and values. Sociological knowledge is especially helpful for business and communications majors, or any student whose career goals are likely to involve extensive contact with the public.

Students majoring in Sociology have gone onto successful careers in journalism, urban planning, survey research, human resources, business, law, criminal justice, social work and non-profit administration. Graduates of the program have also entered academically competitive programs at the Master's and Ph.D. levels.

### Opportunities for Faculty-Student Interaction:

The Sociology Department takes maximum advantage of its small size to foster careful collaboration between faculty and students for academic advising; writing and researching, developing independent study courses, arranging and supervising internships and supporting activities sponsored by the Sociology Club.

### Departmental Resources:

The Sociology Department faculty members share an office that maintains graduate school catalogues and career information. Library resources are kept current to support the academic program. Faculty members make extensive use of New York City as a social laboratory and as a source of internships.

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**Division Chair:** Kenton Worcester, Ph.D.  
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## Academic Departments

# Sociology

### Department Faculty:

**Mona Cutolo**

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**MAJOR: B.A. IN SOCIOLOGY (2208)****37 Credits****Social Science Core**

IS 207 World Geography	3
ECO 150 Economy, Society and the State	3

**Sociology Concentration**

SOC 101 Introduction to Sociology	3	SOC 371 Research Methods in Social Science	4
SOC 330 Great Social Thinkers	3	SOC 491 Senior Seminar	3
SOC 361 Cultural and Social Change	3	SOC electives, at least two must be at the 300+ level	15

**MINORS:****SOCIOLOGY MINOR****18 Credits**

SOC 101 Introduction to Sociology	3	SOC 330 Great Social Thinkers	3
SOC 204 Valuing Differences	3	SOC electives, one at the 300-level	9

**SOCIAL WORK MINOR****18 Credits**

SOC 105 Introduction to Social Work	3	SOC 315 Field Experience in Human Services I	4
SOC 204 Valuing Difference	3	SOC 415 Field Experience in Human Services II	4
SOC 209 Method and Skills in Social Work Practice	4		

Students must pass each course with a final grade of C or better to advance to the next course in the sequence.

## Sociology

### SPECIAL INTEREST SEQUENCE IN GENDER STUDIES

18 Credits

The Sequence in Gender Studies is an interdisciplinary approach to the study of women's and men's roles and the function gender distinctions serve in society, both past and present. The sequence includes three core courses recommended for all who elect the program and three additional courses selected from among the various disciplines listed below.

#### Recommended Core Courses:

SOC 213 Women, Society and Culture	3
COR.D 300 Lives of Women	3
PSYCH 311 Psychology of Women	3

#### Electives: 9

ART 261 Images of Women in Art	(3)	RS 301 Spirituality of Women: An Autobiographical Approach	(3)
ENG 223 Woman as Writer, Subject, & Audience	(3)	SOC 355 Women and the Economy	(3)
HIST 255 Women in American History	(3)	SOC 356 Women and Work: Research Seminar	(3)
PHIL 268 Women, War and Peace	(3)	SPAN 357 Hispanic Women Writers	(3)
PSYCH 290 Departmental Seminar: Women Pioneers in Psychoanalysis	(3)		

#### Additional Learning Opportunities

Internships: Students may take advantage of internship opportunities in a wide range of social service and international organizations in New York. Students have interned in community organizations dealing with issues such as housing, homelessness, the elderly, immigrant rights, civil rights, legal and educational advocacy and international organizations, such as the United Nations High Commission for Refugees, and a number of non-governmental organizations (NGOs) such as Doctors Without Borders. The Social Work minor includes required internships as part of the Human Services courses in its curriculum. Students in the minor volunteer for agencies and institutions such as: Mt. Sinai Hospital's Sexual Assault and Violence Intervention Program; NY Cares; God's Love We Deliver; Green Chimneys Children's Services; City Harvest; Mary Manning Walsh Nursing Home; Memorial Sloan Kettering; The Lesbian, Gay, Bisexual and Transgender Community Center (SAGE); Bedford Hills Correctional Facility Parents' Center.

Study and travel abroad enables students to learn about different cultures and societies and how they address social issues and concerns. Students have studied in a variety of countries around the world, including: Australia, Spain, Sweden, and some have participated in international work projects such as building homes

for the poor in Nicaragua and digging in archeological expeditions in Belize and among Navaho communities.

Research possibilities: Students are encouraged to carry out independent empirical research based on projects developed during major course work or as independent study. The College's annual Honors Colloquium provides one such forum for students to present the best student work to the academic community. The American Sociological Association invites students to present papers at regional and annual meetings.

Student-Faculty collaboration: Close faculty/student interaction is facilitated by the small size of the Sociology program and its classes. Faculty members work intensively with students not only in sponsoring independent studies, research projects and supervising internships, but also in daily class work by stimulating thoughtful discussions and developing challenging writing assignments. Faculty members provide one-on-one guidance to students in identifying effective research sources and in articulating effective arguments characterized by the clear development of ideas supported by quality evidence.

## Sociology

### SOCIOLOGY COURSES (SOC)

#### 101. Introduction to Sociology

The purpose of this course is to acquaint the student with the field of sociology and to provide a basis for a greater understanding of contemporary society. The socialization process, culture, institutions and inter-group relations are among the topics explored. Attention will be given to forces of stability and change inherent in the relationship between the individual and society. Corequisite: WRIT 101 [Offered: F, S] (3).

#### 103. Anthropology

The purpose of this course is to provide the students with an understanding of the interrelationship of social structure and cultural patterns. Through anthropological and analytical means, it will examine the works and activities of man (social, artistic, and technological) as well as theories of social and cultural change. Prerequisite: CS 099, if required [Offered: F, S] (3).

#### 105. Introduction to Social Work

This course provides an introduction to social work as a profession and to social welfare. It will include: a history of the development of the field, an overview of social work ethics and values, discussion of professional roles and settings as well as an introduction to current theories and practices. It features an introduction to the eco-systems and strengths perspectives. Students also learn beginning assessment skills. Prerequisite: [Offered: F, S] (3).

#### 107. Introduction to Criminal Justice (Same as PS 107; see course description under Political Science.)

#### 204. Valuing Difference

Drawing from both theoretical and personal sources, this course seeks to heighten each student's awareness and appreciation of our human differences. Understanding our diversity will also make our commonalities more apparent. Students will explore how ideology, as well as public and private discourse, constructs issues related to race, ethnicity, class, religion, gender, sexual orientation, age and differing abilities, and how each of these concepts works in combination with others to weave a complex web of human behaviors. Power and authority will be featured elements in discussions of identity formation and social dynamics. Course will be taught from a social work perspective, highlighting the consequences of racism and privilege for everyone in a community. Prerequisite: WRIT 101 [Offered: F, S] (3).

#### 205. Urban Sociology

Topics discussed in this course will include the origin of cities, the processes of urbanization and suburbanization, the growth of metropolitan communities and current developments in urban planning. While emphasis will be on the analysis of American society, cross-national and cross-cultural comparisons will be made throughout. Although the focus will be on cities, the course perspective will encompass a broader scope – looking at entire societies whose institutions are influenced by urbanism in all its manifestations. Urbanization in underdeveloped as well as in modern metropolitan communities and world cities will be examined. Prerequisite: WRIT 101 (3).

#### 209. Method and Skills in Social Work Practice

Course provides a close examination of social work method: data collection, assessment, intervention and evaluation. It also focuses on skill development and provides an overview of the various modalities (individual, family, group and community work) used in social work practice. Students learn the value of understanding all human behavior in its environmental context. A concurrent internship in a local community-based agency, which offers students direct experience in the field, is also required. The internship is intended to provide students with the opportunity to understand how agencies are organized and how they function on behalf of clients. Students will work in an agency for three hours per week throughout the semester. They will keep regular journal entries and prepare a summary report on their experience in the agency. Prerequisite: WRIT 101; SOC 105 or permission of the Instructor [Offered: S] (4).

#### 210. Anthropology at Museums in New York City

Course will be an ethnographic survey of the world's culture areas and will be oriented towards museum exhibits in New York City. Classroom lectures and assigned readings will be designed to complement and supplement several museum tours taken by the class. Students should be prepared to pay the nominal student admission fees to these museums. Prerequisite: WRIT 101 (Visiting students need not meet this requirement.) [Offered: Sum] (3).

#### 213. Women, Society, and Culture (Same as RS 213)

This course will consider the condition of contemporary women in our own and other societies. We will study a variety of theoretical perspectives, e.g. psychological, cultural, structural that throw light on the sex/gender relationship; and will explore their applicability in a cross-cultural context. Such issues as male/female relations, economic and political inequality, the role of motherhood, sexuality, and forms of resistance and protest will be discussed. Prerequisite: WRIT 101 [Offered: F, S] (3).

#### 215. Social Issues in Literature (Same as ENG 215; see course description under English.)

#### 216. New York City: Diversity and Change

Course will explore the historical roots and dynamic nature of New York City's diverse and specialized neighborhoods. Class will meet at MMC for initial class lectures and library orientations and thereafter for analysis of observations and guidance for research projects. Class will tour off-campus at various scheduled sites, including the Museum of the City of NY, the Planning Commission, South Street Seaport, Battery Park City, Rockefeller Center, Roosevelt Island, Greenwich Village, Harlem, and Orchard Street. Each student will do an individual project on changes in NYC planning policies, zoning regulations, historic preservations and restorations, or changing neighborhood communities. Prerequisite: WRIT 101 (visiting students need not meet this requirement) (3).

## Sociology

### SOCIOLOGY COURSES (SOC)

#### 221. Social Problems

This introductory, survey course focuses on analyzing the broader social and structural forces responsible for a variety of social problems in American society. Utilizing a number of theoretical approaches – structural-functional, conflict, symbolic interactionist, and deviance—we will explore the nature, causes, consequences, and social solutions to, among others, mental illness, alcoholism, crime, terrorism and war, poverty, racism, and sexism, amongst others. Special attention will be paid to the manner in which social power differentials influence how some issues become problems or not, for example, the role of the media in the construction of social problems will be an important focus. Since new and unforeseen social problems will emerge in the future, the course will strive to help students learn not only about specific social problems, but also learn how to apply in critical fashion those analytic frameworks sociology has developed to study and understand social problems. Prerequisite: WRIT 101; SOC 101 strongly recommended but not required (3).

#### 236. The Native Americans

This course will examine the peoples and cultures of aboriginal North America. It will include an in-depth discussion of traditional cultures and the impact that United States jurisdiction has had on the expression of traditional beliefs and practices. Contemporary problems of Native American groups will also be analyzed. Prerequisite: WRIT 101 (3).

#### 245. Stonewall: The Gay Liberation Movement

In this course we will study the Stonewall Riots through the lens of social movement theory to understand how these riots led to one of the most successful social reform movements in the United States, the Gay Rights Movement. Prerequisite: WRIT 101 (3).

#### 247. Special Topics in Anthropology

This course may vary from semester to semester, focusing on such topics as Urban Anthropology, Ethnography, Women in Film, Symbol, Ritual and World View or on area studies of Latin America, Africa, etc. Students may repeat enrollment but may not repeat topics. Prerequisite: WRIT 101 (3).

#### 277. Archaeology: Methods

A general survey of the prehistory of man in the Old World and the New World; the nature of archaeological data and the methods by which these data are gathered, dated, and analyzed; men of the Ice Age, the Neolithic Period and the agricultural revolution; the beginning of civilization in the ancient Near East from the Nile to the Indus. Prerequisite: WRIT 101 (3).

#### 312. Family Diversity in America

This course will examine the changing understandings of different forms of family life in the contemporary United States. Among others, these include: single parent families, stepfamilies, same sex, extended and multi racial families. Prerequisite: WRIT 102. (3).

#### 315. Field Experience in Human Services I

This is the first of the advanced courses in social work practice. It will be conducted as a seminar and includes an internship experience. The class work will focus on highlighting the importance of substantive knowledge in social work and will introduce the varieties of theories that inform social work practice, including crisis intervention theory. Students apply their knowledge and develop practice and evaluative skills to the work they do in the agency. Students will work in an agency for three hours per week throughout the semester and will be supervised by a sponsor at the agency and the course instructor. Those who are taking the course as part of the minor in social work will begin a field placement in the fall and will continue their internship in the same social service agency during Field Experience II in spring. Prerequisites: SOC 209 and 204 for students taking the minor in social work. Students, who are not pursuing the social work minor, may register for the course if they have completed at least two courses at the 200-level in their major or if they have the permission of the Coordinator of Social Work Education. [Offered Fall] (4).

#### 319. Sociology of Childhood

A variety of social factors shape who we are and to some extent what will become of us. The institutions of the family, kinship, education as well as the peer group, the media and the legal system, in varying degrees, play a role in the shaping of our social selves and our future goals. This course analyzes these influences from infancy through adolescence with the intent of understanding the impact of the larger society on the development of the individual. Prerequisite: WRIT 102 (3).

#### 323. Urban Community Analysis

This Urban Community Analysis course will develop community research skills and familiarize students with the political structures, social resources and demographics of neighborhood communities. Students will use census tract data to describe the characteristics of the inhabitants of a specified community (including population size, age profile, race and ethnicity, sex ratio, marital status, average income, types of occupations and educational level). Observations of community land use will enable students to both map and describe the dynamics and functionality of that community. (Observations will include types of housing and its condition, transportation systems, types and physical distribution of businesses, available open spaces and recreational areas, cultural and entertainment facilities, community centers and facilities and social service agencies.) Students will survey community resources identifying local political leaders, scan community newspapers for local issues of concern, and identify block associations and other community organizations. Prerequisite: WRIT 102 (3).

#### 324. Immigration and Its Impact

Course will analyze the impact of immigrants, refugees, migrant workers and illegal aliens on society. Issues to be covered include race and prejudice, discrimination, extent of cultural and social assimilation, "brain drain," and social, political and economic adjustments. Prerequisite: WRIT 102 (3).

## Sociology

### SOCIOLOGY COURSES (SOC)

#### 330. Great Social Thinkers

In this course, a selected number of classical and contemporary social thinkers who have made major contributions to social thought will be examined. Among those to be considered are Comte, de Tocqueville, Adam Smith, Karl Marx, Max Weber, Veblen, Keyes, Freud and Michels. In addition, students will select, for purposes of a research paper, a major contemporary social thinker from the social sciences other than those discussed in class, e.g. Toynbee, Lasch, Arendt. Prerequisite: WRIT 102 [Offered: F, S] (3).

#### 333. Religion, Society and Culture

(Same as RS 333; see course description under Philosophy and Religious Studies.)

#### 340. Sociobiology (Same as GS 340; see course description under General Science.)

#### 342. Social Movements, Protest and Conflict

This course covers theoretical perspectives and research on the causes and effects of social movements. Theoretical topics will include: collective behavior, rational choice theories, resource mobilization, political opportunity, collective identity and the role of mass media. Substantive topics may include: labor movements, abortion rights and anti-abortion movements, civil rights, animal rights, environmental movements, revolutions and new religious movements. Prerequisite: WRIT 102 (3).

#### 344. The Sociology of Culture and the Arts

This course presents the study of the institutions and organizations of cultural production including art, sculpture, music, film etc. Topics may include: how the arts are defined as art and given collective and personal meaning within the value system of the culture that produces it; theories of cyclic development and the relationship of stylistic characteristics to social change; how political and historical events shape the arts and the response of the arts to political and historical events; the presentation and representation of sex and gender differences in the arts, as well as topics of student interest. Prerequisite: WRIT 102 (3).

#### 347. Politics, Power and Society

This course surveys, from a macro-sociological viewpoint, theories controversies and research concerning key topics in political sociology. These topics include: the concept of power, the formation of states, political institutions, social policies and political participation and collective action. The studies develop critical analysis of American politics from a comparative and historical perspective. Prerequisite: WRIT 102 (3).

#### 356. Women and Work: Research Seminar

Students select a major issue related to women's problems in the workplace and explore that issue in depth. These issues may include some of the following: affirmative action, comparable worth, sexual harassment, integrating work and family roles, tokenism, and employment in male-dominated professions, to name a few. Students meet once a week to discuss their progress, but work primarily on their own. The results of the students' efforts will be evaluated on the basis of a major paper submitted upon completion of the course. Prerequisite: WRIT 102 (3).

#### 360. Queer Theory

This course will help students master the fundamental questions around which queer theory emerged in the United States during the latter part of the 20th-century. Through the work of Michel Foucault, Eve Sedgwick and Judith Butler we will study the ways in which the social order is constructed through the normalization and regulation of erotic relations. In addition to a thorough understanding of the work of these theorists, the course will also help students understand how this later work articulates with, challenges, and expands on those descriptions of modern life associated with the earlier work of Karl Marx and Sigmund Freud. Prerequisites: WRIT 102, COR 200, and SOC 330 OR COR.C 301: Intro to Lesbian and Gay Studies, or permission of the instructor (3).

#### 359. Race and Ethnicity

In the United States, the terms "race" and "ethnicity" have been subject to a variety of shifting meanings and definitions over the course of the last century. This course will explore contemporary meanings of race and ethnicity and examine the social, political, economic and cultural forces that shape those meanings. It will also introduce students to a variety of sociological theories of race relations, including theories of prejudice and discrimination. Students will also explore the economic, social and historical contexts of race relations in the U.S., including the legacy of slavery and the history of immigration, through an overview of minority groups in the United States. Using a sociological and historical lens, we will address contemporary issues in race relations, including the affirmative action debates, multiculturalism, model minority status and immigration. Prerequisite: WRIT 102 (3).

#### 361. Cultural and Social Change

Course will examine major historical and contemporary theories of social change. A variety of examples of social change will be studied in order to understand the factors effecting change in individuals, in organizations and social movements, and in society as a whole; and the ways in which these changes are interrelated. The objective of the course is to enable students to develop an understanding of the process of social and cultural change and to develop their analytical abilities for evaluating ongoing, spontaneous, or planned social change. Prerequisite: WRIT 102 (3).

#### 363. Population Studies

This course will address theories of population as well as rates and ratios pertaining to the vital events of fertility, mortality and migration. Socio-economic determinants as well as consequences of population patterns and trends will be an important part of the course. By the end of the course, students will become familiar with the census, including how to interpret the census tables and how to calculate various rates and ratios based on census data. Prerequisite: WRIT 102; IS 207 recommended. (3).



## Sociology

### SOCIOLOGY COURSES (SOC)

#### 371. Research Methods in Social Sciences (Same as PS/IS 371)

This course is an introduction to the basic scientific methods used in social science investigation including problem formation, study design, data collection, in the techniques of observation, questionnaire construction, interviewing, sampling, and statistical analysis. Prerequisite: WRIT 102 (Sociology majors are required to take SOC 330 as a prerequisite) (4).

#### 373. Latin America: Social Justice and the Consolidation of Democracy

This course examines recent social, economic, and political developments and culture in Latin America with emphasis on Mexico and the Southern Cone. Of particular interest will be the institutionalization of the liberal ethos in contemporary Latin America and the shifting US business and diplomatic relations in the region. Prerequisite: WRIT 102 (3).

#### 384. Valuing Difference II: Knowledge and Action for Equity

In a continuing effort to think through how discriminatory practices operate to determine socio-economic status, the students in this course will monitor the many ways in which mechanisms of discrimination operate daily (by gender, religion, nationality, race, sexual orientation, age and ability) to effectively marginalize select groups and canonize others. At the same time, students will examine how persons, groups, communities, organizations, policies and practices (both past and present) have challenged and undermined the status quo. Students will study activist models and activities in order to inform themselves about efforts directed toward progressive change. Prerequisites: WRIT 101; SOC 204 (3).

#### 401. Seminar in Comparative Sociological Theory

Provides a critical examination of the relationship between social thought and the social reality which gives rise to such thought. Students will have an opportunity to pursue the sociological perspectives. Prerequisites: WRIT 102; SOC 330 (3).

#### 415. Field Experience and Public Policy

This is the capstone experience in the minor in social work. The course will be devoted to directing students to think about social policy and macro level social work practice. It will focus on increasing the knowledge and skills necessary to provide community based social services. Students will think about the relevance of developmental theory to their work in internships. They will also research the history of a social policy or belief system that impacts the well being of clients in their field placements. Students will continue the internships that they began in Field Experience I and will use their knowledge and experience from both the class and the field to evaluate critically the success of the agency in providing services. [Offered S] Prerequisite: SOC 315 (4).

#### 491. Senior Seminar

Intended for juniors and seniors who have completed most of their major departmental requirements, this course provides the student with an opportunity to study in depth major issues in sociology, many of which have been introduced in earlier courses. A different topic or series of topics will be covered in any particular semester and the course may, on occasion, be team-taught. Topics may include the politics of poverty, women: change agents in the developing world, humanizing technology and its impact, utopian communities past and constructing a utopian future, and literature, drama and social change. Prerequisite: WRIT 102 (3).

#### 297/397/497. Research

#### 298/398/498. Directed Study

#### 299/399/499. Independent Study/Internship

The following courses have been offered in the past and may be offered in the future in response to student need.

#### 201. Criminology

#### 205. Urban Sociology

#### 247. Special Topics in Anthropology

#### 257. Culture and Personality

#### 281. Space: A New Frontier

#### 328. Corporate Cultures

#### 329. Crisis Intervention

#### 334. Death and Bereavement

#### 355. Women and the Economy

#### 372. Advanced Research Methods

## Academic Departments

### Spanish

Spanish is one of the world's most spoken languages. The social and political influences of the countries where this language is spoken are more and more evident with increasing numbers of Spanish-speaking people in the United States. Latino communities are important in New York and other major centers, where Spanish is the second language.

The Spanish curriculum offers a strong foundation in the structure of the Spanish language and emphasizes the socio-cultural changes taking place in Latin America and Spain. As students gain mastery of the language, they have an opportunity to take courses in literature as well as in Spanish for business and international affairs, and to participate in travel-study in the Spanish-speaking world. Literature and civilization courses are offered in English translation as well, and fulfill requirements in the Humanities and International Studies Majors and other programs.

The Hispanic Studies Minor (HSM) is an interdisciplinary program. Drawing upon fields of study in the social sciences and the humanities, students receive training in the Spanish language and cover historical and current developments in the Hispanic community. Courses are taught in both English and Spanish. The Hispanic Studies Minor also includes an experiential component completed by participation in internships in Hispanic business, cultural and community organizations in the New York area.

Students who become proficient in Spanish prepare for a variety of positions in international business, government, schools, and organizations providing crucial services in our society. Recent alumnae include corporate executives, scholars, teachers, writers, researchers, translators, interpreters, social workers, and diplomats.

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**Division Chairperson:**

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#### MINOR: HISPANIC STUDIES

18 Credits

One of the following Spanish language courses, depending on proficiency level:		3	
SPAN 101 Elementary Spanish I	(3)	SPAN 313 Advanced Grammar,	
SPAN 102 Elementary Spanish II	(3)	Composition and Translation I	(3)
SPAN 201 Intermediate Spanish I	(3)	SPAN 314 Advanced Grammar,	
SPAN 202 Intermediate Spanish II	(3)	Composition and Translation II	(3)
<b>All of the following:</b>			
HIST 287 Latin America: Conquest, Colonization, Independence	3	SPAN 315 Hispanic Civilization	3
HIST 289 Latin America: The Dynamics of Modernization	3	SPAN 498 Seminar in Hispanic Studies	3
<b>One of the following:</b>		<b>3</b>	
SPAN 499 Internship in Hispanic Studies	(3)		
SPAN Elective	(3)		

## Spanish

### SPANISH COURSES (SPAN)

#### 101. Elementary Spanish I

This course provides an introduction to the Spanish language and Hispanic culture. Emphasis is placed on speaking, reading, and writing the language in order to master the fundamental skills. Not open to native Spanish speakers or to students with advanced preparation in Spanish. [Offered: F, S] (3).

#### 102. Elementary Spanish II

Second semester Elementary Spanish. Not open to native Spanish speakers or students with advanced preparation. Prerequisite: SPAN 101 or permission of instructor [Offered: S] (3).

#### 201. Intermediate Spanish I

Designed to develop strong conversational skills and a solid understanding of Spanish grammar, and syntax. Classroom activities will focus on oral work, writing, and readings in Hispanic culture. Prerequisite: SPAN 101-102 or permission of instructor [Offered: F] (3).

#### 202. Intermediate Spanish II

Second semester Intermediate Spanish. Prerequisite: SPAN 201 or permission of instructor (3).

#### 207. Spanish Conversation

Course develops the student's conversational ability to utilize the language through practice in real-life situations. Students will be encouraged to use the language through dialogues, discussions, debates & role-playing. Prerequisite: SPAN 101-102 or equivalent (3).

#### 313-314. Advanced Grammar, Composition and Translation I/II

These courses review Spanish grammatical structure and idiomatic expression. They are helpful in perfecting oral expression, writing, and translation for the student who has native fluency in the language, as well as for the student who has completed Intermediate Spanish. Prerequisite: SPAN 201-202 or equivalent (6).

#### 315. Hispanic Civilization

This course explores the multicultural civilization of the Hispanic world from its beginnings on the Iberian Peninsula to present-day Spain, Latin America and the United States. The course will employ literary texts, historical materials and films to explore the diverse ethnic and religious heritages of the Spanish-speaking peoples. Prerequisite: WRIT 102 (3).

#### 316. Latino Literature

Latinos are among the most innovative novelists, poets, and playwrights on the contemporary US scene. Creating in an invigorating but often painful, contact zone between mainstream and minority cultures, they register issues of identity, ethnicity, bilingualism, and multiculturalism. Their work highlights many of the most important questions in today's American society, even as it incorporates Latin American cultural, linguistic, and literary modes. The course will examine writers of various Hispanic backgrounds, including Richard Rodriguez, Sandra Cisneros, Oscar Hijuelos, Gloria Anzaldúa, Julia Alvarez, Marjorie Agosin and others. Prerequisite: WRIT 102 (3).

#### 324. Spanish for Business and International Affairs

This course offers the opportunity to develop Spanish speaking and writing skills. It emphasizes basic vocabulary, idioms, speech structures, and writing styles used in business and international relations. Prerequisite: SPAN 201-202 or the equivalent (3).

#### 341. Survey of Spanish Literature I

The internationally recognized achievements of the literature of Spain through the Renaissance and the Baroque periods are studied through selections of outstanding works in prose, poetry and drama. Arabic, Catalan, Galician, Italian and French influences are discussed, as well as the effects of the Golden Age on the rest of Europe. Prerequisite: WRIT 102 (3).

#### 342. Survey of Spanish Literature II

Romanticism and Realism in 19th century Spain are studied through representative works. The controversial Generation of '98 is discussed as well as the influence of the Nicaraguan poet, Ruben Dario; the international impact of Ortega y Gasset; Jimenez and Lorca; the decline of literature under the Franco regime; and current writing. Prerequisite: WRIT 102 (3).

#### 343. Survey of Latin American Literature I: The Pre-Columbian Era to the Nineteenth Century

The course will focus on the formation of a Latin American cultural identity and on the subversion of colonial models of language and literature. Readings will include Native American materials, Afro-Hispanic poetry, and nineteenth-century fiction. Prerequisite: WRIT 102 (3).

#### 344. Survey of Latin American Literature II: The Twentieth Century

The course will survey the literary production of this century, including realism and naturalism, poetic traditions, and masterpieces of contemporary magical realist, fantastic, and testimonial fiction. Recent works by younger writers, including U.S. Latino authors, will also be considered. Prerequisite: WRIT 102 (3).

#### 347. Contemporary Latin American Fiction

Studies the development of the Contemporary Latin American fiction to the present. Juan Rulfo, Jorge Luis Borges, Laura Esquirel, Eduardo Mallea, Julio Cortazar, and Gabriel Garcia Marquez and others will be read. Prerequisite: WRIT 102 (3).

#### 357. Hispanic Women Writers

The course will deal with the novels, short stories and poetry of women writers from the Spanish-speaking world. Among those to be studied are Mexico's Sister Juana Ines de la Cruz; the South Americans Gabriela Mistral, Maria Luisa Bombal and Isabel Allende; Spain's Carmen Martin Gaité; and the Puerto Ricans Nicholasa Mohr and Rosario Ferre. Readings, class discussions and assignments will be in English except for Spanish minors who will do the readings and assignments in Spanish. Prerequisite: WRIT 102 (3).

#### 360. Revolution and Literature (Same as HIST 360)

Sociopolitical concerns have always been important in Latin-American literature. This course will examine the interaction of history and fiction in writing from Mexico, the Caribbean and South America. Topics will include the literature of the Mexican Revolution, the novel of dictatorship, and the U.S. through Spanish-American eyes. Discussions, readings and assignments will be in English. Spanish minors will do readings and assignments in Spanish. Prerequisite: WRIT 102 (3).

## Spanish

### SPANISH COURSES (SPAN)

#### 361. Voices from the Third World: The Novel in Latin America and Africa

This course will examine some fundamental issues in Third World literature through a comparative study of Latin American and African novels. Topics to be examined include the search for identity in the historical novel; women's concerns in patriarchal societies; and the challenge of creating new novelistic languages. Among the authors to be studied are Gabriel Garcia Marquez, Carlos Fuentes, Maria Luisa Bombal, Chinua Achebe, Mriama Ba, and Yambo Ouologuem. Reading, class discussions and assignments will be in English. Prerequisite: WRIT 102 (3).

#### 416. Magical Realism: From Latin America to the World

Magical Realism, a provocative mix of realism and fantasy, is a literary mode associated with Latin American writers such as Gabriel Garcia Marquez and Isabel Allende. In recent years, it has expanded from Latin America to many other literatures and art forms, becoming an important part of contemporary cultural expression. This course will explore the origins and development of the mode and its current forms in world literature, film, and art. Major writers to be studied include Jorge Luis Borges, Garcia Marquez, Allende, Ben Okri, Salman Rushdie, Tahar ben Jelloun, and others. Prerequisite: WRIT 102 (3).

#### 463. Seminar on Contemporary Authors

This course provides an in-depth study of select contemporary authors and their writings. Among the authors to be considered are Jorge Luis Borges, Guillermo Cabrera-Infante and Gabriel Garcia Marquez. Prerequisite: WRIT 102 (3).

#### 297/397/497. Research

#### 298/398/498. Directed Study

#### 299/399/499. Independent Study/Internship

The following courses have been offered in the past and may be offered in the future in response to student need.

#### 113. Elementary Spanish-Intensive Course

#### 213. Intermediate Spanish-Intensive Course

#### 219. Contemporary Latin American Political Thought

#### 221. Travel Study to Spain

#### 223. Travel Study to Latin America

#### 336. Intercultural Relations: USA, Latin America and Spain

#### 346. Contemporary Latin American Short Story

#### 353. Survey of Contemporary Latin American Poetry

#### 355. Contemporary Spanish Poetry

#### 415. Hispanic Theatre: Latin America and Spain

#### 423. Miguel de Cervantes

#### 461. Seminar on the Novel

#### 462. Seminar on Poetry

## Speech-Language Pathology and Audiology

This major, housed in the Department of Communication Sciences and Disorders, offers students an overview of human communication and its disorders. Through study in this discipline, one develops an appreciation of the normal development of speech, language and hearing; the theoretical bases underlying normal processes in speech, language and hearing; communication disorders, including problems in hearing, language, articulation, voice and fluency; the evaluation and management of these disorders; and the professional roles of the speech-language pathologist and audiologist. The major provides pre-professional preparation for graduate study in Speech-Language Pathology and Audiology.

The department offers internship opportunities on site in the Ruth Smadbeck Communication and Learning Center. In addition, students complete an internship in the New York City public schools as part of their program of study. The majority of alumni pursue graduate study to become speech-language pathologists, audiologists, and speech and hearing scientists. Many obtain graduate scholarships and fellowships.

### Career Possibilities:

The undergraduate degree in Speech Pathology and Audiology prepares students to go on to graduate school to earn the required master's degree to practice as a speech pathologist or audiologist. It may also be used as a foundation for other graduate education such as special education and linguistics. The New York City Department of Education hires undergraduate educated speech language majors with a teaching minor as pro-

visional certificate holders of the Teaching of Students with Speech and Language Disabilities. Currently, such individuals have five years within which to complete their masters' degrees.

### Opportunities for Faculty-Student Interaction:

One of the most unique aspects of the Speech Pathology major is the close interaction with faculty. As a clinical teaching discipline, there is close mentorship of the students both in the classroom and in external learning activities. These include lectures, research, independent studies, internships and on-site clinic rotation as well as community externships in the field of speech pathology.

### Departmental Resources:

The department has an on-site speech clinic, audiology suite and speech research laboratory. The department is well-equipped with professional and technical resources, including a student resource area and library, as well as three treatment rooms with CCTV observation capacity.

### Additional Learning Opportunities:

The department staff and faculty include researchers who are actively engaged in many projects related to the development of the field of speech pathology, linguistics and audiology. There is opportunity for qualified students to function as research assistants, to apply for grant support and scholarships.

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## Speech-Language Pathology and Audiology

### MAJOR: B.A. IN SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY (1220)

36 Credits

A Speech-Language Pathology and Audiology Major consists of 36 credits in Speech-Language Pathology and Audiology courses with the following specific requirements:

SPCH 155 Introduction to Communication Disorders	3	SPCH 351 Speech-Language Pathology I	3
SPCH 160 Introduction to Linguistics	3	SPCH 352 Speech-Language Pathology II	3
SPCH 202 Phonetics	3	SPCH 435 Diagnostic Principles and Procedures in Speech-Language Pathology	3
SPCH 251 Normal Language Development	3	SPCH 475 Clinical Methods in Speech-Language Pathology	3
SPCH 260 Speech and Hearing Science	3	SPCH 476 Practicum in Speech-Language Pathology Disabilities	3
SPCH 261 Anatomy and Physiology of Speech and Hearing Mechanisms	3		
SPCH 263 Audiology I: Disorders, Diagnosis and Treatment	3		

To meet the Core/Shared Curriculum requirements and the requirements of the American Speech-Language Hearing Association, Speech-Language Pathology/Audiology Majors must complete six credits in math and science.

**We recommend the following Science course:**

GS 129 Heredity

3

**and the following Electives:**

3

PSYCH 201 Developmental Psychology I

(3)

PSYCH 223 Statistics for the Behavioral Sciences I

(3)

SPCH 320 Management of the Communicatively Impaired in Academic Settings Foreign Language

(3-6)

**Specific Additional Requirements for the Major:**

1. A minimum overall grade point average of 2.5;
2. A minimum grade point average of 2.5 within the major;
3. Grades of C or better in all courses within the major, as well as in WRIT 101 and WRIT 102
4. Students may retake only one course within the major;
5. Students must continue to follow the prescribed sequence outlined in the major, even if a course is to be retaken;
6. Mandatory semester-end reviews may result in a required change of major.

The American Speech-Language-Hearing Association requires that students in the major fulfill 25 supervised observation hours before enrolling in practice in speech-language pathology.

### MINOR: SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY

21 Credits

SPCH 155 Introduction to Communication Disorders	3	SPCH 260 Speech & Hearing Science	3
SPCH 160 Introduction to Linguistics	3	SPCH 261 Anatomy & Physiology of the Speech & Hearing Mechanism	3
*SPCH 202 Phonetics	3	SPCH 263 Audiology I: Disorders, Diagnosis and Treatment	3
SPCH 251 Normal Language Development	3		

\*Theater Arts and Acting majors who wish to pursue the Speech-Language Pathology and Audiology minor may count THTR 202-203 towards the major and in substitution for SPCH 202 towards the minor.

## Speech-Language Pathology and Audiology

### MINOR: CERTIFICATE FOR TEACHING STUDENTS WITH SPEECH AND LANGUAGE DISABILITIES (Grades1-12) 21 Credits

A student who completes the major in Speech-Language Pathology and Audiology in the Department of Communication Sciences and Disorders may also earn an initial Certificate for Teaching Students with Speech and Language Disabilities at the childhood education and adolescence education levels in grades one through twelve. Candidates are required to complete the following courses in Education and pass L.A.S.T. and ATS/W state exams for certification. Students should begin the sequence in their sophomore year.

#### Pedagogical Core Courses

SPCH 155 Introduction to Communication Disorders	3	SPCH 320 Management of Communicatively Impaired Children in Academic Settings	3
EDUC 210 Children and Youth with Disabilities	3	SPCH 403 Organization of the School Speech and Hearing Program	3
SPCH 251 Normal Language Development	3	SPCH 476 Practicum in Speech and Language Disabilities	3
EDUC 307 Inclusive Teaching of Children and Youth with Disabilities	3		

#### SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY COURSES (SPCH)

##### 155. Introduction to Communication Disorders

This course will provide an overview of the field of human communication. Models of verbal and nonverbal communication, and theories of speech, language and hearing development will be presented as background to understanding communication disorders. Topics include: the nature and cause of communication disorders, the role of professionals, such as speech-language pathologists, audiologists, educators, psychologists and others who manage treatment of disorders, and the terminology that is used by those professionals in diverse settings. This course requires 2.5 hours of observation of speech-language therapy. Speech-Pathology majors must take this course within their first year. Corequisite: WRIT 101 [Offered: F, S] (3).

##### 160. Introduction to Linguistics

This is an introductory course for students with no background in linguistics; it is designed to familiarize students with linguistic terminology and concepts and with the techniques for analyzing language. The student will explore the main components of language - phonetics and phonology, morphology, semantics and syntax - in order to relate them to the study of various disciplines. Corequisite: WRIT 101 [Offered: F, S] (3).

##### 202. Phonetics

The sound system of American English is analyzed in detail. A major focus is mastery of the International Phonetic Alphabet (IPA) for both reading and transcription purposes. A further objective is to develop the ability to apply phonetics to the study of special speech patterns including dialects and speech sound disorders. Corequisite: WRIT 101 [Offered: F, S] (3).

##### 205. Phonetics and Diction Training for the Non-Native Speaker of English

This course will introduce students to the basic concepts of Standard American English (SAE) and the International Phonetic Alphabet (IPA) as an aid to correct speech sound pronunciation. A further objective is to develop a student's ability to understand how his/her speech patterns differ from SAE and how s/he can successfully modify those patterns using audiotaping, tutorial services and/or technology applications. Prerequisite: Non-Native English language background [Offered: S] (3).

##### 209. American Sign Language I

Students are taught fundamental principles of ASL grammar and syntax with the emphasis on signed language, although aspects of deaf culture and history will be covered. Emphasis is placed on finger-spelling, basic sentence structure, tenses, time, negatives and sentence types. Many aspects of deaf culture will be touched upon and students are encouraged to investigate deaf actors, artists and writers [Offered: F, S] (3).

##### 251. Normal Language Development

This is a basic course in the study of language development from infancy through the adult years. The content will cover theory and research in the acquisition of phonology, semantics, syntax, and pragmatics. Prerequisite: WRIT 101 [Offered: F, S] (3).

##### 252. Special Topics in Language Processes

The goal of this course is to study the theories and issues behind the phenomena of such language processes as bilingualism and narratives. The class will take a linguistic perspective but one that places language in a social and educational context. Prerequisite: WRIT 101 (3).

##### 260. Speech and Hearing Science

Course is designed to cover aspects of speech and hearing science, including acoustics, physics of sound, speech acoustics, speech perception, spectrum analysis and speech production. Prerequisite: SPCH 202 [Offered: F] (3).

##### 261. Anatomy and Physiology of the Speech and Hearing Mechanisms

The basic structures and functions of the auditory and vocal mechanisms and the language system are discussed in detail. Emphasis is on the practical applications of the material to the field of speech and hearing and its usefulness in the clinical treatment of the communicatively impaired. Prerequisites: WRIT 101; SPCH 155. Corequisite: SPCH 260 [Offered: S] (3).

## Speech-Language Pathology and Audiology

### SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY COURSES (SPCH)

#### 263. Audiology I: Disorders, Diagnosis and Treatment

Students are introduced to the field of Audiology, which is the study of hearing and hearing disorders. Topics include physics of sound, pathology and treatment of auditory disorders, interpretation of audiograms and introduction to impedance testing and masking principles, public school hearing-conservation programs, and habilitation and rehabilitation of hearing-impaired children and adults. Theoretical material will be supplemented by observations in the Ruth Smadbeck Communication and Learning Center. Students will also learn and perform audiometric screenings. This course requires 2.5 hours of observation of audiometric testing. Prerequisites: SPCH 260, 261 [Offered: S] (3).

#### 309. American Sign Language II

All topics covered in SPCH 209 will be reviewed, drilled and employed with emphasis being placed on the more difficult receptive skills used in finger-spelling, complex sentence types, and idioms. Expressive finger-spelling will be drilled and mastered for clarity, accuracy and speed. Topics covered will be classifiers, more sophisticated grammar and syntax, quantifiers, locational relationships, the use of time and numbers, interpreting as a career and students will develop a more fluent ability and a greater understanding of ASL and creative signing and slang. Students will increase their vocabulary by another 200 words (approx) and will practice conversations and dialogues in sign. This course will incorporate several field trips, outside projects, sign language interpreted events and guest speakers. Movies and videos that have to do with ASL or deafness will be shown and discussed in greater detail. Literary works by deaf authors will be assigned and discussed. Prerequisite: SPCH 209 (3).

#### 320. Management of the Communicatively Impaired in Academic Settings

This course prepares students in speech-language pathology and education to work with communicatively impaired children in educational settings. Auditory learning, amplification systems, mainstreaming and educational considerations, and communication development of hearing impaired children are covered. School observations are required. Prerequisite: SPCH 155; [Offered: F] (3).

#### 351. Speech-Language Pathology I

This course covers topics relating to the nature and cause of communication disorders in infants, children, and adults. Diagnostic procedures, techniques, and strategies for intervention will be reviewed. Topics may include a detailed study of voice, fluency, articulation, and craniofacial-based problems. This course requires 10 hours of observation of speech-language therapy. Prerequisites: SPCH 260; 261 [Offered: F] (3).

#### 352. Speech-Language Pathology II

Course will cover topics relating to the nature and cause of communication disorder in infants, children, and adults. Diagnostic procedures, techniques, and strategies for intervention will be reviewed. Topics may include a detailed study of language disorders as well as problems related to cerebral palsy, aphasia and dysphagia. This course requires 10 hours of observation of speech-language therapy. Prerequisites: SPCH 202; 351 [Offered: S] (3).

#### 403. Organization of the School Speech and Hearing Program

Students will become familiar with the organization, administration and procedures of a remedial program in speech, language and hearing within an educational setting. This course is required for teacher certification and is to be taken prior to student teaching. Prerequisite: SPCH 351, 352 [Offered: F] (3).

#### 435. Diagnostic Principles and Procedures in Speech-Language Pathology

Course is designed to familiarize the student with procedures and materials used in the evaluation of speech-language disorders. Course will emphasize the theory, administration and critical evaluation of standard-tests, analysis of linguistic behaviors, synthesis of clinical information, report writing, parent interviewing and counseling skills. This course requires 5 hours of observation of speech and hearing disorders. Prerequisite: SPCH 351; 352 [Offered: F] (3).

#### 475. Clinical Methods in Speech-Language Pathology

Course will provide the student with exposure to theoretical and professional issues in Speech Language Pathology. Students will intern in the Ruth Smadbeck Communication and Learning Center. Prerequisites: SPCH 263. Corequisite: SPCH 435 [Offered: F] (3).

#### 476. Practicum in Speech-Language Pathology Disabilities

A continuation of SPCH 475, this course focuses on the emerging and ever-changing student, student-teacher, intern, clinical fellow, newly employed and later seasoned professional. Classroom readings will focus on the varied and dynamic solitary and/or collaborative roles that students engage in during the process of clinical engagement with clients (and their families and significant others). Students will intern in the New York City Public Schools. Prerequisite: SPCH 475 [Offered: S] (3).

#### 297/397/497. Research

#### 298/398/498. Directed Study

#### 299/399/499. Independent Study/Internship



## Theatre Arts

The Theatre Arts Programs at MMC offer professional theatre training combined with a liberal arts education. Individualized attention and a strong faculty advisement program enable qualified students to take on substantial projects and roles. Independent study projects provide opportunities for specialized training and performance experience. Junior and senior level students may also study abroad for credit at schools such as the Royal Academy of Dramatic Art and the Drama Studio, London. Internships in a variety of settings (Broadway, Off- and Off-Off-Broadway, television, film and dance) develop experience and a potential network in the NYC performing arts community. Co-curricular minors in Musical Theatre, Music, and Arts Management can complement the major in Acting or in Theatre Arts.

Performance opportunities include four main stage productions per year such as *The Three Sisters*, *As You Like It*, *Endgame*, *Road*, *She Loves Me*, *The Colored Museum*, and *The Grass Harp*. The MMC Directing Projects are performed in the Box Theatre each semester. These short, contemporary plays are directed by student directors and are cast with student actors. Past playwrights include Sam Shepard, Harry Kondoleon, Irene Fornes, Roslyn Drexler, Athol Fugard, Eugene Ionesco, and Christopher Durang. The MMC Play readings provide student playwrights with an opportunity to hear and see their works-in-

progress. The Senior Acting Showcases provide a venue for actors and musical theatre performers to show their work to professional agents and casting directors.

MMC Theatre Arts programs are unique in offering specialized opportunities to the qualified student. Theatre faculty teach students through flexible programs in which intensive production experience can be gained. MMC Theatre Arts graduates leave with viable, competitive portfolios. They have made successful careers in theatre, film, and television, and have been accepted to highly competitive graduate programs.

**Admission to the Programs:** All students who wish to major in Theatre Arts or in Acting must audition or show a portfolio for acceptance into these programs. Contact the Theatre Dept. for more information.

**Special Notes:** Students may not audit performance and production courses, or start full-year courses in the Spring Semester, without departmental approval. A studio fee of \$10.00 per credit is charged for performance and production classes to offset costs of maintaining facilities and equipment. For additional information about policies and programs, students should consult the current *MMC Theatre Arts Student Handbook*, available in the Theatre Office.

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(All faculty are located in the Theatre Office, Nugent 1st floor.)

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## Theatre Arts

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**MAJOR: B.A. IN THEATRE ARTS (1007)**

**42 Credits**

There are six areas of concentration which develop specific expertise within the general program:

- Theatre Studies
- Directing
- Design & Technical Production
- Writing for the Stage
- Theatre Performance
- Producing and Management

A flexible program, the 42-credit B.A. program can be pursued full or part time and is suited to those applying for prior learning experience credit.

## Theatre Arts

### Major Requirements:

THTR 110 Stagecraft*	3	THTR 305 Elements of Directing	3
THTR 215 Script Analysis	3	THTR 311 Shakespeare	3
THTR 230-231 Theatre History I & II	6	THTR 465 Advanced Studies in Drama & Theatre	3

### One of the following:

THTR 243 Educational and Community Theatre	(3)	THTR 238 Stage Management I	(3)
THTR 252 Lighting Mechanics	(3)	THTR 345 Dramaturgy	(3)
THTR 253 Scenery & Prop Technology	(3)	THTR 355 New York City Arts Seminar	(3)
THTR 266 Costume Construction	(3)	THTR 378 Producing Performance	(3)
THTR 290 Management of the Arts	(3)	THTR 385 Directing II	(3)
THTR 296 Introduction to Playwriting	(3)	Any 300 level Dramatic Literature course	(3)

### \*Students who are pursuing the Design & Technical Production concentration should take one of the following instead of THTR 110 Stagecraft:

THTR 200 Technical Production	(3)	THTR 252 Lighting Mechanics	(3)
THTR 252 Costume Construction	(3)	THTR 253 Scenery and Prop Technology	(3)

### Students must also complete one of the six following concentrations for the remaining 18 credits of the major

#### A. Theatre Studies

THTR 320 Dramatic Forms & Genres	3	THTR 499 Dramaturgy Internship	3
THTR 380 Dramatic Theory & Criticism	3	*If THTR 355 is taken as a choice in the major, select an additional course from the group below	
THTR 355 New York City Arts Seminar*	3		

### Two of the following:

THTR 316 British Drama and Theatre	(3)	THTR 465 Advanced Studies in Theatre	(3)
THTR 319 American Drama & Theatre	(3)	THTR 475 The Avant-Garde in Art, Film & Performance	(3)
THTR 345 Introduction to Dramaturgy	(3)	ART/COMM/THTR:	
THTR 381 Classical Drama & Theatre	(3)	A 300 or 400 level non-Western film, literature or art history course	(3)

#### B. Design and Technical Production

### Students in this concentration must choose one of the following design emphases:

#### For Sound Design:

THTR 240 Design Assistant Practicum	3	MUS 354 Digital Sound Workshop	3
THTR 254 Audio Technology for Performance I	3	THTR 354 Audio Technology for Performance II	3
DANC/COMM 302 Digital Sound Design	3	THTR 499 Internship	3

#### For Scenic Design:

THTR 238 Stage Management*	3	THTR 302a-b Scenic Design I	6
THTR 240 Design Assistant Practicum	3	THTR 402a-b Scenic Design II	6

#### For Lighting Design:

THTR 238 Stage Management*	3	THTR 304a-b Lighting Design I	6
THTR 240 Design Assistant Practicum	3	THTR 404a-b Lighting Design II	6

#### For Costume Design:

THTR 238 Stage Management*	3	THTR 303a-b Costume Design I	6
THTR 240 Design Assistant Practicum	3	THTR 403a-b Costume Design II	6

\*students must also take THTR 238 Stage Management (if not taken as a requirement in the major) or a 3-credit design elective not taken from the above.

## Academic Departments

### Theatre Arts

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#### C. Directing

THTR 211-212 Acting I	6	THTR 320 Dramatic Forms & Genres	3
THTR 238 Stage Management I, taken in Theatre Arts Core		THTR 385 Directing II	3
THTR 287 or 288 Theatre Production Workshop	3		

#### One of the following:

THTR 317 Design for Directors & Choreographers	(3)	THTR 303a Costume Design I	(3)
DANC 302/COMM 302 Digital Sound Design	(3)	THTR 304a Lighting Design I	(3)
THTR 302a Scenic Design I	(3)		

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#### D. Theatre Performance

THTR 202-203 Voice & Speech for the Actor I & II	6
THTR 211-212 Acting I	6
THTR 217-218 Acting II	6

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#### E. Writing for the Stage

THTR 296 Introduction to Playwriting	3
THTR 396a-396b Intermediate Playwriting Techniques I & II	6
THTR 496a-496b Advanced Playwriting I & II	6

#### One of the following:

COMM 322 Writing for Television	(3)	THTR 410 Playwright/Director Workshop	(3)
COMM 353 Screenplay Writing	(3)	THTR 499 Internship in Literary Management	(3)
COMM/ENG 328 Special Topics in Film and Literature	(3)		

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#### F. Producing & Management

THTR 238 Stage Management I*	3	THTR 338 Stage Management II	3
THTR 287 or 288 Theatre Production Workshop	3	THTR 378 Producing Performance	3
THTR 290 Management of the Arts*	3	THTR 499 Internship	3

#### \*If these courses are taken as part of the major, then choose credits from the following:

THTR 385 Directing II	(3)
DANC 425 Dance Production	(3)
Technical Production or Design course	(3)

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## Academic Departments

### Theatre Arts

#### MAJOR: B.F.A. IN ACTING (1007)

60 Credits

The B.F.A. in Acting is an intensive 60-credit program focusing on performance work and acting techniques. Prospective students for the BFA must not only satisfy the academic requirements for acceptance to the College, but must also give strong evidence of professional promise as demonstrated through an interview and audition. The program usually requires a three-year residency at the College.

Continuation in the BFA Acting program is based on the Theatre faculty's evaluation of each student's progress and potential. All BFA students are evaluated each year and recommendations for continuation in the program are made according to the following criteria:

- Maintenance of a 2.8 cumulative average or better in all course work and a 3.0 average or better in all major courses.
- Participation in freshman, sophomore and junior Acting Observations.
- Yearly evaluation by the student's acting mentor in consultation with the Acting Program Coordinators.

THTR 110 Stagecraft	3	Dramatic Literature Course 300/400-level	3
THTR 215 Script Analysis	3	THTR 305 Elements of Directing	3
THTR 202-203 Voice & Speech for the Actor I & II	6	THTR 311 Shakespeare	3
THTR 211-212 Acting I	6	THTR 325-326 Acting III	6
THTR 217-218 Acting II	6	THTR 431-432 Acting IV	6
THTR 223-224 Movement for Actors I & II	6	THTR 465 Advanced Studies in Drama & Theatre	3
THTR 230-231 Theatre History I & II	6		

#### MINOR: ARTS MANAGEMENT

13 Credits

The Arts Management program is designed to train students with business and/or arts backgrounds for entry and mid-level arts management positions. The program covers cultural institution administration as well as the theoretical concepts and practical skills necessary for successful marketing, funding, programming, and management. The Arts Management minor is a logical complement to a dance, acting, theatre, or art major because it builds on the academic knowledge and skills the students have acquired, while preparing them for additional employment opportunities.

ART/DANC/THTR 290 Management of the Arts	3	ART/DANC/THTR 324 Careers in Arts Administration	1
ART/DANC/THTR 392 Management of the Arts II	3	ART/DANC/THTR 499 Art, Dance or Theatre Management Internship	3
BUS 210 Marketing or BUS 293 Public Relations	3		

#### MINOR: MUSICAL THEATRE

24 Credits

This minor is open to Theatre Arts, Acting and Dance majors by audition. Contact the Theatre Office for further information.

THTR 274a-b Fundamentals of Musical Theatre	6 credits + lab	THTR 424 Auditioning for Musicals	3 credits + lab
THTR 228-229 Musical Theatre Techniques I and II	6 credits + lab	THTR 434 Senior Showcase	3 credits + lab
THTR 330-331 Scene into Song	6 credits + lab		

## Academic Departments

### Theatre Arts

#### MINOR: THEATRE

15 Credits

THTR 101 Theatre Games and Improvisation	3	THTR 214 Exploring the Performing Arts	3
THTR 103 Acting for Non-Majors	3	THTR 215 Script Analysis	3
THTR 110 Stagecraft	3		

A student may design an individual theatre minor in consultation with a Theatre Faculty advisor.

#### MINOR: DRAMA THERAPY

18 Credits

This minor integrates study in psychology, biology and theatre and prepares students for post-Baccalaureate programs in Drama Therapy or to pursue NADT accredited certification programs.

THTR 101 Theatre Games & Improvisation	3	BIOL 145 Human Biology	
THTR 103 Acting for Non-Majors		<b>or</b>	
<b>or</b>		BIOL 220 General Biology I (For BA/BS Biology Majors only)	3
THTR 211 Acting I (for BA Theatre or BFA Acting Majors only)	3		
PSYCH 290 Psychodrama	3	Internship: PSYCH or THTR 499	3

#### And one of the following:

3

PSYCH 285 Introduction to Counseling Techniques	(3)
PSYCH 313 Group Dynamics	(3)
PSYCH 363 Abnormal Psychology	(3)

#### THEATRE ARTS COURSES (THTR)

##### 101. Theatre Games and Improvisation

Course develops the actor's facility in spontaneous and creative invention, encouraging the free use of mind and body to invent relevant action and reaction in character (or as oneself as a tool to explore character) -- an essential skill for the creative performing artist. Fee: \$30.00  
Corequisite: THTR 211 [Offered: F, S] (3).

##### 103. Acting for Non-Majors

This one semester course orients the non-major student to the basic elements of acting, starting with group exercises to develop concentration, relaxation, imagination, and the use of movement and voice. These exercises will be applied to develop the student's emotional and physical capacity to discover and interpret a monologue or scene study. The primary focus of the course is on the individual's interest in acting, and to introduce the student to the kind of activities and preparation that acting entails, rather than teaching a specific technique. Students will be encouraged to attend performances off-Broadway and at the Theresa Lang Theatre. Fee: \$30.00. Corequisite: WRIT 101 [Offered: All sessions] (3).

##### 105. Introduction to Drama and Theatre for Non-Majors

This course is designed to help students develop the skills and understanding necessary to enjoy theatre in its many forms. Through class discussion and several guided writing assignments over the course of the semester, students will analyze works of dramatic literature and of theatrical production. Students will be encouraged to attend live performances. Not open to theatre majors. Corequisite: WRIT 101 [Offered: All sessions] (3).

##### 110. Stagecraft

This course introduces students to the knowledge, skills and responsibilities associated with the wide variety of positions to be found in the world of technical theatre. Combining classroom theory with laboratory practice, students will have the opportunity to gain direct experience in areas such as light and sound board operation, carpentry, properties, light hang and focus, running crew, rigging, wardrobe crew and costume construction. Stage safety will be addressed, as well as imperatives of public assembly and fire codes. Two and one half hours of class are required each week. In addition, students will complete sixty hours of practical laboratory work in the running of, either a mainstage or a box theatre production. Prerequisite: MATH 007, if required [Offered: F, S] (3).

##### 120. Stagecraft for Dance (Same as DANC 120; see course description under Dance.)

## Theatre Arts

### THEATRE ARTS COURSES

#### 122. Introduction to Acting for Majors

This course is an investigation into some basic tenets and techniques of acting. The aims of the course are to define the essence of acting, to discover the self as basic instrument, and to explore basic acting and rehearsal techniques leading to character development. Exercises aim at developing the actor's intellectual, physical and emotional resources and applying these to the work of developing a character/role. Emphasis will be on relaxation, concentration, focus, imagination and application of specific techniques to exercises, monologues, and scene studies. Fee: \$30. Corequisite: WRIT 101 (3).

#### 200. Technical Production

This course covers the methodology of carrying the design from drawings to reality. Students will learn how to estimate material and labor costs to achieve the set on time and within budget. The class will explore how to set up and monitor a production schedule and will examine the collaborative process, which involves the entire production team. Projects will include hands-on work related to the current term's productions. Prerequisite: THTR 110 or permission of instructor (3).

#### 202-203. Voice and Speech for the Actor

Fundamental technique course intended to develop the actor's breath, tone, range of the voice and the muscles of the articulators. Through an integrated approach of movement and voice, the student begins to develop balance among the body, the voice, the diction, and finally the thought. Vocal techniques employed include those of Clifford Turner, Lessac and Linklater. The bodywork can include Bartenieff Fundamentals, Alexander Technique, and Feldenkrais. Phonetics training (Edith Skinner) and vocal practice, which includes speaking short texts, provide the basis for developing simple, clear, unaffected speech. Fee: \$30.00 per term. Prerequisites: WRIT 101; THTR 212 [Offered: F, S] (3-3).

#### 209. Special Topics: Dance & Movement for Theatre

This course provides an introduction to basic techniques in jazz, ballet, and ballroom styles, with study of the historical developments of these styles as well as their physical requirements. The foundation for all technical study will be an anatomical analysis of each student's physical strengths and challenges. Fee: \$30.00. Corequisite: WRIT 101 (3).

#### 211-212. Acting I: Process and Technique

In this course the student is introduced to basic acting techniques, physical, vocal, and mental exercises. Exercises aim at developing the actor's emotional and physical capacity to interpret and find a personal approach to characterization. Actors apply exercises and techniques to improvisations, monologues, and scene studies. Open to majors only. Fee: \$30.00 per term. Corequisite: WRIT 101 [Offered: F, S] (3-3).

#### 214. Exploring the Performing Arts

This course is designed to introduce students to the performing arts. Through weekly group attendance at a wide variety of performances in NYC (including theatre, dance and music), students will explore and analyze the many elements that comprise a performance. Students write critiques of each performance and events are discussed in class. Additional reading and research will be assigned. Ticket cost to be determined. Prerequisite: WRIT 101 (3).

#### 215. Script Analysis

Class is based on the intensive analysis of the theatrical structure of scripts primarily from the viewpoint of the actor, director, and designer. The emphasis of this analysis is to develop the student's ability to synthesize the intellectual and intuitive work required to create a theatrical experience from a written text. Psychological, physical, thematic, musical, and abstract structures will be explored. Students acquire a thorough understanding of beat analysis and the working vocabulary of actors. Secondary readings and several short papers are required. Corequisite: WRIT 101 [Offered: F, S] (3).

#### 217-218. Acting II: Rehearsal and Scene Study

This course is a continuation of basic acting technique. The emphasis is on rehearsal process through scene study and monologue work, incorporating the physical and emotional exercises and script analysis skills learned in Acting I. The aim of the class is to help the actor discover an effective method for exploring the potential of the text and to make active, theatrical choices, while maintaining an organic, moment-to-moment technique. Material is taken from modern American realism. Several writing assignments will also be required. Fee: \$30.00 per term. Prerequisites: THTR 212, 215 [Offered: F, S] (3-3).

#### 220. The Short Play (Same as ENG 220; see course description under English.)

#### 224. Movement for Actors II

This course continues the work of Movement I in translating impulse into physical action. Further development of the student's dynamic alignment, breath connection, strength, flexibility, range of motion, stamina, and relaxation techniques will be applied to explorations of the interactions between text and movement. Students will be assessed on an individual basis on the development of these skills as they are applied to text. Fee: \$30.00. Prerequisite: THTR 223 (3).

#### 228-229. Musical Theatre Techniques

This course explores the problems unique to the musical theatre and emphasizes the expression of a dramatic situation through song interpretation, character and movement. Students explore song and dance material drawn from major periods of the American musical theatre. Short papers are assigned which require outside reading and research. Fee \$30.00 per term. Course includes Private Voice and Daily Dance labs which require a separate fee. Prerequisites: THTR 212; THTR 274 Fundamentals of Musical Theatre [Offered: F, S] (3-3).

#### 230. Theatre History I: Antiquity to the Restoration

Beginning with the earliest ritual forms, this course surveys the major periods and trends of the theatre from ancient times to the Restoration. Periods studied include Greek, Roman, Medieval, Renaissance, and Neo-Classical. Emphasis is on kinds of performance environments, theatre architecture, scene and costume design, acting styles, scripts, audiences, and the social and cultural conditions out of which these conventions emerged. Prerequisite: WRIT 101 [Offered: F] (3).

#### 231. Theatre History II: 18th Century to the Present

This course surveys the major periods and trends in the theatre through an examination of performance environments, theatre architecture, design, acting styles, scripts, audiences, and the social and cultural conditions of the times. Romanticism, Realism, and 20th century movements will provide a chronological focus for a comprehensive survey. Prerequisite: WRIT 101 [Offered: S] (3).

## Theatre Arts

### THEATRE ARTS COURSES

#### 233. Theatrical Make-up

An exploration of the styles and techniques of make-up application with an emphasis on each student's own facial characteristics. Students examine age make-up, character make-up, and the use of prosthetics to change facial characteristics. Course will also cover special effects and the use of masks and hair. Differences among stage, television and film applications will be discussed. Historical research and styles of make-up and hair will be explored. Fee: \$30.00. Prerequisite: WRIT 102; THTR 212 (3).

#### 235. Scenic Painting and Treatments

This course offers students a chance to explore the skills and techniques needed to execute theatrical painting. Techniques and practices include the mixing of various paints and colors, brush selection and attributes, specific applications of paint for effect, and the proper use of additives. Applique and textures, faux finishes, ornamental details, foliage, and aging and distressing are among the techniques considered. There will be a strong emphasis on the safe use of paint and treatment products. An additional two and a half lab hours are required each week, which will feature projects which make use of current industry practices, and which will enhance the development of speed and accuracy in execution. Open to non-majors by permission of the Instructor. Fee: \$30.00. Prerequisite: WRIT 101 (3).

#### 237. Drafting and Model Making

This course offers students a fundamental knowledge of the graphic and model making skills required for the execution of designs in the theatre. Projects will include the use of a wide variety of working materials and an exploration of architectural perspective, orthographic and isometric projection. Two and a half lab hours are required each week. Prerequisites: MATH 007, if required; THTR 110 [Offered: F] (3).

#### 238. Stage Management I

Students will examine and experience the responsibilities of the stage manager in the production of live performance. Major responsibilities will include: cueing in a variety of settings, blocking notation, union rules and contracts, production and organizational skills, and personality management. Additional lab time is required. Fee: \$30.00 Prerequisites: WRIT 101; THTR 110; THTR 215 (3).

#### 240. Design Assistant Practicum

Through individual mentorship, the intermediate design student will hold the position of crew chief on a main stage production. The student will meet regularly with designers and technical director and attend all production meetings, and will be monitored in collaborative skills. Student responsibilities will vary depending upon the nature of the production but could include serving as master electrician, wardrobe supervisor, master carpenter, or chief scenic artist. Prerequisites: THTR 110 and permission of the Department [Offered: F, S] (1-3).

#### 243. Educational and Community Theatre

This course explores methods of applied theatre for teaching, arts programs, and community building. An overview of theoretical and practical approaches (including process drama, forum drama, ethnodrama, games and creative dramatics) is presented. Discipline-based instruction in performance, playwriting, and production for students is discussed and interdisciplinary and cross-cultural opportunities are emphasized. Creating practical projects utilizing specific theatre techniques for school- and community-based performance are significant aspects of this course. Additional hours of field experience are required. Prerequisites: WRIT 102; THTR 101, 211, 215, 110 (3).

#### 248-249. Voice, Speech, and Movement for the Actor

This is a full-year, fundamental technique course that develops the actor's breath, tone, range of voice, and the muscles of articulators in conjunction with the body as a whole. Through an integrated approach to movement and voice, the student begins to develop a balance among the body, voice, and diction that is responsive to moment-to-moment impulses. Vocal techniques employed may include those of Clifford Turner, Lessac, and Linklater. The movement work may include Laban: Effort/Shape/Space, Alexander Technique, Feldenkrais Method, and Bartenieff Fundamentals. Phonetics training (Edith Skinner), imaginative and practical movement and voice exercises provide the basis for developing a visceral connection to vocal sound and simple, clear, unaffected speech that is connected to the actor's body. This two-semester course is for students in the Theatre Performance concentration of the BA Theatre Arts program and is a substitute for the THTR 202/203 requirement. Students who successfully complete both semesters are eligible to take Movement II as an elective credit. Prerequisite: Minimum "B" average in THTR 211/212 (3-3).

#### 252. Lighting Mechanics

This course offers students the skills necessary for the execution and running of stage lighting through a comprehensive look at lighting equipment, electrical hook-ups, and rigging. Students will learn how to read a light plot and the related paperwork necessary to turn the concept into reality. Open to non-majors. Prerequisite: MATH 007, if required (3).

#### 253. Scenery and Prop Technology

Course offers students a fundamental knowledge of the planning, building, finishing and shifting of stage scenery and props. In addition, students will engage in a hands-on exploration of the materials, tools, and construction techniques currently used to create scenery and props. Students will learn to read a drafting and turn it into a three-dimensional object. Open to non-majors. Prerequisite: MATH 007, if required (3).



## Theatre Arts

### THEATRE ARTS COURSES

#### 254. Audio Technology for Performance I

This course looks at the science, equipment, theory, and practice associated with sound reinforcement and support of live entertainment. The course will include specifications, layout and installation techniques, operation and maintenance of basic theatre sound systems. Prerequisites: THTR 110 or permission of the Department; MATH 007, if required (3).

#### 266. Costume Construction

This course offers students the skills necessary to construct, fit, alter, treat and maintain costumes. Students will acquire various techniques for hand and machine sewing. Open to non-majors. Prerequisite: MATH 007, if required (3).

#### 274a-b. Fundamentals of Musical Theatre

This yearlong course required of all freshmen accepted in the Musical Theatre minor consists of two modules, one in musicianship and the other in the history of the musical. Musicianship will enable students to read music in the musical theatre repertoire while also giving them the tools to sing with proper breath support. The historical module will use archival video and recordings along with selected readings to present a survey of musical theatre history. There will be mid-term and final examinations. Course includes Private Voice and Daily Dance labs which require a separate fee. Corequisite: WRIT 101 (6)

#### 283. Performing Arts in London

This course includes visits to the best available theatre, dance, opera, and music in London with seminars and lectures conducted by MMC faculty and British arts professionals. Cost of trip: to be determined. May be repeated for up to 6 credits. Prerequisite: WRIT 101. [Offered: Jan] (3).

#### 287-288. Theatre Production Workshop

Course combines theory and practice by intensive study and work in the areas of acting, directing, stagecraft, and production management. The emphasis is on rehearsal/performance process and production values/techniques. The workshop produces a play at MMC during the course of the term. Additional lab hours are assigned. Theatre Production Workshop may be repeated for up to 9 credits. Fee: \$30.00 per term. Prerequisites: CS 099, if required and by audition or permission of department [Offered: F, S] (3).

#### 290. Management of the Arts

(Same as ART/DANC 290)

This course provides a comprehensive view of the arts as a growth industry in America and serves to prepare the student for specialized courses dealing with various aspects of the field. The course traces the development of arts institutions and their management and explores the relationship of government, business and other segments of society to the arts. Background reading and lectures will be supplemented by weekly discussions of current developments in the field. Classroom visits by several leading arts managers and a field trip to a key cultural organization will be arranged. Special segments on arts writing and public speaking will be included. Prerequisite: WRIT 101 [Offered: F, S] (3).

#### 293. Special Topics in Design and Technical Theatre

This course covers the historical background of a subject and develops skills and knowledge in a particular aspect of design and/or technical theatre. Topics may include: Perspective Drawing and Rendering, Technical Direction, Stage Mechanics, and Moving Light Technology. Prerequisites: WRIT 101; THTR 110 or permission of the instructor (3).

#### 296. Introduction to Playwriting

A combination lecture, discussion, and lab course in which students explore play structures and aspects of the creative process through weekly exercises devised around key elements of dramatic writing (time, place, action, voice). Students will also read and discuss a variety of contemporary plays, which will be chosen for their relevance to the topics of the weekly writing assignments. Prerequisites: WRIT 101 and THTR 215 [Offered: S] (3).

#### 301. Design for Dance

(Same as DANC 301; see course description under Dance.)

#### 302a-b. Scenic Design I

Aesthetics and practices of scene design will be studied with an emphasis on the theoretical, imaginative and analytical underpinnings of the design process. Activities of the class will focus on the various modes of execution available to present a design concept, historical context, production styles, organization and techniques of production. Lab work and design projects will be assigned which will enhance the development of collaborative skills. Open to non-majors by permission of the Instructor. Fee: \$30.00 per term. Prerequisites: WRIT 102; THTR 253; THTR 237, or permission of instructor [Offered: F, S] (3-3).

#### 303a-b. Costume Design I

Aesthetics and practices of costume design will be studied with an emphasis on script analysis, research, character revelation and organization. Lab work and design projects will be assigned which will enhance conceptual and collaborative skills. Open to non-majors by permission of the Instructor. Fee: \$30.00 per term. Prerequisites: WRIT 102; THTR 113 or permission of department [Offered: F, S] (3-3).

#### 304a-b. Lighting Design I

Aesthetics and practice of lighting design are studied with reference to script breakdown and analysis, research, color theory, and concept development. Students will learn to utilize currently available lighting units and control equipment to execute design ideas. Lab work and design projects will be assigned to develop collaborative skills and the techniques needed to produce a light plot, hook-up sheets, magic sheets, and shop orders. Open to non-majors by permission of the instructor. Fee: \$30.00 per term. Prerequisites: WRIT 102; THTR 252, 237, or permission of department [Offered: F, S] (3-3).

## Theatre Arts

### THEATRE ARTS COURSES

#### 305. Elements of Directing

This course introduces the student to the history, theory and technique of stage direction. Basic directorial concepts are studied and applied to scenes and short plays. Topics include stage visualization; composition and movement; play analysis with emphasis on the theatrical content of scripts; production research; rehearsal techniques; and collaboration with other theatre artists. Student work includes selected scenes and projects prepared for class presentation. Outside rehearsal work is required. Students will concurrently study the history of stage directing through assigned readings and discussions. Students will write a major research paper on a director and will present an oral report based on his/her work. Fee: \$30.00. Prerequisites: WRIT 102; THTR 211, 215 [Offered: F, S] (3).

#### 307. Dialects for the Stage

A one-semester technique class to develop a process for acquiring a dialect and to become proficient in the most commonly requested dialects for the stage. Open to Theatre majors only. Fee: \$30.00. Prerequisites: THTR 203 with a final grade of "B" or better, or permission of the department [Offered: S] (3).

#### 309-310. Voice and Speech Practicum

A continuation of the body/voice techniques begun in THTR 202-203, the emphasis of this course is on the application of these techniques to various styles of text, developing "standard stage speech," character choices for voice and speech, maintaining the health and safety of the voice when difficult demands are made, and transcription (Edith Skinner). Fee: \$30.00 per term. Prerequisite: THTR 223 and completion of THTR 203 with a grade of "B" or better (3-3).

#### 311. Shakespeare

(Same as ENG 311; see course description under English.)

#### 314. Special Topics in Acting

Topics are offered on a rotating basis, and will focus on an aspect of acting technique. Past topics include Acting for Camera, Audition Techniques, Stage Combat, Comedy Techniques, Experimental Acting Styles, and Autobiographical Theatre. Students may repeat enrollment for credit, but may not repeat topics. Fee: \$30.00. Prerequisites: THTR 203; 218 (3).

#### 315. Performing Shakespeare

Course introduces the student to the challenges involved in acting Shakespeare and verse. Issues include scansion, breath control, and how to recognize and take advantage of rhetorical devices found in Elizabethan verse. Fee: \$30.00 Prerequisites: THTR 203; 218; 223 (3).

#### 316. British Drama and Theatre

(Same as ENG 316; see course description under English.)

#### 317. Design for Directors & Choreographers

(Same as DANC 317)

This is a one-semester course that will give students an understanding of the design process. There will be an emphasis on visual clues in text and music, research methods, and collaborative skills. Students will also gain a brief history of design and knowledge of a design vocabulary. The course will explore the common ground in designing sets, lights, costumes, media or sound as well as their specific goals and needs. Fee: \$30.00 Prerequisites: WRIT 102; THTR 305 or DANCE 351 (3).

#### 319. American Drama and Theatre

(Same as ENG 319; see course description under English.)

#### 320. Dramatic Forms and Genres

This course provides a systematic survey of the major genres and forms of dramatic literature. Through a coordinated examination of plays, dramatic theory, and production history, students engage in a dramaturgical analysis of a wide variety of texts. Students will present several short oral and written reports, and a substantial research paper. Prerequisites: WRIT 102; THTR 230, 231; THTR 215 [Offered: S] (3).

#### 324. Careers in Arts Administration

(Same as ART/DANC 324)

This workshop examines career opportunities, service organizations, placement services, resumes and interviews. Topics also include the changing role of the arts in society, mainstream and alternative employment settings, and an overview of the job market. Students will prepare resumes and an employment strategy. Prerequisite: completion of all other courses for the minor [Offered: F, S] (1).

#### 325-326. Acting III: Language and Style

This course provides an environment in which the student can refine technical skills. Emphasis is placed on the delivery of the text and how the actor's body can communicate the world of the play. Material will be taken from plays composed with heightened language and style that goes beyond contemporary naturalism. Playwrights may include Chekhov, Ibsen, Strindberg, Coward, Wilde, Shaw, Churchill, Stoppard, and others. Emphasis is placed on individual student research and several writing assignments will be required. Open to BFA Acting majors only. Fee: \$30.00 per term. Prerequisites: THTR 203, 218, 223 (3-3).

#### 330-331. Scene into Song

Course provides advanced level work in performing musical theatre material. Students will work on scene-into-song studies from traditional "book" and style musicals as well as from specialized forms. Students will produce a series of staged "mini-musicals" where they are responsible for complete roles. Audition materials suitable for each individual student will also be developed and prepared. Fee: \$30.00 per term. Prerequisite: THTR 229 [Offered: F, S] (3-3).

#### 332. Dance Study in New York

This course provides theatre majors an opportunity to study dance technique within the environment of an off-campus professional New York City dance studio. Students are placed by audition only and must demonstrate the technique and commitment necessary to participate in classes on an advanced level. May be repeated for an additional three credits. Prerequisite: Audition (3).

#### 334. Audition Techniques

This course focuses on the skills necessary to audition successfully for theatre, film and television. Topics include cold readings, monologues, television commercials and the business of dealing with agents and casting directors. Fee: \$30.00. Prerequisites: THTR 218, 203, 223. [Offered: F, S] (3).

## Theatre Arts

### THEATRE ARTS COURSES

#### 338. Stage Management II

A combination lecture, discussion, and lab course in which students will acquire advanced skills in notation and cueing in a variety of performance genres, which can include dance, musical theatre, performance art, opera, and multi-media productions. Course will also cover technical production and design elements, union rules and contract obligations, budgeting of resources and staff organization. Additional lab time is required. Fee: \$30.00. Prerequisites: WRIT 102 and THTR 238 (3).

#### 340. Intermediate Design

##### Assistant Practicum

Through individual mentorship, the advanced design student will assist a professional designer on a main stage or off-campus production. The student will meet regularly with the designers and technical director and attend all production meetings and will be monitored in collaborative skills. Student responsibilities will vary depending on the nature of the production but could include production research, model making, drafting, color swatching, and production paperwork. Prerequisite: THTR 302, 303 or 304 (depending on emphasis) and permission of the design faculty [Offered: F, S] (1-3).

#### 345. Introduction to Dramaturgy

Dramaturgs are collaborative artists and critical advisors who contextualize the world of a play both for those involved in its planning and production, and for those in the audience. In this course students will study the dramaturg's various responsibilities through research and practice. Assignments might include: serving as the dramaturg on a hypothetical production; designing and proposing a theoretical season for a theatre; or shadowing a professional dramaturg. The course requires students to engage both local and international sources as they undertake intensive historical research in New York museums, libraries and archives. In addition students must take advantage of the city's many theatrical resources actively and independently. Because dramaturgs must learn to communicate clearly with many individuals, students will practice different methodologies of description, communication, and analysis throughout the semester. Prerequisites: WRIT 102; THTR 215, 230, 231 (3).

#### 354. Audio Technology for Performance II

This course is a study of the technical aspects of audio as they relate to the use of, and experimentation with, various techniques in the design, installation and specification of theatre sound systems. In this course you will learn the advanced signal chain involved in sound system design and apply that knowledge to a design and specification of a complete audio system. Prerequisites: THTR 254; 240; DANC/COMM 302 or permission of the instructor (3).

#### 355. New York City Arts Seminar

Course builds on general appreciation and 100 and 200 level technique courses to provide students with an intermediate, comparative exploration of performance currently available in New York City. Students will attend diverse events (dance, theatre, music, performance art), which will be discussed and analyzed in depth during class sessions. Students will be assigned ongoing readings in cultural and performance theory which will be discussed in light of actual performance and which will serve as the basis for several short essays and a longer critical paper. Fee: Ticket cost to be determined. Prerequisites: WRIT 102 and 100/200 level "Area E" course; or Art, Dance, Theatre major equivalent (3).

#### 370. Beyond Naturalism

This course allows students to experiment with diverse styles of theatricality. Particular attention will be placed on the abstractions of thought, the visual possibilities of the spoken word, and the actor's body in space. Postmodern writings by a variety of theatre artists including Antonin Artaud, Augusto Boal, Peter Brook, Stephan Berkoff, Richard Foreman, Naomi Iizuka, Robert Lepage, Simon McBurney, Charles L. Mee, Jr., Stephan Schultz, Tadashi Suzuki, Mac Wellman, and Robert Wilson will be explored. Through play readings, class discussions, the creation of scene compositions and solo-performances, and the viewing of live performances, the student will delve into the intricacies of acting in postmodern plays, at the same time establishing an understanding of the demands placed on the director, playwright, and designer. Fee: \$30 plus ticket cost to be determined. Prerequisites: THTR 203; 218 [Offered: S] (3).

#### 372. Acting Solo

In our study of Acting in the medium of solo-performance, we will identify and explore the unique parameters of the solo-artist's theatrical voice. Through the use of historical, non-dramatic, biographical, and original materials, the student will create several performance pieces exploring the varying forms of solo-performance including: the monologist, the storyteller, the performance artist, and the cabaret performer. Solo-artists studied may include Sandra Bernhard, Karen Finley, Spalding Gray, Danny Hock, Holly Hughes, Eddie Izzard, Daniel MacIvor, Robbie McCauley, and Tim Miller, among others. Prerequisite: THTR 370 (3).

#### 378. Producing Performance

This is a course for theatre and dance artists who want to learn how to produce their own work or form their own company. Topics include defining the artistic and producing goals of the project; locating the right venue; securing rights; establishing a budget; finding sources of funding; dealing with unions, establishing not-for-profit status, engaging artistic and production staff, and establishing and administering a dance or theatre company. Over the course of the semester, students will be engaged in analyzing case studies from established companies, and will utilize the resources of New York City to research and create their own production plans. Prerequisites: WRIT 102, (3).

#### 380. Dramatic Theory and Criticism

This course presents a study of major issues in dramatic theory and criticism, including the nature of imitation and representation, the relationship of text to performance, the formation of dramatic genres, and the role of the spectator. Readings include plays and theoretical essays. Prerequisites: WRIT 102; THTR 215, 230, 231 (3).

#### 381. Classical Drama and Theatre (Same as ENG 381; see course description under English.)

## Theatre Arts

### THEATRE ARTS COURSES

#### 385. Directing II

This course focuses on directing techniques for contemporary, realistic plays. Consideration is given to choosing material, visualizing a production, auditions and casting, rehearsal techniques, characterization, physicalization, and the actor-director relationship. Students will work on scenes and exercises in class, and will complete several projects, which necessitate rehearsal time in addition to class time. Fee: \$30.00. Prerequisites: THTR 211, 305 [Offered: F, S] (3).

#### 392. Management of the Arts II (Same as ART/DANC 392)

This course will cover several key areas of arts management: institutional organization, financial management and budget planning, marketing and audience development, legal issues for the arts, and fund raising. Special emphasis will be given to grant proposal research and writing. Assignments will include case studies of current New York City arts institutions. Prerequisites: WRIT 102; ART/DANC/THTR 290 (3).

#### 396a-396b. Intermediate Playwriting Techniques I & II

In this year long course the student will develop a technique that is individual, yet grounded in fundamental dramatic writing skills. During the first semester, students will write weekly scenes, and be guided through exercises to develop facility with storytelling, plotting, stage action, dialogue, and thematic unity. During the second semester, students will select one or two scenes from the first semester and finish a longer play that grows out of this selected scene. Student work will be read and discussed at each class. Prerequisites: WRIT 102; THTR 215; THTR 296, or permission of department (6).

#### 402a-b. Scenic Design II

This course provides an in depth study of the design process, with emphasis on research and the skills needed to communicate a design concept to a director and scenic shops. Projects will be varied and students will learn to do thumbnail sketches, color renderings, models, set plans, sections, elevations, and paint elevations. The class will study the history of scenic design, including the latest technical advances in set design execution. Fee: \$30.00 per term. Prerequisites: WRIT 102; COR 200; THTR 302a-b or permission of department (3-3).

#### 403a-b. Costume Design II

This course provides an in depth study of the design process, with emphasis on research and the skills needed to communicate a design concept to a director and costume shops. Projects will be varied and students will develop the skills and knowledge necessary to produce finished costume sketches with construction details and fabric swatching. The class will concurrently study the history of costume design. Fee: \$30.00 per term. Prerequisites: WRIT 102; COR 200; THTR 303a-b or permission of department (3-3).

#### 404a-b. Lighting Design II

This course provides an in depth study of the design process, with an emphasis on research and all paperwork. Projects will be varied and students will be expected to complete all production paperwork (magic sheets, light plot, shop order, instrument schedules, hook-up charts), and cut color list and production script with cues. Students will learn to use Lightwright. The course will cover the latest advances in lighting equipment and control and will discuss the problems associated with touring and repertory. Fee: \$30.00 per term. Prerequisites: WRIT 102; COR 200; THTR 304a-b or permission of the department (3-3).

#### 406. Directing III

Students participate in a directing lab from the first day of class through practical directing exercises on selected scenes. Attention will be given to advanced directorial problems of interpretation, planning and rehearsal, characterization, style, language, visualization, production values and the actor-director relationship. Course work will be supplemented by guest lectures and attendance at theatre events. Students direct a 30-minute theatre piece as their final project for public performance for which a minimum of 45 hours spent in independent rehearsals is required. May be repeated for up to 6 credits. Fee: \$30.00. Prerequisites: THTR 238, 385, one semester of design and permission of department (3).

#### 410. Playwright/Director Workshop

The focus of this class will be on the process of creating a text and its development through dramaturgical investigation, rehearsal, class discussion, and performance. The process will be as follows: a writer will be assigned a director and a cast of three actors. A play will be written within specific parameters (15-20 minutes in length, minimal production values, with roles for specific actors). Within a particular time period of four or five weeks the piece will be given a cold reading, rehearsed, and brought into class for several showings and revisions. Through this procedure, the student will experience the collaborative process of playwright/director/actor within a supportive environment, which encourages risk and exploration. Final projects will be given a public performance. Fee: \$30.00. Prerequisites: THTR 218, THTR 406; THTR 396, depending on student's emphasis; plus audition/interview. Contact Theatre Office for more information (3).

#### 424. Auditioning for Musicals

This course focuses on the skills necessary to audition successfully for musical theatre productions. Topics include: the approach to an audition, cold and prepared readings, 16 bar cuts, agents and casting directors, pictures and resumes, creating an audition portfolio. This performance class will culminate in a mock audition. Fee \$30. Course includes Private Voice and Daily Dance labs which require a separate fee. Prerequisites: THTR 218; 331 (3)

#### 431-432. Acting IV: Shakespeare and Period Styles

This advanced scene study class is designed to help the student acquire the skills necessary to perform the texts of Shakespeare, Moliere, and Restoration and Eighteenth-century playwrights. Students will experiment with techniques and will delve into the worlds of these plays through text analysis, advanced voice and bodywork, and new approaches to characterization. Emphasis is placed on language-both the understanding of it and the ability to communicate text to an audience within the demands of style and character. Several writing assignments will be required. Fee \$30.00 per term. Open to BFA Acting majors only. Prerequisites: THTR 311; 326 [Offered: F, S] (3-3).

## Theatre Arts

### THEATRE ARTS COURSES

#### 434. Senior Showcases

Focusing on the business of acting, students in this course will prepare audition material and learn all aspects of producing a professional acting and musical theatre showcase. The course covers many aspects of the business of acting and musical theatre: the selection of appropriate performance material, choosing headshots, creating resumes, and corresponding with industry professionals, as well as introducing to students how the various unions for performers function. The class will culminate in a student-produced showcase performed at a New York theatre for an invited audience of casting directors, legitimate talent agents, managers, artistic directors, and producers. Prerequisites: THTR 218, 203, 334 or 424; completion of 90 credits, and a successful audition. (Check with the Theatre Department for specific date and time.) [Offered: S] (3).

#### 440. Advanced Design Practicum

Through individual mentorship, the advanced design student will assist a professional designer on a main stage or off-campus production. Student will meet regularly with the designer and attend all production meetings and will be monitored in collaborative skills. Student responsibilities will vary depending upon the nature of the production but could include production research, model making, drafting, color swatching and production paperwork. May be repeated for up to 6 credits. Prerequisites: THTR 302a-b, 303a-b or 304a-b (depending on emphasis), and permission of design faculty (1-3).

#### 458. Criticism Writing Workshop

(Same as ART/DANC 458; see Dance course listings for description).

#### 465. Advanced Studies in Drama & Theatre

This course gives the advanced theatre student an opportunity to acquire more advanced research skills and to explore a variety of city resources including specialized library and museum collections. Different topics will be offered each semester; previous topics include: Modern Irish Dramatists, Russian Theatre, American Musical Theatre, Asian Theatre, and The Dynamics of Silence: Pinter and Chekhov. Prerequisites: WRIT 102; THTR 230, 231 (May be repeated for up to six credits.) [Offered: F, S] (3).

#### 475. The Avant-Garde in Art, Film and Performance (Same as ART/COMM 475)

This course examines major 20th century avant-garde movements (Futurism, Cubism, Surrealism, Modernism, Post-Modernism) and their interrelated movements from the perspective of their achievements in art, film, dance, music and theatre. In double-class lecture/discussion sessions, the ideological, political, and aesthetic dimensions of the avant-garde are explored from their earliest nineteenth century roots, through the World Wars, to our contemporary world. This interdisciplinary course is team-taught. A major research paper is required. Prerequisites: WRIT 102; THTR 230, THTR 231 or ART 266 or ART 252 or COMM 131 (3).

#### 496a-496b. Advanced Playwriting Techniques I & II

This year long course provides the student with progressive and advanced assignments in writing for the stage. Emphasis will be placed on patterning and structuring of one-act and longer works, non-realistic approaches to character and environment, and the theatrical potential of language. Other topics include the variety of source materials for dramatic works, writing from improvisation, and the challenges inherent in writing for a particular performer. Students will complete a one-act play over the course of each semester. Prerequisites: WRIT 102; THTR 396b (6).

#### 496. Choreography for the American Musical Theatre (Same as DANC 496; see course description under Dance.)

#### 297/397/497. Research

#### 298/398/498. Directed Study

#### 299/399/499. Independent Study/Internship

## Technology at MMC

### Technology at MMC

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#### The College Website

The Marymount Manhattan College website: [www.mmm.edu](http://www.mmm.edu) offers a wealth of information about the College and is readily accessible from your home computer. On campus, computer access and usage is available in several locations.

Students at MMC receive access to the MMC network, including email accounts, Blackboard and MMC Connect (see below). The College expects students to adhere to the "Guidelines for Appropriate Use of Technology at MMC," located at the college website: [www.mmm.edu](http://www.mmm.edu) under Academic Resources and Services.

#### Student Email Accounts/MMC Connect

All current students are given an [mmm.edu](http://www.mmm.edu) email account through which they can access MMC Connect for Students. This site enables students to check their student profile and account, their academic progress and grades, and to register online. The same email account allows students to enroll in the Blackboard™ course management system which is used by many faculty at MMC for web-enhanced classes and online classes. The College communicates regularly with students via email; students are advised to check their MMC email accounts for important information sent from various offices throughout the academic year.

#### Computer Stations and Laptops

The College provides 32 PC workstations for individual student use in the Library and in the Nugent Lounge. In addition, workstations are available in two labs, located on the 4th floor of the Main building, whenever classes are not in session in those rooms. The Library also maintains 100 laptop computers, which students may borrow for use anywhere in the Library, which is a wireless environment.

#### Computer Specifications

MMC students may purchase their own computers at a discount (12%) through the College's account with Dell. Specifications for both MAC and PC formats are available at <http://marymount.mmm.edu/become/whatto-bring/technology/laptopspec.html>, which also provides the discount code and a direct link to Dell. Computers purchased with these specifications will be compatible with all MMC systems. As of this printing, we do not recommend that students purchase computers equipped with Vista operating systems.

#### TECs and WECs

Students are likely to have classes in one of many Technology-Enhanced Classrooms (TECs) including Main 509, 606, 703, and Nugent 558. In addition, all classrooms on Nugent 4 have recently been equipped with state of the art instructional technology, including student access to the network in a wireless environment.

Some classes are held in Workstation-Equipped Classrooms (WECs); these include Main 410 and Main 411, equipped with 18 and 22 Intel-based computer workstations, respectively. Main 410 and 411 are open for student use **only** when classes are not in session. Nugent 556 and Nugent 559 each have 11 Macintosh workstations.

#### Blackboard™

Many faculty members use the course management system Blackboard™ for web-enhanced and online classes. Students are able to access reserve material, post assignments, engage in online discussion and chart their progress in a given course through the Blackboard™ site associated with the particular course.

#### Online and Blended Courses

Each semester, some courses are offered online, while others may use a blended format. Blended courses require that students attend in-class sessions for half of the class meeting time; the remainder of the work is completed online, through Blackboard™. Students should check the course schedule for a given semester to determine which courses are offered in either of these formats.

## Academic Standards and Policies

### Academic Standards

Colleges and universities in the United States establish and consistently apply standards of “good academic standing” to all students matriculated for degrees.<sup>1</sup>

#### Maintaining “Good Academic Standing”

Colleges and universities define and apply measures of good academic standing in two categories leading to degree completion: academic progress and academic pursuit.

#### Academic Progress

Academic progress is a qualitative measure; matriculated students must attain and maintain a GPA of 2.0 for each semester and cumulatively. Failure to achieve and to maintain the minimum standard GPA requires that the student be placed on academic probation. To resume satisfactory academic progress (and have one’s probationary status revoked), a student must raise his/her GPA to a level of at least 2.0 within the next academic year or two semesters. Failure to achieve this goal will result in dismissal from the College.

#### Academic Pursuit

Academic pursuit is a quantitative measure; each academic year (or the equivalent for part-time students), matriculated students must complete a specified number of credits. Failure to meet these credit requirements results in probationary status for the student. The College allows students on probation one additional academic year or two major semesters to complete the required number of credits. Failure to achieve this goal will result in dismissal from the College.

#### Full time students must complete:

- 15 credits during the first year of study;**
- 21 credits during the second year of study;**
- 24 credits each year thereafter.**

**Pursuit requirements for part-time students are pro-rated based on a full-time status. The number of transfer credits accepted by MMC and class standing indicated by that number determines the pursuit requirements for transfer students.**

#### Probation

Students are placed on academic probation when they do not meet requirements for good standing for either progress or pursuit.

Students on probation for progress:

- may not receive a grade of Incomplete during a probationary period,
- may not enroll for an independent study, internship or research project.
- will not receive approval for Maintenance of Matriculation.
- may not register for more than 12 credits in a fall or spring semester until they regain good standing and must see an advisor in the Office of Academic Advisement, in addition to a faculty advisor, in order to be cleared for registration for the subsequent semester.

Students who fail to restore their good academic standing within one academic year will be dismissed from the College on academic grounds.

Students placed on academic probation for failure to meet the standards of progress and pursuit may receive campus-based aid and federal aid during the probationary period. However, failure to regain good standing within the prescribed period of time will result in a loss of financial aid. (For students

receiving aid from New York State, the New York State Tuition Assistance Program (TAP) sets different criteria for the determination of good academic standing and eligibility and information is available from the Center for Student Services. Students who remain on probation during the prescribed period lose their eligibility for aid.)

#### Dismissal from the College

Students placed on academic probation, who do not meet the requirements of progress and pursuit within the prescribed time face dismissal from the College. The Academic Dean, in consultation with the Academic Standing Committee, reviews the records of such probationary students and renders a decision on the student’s status. Further, the College may dismiss students whose GPA is so low that it is unlikely that they can improve their academic standing during the prescribed period of time. The College will also dismiss students when they are unable to remain in school without detriment to health or who, in the judgment of school authorities, fail to comply with required standards and regulations.

The Academic Dean informs students by certified letter of a dismissal decision. If a student wishes to appeal such a decision, he/she must submit an appeal in writing to the Dean. In either case, the College considers the decision of the Vice President for Academic Affairs as final.

<sup>1</sup> In conjunction with this regulation, the federal government requires each college receiving funds from Title IV programs of financial assistance to maintain these standards. This federal requirement (Section 497e of the Higher Education Act of 1965) ensures that only those students who make good progress toward their degree objectives continue to receive financial assistance.

### College Policies

#### Academic Honesty Policy

MMC fosters an academic community; students and faculty work together to create a learning experience that imparts knowledge and forms character – the hallmarks of a university culture. To achieve this, the College adheres to a policy of Academic Honesty – one that teaches students to complete tasks in a thoughtful, honest manner so as to breed a positive ideal of self-knowledge within each student. It is through this quality that a student understands her/his true capabilities. This policy instructs students to honor their colleagues by producing work that is based on their own capabilities so fellow students receive equal consideration in the eyes of their professor. Honest work — on the computer or in writing — is important in the development of the academic character. MMC desires for each student to finish each course, each program, with a developed sense of self, a pride in the integrity of his/her own work toward his/her own level of achievement; this will create a true community of dedicated, life-long learners.

#### Policy and Definition:

##### Categories of Academic Dishonesty:

A. Plagiarism means to present as one’s own work, writing, words, or computer information of someone else. You commit plagiarism if you submit as your own work or make use of:

1. Part or all of a written, spoken, or computer-generated assignment copied or accessed from another person’s manuscript, notes, computer disks or mainframe account.
2. Part or all of an assignment copied, paraphrased, or accessed from a source, such as a book, magazine, pamphlet, computer disk, or mainframe account without attribution.

## Academic Standards and Policies

3. A sequence of ideas, arrangement of material, pattern of thought of someone else, even if expressed in your own words. This means that paraphrasing (or rephrasing) someone else's ideas without identifying them as the source of the idea, is also plagiarism. In this example, even if there is no proof that "part" has been stolen because no three words occur in the same sequence as in the original document, plagiarism has still occurred if there is an obvious parallelism among documents.
  4. Plagiarism occurs when such a sequence of ideas is transferred from one source—including electronic sources—without the process of digestion, integration, and reorganization in the writer's mind, and without acknowledgement in the work.
- B. You are an accomplice to academic dishonesty and equally guilty if you:
1. Allow access to your computer account, disks, or to your writing or ideas, in outline or finished form, to be copied in any way and submitted as the work of someone else.
  2. Prepare an assignment for another student and allow it to be submitted as her/his own work.
  3. Keep or contribute to a file of work with the clear intent that this work be copied and submitted as the work of other students.
  4. Allow access to your computer account or disks with the intent of permitting someone else to submit that material under their own name.
  5. Multi-purpose a paper. This means you cannot submit a paper for one class and then submit it again to fulfill the assignments of another class without consultation with faculty. Even a slightly modified resubmission is considered a form of academic dishonesty.
  6. Cheat or assist others in cheating.
  7. Forge the signature of a faculty member, administrator, or another student.

Please Note: Students found in violation of the Academic Honesty Policy will not be permitted to drop the course in which the instance is discovered. If a student is found in violation of policy and the faculty member or Review Board sanctions an "F" grade for the class, the student's transcript will reflect a letter grade of "F." If a student should process a withdrawal form while the case is pending, the grade will be changed to an "F" grade.

The faculty of Marymount Manhattan College composed and approved this Academic Honesty Policy; in the case of academic dishonesty, the instructor has the authority to, but is not obligated to, fail the student for either or both the assignment and the course. In consultation with the Associate Dean for Academic Affairs, the instructor may also recommend other disciplinary action in accordance with College policy. However, in all cases, whether such action is taken or not, all students who have violated the policy will be recorded in a file maintained jointly by the Offices of Student Affairs and Academic Affairs.

### Attendance in Classes

Students are expected to attend classes. Instructors may set specific attendance requirements for their courses, as outlined in the course syllabus, with which students must comply. Failure to meet such requirements may result in academic penalties for the course in question. Additionally, the College is required by law to report on the attendance of all registered students within the first three weeks of the semester. Students who have not attended class regularly during those weeks will be considered inactive and will be dropped from the roster of the course or courses in question.

### Voluntary and Involuntary Leaves of Absence for Emotional Difficulties

A voluntary leave of absence will be granted when a student decides on his/her own accord (or by conferring with parents/guardians or College professionals), that a leave for psychological reasons is in his/her best interest. In these cases, a student's psychological/psychiatric issues may place the student, or others, at risk for harm. Proof that the behavior significantly impedes the student's ability to function at school is necessary in order for the student to be granted permission for a leave without academic penalty. In situations where an outside mental health practitioner has treated the student (a psychiatrist, a psychologist or a social worker and/or a combination of the above), documentation from that professional or professionals must be furnished. A meeting with the Director of Counseling Services and the Dean of Academic Advisement must also take place before a voluntary leave may be granted.

An involuntary leave of absence will be issued to any student who engages, or threatens to engage, in behavior which poses imminent danger of causing substantial harm to him/her self or others, and /or engages, or threatens to engage, in behavior that might cause significant property damage. Any student engaging in behavior that has a negative impact on the emotional and/or physical welfare of any member of the MMC community may also be subject to an involuntary leave. When issued an involuntary leave of absence, students are responsible for any financial obligations to the College.

The College's detailed policies regarding voluntary and involuntary leaves, including readmission, can be read in the *MMC Student Handbook*.

### Withdrawal Policy

#### Permanent Withdrawal from the College

To withdraw permanently from the College during a given semester, a student must formally withdraw from all registered courses by completing a special withdrawal form available within the Office of Academic Advisement in the Center for Student Services. At the time of withdrawal, students must complete an exit survey, signed by the Offices of Academic Advisement, Financial Aid, Student Accounts and Residence Life, as appropriate. Such a withdrawal will take effect as of the date the student completes and signs the withdrawal form, regardless of the student's last date of course attendance. In addition, a student who chooses to withdraw voluntarily from the college will be held liable for tuition and other charges as of the effective withdrawal date, consistent with the College's financial policies as published.

During the course of a given semester, a student who chooses to withdraw from all classes may incur failing grades for all such withdrawn courses. It is therefore the responsibility of the student to make him/herself fully aware of the academic implications of such withdrawals at the time that such action is taken. The course(s) from which a student withdraws will appear as a part of the student's permanent transcript, unless such withdrawals occurred prior to the official "last date to drop a class w/o a grade." Students who receive a "W" grade from such withdrawal action should note that such a grade carries no academic penalty and is not computed into the student's GPA.

Students who register for courses and cease attending these courses without officially withdrawing will be given a grade of "F"; this grade will factor into the student's GPA. Students should know that neither ceasing to attend classes nor notifying an instructor of an intent to withdraw constitutes an official withdrawal. Further, a student who withdraws on med-



## Academic Standards and Policies

ical or psychological grounds is subject to the above policies and procedures, unless he/she supplies appropriate documentation and receives the approval of the Dean of Academic Advisement. It is important to note that this approval does not cancel or modify financial liabilities associated with such withdrawal action.

### Withdrawal from the College for a Semester

Students who wish to withdraw temporarily during a given semester must complete a withdrawal form as described above, and they must complete an exit survey indicating their desire to return to the college within a given time period. If, due to circumstances beyond the student's control, the student cannot complete the withdrawal form, a letter to the Dean of Academic Advisement or a phone conversation with the Dean of Academic Advisement will constitute official withdrawal notification. Where appropriate, students seeking a temporary withdrawal from the college may apply for Maintenance of Matriculation for the up-coming semester. Failure to secure maintenance will require the student to apply for re-admission prior to any future registration.

### Withdrawal from One or More Courses in a Semester

If a student withdraws from one or more courses during a given semester, the withdrawal is effective as of the date the student officially withdraws and a grade of "W" appears on the student's transcript. Students may only withdraw without academic penalty during the official withdrawal period in each semester/session, listed in the Course Bulletin and at MMC's Web site.

A student who ceases to attend a course or who withdraws after the official withdrawal period is subject to academic penalty and she or he will receive a grade of F for the course(s) in question. Students receiving financial aid should seek the advice of a Financial Aid counselor before withdrawing to understand the full effect of the withdrawal on his/her financial aid package for both the semester in question and any subsequent semester.

### Medical Withdrawal Policy

A student may apply for a medical withdrawal when, due to some physical or psychological problem, he or she is unable to complete their course of study during a given semester. In such circumstance, the student should ideally make a request for medical withdrawal prior to the last day of the given semester and/or before the faculty have submitted final grades for the courses involved. It is important to note that an approved medical withdrawal will withdraw the student from all courses for which he/she is currently registered. In general, any student who receives at least one passing academic grade in a given semester may be deemed ineligible for a medical withdrawal. Further, students seeking only to withdraw from some courses in a given semester will be handled according to our normal withdrawal process.

The following is an outline of the procedures and policies regarding medical withdrawals:

1. Students seeking a medical withdrawal from a given semester must first notify the Office of Academic Advisement of their desire to withdraw from all courses for which they have been registered. Upon such notification, the student will immediately be withdrawn and awarded a grade based upon the effective date of when such withdrawal is determined.
2. To complete the process, the student will then be asked to complete a Medical Withdrawal Request form to be submitted along with a formal letter stating the basis for such a request to the Dean of Academic Advisement & Career Development.

3. In addition, the student must submit to the Dean of Academic Advisement & Career Development a letter from a licensed medical or mental health professional (as determined by the reason for withdrawal) certifying that a medical problem – physical or psychological – has interfered with the student's ability to continue his/her studies during the current semester. Where the medical problem is of a psychological nature, such a request will be forwarded to the director of counselling and Psychological Services. (See section on Policy for Voluntary and Involuntary Leaves of Absence for Emotional Difficulties.)
4. Except under highly extenuating circumstances, all requests for medical withdrawals, along with substantiating documentation, must be made no later than 30 days after the end of the semester for which such consideration is sought.
5. Students requesting a medical withdrawal and who are in receipt of any kind of financial aid must meet with their financial aid counselor to assess the likely impact of such withdrawal on their current or future financial aid. Such a meeting should occur prior to the approval of the request.
6. Once the request is granted, the Dean of Academic Advisement & Career Development will immediately authorize that the Registrar award a "W" grade in all courses for which the student had registered during the semester.
7. Students whose requests have been granted will then receive a letter from the Dean of Academic Advisement & Career Development confirming the authorization of such request and outlining the terms and conditions associated with the approval of such a request.
8. It is understood that the granting of a medical withdrawal, whether psychological or physical, does not in any way constitute or imply a cancellation of tuition or other fees for which the student is currently liable. Where appropriate, the determination of any refund will be in accordance with the College's refund policy. However, in extenuating circumstances, a student may apply to the Director of Financial Services for special consideration.
9. A student whose medical withdrawal request was granted may apply for a maintenance of matriculation for up to two subsequent semesters. However, the request for such maintenance of matriculation must be made to the Office of Academic Advisement prior to the start of each subsequent semester.
10. A student whose medical withdrawal request was granted is required to submit a letter of clearance from a medical practitioner no sooner than 30 days before the start of the next semester for which registration is sought. In cases where such withdrawal was based on psychological reasons such a clearance is mandatory. (See section on Policy for Voluntary and Involuntary Leaves of Absence for Emotional Difficulties.)
11. As in all cases, students who fail to register for a given semester (Fall or Spring) and who have not been granted a Maintenance of Matriculation must apply and be approved for readmission prior to further registration. In the event where such an absence from the College was initiated by a medical withdrawal, the medical clearance letter becomes mandatory, and must be submitted along with the application for readmission.
12. In all cases, a student whose medical withdrawal was granted may not re-register for any subsequent semester without prior approval by the Dean of Academic Advisement & Career Development. In addition, at the discretion of the Dean, a student whose medical withdrawal was granted may be required to take an involuntary leave of absence from the College for up to one year.
13. All international students, as well as students in special programs such as HEOP and Academic Access, must inform their respective directors of any intention to request a medical withdrawal.

## Academic Standards and Policies

### Matriculation

A matriculated student is one who has stated an intention to complete the degree requirements of the College, has satisfied all entrance requirements of the College, and has been accepted for admission for part-time or full-time study. Students who wish to take leave of a semester while pursuing their degree, must file a Maintenance of Matriculation with the Registrar for their degree program to remain in place. NOTE: all matriculating transfer students must complete the College residency requirement and the residency requirement for their chosen major. The College cannot guarantee that a student who transfers to MMC with the maximum number of transfer credits (90) will be able to complete the degree requirements, including the residency requirements within the remaining 30 credits.

Matriculated students will be classified on the following basis according to the number of credits completed:

**First Year** - - - - - **0-29 credits**  
**Sophomore** - - - - **30-59 credits**  
**Junior** - - - - - **60-89 credits**  
**Senior** - - - - - **90+ credits**

### Maintenance of Matriculation

Students who must interrupt their studies for a compelling reason (for example, sustained illness, personal or financial matters that impede their ability to continue study) may be allowed to leave school for a stated period, not to exceed one year or two consecutive semesters. To do so, and thereby, retain one's matriculated status, a student must apply to Dean of Academic Advisement & Career Development to register for Maintenance of Matriculation (REG 001) for each semester for which the student will not be in attendance. Such applications are only approved and processed under the following circumstances: students must submit a letter stating the reason for the request (documentation may be required, for example, in the case of illness); students must be in good academic standing (that is, the student's cumulative GPA must be at least 2.0); students must have satisfied all past and current financial obligations to the College; students must not have had any disciplinary action taken against them, while in attendance at MMC. Such application must be submitted prior to the beginning of the given semester for which the Maintenance of Matriculation is sought. Students will be notified in writing as to whether or not their requests for Maintenance of Matriculation have been approved.

If the student's request for Maintenance of Matriculation is approved, the student's permanent academic record or transcript will indicate that the student had maintained active status via this registration. However, students with an approved Maintenance of Matriculation are not considered enrolled and cannot receive verification of enrollment from the College for that time period. Please note that Maintenance of Matriculation has no bearing on the student's full- or part-time status. Students who have been approved to register for Maintenance of Matriculation are notified, along with all continuing students of the registration period for the subsequent semester. Thus, students who have been approved to register for Maintenance of Matriculation do not need to apply for readmission to the College and may be assured that any academic scholarships they may have been awarded at the time of their admission to the College will remain available to them, provided they continue to meet the eligibility criteria. Lastly, these students will be bound by the catalogue requirements in effect at the time of their initial enrollment at the College, provided that the date of that catalogue does not exceed the statute of limitations (10 years) imposed by the State of New York.

Students, who have been approved for Maintenance of Matriculation for a given semester and require a second semester away from the college, must apply to register for REG 001 for the second semester; all of the same conditions apply and approval will be confirmed in writing. Under no circumstances will a student be permitted to register for REG 001 for more than two consecutive semesters. Students who either fail to apply for Maintenance of Matriculation or who do not return after their registration for Maintenance of Matriculation has elapsed will be required to apply for re-admission in order to return to their studies at MMC. Students who seek re-admission are subject to the catalogue requirements in effect at the time of their re-admission and will have forfeited any financial assistance awarded them by the college at the time of their original admission to the college.

International students, who must attend classes to maintain their F-1 Visa status, are not eligible for Maintenance of Matriculation. They should consult the Director of International Recruitment in the Office of Admissions for additional information.

### Re-Admission Policy

To request re-admission to the College, students must complete a Re-Admit application, available in the Center for Student Services or online at the College's Web site ([www.mmm.edu](http://www.mmm.edu)). There will be no charge for such an application. Students must submit the completed Re-Admit application to the Center for Student Services for review by the Dean of Academic Advisement. In some cases, a student may be required to have a personal meeting with the Dean as part of the review process.

All continuing degree students who fail to register for a given semester and who are not registered for Maintenance of Matriculation, will have an RA-hold placed on their record by the Center for Student Services and must be approved for re-admission prior to registering for future semesters.

All approved students will be notified by mail and will be asked to set up a special re-admission advisement appointment with one of the academic advisors in the Office of Academic Advisement.

## Academic Recognition

### Academic Honors

#### Dean's List

The Office of Academic Affairs awards Dean's List honors each semester to all full-time and part-time students who have successfully completed a minimum of 12 and 6 credits respectively at MMC during the previous semester, and who in that period have attained a GPA of at least 3.50. In order to qualify, students must clear any INC grades. All Dean's List students receive invitations to the annual Honors Reception, held in October.

The Registrar indicates recognition of a student's achievement as a Dean's List honoree on the student's academic transcript for the semester(s) for which the student received the honor.

#### Honors Reception

Each fall, MMC recognizes those students who achieved academic excellence during the previous year at a reception held in their honor. Invited students are those who have earned election to the Dean's List for the previous year's academic work.

#### Honors Day

Each spring, the Faculty Standards and Honors Committee and the Alpha Chi Honor Society sponsor an Honors Day at MMC. This is a day dedicated solely to the celebration of excellence in our institution, building awareness among students of the importance of intellectual achievement within the academic community. This day provides an opportunity to showcase the talents of individual faculty and the excellent work achieved in their classrooms through the sharing of scholarly work. The events of the day center on the Honors Colloquium, where selected students present research papers and scholarly works, creative projects (such as paintings, dramatic or dance performances), scientific projects or psychological experiments to the College community. Other events include the ceremonies to induct deserving students into the College's honor societies, the presentation of the Teaching Excellence Award and the Part-Time Faculty Recognition awards, and a faculty panel of on-going scholarship presentations.

### Honor Societies

#### Alpha Chi

Alpha Chi is a national honor society dedicated to the pursuit of knowledge and scholarship. Society members are chosen for their academic excellence. MMC's Iota chapter was founded in November 1979. To be eligible for membership, students must attain junior or senior standing, have completed at least 24 credits at MMC and have maintained a 3.75 GPA. Induction ceremonies are held each spring, and eligible students are notified by mail. Membership in Alpha Chi is lifetime, and MMC's chapter is composed of both alumnae/i and current students. Chapter meetings are held several times during the academic year. Alpha Chi activities include planning an event to celebrate Women's Heritage Month and co-sponsoring with the Faculty Honors Committee the annual Honors Day.

#### Psi Chi

Psi Chi is the National Honor Society of Psychology at MMC. To be considered for admission, a student must either be a major in Psychology or be recommended by the Psychology faculty. A student must complete at least 18 credits in Psychology at MMC after achieving a GPA of 3.5. Psi Chi is an affiliate of the American Psychological Association and a member of the Association of College Honor Societies.

#### Omicron Delta Kappa

The Omicron Delta Kappa Society, Inc., the National Leadership Honor Society for college students, recognizes and encourages superior scholarship, leadership and exemplary character. Membership in ODK is a mark of highest distinction and honor. To be eligible for admission, a student must be a junior or senior whose academic rank places her/him within the upper 35% of her/his class and have, in the opinion of the voting members, earned special distinction in at least one of the five phases of collegiate activity: general scholastic ability; athletics; campus or community service, social, religious activities, or campus government; work in journalism, speech or the mass media; ability in the creative and performing arts. The society emphasizes the development of the whole person, both as a member of the college community and as a contributor to a better society. MMC's chapter was established in 1995.

#### Kappa Delta Pi

A chapter of Kappa Delta Pi, the International Honor Society in Education, was initiated at MMC in 1997. The purpose of Kappa Delta Pi is to promote excellence in and recognize outstanding contributions to education. Members must maintain a high degree of professional fellowship, enhance professional growth, and honor achievement. Membership is extended to students who exhibit commendable professional qualities, worthy educational ideals, and sound scholarship. The society accepts applications each spring and induction takes place the following September. Criteria to be determined by the end of the spring semester include the completion of at least 60 college credits and at least 3 courses in the education sequence. Applicants must have earned a cumulative GPA of 3.0 and a minimum GPA in the education sequence of 3.3.

#### Lambda Pi Eta

Lambda Pi Eta is the National Communication Association's Honor Society. The MMC chapter recognizes, fosters and rewards outstanding scholastic achievement in communication studies. The society seeks to establish and to maintain close relationships and mutual understanding between speech communications faculty and students to assist in exploring options for graduate education in communication studies. Other goals include: the stimulation of interest in the field of communications college-wide and the provision of time and opportunity to discuss and exchange new developments in the field of communications.

#### Sigma Beta Delta

The purposes of Sigma Beta Delta are to encourage and recognize scholarship and achievement among students of business management and administration, and to encourage and promote personal and professional improvement in a life distinguished by honorable service to humankind. Membership in Sigma Beta Delta is the highest national recognition a business student can receive at a college or university with a Sigma Beta Delta chapter. To receive an invitation from the faculty officers, business students must rank in the upper 20 percent of the junior or senior class.

#### Pi Sigma Alpha

Pi Sigma Alpha, the national political science honor society, exists to encourage and reward high achievement in the study of political science. Only junior, senior, and graduate political science students enrolled in institutions where chapters of the honor society are located qualify for membership. With over 550 chapters nationwide and over 6,000 new students initiated each year, Pi Sigma Alpha is one of the largest collegiate honor societies in America. It is also a leader among honor societies in supporting programs and awards that directly benefit its members.

## Academic Recognition

### Graduation Honors

At MMC the official dates for the completion of degree requirements are February 1, June 1, and September 1. Commencement ceremonies are held only once a year in May; the College confers graduation honors only at Commencement. At the Commencement exercises all students who have completed degree requirements since the previous Commencement are awarded any honors they earned during their years at MMC. To qualify for honors at Commencement, students must have earned a minimum of sixty (60) credits at MMC. Only credits earned through coursework at MMC will be counted towards graduation honors; credits earned through Prior Learning Experience, CLEP, CPE and other similar exams as well as transfer credits are excluded from consideration.

NOTE: A student who has a maximum of 6 credits to complete and will have a graduation date of September 1, may request permission to walk at the Commencement ceremony held the previous spring. If such permission is granted and the student elects "to walk," he or she automatically forfeits any and all MMC honors she or he may have been eligible for, due to the fact that his/her degree will not have been formally completed by the date of the ceremony. Students will, however, achieve *cum laude*, *magna cum laude* or *summa cum laude*, at the time their degree is actually conferred, provided that they have achieved the requisite final grade point average and the 60 credit minimum requirement.

#### ***cum laude***

Students who have a GPA of 3.90 or higher are graduated *summa cum laude*; those who have attained a GPA of 3.70 or higher are graduated *magna cum laude*; those who have attained a GPA of 3.50 or higher are graduated *cum laude*.

#### **Gerard Scholar**

Gerard Scholar is the highest scholastic honor MMC bestows. To be named Gerard Scholar at Commencement, a graduating senior must have completed at least 60 college credits at MMC and have maintained a GPA of 3.90 or higher; no more than 2 courses or 6 credits may have been taken under the Pass/Fail option. Calculation of the required credits and of the cumulative index will be based only on those credits earned for coursework completed at MMC. Students must have resolved any INC grades to be eligible.

#### **Curian Honors**

Curian Honors are bestowed on the basis of academic achievement. A graduating senior is eligible for election to the Curian Honor Society at Commencement, if his/her GPA is between 3.70 and 3.89, based upon the completion of at least 60 credits earned at MMC; no more than 2 courses or 6 credits may have been taken under the Pass/Fail option. Calculation of the required credits and of the cumulative index will be based only on those credits earned for coursework completed at MMC. Students must have resolved any INC grades to be eligible.

#### **Gold Keys**

A Gold Key is awarded in each discipline to one graduate who has achieved a high degree of excellence in his/her chosen academic field. The criteria for the major medal are: a 3.50 GPA based on all credits in the major field completed by Commencement; a cumulative GPA of 3.00 based on the 60 or more credits taken at MMC; command of subject matter; self-reliance in independent learning and research ability; written clarity of expression; verbal clarity of expression, and breadth of purpose. Faculty members in each department decide on the recipients of the Gold Key award.

#### **Valedictorian**

The Valedictorian is the senior who maintains the highest GPA based on the highest number of credits earned at MMC. To qualify, students must have earned a minimum of 60 institutional credits.

#### **Senior Class Speaker**

The Senior Class Speaker is selected by the members of the senior class as having made the most consistent contribution in fostering community spirit among students in the graduating class. The senior accorded this honor presents a short speech during the Commencement ceremony.

#### **The Gold Crest**

The Gold Crest is awarded to the student in each graduating class who best embodies the spirit of the educational goals of MMC, i.e., a strong liberal arts program and academic excellence. This award was created by the College in memory of Mother Joseph Butler, who was responsible for establishing a network of colleges called "Marymount" throughout the United States. The President of the College, the College's chief administrators and the Divisional Chairpersons name the student who receives this honor.

#### **The Rowley Medal**

Established in memory of Mother Rita Rowley, founder of MMC, the Rowley Medal is awarded to the student whose educational achievements represent extraordinary determination and effort. The President of the College, the College's chief administrators and members of the administrative staff select the student who will receive this honor. The College routinely consults members of the College community who knew Mother Rita Rowley on the selection of the medal recipient.

#### **The Raymunde McKay Award**

This award, given in memory of Mother Raymunde McKay, first President of MMC, is given to the senior who has been outstanding in her/his efforts to meet the problems and demands of our society through service at MMC and to the larger community. The President of the College, the College's chief administrators and members of the Administrative Staff select the student who will receive this honor.

#### **The Alumnae/i Association Medal**

This medal is awarded to the senior who, in the opinion of her/his classmates, has shown outstanding leadership and has made the most noteworthy contribution to MMC. The recipient of this award is approved by the Alumnae/i Council and will receive this award from the President of the Alumnae/i Association.

#### **Trustees' Award**

In recognition of student leadership and volunteerism, the Trustees' Award is awarded to a senior who has made a significant contribution to the building of community among the students at MMC.

#### **The Silver "M"**

These awards are given to seniors who have shown overall leadership and contributive involvement in the College during their years at MMC. Members of the administration, the Vice President of Student Affairs and the Academic Dean select the students who receive these awards.

## Academic Regulations

### Degree Requirements

In order to complete an undergraduate degree at MMC, students must fulfill the following requirements:

1. Satisfactory completion of a minimum of 120 credits at the 100-level or above, with at least 30 credits at the 300-level or above, at least 3 credits of which must be at the 400-level.

2. Continuous maintenance of a cumulative grade point average of 2.0 or above in courses taken at MMC based on the grading scale currently published in this catalogue.

3. Fulfillment of:

- All General Education requirements (Core and Shared Curriculum);
- Requirements in a declared major(s) in which the College offers a degree;
- Requirements in a specified minor(s), if the student has elected one.

4. College Residency Requirement: Completion of at least 30 credits in courses taken in attendance at MMC; these may not include independent studies, prior learning experiences, internships, or exchange credits, e.g., credits taken in exchange programs with other institutions (such as the New York Institute of Finance).

5. Residency Requirement for the Major: Completion of at least 12 credits in the student's major discipline in courses taken at MMC (excluding independent studies, prior learning experience, internships and exchange credits). These 12 credits may be used in fulfilling the College Residency Requirement.

6. While MMC encourages all students to explore a variety of fields and disciplines during their undergraduate experience, it is appropriate for this exploration to occur within the first 60 credits. As such, all students must declare a major (with a possible field of concentration) upon or before the completion of 60 credits. Students transferring to MMC with 56 credits or more must file their Declaration of Major upon admission or before completion of 15 credits at MMC. Students must file Declaration Forms in the Office of Academic Advisement in the Center for Student Services.

NOTE: All transfer students must complete the College Residency Requirement and the Residency Requirement for the Major. The College cannot guarantee that a student who transfers into MMC with the maximum number of transfer credits (90) will be able to complete the degree requirements, including the Residency requirements within the remaining 30 credits.

### Limitations and Exclusions

The completion of an undergraduate degree is governed by the following limitations and exclusions:

1. In fulfilling the 120-credit minimum, a student may elect the Pass/Fail Option for elective courses only, according to the following schedule and limit: no more than 1 course per term may be taken as Pass/Fail and no more than an overall total of four courses or 12 credits (whichever is fewer) may be applied to the degree. Students may not elect the Pass/Fail Option for courses that fulfill requirements in their major or in the Core/Shared Curriculum.

2. In fulfilling the 120-credit minimum, no more than 15 credits earned through independent study and/or internships will be applied to the degree. Independent studies or internships do not fulfill either the 30 credit College Residency Requirement or the 12 credit Major Residency Requirement.

3. D grades will be credited toward the degree, but not toward the fulfillment of requirements in the major, an elected minor, or a Certificate Program. A student receiving a grade of D or below in a required major, elected minor, or Certificate Program course must repeat the course. When a student repeats a course, both the D grade and the new grade compute in the cumulative grade point average, but credit is only counted once. In the case of general required courses (Core/Shared Curriculum and electives), the grade of D is acceptable and does not require repetition; however, a student may elect to repeat such courses to raise his/her grade point average, but credit is only counted once. In no case may a student take any course more than twice during his/her entire career at MMC.

4. Students entering the college with insufficient writing or mathematical skills will also be required to take certain developmental courses. Students needing to improve their writing skills will be placed into either CAA 099 (Introduction to Writing) or CAA 097 (Introduction to Writing ESL); if either of these courses is required, it must be taken as part of the student's first semester program. Students who are required to complete MATH 007 (Developmental Mathematics) and/or MATH 109 must do so within their first 30 credits at the College. None of these courses, except MATH 109, earns credit toward graduation and none fulfills the requirement of completing a college-level math course, which is required by all degrees.

### Classification of Degree Students

Matriculated/Degree students will be classified on the following basis according to the number of credits completed:

**First Year** - - - - - **0-29 credits**  
**Sophomore** - - - - - **30-59 credits**  
**Junior** - - - - - **60-89 credits**  
**Senior** - - - - - **90+ credits**

## Academic Regulations

### Grades

#### The Grading System

Once submitted by instructors and processed by the Center for Student Services, grades are considered permanent and may not be changed unless serious extenuating circumstances apply.

Final grades for courses and independent work may be academic or administrative grades. The following are academic grades awarded by the faculty, and the quality points associated with each:

<b>A</b>	<b>Excellent</b>	<b>4.00 points</b>
<b>A-</b>		<b>3.66 points</b>
<b>B+</b>		<b>3.33 points</b>
<b>B</b>	<b>Good</b>	<b>3.00 points</b>
<b>B-</b>		<b>2.66 points</b>
<b>C+</b>		<b>2.33 points</b>
<b>C</b>	<b>Average</b>	<b>2.00 points</b>
<b>C-</b>		<b>1.66 points</b>
<b>D</b>	<b>Poor</b>	<b>1.00 points</b>
<b>F</b>	<b>Failure</b>	<b>0.00 points</b>
<b>INC</b>	<b>Incomplete course</b>	<b>0.00 points</b>

**NOTE: INC grades are automatically converted to grades of F, if not removed in the prescribed time.**

The following grades are considered administrative grades and are only issued by the Registrar under special circumstances:

<b>W</b>	<b>Withdrawal within prescribed time (0 points; not tabulated in GPA)</b>
<b>P</b>	<b>Pass (not tabulated in GPA)</b>
<b>N</b>	<b>No credit (not tabulated in GPA)</b>
<b>NA</b>	<b>Not tabulated in GPA (for GRAD 000 listing)</b>
<b>Y</b>	<b>Course in progress (0 points; not tabulated in GPA)</b>
<b>AUD</b>	<b>Audit No Credit</b>
<b>Z</b>	<b>No grade submitted by instructor</b>

#### Computing the Grade Point Index (GPA)

The following is the method by which a student's grade point average is calculated:

1. Multiply the quality points equal to the grade by the number of credits for which the grade was earned [A=4.00 quality points x 3 credits = 12.00 points];
2. Add the total quality points earned in a semester;
3. Divide by the total number of credits for a semester.

#### Example:

Grades	Quality points	x	Credits	=	Total quality points
<b>A-</b>	<b>3.66</b>	<b>x</b>	<b>3.00</b>	<b>=</b>	<b>10.98</b>
<b>B</b>	<b>3.00</b>	<b>x</b>	<b>3.00</b>	<b>=</b>	<b>9.00</b>
<b>A</b>	<b>4.00</b>	<b>x</b>	<b>3.00</b>	<b>=</b>	<b>12.00</b>
<b>B+</b>	<b>3.33</b>	<b>x</b>	<b>3.00</b>	<b>=</b>	<b>9.99</b>
			<b>12.00</b>		<b>41.97</b>

The total quality points, 41.97 divided by 12.00 credits equals 3.4974, which is the G.P.A. for the semester. To compute a cumulative grade point average, include all MMC courses taken to date and divide by the total number of credits for which grades other than W or P have been earned.

#### Pass/Fail Option

Students may choose to forego a letter grade and take courses under the Pass/Fail Option according to the following conditions:

##### Eligibility:

- The student must have completed sixty credits of academic work, including transfer credits.
- The student may not be on academic probation.

##### Terms:

- The Pass/Fail Option may be applied to courses taken as electives only and not to courses intended to fulfill degree requirements, including:
  - Courses intended to fulfill the Core/Shared curriculum requirements;
  - Courses in the student's major, in a selected minor or a certificate program course;
  - Courses intended to meet the requirements of graduate schools or other post-collegiate institutions, except where divisions shall provide otherwise
  - Independent Study courses and Internships.
- No more than one course in a single term and no more than an overall total of four courses or 12 credits (whichever is fewer) under the P/F option will be applied to the MMC degree.
- All requirements for the course must be completed to be eligible to receive the grade of Pass (P).
- A grade of Pass (P) is not counted toward the student's cumulative index, but a failing grade (F) is computed in the index. The grade of Pass is considered equivalent to a grade of D or better.
- Once a student chooses the P/F option, he/she may not later decide to take a letter grade.

## Academic Regulations

### Process:

- Students must file a request for Pass/Fail Option with the Center for Student Services during the Program Change period each term; *Under no circumstances will a student be allowed to apply the pass/fail option to any course once the Program Change period has ended.*
- Request forms must be signed by the instructor of the course.

### NOTE:

**Grades of P generally do not transfer to other institutions.**

**Grades of P received at other institutions do not transfer to MMC.**

**Credits taken under the Pass/Fail option are not calculated in the student's grade point average and, therefore, may not be counted among the 60 credit minimum MMC credits necessary to receive honors at Commencement.**

### Incomplete Grade (INC)

An Incomplete (INC) is a valid grade option awarded by a faculty member upon formal request by the student only to address extenuating circumstances and provided specific requirements are satisfied, that is, that the majority of course requirements and assignments have been completed and that the student must postpone, for serious medical or personal reasons beyond his/her control, the completion of a particular final paper, report, examination or other assignment.

Students must submit a "Petition for Grade of Incomplete" to the instructor prior to the week of the final exam or the student will receive the regular letter grade earned thusfar for the course. The student and faculty member must complete a "Contract to Resolve an Incomplete Grade" outlining the outstanding assignments/requirements and the date on which these will be due to the instructor. The faculty member must submit a copy of this contract to the Registrar at the time s/he submits final grades for the course.

### The petitioning student must understand that:

1. Financial Aid may be withheld until the final grade has been processed by the Center for Student Services and reported to federal and State granting offices and/or lending institution(s).
2. Failure to complete the course may cause the student to drop below full time status, resulting in loss of some or all financial aid for that term.
3. Honors cannot be considered until all INC grades have been resolved.
4. An INC grade will be changed to an administrative "F" unless it is removed by the following March 1 for fall and January terms and by the following October 1 for spring and summer terms.

**Note: All incomplete grades for graduating seniors must be cleared before the 1st of September, the 1st of February or the 1st of June, depending upon the student's anticipated graduation date.**

### Change of Grade and Grade Appeals

Because grades entered on a student's transcript (except for the INC grade) are considered permanent, students who wish to appeal a grade must make their request to the faculty member for whose course the grade was earned as soon as possible after receiving his/her grade report. The decision to review a student's work and the grade earned is made at the sole discretion of the faculty member. Barring instructor error, grade appeals are only entertained in cases where serious extenuating circumstances apply. In any case students may not request to appeal a grade beyond one semester after the original grade was received.

### Course Duplication Policy

#### Course Duplication (for all students):

- Under no circumstances may a student take any course\* offered by the College more than twice; i.e., only one repetition is allowed.
- If a student repeats a course, both grades are calculated into the student's cumulative GPA.
- In all cases, the credits for the course will be granted only once in determining a student's total credits completed.
- Students who fail a course **twice** will:
  - in the case of Core Curriculum courses, not be allowed to continue his/her studies at MMC;
  - in the case of a course in the student's major, be required to declare a new major in order to continue his/her studies at MMC.
- Note: Repeating a course may affect a student's full-time status for financial aid purposes.

\*This policy does not apply to certain courses for which content changes, e.g.: Directed Study (298,398), Cultural Studies (COR 300), Special Topics (see Department listings for codes).

## Academic Services

**For information on Academic Advisement and Career Development and Internships, please see the pages on The Center For Student Services, which follow.**

### **The Office of Adult and Transfer Services (OATS)**

The Office of Adult and Transfer Services (OATS) is a resource to benefit all of MMC's returning adult students. OATS provides consistent individualized support, information and assistance in the enrollment process throughout the college experience, starting with admission to the College. We offer Information Sessions and individual appointments for prospective applicants and returning adult students. The Office works with local employers to assist their staff in returning to college for a degree or credited certificate, and with local community colleges to assist transfer students. For currently enrolled students we run informational workshops and presentations that address the needs of MMC's adult student community. We encourage students to visit the Office for information about the College and its opportunities for returning adult students. The Office also coordinates the Adult Services Advisory Group comprised of fellow adult students who help to chart the course of the Adult Services component of OATS. In addition to the services provided by OATS, advisors within the Office of Academic Advisement are generally available to meet with returning adult students as needed.

### **International Students**

MMC welcomes students from all over the world; the College's students come from about thirty-six countries in any given semester. The Office of International Students serves as a resource for international students and facilitates their adjustment to the College and life in the United States. In conjunction with the Office of Admissions, MMC commits to assisting international students with maintaining their visas' validity. The Office provides personal counseling, as well as programs to promote cross cultural and international understanding.

Students on F-1 Visas must report to the Office of International Students upon arriving at MMC and they must attend a mandatory international student orientation. F-1 students must maintain a full course of study (minimum of 12 credits) each semester. The Director of International Recruitment, the campus Designated School Official, must authorize a drop below a full-time course of study if necessary. All International F-1 visa students must ensure that their I-20 forms are properly endorsed before they travel outside the United States. F-1 visa students may be employed at MMC provided that they receive clearance from the Director of International Recruitment. In addition, all international students must participate in the College's health insurance plan.

### **Higher Education Opportunity Program (HEOP)**

The Higher Education Opportunity Program (HEOP) has served at MMC since 1969. HEOP developed out of the need for private colleges and universities in New York State to provide higher education for students who have academic potential but lack the necessary preparation and demonstrate financial need. HEOP receives funding from the New York State Higher Education Opportunity Grant along with MMC funding.

Students in HEOP receive the supportive services of academic courses, tutorial work and counseling (academic, personal, and career planning). Students entering the College through this program are required to participate in the six-week summer program. Students wishing to apply for HEOP must submit an Admission application and supporting data to the Admissions Office. A personal interview is required for all applicants. Students must be eligible for full TAP and Pell awards. For information concerning eligibility requirements, please contact the HEOP office.

Students in the HEOP program are required to meet standards of progress and pursuit as previously defined for New York State Aid. Their good standing is maintained by their continued success in meeting these standards. Detailed guidelines governing these standards for progress and pursuit are available from the Office of Financial Aid. All students covered by HEOP must remain eligible for full TAP and Pell awards in order to remain at MMC. HEOP students who fall below the HEOP standards are subject to dismissal from the program and from the College.

### **Counseling and Psychological Services**

Students encounter different kinds of personal issues and stressors during their college career and we encourage students to utilize services provided by the counseling center on campus. Free, confidential mental-health services are available to all students. Trained counselors assist students with exploring and managing various problems related to personal, social, academic and career concerns.

The mental-health services that MMC offers are tailored to students' individual needs, whether these require a brief telephone consultation, one-stop crisis intervention or longer term therapy. If appropriate, students will be referred to outside clinics or therapists in the community for longer-term and/or more intensive treatment to address a specific issue. Additionally, a part-time psychiatrist is available to conduct initial evaluations and to provide and monitor prescriptions for medication. Preventative services also are provided to the MMC community including outreach programming, workshops and education groups.

### **Academic Access and Disability Services**

MMC provides support for students with physical, psychological and learning disabilities. In compliance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act, students with disabilities who are requesting accommodations of any kind must register with Disability Services and/or the Program for Academic Access.

NOTE: The College, in exceptional cases, and for limited time periods, may grant learning-disabled students who need to reduce their course load to nine credits full-time status. However, if a student receives TAP and/or federal aid, the designation of full-time status under these circumstances does not imply that the student can continue to receive State or federal aid if he/she goes below 12 credits. The Learning Specialist makes these decisions on a case-by-case basis in conjunction with the Vice President for Student Affairs and Enrollment Management. This policy does not apply to students with international status or students enrolled in HEOP.

### **Disability Services**

Disability Services, in collaboration with the Program for Academic Access (see below), coordinates and facilitates services for students with physical, psychological, and learning disabilities. Students requesting an accommodation for a qualifying disability should self-identify by the end of the third full week of classes by registering with Disability Services and/or the Program for Academic Access. Informing other College offices, faculty, or staff does not constitute registering with either office. Accommodation requests are evaluated individually, based on official documentation and completion of the registration process.

Students who do not participate in the Program for Academic Access and are eligible for accommodations must register with Disability Services in



## Academic Services

order to receive the requested accommodations. MMC does not assume responsibility for identifying students who may be eligible for accommodations. It is solely the student's responsibility to disclose and define his/her disability and his/her need for accommodations. Self-identifying a disability, and seeking accommodations are personal decisions. If a student requests accommodations at MMC, he or she is responsible for completing the process for registering with Disability Services and/or the Program for Academic Access. Although Disability Services assists students with disabilities with many tasks, it is up to the student to take the initiative and remain actively involved in the accommodation process.

Students with physical disabilities must register with Disability Services so that the College can accommodate all requests. MMC provides students with physical disabilities adequate wheelchair access throughout the building; all classrooms are wheel-chair accessible and left-handed desks are available. After successfully completing the registration process, the student's professors will be contacted by the Disability Services informing them of the student's needs for accommodation in the classroom. In addition, these students receive an Accommodation(s) Card, identifying the accommodation(s) that the College will provide and the ways that the student is to be given assistance. The student will present the Accommodation(s) Card to his/her professors at the beginning of the semester to notify them of the required accommodations.

### Learning Disabilities: Program for Academic Access (PAA)

Separate from Disability Services, the Program for Academic Access is a for-fee program for students with learning disabilities designed to provide a structure that fosters academic success. The program fee, \$4,000 per year above tuition, includes tutoring services, counseling/advisement, and priority registration.

The Program for Academic Access welcomes applicants whose school records and documents provide evidence of the skills, intellectual potential, and commitment necessary to overcoming learning difficulties. With accommodations and multifaceted support, the students handle the same curriculum as other qualified applicants to MMC.

MMC's Program for Academic Access includes a full range of support services that center on academic and personal growth for these students.

The Program includes:

- Two hours of individual tutoring weekly with a professional to reinforce and develop skills and effective study strategies within content-area subjects. Students who have been admitted to the full-time program are required to demonstrate commitment to overcoming learning difficulties through regular attendance in tutoring;
- Academic advisement/counseling to develop a program plan suited to individual needs;
- Priority registration in college courses as well as workshops sponsored by the program;
- Personal coaching to articulate and work through social and emotional problems related to learning weaknesses;
- Use of technical support, such as laptop computers for note-taking and on-site computers equipped with dictation software. Additional software for skill development is also available for program participants;
- Use of Kurzweil 3000 software at on-site workstation;

- Assignment of in-class student note takers, as needed;
- Accommodations that may include separate and alternative forms of testing, extended time, use of laptops, tape-recorders and calculators, and assignment of note takers.

For eligibility requirements and application details, contact Dr. Ann Jablon, Director, Program for Academic Access and Disability Services.

### Speech-Communication Services

The Ruth Smadbeck Communication and Learning Center provides speech-language and audiological diagnostic services to the Marymount community, and also serves as a training clinic for students majoring in Communication Sciences and Disorders. Speech therapy is available for both children and adults, under the supervision of the faculty and Clinic Director. Language and speech disorders ranging from articulation, voice, dysfluency, language delay and other conditions effecting communication are treated.

The clinic also houses an after-school speech clinic; a service program for adults requiring advanced voice and diction instruction for professional speaking; and an after-care program for aphasic individuals. The Center's speech science laboratory is utilized to conduct research, education and deliver training modules.

### Tutoring

The Center for Academic Advancement, located on the fourth floor of the Nugent Building offers free tutorial assistance in all disciplines to help students achieve greater academic success. The primary focus is to identify students' strengths and weaknesses and prescribe individualized programs to improve basic reading, writing, and vocabulary skills. Students may work on various computer modules to strengthen these skills. Also within the College Skills Center is the Math Lab which provides assistance in basic math through statistics. In addition, accounting majors may receive academic support via Accounting Lab tutorials for levels I and II. The College Skills staff sponsors workshops and seminars for students who wish to improve their study habits and test-taking techniques. It is our mission to provide these services in any reasonable manner in order to secure student futures. Our main objective is to assure each student who passes through our doors that he/she can and will succeed in college.

The Center also provides courses for students who need the opportunity to reinforce their skills in reading comprehension, vocabulary and grammar proficiency, and basic writing. Enrollment in these courses is determined by performance on a placement test. administered and evaluated by our division.

### The Center for Student Services

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The Center for Student Services (CSS) was created to integrate a number of administrative, academic, career and financial services. Located in the lower level of the Nugent Building, the CSS houses the Offices of Academic Advisement, Career Development and Internships, Registration and Records, Financial Aid and Student Accounts.

#### Academic Advisement

The Office of Academic Advisement is responsible for the effective coordination and management of the College's academic advisement services. Our primary goals are to assist students in making appropriate academic choices and to provide them with the individual guidance they may need to complete their academic course of study in a successful and timely fashion.

We consider the process of academic advisement to be an invaluable interaction between a student and his/her faculty advisor. By providing students with critical information regarding their majors, minors, elective courses, career options, as well as co-curricular activities, the advisement process allows students to make the best of their college experience. Through our faculty-based advisement system, students are not only able to develop meaningful academic relationships with their faculty advisors, but also stand to benefit from the expert guidance of someone within their selected area of study.

Notwithstanding such support from qualified faculty advisors, here at Marymount Manhattan College, we expect students to assume full responsibility for their own educational decisions. As such, we view advisement as a working partnership between the student and his/her faculty advisor, in which the advisor, who is fully grounded in the academic requirements, helps to bring clarity and logic to the student's choices. Working in concert with the academic advisors in the Center for Student Services, faculty advisors are expected to assist students in making the best academic decisions - from selecting a major to dropping a course. Equally, students are expected to work closely with their advisors to gain a clear understanding of all their degree requirements, and to make appropriate choices in order to ensure efficient completion of their degree programs.

While every student is assigned a faculty advisor, all students are welcome to make an appointment with one of our academic advisors in the Office of Academic Advisement to discuss specific academic issues, declare or change their major, add a minor, clarify program requirements, seek permission to take a course at another college, or simply ask questions about academic policies, procedures or regulations. To schedule such an appointment, students should call 212-517-0568. In addition, students are also encouraged to visit the college's website to access advisement forms and information.

#### The Advisement Process

Prior to each semester's advisement and registration period, all students are invited to visit MMC Connect to verify their majors, minors and assigned faculty advisors. While students are strongly encouraged to meet with their faculty advisor as often as they wish, before registering for classes each semester, all continuing matriculated students are required to schedule a meeting with their assigned faculty advisor to plan their academic program for the upcoming semester. Among other things, faculty advisors will help their advisees choose courses based on the individual

student's background, degree requirements, and plans for the future. All faculty advisors are provided with electronic access to their advisees' transcripts, placement scores and other pertinent academic information to assist them in tracking each advisee's progress toward completing their degree requirements. Before meeting with their advisors, students are encouraged to review their own transcripts on MMC Connect carefully to confirm what courses they have already completed and what degree requirements are still outstanding. Such preparation will allow for a more productive advisement session. Students whose cumulative GPA has fallen below 2.0 and who have been placed on academic probation, must also have their program of study for the next semester approved by an academic advisor in the Office of Academic Advisement before proceeding to register.

#### At-Risk Intervention

Each semester, all faculty members are asked to inform both our academic and faculty advisors of students who might be experiencing academic difficulty in individual courses, through the use of an Academic Early Alert form. Students who find themselves at risk of failing one or more courses are able to receive appropriate individual advisement support. They may be counseled to meet with a tutor in the Center for Academic Advancement or simply advised to increase their classroom participation. Where appropriate, individual faculty advisors are asked to meet one-on-one with the student to make recommendations on how to improve their current academic performance. At the end of each semester, following our semi-annual academic reviews, students on probation or who are otherwise deemed to be at-risk are mandated to meet with an academic advisor in the Office of Academic Advisement to review their progress and readiness for the next semester.

#### Advising Special Cohorts

Marymount Manhattan College is home to a highly diverse population of students. Apart from our traditional population, returning adults represent a significant cohort of students. Like all other students, the returning adult student is assigned a faculty advisor and receives the same one-on-one advisement services as our traditional age students. But in addition, being mindful of their work schedules, advisors in the Office of Academic Advisement are generally available to meet with returning adults as needed. Since many returning adult students typically have credits from other institutions, advisors do take special care to ensure that appropriate substitutions are assigned to transferred courses/credits.

Other special cohorts of students, such as those in the Higher Educational Opportunity Program (HEOP) or Academic Access programs, are assigned specific program advisors, in addition to having an assigned faculty advisor, to meet their individual needs. Each semester students in special programs meet several times with their specific program director to assess their progress and to discuss strategies designed to enhance their academic performance.

## The Center for Student Services

### Advising Students about Non-Traditional Credits

Marymount Manhattan College may accept non-traditional study and assessment as transfer into college credit. Students may apply for credit in the following categories:

- MMC's Prior Learning Assessment Program
- The College Level Examination Program (CLEP)
- The NYU Foreign Language Proficiency Test
- The College Proficiency Examination (CPE)
- Selected course work completed by Registered Nurses
- College level courses offered by the military, business, industry, government or labor unions for which no college credit has been earned, but which have been evaluated by the American Council on Education, Office of Educational Credit, or the New York State Education Department's Office on Non-Collegiate Sponsored Instruction.

Students may apply no more than 30 non-traditional credits (including Prior Learning Assessment, CLEP, NYU Language Exam, CPE, evaluated credits and nursing) toward their MMC degree requirements. Credits earned through these examinations may never be applied to requirements at the 300-level or above. No more than six will be accepted in a student's major. CLEP and CPE credits will not count toward the thirty-credit residency requirement, or toward the twelve-credit minimum requirement in the field of concentration. The student must have successfully completed twelve credits at MMC with a grade of "C" or better prior to the official granting of credit. Students who have acquired 54 or more college credits may receive college credit for CLEP Subject Examinations only. Students who are awarded fewer than fifty-four credits are eligible to receive college credit for General Examinations and Subject Examinations provided the standards established by The College Board have been met. Credits earned through examination may not be applied to degree requirements at the 300 or 400 levels.

Students currently seeking to obtain such non-traditional credits must obtain approval from the Dean of Academic Advisement and Career Counseling prior to submitting any type of proficiency examination for consideration.

### Career Development and Internships

Career Development and Internships offers students year-round services relating to internships and jobs, including information on and material about skills preparation and job-search strategies.

Books with up-to-date internship postings are maintained by discipline along with entry-level job postings for graduating seniors, and advanced-position postings for experienced graduates. A part-time job book lists work offering hourly positions. Listings for both internships and jobs range from placements with solo practitioners to major international corporations and cover both the profit and non-profit sectors. Additionally students may seek assistance with finding and securing internships by consulting with faculty advisors or on their own. Postings of internships and jobs are listed on the MMC website: [www.mmm.edu](http://www.mmm.edu) and on the MMC MonsterTRAK account. You can pick up your MonsterTRAK access card in the Office of Career Development and Internships in the Center for Student Services.

Throughout the year career development professionals will provide workshops and seminars on resume and cover letter writing, interviewing techniques, job-finding strategies, graduate school applications and preparation for internships. Students may also make individual appointments for MBTI and Strong Career Testing Inventories, personalized career counsel-

ing or a review of their resumes and cover letters. As it is not yet possible to register for internships online, students are urged to begin the process by contacting the Office of Career Development to register for internships in-person. (For additional information on Internships, see pages 8-15 on Curriculum, at the beginning of this catalogue.)

### Registration and Records

Students' academic records are maintained by the Registrar. All processes/transactions pertaining to registration and the updating of academic records are conducted in the Center for Student Services. Students seeking assistance with any matters concerning their academic records are directed to the student service representatives in the CSS.

Because academic records change continuously throughout a student's progress toward degree completion, the following procedures are conducted in the CSS:

- Registering for courses and making program changes
- Withdrawing from courses or from the College
- Obtaining official or student copies of transcripts and grade reports
- Requesting confirmation of enrollment status
- Submitting changes of address or contact information
- Providing notification of change of name
- Reviewing a student's degree audit

### Registering for Courses

While a wide range of transactions is carried out in the CSS, the most regular and frequent of these is registration for classes. All students register twice annually: in the Fall (November) for Spring and Summer Classes; in the Spring (April) for Fall and January Classes. The schedule of courses being offered for these sessions is available during advisement in hard copy, through the MMC website, and on MMC Connect. Each semester prior to advisement, students are sent an email notification to inform them about registration and to access the "On-line Registration Manual" for detailed instructions and procedures.

Faculty advisors meet with students on one of two advisement days held each semester to plan a schedule for the next term. After meeting with her/his faculty advisor, each student is permitted to log on to MMC Connect to register online for courses. To register for a few independent activities such as: internships, study abroad, independent study, etc., students must register in person.

New and readmitted students may register during the time between the end of the regularly scheduled registration period for continuing students, and the end of Late Registration. Although students may register online, they may not completely withdraw from their entire schedule online. Students wishing to withdraw from the College must complete a total withdrawal form and an Exit Interview with an Academic Advisor.

### Late Registration

Students who do not register during the official registration period have the opportunity to register late (just before the start of the term). Late registration for the Fall semester begins in late August and for the Spring semester in mid-January. (Consult the appropriate semester Course Bulletin, and MMC Connect for specific dates.) Continuing students who register late will be charged a \$175 late registration fee. New Students who register late are not charged a late registration fee.

### Program Changes

Students may add or drop courses online without incurring fees until the day before classes begin. After this date, the official Program Change

## The Center for Student Services

period begins and a charge of \$30 is imposed for every program change transaction made. (Dates for Program Change are listed in the Course Bulletin for each term.) During the official Program Change period, students must make all changes in person by following this procedure: obtain a Program change form in the Center for Student Services; consult with an advisor; obtain the advisor's signature; and return the form to the Center for Student Services for processing before the end of the Program Change period. Students may not add courses once the Program Change period has ended; however, they may continue to drop courses without a grade according to dates published in the academic calendar. Students who shift their credit load for the semester from full to part-time will have their tuition and fees and financial aid recalculated for the semester, according to the College's Tuition Cancellation Policy. Similarly, students, who drop all courses in their semester program, during this period, will be charged tuition and fees according to the College's Tuition Cancellation Policy. (See Student Account Section.)

### Withdrawing From Courses

Students may also withdraw from a course for several weeks after classes have been in session. The College establishes a final withdrawal date for each semester/session. (See academic calendar for specific dates.) Any withdrawal may impact the student's financial aid eligibility. Students should speak with a financial aid counselor prior to withdrawal.

**Official Withdrawal:** Students wishing to withdraw from a course must complete a Withdrawal Form and submit it to the CSS for processing. Students who withdraw officially from a course(s), during the official withdrawal period in each semester/session, as listed in the course bulletin and at the MMC Website, are not subject to academic penalties. The "grade" of W is entered on the student's record, which is not calculated into the student's GPA. Students who withdraw after the official withdrawal period are subject to academic penalty and will receive an "F" grade.

**Unofficial Withdrawal:** By contrast, students who simply cease attending courses for which they are registered are considered to have un-officially withdrawn and will receive a grade of "F" for the course(s) in question; this grade will be calculated into the student's GPA. NOTE: Notifying an instructor of your intent to withdraw does not constitute an official withdrawal.

### Withdrawal for Medical or Other Extenuating Reasons

A student may also withdraw from all courses in a given semester or session later than the appointed date, if s/he has a serious medical condition, or other extenuating circumstance, that prevents her/him from completing courses in a given semester. In the case of a withdrawal for medical, psychological, or other personal circumstances, students must complete the official withdrawal forms and provide documentation of the event creating the need for withdrawal. The student must also receive the approval of the Dean of Academic Advisement. If approved, such a withdrawal is considered official and no academic penalty is imposed. However, a student who withdraws for medical or psychological reasons must also provide evidence of her/his readiness to return to school before being allowed to register for classes subsequent to the withdrawal. In all cases of withdrawal, refunds may be applied only in accordance with the College's Tuition Cancellation Policy. (See "Medical Withdrawal Policy" for additional information – page 152)

### Grade Reports

Students may access grade reports on MMC Connect (after all final grades have been received). Students wishing to receive a paper report of

their grades for a given semester may go to the MMC Web page and download a "Grade Report Request" form. Students with holds will not have access to grade reports, cannot view previous academic history through MMC Connect nor receive paper copies of these documents.

### Transcripts

A student may request an official copy of her/his transcript at any time for submission to graduate schools and universities or to employers. Transcripts are processed in the order in which applications are received (determined by the date of submission). Only the work completed at MMC is recorded on a student's official transcript. Coursework transferred to MMC from another institution will be listed as a credit total on a student's MMC transcript; that is, neither individual courses nor grades earned for courses transferred to MMC will be indicated.

Applications for copies of transcripts are available in the Center for Student Services. There is a \$5.00 charge for each transcript, payable in cash or by check. All transcripts are normally sent within two business days. However, additional time for processing may be required during grading and registration periods, as well as for those students who attended MMC or Finch College before 1982.

Transcript request forms with instructions can be downloaded from the MMC Web site. The CSS reserves the right to refuse transcript requests either because the form is incomplete or inaccurate and/or the student's record contains a financial hold. *We cannot be held responsible for incorrect addresses or postal delays.*

Each student receives a final unofficial complimentary copy of his/her transcript upon completion of the requirements for her/his degree.

### Enrollment Status Verification

Students requiring evidence of their enrollment status may contact the National Student Loan Clearinghouse at <http://www.nslc.org>. Under "Student/Alumni" NSLC provides EnrollmentVerify which is an online service that allows you to obtain enrollment verification certificates to provide to credit issuers, health insurance companies, student housing providers, and others. There may be a fee for each transaction.

Students can also submit requests to the CSS. After confirming a student's active enrollment, a letter verifying that the student is matriculated and either full- or part-time will be completed and the seal of the College will be imprinted on the letter. Completing these requests normally requires two days.

### Change of Address/Change of Name

A student is responsible for notifying the CSS of any change to her/his address, either permanent or local, at the time the change is effective. A student who changes her/his name must also notify the office of any such change.

All of the following must accompany each request:

- birth certificate
- copy of certificate of naturalization
- legal notice of name change (esp. published newspaper)
- copy of marriage certificate or divorce decree (if applicable)

### Degree Audit and Completion

Students who have completed 75 credits or more will be automatically registered for GRAD 000. This code constitutes the student's graduation application. Registration for GRAD 000 and payment of the graduation fee\* activates an official degree audit of the student's academic record.

## The Center for Student Services

Upon registration for GRAD 000, students will be required to meet with the Associate Registrar to review the student's transcript and determine what academic requirements have and have not been fulfilled. Candidates for graduation will receive a preliminary audit prior to registration for their final semester of study. This timing allows a student to complete any outstanding requirement(s) for graduation in advance of one of the official dates for completion of MMC degree requirements; these dates are: September 1, February 1, and June 1 of a given calendar year. The result of the degree audit determines the student's graduation date, which may be adjusted if her/his requirements cannot be completed by the anticipated completion date. The Registrar is the final arbiter for determining the candidate's eligibility for graduation and making the final decision as to the date a candidate completes his/her degree requirements.

\*A \$175.00 Graduation Fee, which covers the cost of auditing the student's record, and any other fees associated with graduation activities, will be included in the bill covering the semester's registration charges. Note: This is a one-time only fee.

### Degree Audit Process

A student may choose to have her/his record audited according to catalogue requirements in place during any of the following catalogue years:

1. The entering year catalogue with requirements in effect on the date the student first entered MMC; this catalogue must be dated more recently than 10 years prior to the graduation date.

NOTE: For readmitted students the catalogue in effect at the time of their last readmission replaces the catalogue in effect at the time of their original admission to the College.

2. The graduation year catalogue with requirements in effect on the date of their graduation; or
3. The catalogue preceding the graduation date by one or two years with requirements in effect one year or two years prior to the year of graduation. Therefore, the Registrar evaluates each student for graduation on the basis of requirements published in any of four catalogues, based on the student's choice. *Under no circumstances may a student elect to be evaluated for degree requirements under a catalogue in effect prior to his/her first term of studies.*

The student must indicate the catalogue year on the "Baccalaureate Degree Application" form, when h/she meets with the associate registrar for his/her degree audit.

### Substitutions, Exceptions, Exemptions

Certain program/degree requirements may be completed alternately to specifications detailed in a given catalogue. To request an exemption from a requirement or to substitute a different course from the course required to fulfill a requirement, the student must seek the approval of the Chair of the Division overseeing the requirement in question.

Both the Division Chair and the Academic Dean must approve, in writing, all exceptions required as a result of curricular changes (e.g., elimination of major, courses) if the exception is in the student's major field of study, or by the Academic Dean alone, if the exception is for general college requirements. The Academic Dean will forward the information in question to the Registrar and that information will become a part of the student's permanent record. Such exceptions apply only to the awarding of the bachelor's degree and not to special programs or teacher certification.

### Request to Participate in Commencement (Walk)

Students who complete all requirements (including degree recipients from September of the previous calendar year as well as those from February and June of the current year) and who receive clearance by the Registrar by the date posted in the academic calendar will be eligible to participate in that year's commencement proceedings.

A seniors, who has no more than 6 credits remaining for her/his degree to be completed and agrees to complete those credits during the summer immediately following the spring term in which Commencement takes place, may choose to participate in the May commencement. Candidates, who request permission to "walk," may take no more than a combined total of 6 credits during either or both summer sessions and must register and pay for those credits by the summer payment deadline in order to participate. Requests must be made by the deadline posted for each year. Note: A student who participates in that year's commencement ceremony before completing her/his degree forfeits eligibility for honors at the Baccalaureate ceremony. Once the student's degree is completed, *summa, magna* and *cum laude* honors will be recorded on the student's diploma and transcript, if s/he is found to have earned such distinction

### Information and Recommendations:

Students are advised to consider the following when making decisions about study options outside of MMC in their senior year of study:

- Study Abroad – It is recommended that students do not take study abroad courses in their final semester. Transcripts from foreign institutions, which often follow a different calendar from ours, may be received after the graduation deadline. Should a transcript not be received on time, the student's graduation will be postponed to the next graduation period.
- Course waiver and course substitutions must be approved by the appropriate authorities (Division/Dept. Chairs, Dean, and Vice President of Academic Affairs) and submitted before the graduation deadline date. Any delay in the submitting these documents may postpone a student's graduation date.
- Students, who are completing their final semester of study should not request a grade of INC for any course in her/his program. Delay in resolving an incomplete grade may postpone graduation to the next graduation period.
- Participating (Walking) during the commencement ceremony does not guarantee that a student will graduate. In all cases, students who are permitted to participate before completing the requirements/credits for any degree are required to complete those requirements before her/his degree will be awarded. The College is under obligation to the State Education Department to certify as graduated only those students who have successfully completed all requirements for the degree for which the student was matriculated.
- Diplomas are not distributed at Commencement but are normally available within 6 - 8 weeks after graduation. If a student requires proof of graduation prior to receiving his/her diploma, the student may contact the Center for Student Services to request a "Certification of Graduation" letter.
- In the event a diploma is lost or damaged, the student may request a duplicate diploma for a fee. If the diploma was lost, the student must inform the Registrar by letter in order to request that a replacement be issued. The letter must include the following information: the student's name, address, graduation date, and the degree awarded. If the diploma was damaged, the student must return the damaged diploma, accompanied by a letter requesting that a replacement be issued.

## The Center for Student Services

### Requests may be submitted to:

Marymount Manhattan College  
Center for Student Services  
221 E. 71st St.  
New York, NY 10021  
Attn: Associate Registrar

- Graduates must clear their financial accounts with the College. In cases where a student's financial account is in arrears, the student's diploma will be not be issued nor will any official transcripts be released until the entire outstanding balance is paid in full and the student's account is cleared.
- No changes may be made to the academic transcript or record, after a degree has been awarded to a student. Requests for student's name change, address, and/or review of grades will be denied.

### FERPA

The Family Educational Rights and Privacy Act of 1974 was approved by Congress to protect the privacy of the educational records of college students. The College is not allowed to release any information to parents, guardians, or any other party concerning a student's educational record or disciplinary proceedings without the written consent of the student. The College's policy with regard to this act can be read in detail in the MMC Student Handbook. Students who wish to provide access to their records to parents or other parties are encouraged to complete and submit a Student Permission for Parental Access to Student Records form\* to the CSS.

Students should note that FERPA does not prevent individuals within the institution from sharing information with each other, when doing so is construed to be of benefit to the student.

In accordance with federal law requiring access to certain information, the College's graduation rate information is on file at the reserve desk in the library, and is, during business hours, open to inspection by the public. (Further information is available from the Office of Institutional Research and Planning at 212- 517-0670.)

\*Forms are available for download on MMC's website.

### Health Insurance Requirement

All full-time students enrolled in at least 12 credits, are required to maintain adequate health insurance coverage. Students interested in enrolling in the College sponsored health insurance plan may do so by contacting the Office of Student Affairs. Students not interested in coverage through the College sponsored plan must complete a health insurance waiver form. For further information please contact the Office of Student Affairs.

### Financial Aid

The Office of Financial Aid is managed by the Center for Student Services. Detailed information about Financial Aid appears on pp. 171-180 of this catalogue.

### Student Accounts

NOTE: Students who register for classes at MMC are responsible for satisfying all financial obligations by the designated payment dates. Payment dates are available each semester in the course bulletin. All students are bound by the payment due date (determined by your initial registration date) whether or not a computerized bill is received.

### Payment Options

#### Full Payment

Payment may be made via cash, check, money order, or credit card (VISA, MasterCard, Discover, American Express, or Debit Card) in person at the Center for Student Services.

#### By Mail

Payments must be received by the designated due date. Please include your social security number or student ID number on your check or money order and make it payable to Marymount Manhattan College. **DO NOT SEND CASH BY MAIL.** Credit card authorizations by mail must include the cardholder's signature as well as the billing address and zip code of the credit card holder (this may be different from the student's mailing information).

Mail payments to:

Marymount Manhattan College, Center for Student Services  
221 East 71 Street; New York, NY 10021.

#### Monthly Payment Plan

The College sponsors Tuition Pay administered by Sallie Mae Services for the purpose of administering monthly payment plans for the fall and spring semesters only. Plan details are available online at <http://www.TuitionPay.com>. The toll free number is 1-800-635-0120. NOTE: Tuition Pay is not available for the January session.

#### Financial Aid Recipients

Only validated Financial Aid awards will appear on your bill. If there is a discrepancy or aid is missing, please contact the Center for Student Services. Balances not covered by financial aid must be paid by the designated due dates. In the event that the aid is received after payment has been made, a refund will be issued according to financial aid regulations and based on the existing credit on account. For additional information, please refer to the section concerning Refund Policy.

For information on types of financial aid and how to apply, please see the pages headed "Admission and Financial Information" that follow.

#### Third Party (Employer) Billing

Students may submit third party vouchers in lieu of actual payment. All vouchers must be submitted with a third party billing application available at the Center for Student Services. All paperwork must be submitted by the official payment deadline. Vouchers will only be accepted in lieu of payment as long as the sponsoring agent assumes responsibility for payment upon receiving an invoice from the College.

## The Center for Student Services

### Students must submit the following by the payment due date in lieu of payment in full:

1) A letter from the sponsor on official stationery with the following information:

- Promise to pay upon receipt of invoice and grades;
- Student's name and Social Security number;
- Semester being covered by agreement (a separate letter is needed for each semester that student is enrolled);
- maximum dollar amount to be covered (if applicable);
- specific courses to be covered (if applicable);
- maximum number of credits to be covered (if applicable).

2) Completed Third Party Sponsorship Agreement form

3) All fees not covered by the sponsor must be paid by the tuition due date

4) Completed form allowing MMC to release final semester grades to third party.

### Electronic Payment

Payment may be made by wire transfer to the bank account listed below. To ensure proper crediting of your account, please include the student's name and ID number on any correspondence.

**Bank Routing Number (ABA): 021-0000-21**

**Bank Account Number: 616002238**

**Bank Name: JP Morgan Chase**

**55 Water Street**

**New York, NY 10041**

### Additional Notes Regarding Payment

Personal checks are accepted as payment of tuition and fees. A charge of \$50 is assessed for each check returned unpaid by the bank. The College reserves the right to exclude the use of personal checks and may require payment by certified check or money order if an account is more than 90 days in arrears.

Students in arrears to the College may not obtain academic transcripts nor be permitted to register for additional semesters until all prior balances are paid in full. Payments received for new enrollments will be applied to any outstanding balance due.

Delinquency of outstanding balances, including those from payment plans, financial aid reductions, or third party billings, are subject to collection by the College or its designated agents. There is no statute of limitations for outstanding financial obligations to the College. Student accounts that are sent to a collection agency may be subject to additional collection costs.

### Tuition and Fees (Subject to change)

Please note that all rates listed below are in effect beginning Fall 2007 through Spring 2008. All published rates may be subject to change at the discretion of the College.

#### Tuition

Full-time (12 - 15 credits) .....	9,833.00
Part-time per credit rate .....	628.00
Per credit rate in excess of 15 credits .....	628.00
1/2 credit charge .....	314.00

#### Mandatory Fees per Semester (Non-refundable)

Registration Fee - (full-time students) .....	125.00
Registration Fee - (part-time students) .....	94.00
Library Usage Fee (full-time students) .....	156.00
Library Usage Fee (part-time students) .....	116.00
Technology Usage Fee (full-time students) .....	156.00
Technology Usage Fee (part-time students) .....	116.00
Registration Fee - (winter/summer session) .....	94.00
Student Activities Fee (full-time students Fall & Spring only) .....	30.00
Student Activities Fee (part-time students Fall & Spring only) .....	8.00
New Student Orientation Fee (one time fee) .....	50.00

#### Housing Charges (per semester)

55th Street, deHirsch, and "V" Residences .....	5125.00
Resident Student Meal Charge (per semester)	
New students and students who enrolled Fall 2006 or after .....	1000.00
Students who enrolled prior to Fall 2006 .....	400.00

#### Miscellaneous Fees

Admission Application Fee .....	60.00
Audit Fee, per credit .....	314.00
Audit Fee, per credit, alumni (non-refundable) .....	158.00
Audit Fee, per credit, senior citizens (non-refundable) .....	158.00
Certificate Fee .....	50.00
Change of Program Fee .....	30.00
Graduation Filing Fee .....	175.00
Health Insurance Fee (annual plan) .....	756.00
Health Insurance Fee (Spring only plan) .....	443.00
Late Payment Fee .....	175.00
Late Registration Fee .....	175.00
Orientation Fee .....	50.00
Bad Check Fee .....	50.00
Special Course Fees .....	Vary

Note: Certain courses carry additional lab or course fees that are noted in the semester class bulletin next to each course section.

#### Deposits

Tuition Deposit (newly admitted students) .....	200.00
Housing Deposit (due with housing application) .....	500.00
Housing Damage Deposit (due with housing application) .....	250.00

Please refer to the College Web site ([www.mmm.edu](http://www.mmm.edu)) for the most up-to-date information about programmatic and administrative matters.

## The Center for Student Services

### Tuition Cancellation Policy

An official withdrawal from any or all classes does not always entitle a student to a refund of tuition and fees paid or a reduction of costs incurred. **It is important to note that all charges and cancellations are based upon tuition commitments for the full semester.** The effective date of withdrawal and cancellation, if any, will be the date when formal application is filed with Academic Advisement in the Center for Student Services.

Students receiving financial aid who withdraw from school completely will have their financial aid eligibility calculated based on the federal formula for Title IV withdrawals.

If a student withdraws from one or more classes but does not drop below full-time status (12 credits) no forfeiture of tuition will be charged.

If a student withdraws from one or more classes and becomes less than full-time, forfeiture will be charged for the difference between full- and part-time tuition rates based on the schedule below.

Students using payment plans or receiving financial aid are responsible for completing all payments if a balance exists **after** cancellation of tuition. **Please note that all fees are non-refundable after the first day of the semester and only tuition will be cancelled according to the following schedules:**

### COMPLETE WITHDRAWAL

#### Fall and Spring Sessions (based on a 15 week term)

<b>if you withdraw</b> .....	<b>% of Cancellation</b>
Before term start date .....	full cancellation
During the first week of term .....	75 %
During the second week .....	50%
During the third week.....	25%
During & after the fourth week.....	0%

#### Summer Sessions (based on a five or six week term)

<b>if you withdraw</b> .....	<b>% of Cancellation</b>
On or before term start date .....	full cancellation
During the first week of term .....	75 %
During the second week.....	25 %
During & after the third week.....	0%

#### January Session (based on terms shorter than five weeks)

<b>if you withdraw</b> .....	<b>% of Cancellation</b>
On or before term start date .....	full cancellation
During the first week of term .....	25 %
During & after the second week .....	0%

### PARTIAL WITHDRAWAL\*\*

#### Fall and Spring Sessions (based on a 15 week term)

<b>if you withdraw</b> .....	<b>% of Cancellation</b>
Before term start date .....	full cancellation
During the first week of term .....	75 %
During the second week .....	50%
During the third week.....	25%
During & after the fourth week.....	0%

**\*\* change in status from full-time to part-time will incur forfeiture charges for the difference between the full-time and part-time tuition rate.**

**NOTE: Program Change Fees may apply to partial withdrawal.**

### Housing and Meal Plan Cancellation Schedule

#### Fall and Spring Sessions (based on a 15 week term)

<b>If you withdraw</b> .....	<b>% of refund</b>
On or before term start date .....	75% housing and 85% of remaining balance of meal plan
During the first week of term .....	0% housing and 85% of remaining balance of meal plan
After the first week of term .....	0% housing and 50% of remaining balance of meal plan

#### Summer and January Sessions

<b>If you withdraw</b> .....	<b>% of cancellation</b>
On or before term start date.....	50%
After first day.....	0%

### Student Refund Policy

Students with credit balances resulting from excess financial aid funds, tuition cancellations, etc., will be mailed a refund check within 14 days from the date of processing. Refund checks are generally mailed to the permanent home address on file unless we receive a different written instruction from the student. Students may request to apply their credit balance to future semester charges by completing the appropriate authorization form at the Center for Student Services.

When a student's registration status changes and he/she is a recipient of financial aid funds, the student's record must be reviewed by a financial aid counselor before a refund can be issued. Credit balances resulting from the disbursement of Parent Plus Loans will be refunded directly to the parent unless written instruction is submitted to the Center for Student Services by the parent authorizing the student to receive the funds.

### Administration in the Center for Student Services

Dean of Academic Advisement & Career Development.....	Michael G. Salmon
Director of Career Development & Internships.....	Diana Nash
Director of Student Financial Services.....	Maria DeInnocentiis
Director of Financial Aid.....	Christina Bennett
Associate Director of Student Accounts.....	Fanny Perez
Registrar.....	Regina Chan

**PLEASE NOTE:** The College reserves the right to change the programs, requirements, policies and other provisions set forth in this catalogue, as it deems necessary.

Every student, regardless of his/her date of admission to the College, is subject to compliance with new policies or procedures. Changes in policies or procedures will be posted on the College website.

Courses and programs described in the Catalogue are subject to change through normal academic channels. New courses and changes in existing programs are initiated by the sponsoring departments and divisions and approved by the Curriculum Committee and the Academic Vice President. Students are subject to program requirements in effect at the time of their admission or readmission to the College; however, upon the recommendation of his/her faculty advisor, a student may choose to complete more recent program requirements, should these be better suited to the student's professional and career goals. Additions and/or changes to the curriculum are published in the catalogue that is printed subsequent to the approved change, in addition to the College website.

Please refer to the version of the catalogue that appears on the College website at [www.mmm.edu](http://www.mmm.edu) for the most up-to-date information about programmatic and administrative matters.



## Admission and Financial Information

### Admission to the College

MMC seeks students who show potential for scholarship, leadership, self expression and social responsibility. The College believes that these qualities can be most effectively evaluated through review of scholastic records, teacher/employer recommendations, essays, extra-curricular activities, and personal interviews. Admissions Officers review student records on an individual basis to identify academically motivated students who can benefit from MMC's unique educational experience.

A wide variety of students choose to attend MMC. Of these there are two distinct categories: degree-seeking students and non-degree students.

#### Degree-Seeking Students

A degree-seeking (matriculated) student is one pursuing a degree at MMC by following the program plan of the degree and of the student's chosen major. Degree-seeking students may study on either a part-time or a full-time basis.

All degree students must file the *Application for Admission* as a *degree-seeking student*. A complete application includes the following:

- Completed application and non-refundable application fee
- Official high school or secondary school transcript or General Equivalency Diploma (GED) results. (official transcripts from all college or dual enrollment courses completed if applicable)
- SAT and/or ACT scores.
- Two letters of recommendation
- Personal essay
- Personal interview (recommended, may be required)

MMC strongly recommends that all applicants have completed a minimum of sixteen academic units, which should include the following:

Subject Area	Number of Units
English	4 (required)
Language (Foreign or Classical)	3 (recommended)
Mathematics	3 (required)
Social Sciences	3 (required)
Science	3 (2 required, 1 recommended)
Electives	4

*Please Note: Additional requirements apply for admission to the BA and BFA Programs in Acting, Dance and Theatre Arts.*

Transfer students who apply for degree-seeking status must provide academic records of all coursework completed at any post-secondary institution. Official transcripts must be sent directly from the institution to the MMC Admissions Office.

International students must additionally submit:

- Certification of Funds (sponsor information)
- World Education Services Evaluation of Foreign Educational Credentials (may not be necessary if the transcript is in English)
- TOEFL exam scores

#### Procedures after Admission for Degree-Seeking Students

Students must submit the following after receiving their notice of acceptance to MMC:

1. Tuition Deposit (HEOP students are exempt.)
2. Housing Application and Non-Refundable Housing Deposit (if housing is requested)
3. Placement Tests
4. Registration
5. Immunization Form
6. Final High School and/or College Transcripts
7. Payment

#### Non-Degree Students

A non-degree (non-matriculated) student is one who is not necessarily following a program plan or pursuing a degree. Non-degree students may register for courses of their own choosing provided that they meet the prerequisites for those courses. A non-degree student is either taking courses for credit while not pursuing a MMC degree or is auditing courses for no credit.

All non-degree students need to submit an *Application for Admission as a Non-Degree Student*. A completed application includes:

- Completed application and non-refundable application fee
- Copy of the applicant's official final high school transcript

#### Categories of Non-Degree Students:

The following are categories of non-degree students:

##### Alumnae/i

Alumnae/i (graduates of MMC) may audit courses at MMC for a reduced cost (see tuition and fee schedule under the Center for Student Services). All regulations governing auditors apply to alumnae/i (see below). No more than two courses may be audited in any given semester. Audit students will lose their place in class in favor of degree students who may require a specific course to fulfill their degree requirements. An alumnus may take courses for credit with the understanding that s/he may be asked to withdraw if the course becomes oversubscribed. Courses taken and grades received after graduation become a part of the alumna/us' permanent transcript at the College.

##### Auditors

An auditor is a student who attends a class for the purpose of acquiring knowledge, but not to earn credit. The auditor must attend all classes, do assigned readings, and participate in class discussions, but s/he is not required to take examinations. An audited course can never be applied toward college credit or a college degree. An auditor may never change to credit status nor a credit student to audit status during a semester. Once students audit a course, they may not take that course for credit toward a degree. As a rule, credit students may not audit more than one course in any given semester.

Auditors are admitted to class only if space permits and are subject to the fees and regulations prescribed for regular students. Senior citizens 65 years of age or older are eligible to audit classes at a reduced audit fee. Audit students will lose their place in class in favor of degree students who may require a specific course to fulfill their degree requirements. Not all courses are open to audit, and admission to audit is at the discretion of the department offering the course. Audit fees are not refundable.

## Admission and Financial Information

### Certificate Students

Certificate students must meet with an academic advisor to discuss and review certificate requirements before registering. The College applies a standard of evaluation to the work of students in this category that is similar to that for degree students.

### Visiting Students

Visiting students are those enrolled at another college or university who want to take courses at MMC for transfer to the home institution. Visiting students need to submit an official statement from their institution that verifies their status as a student in good standing and approves their course of study at MMC. Students may register for up to fifteen credits per fall or spring term. Degree-seeking students at institutions that have reciprocal visiting agreements with MMC are subject to the terms of those agreements. Contact the Registrar for further details.

### Special Categories of Admission

#### Deferred Admission

A student may request deferment of his/her enrollment for one semester after acceptance to the College and may only defer within the same academic year; fall to spring term or spring to summer term. Students must apply again if admission is not accepted within the academic year. If a student registers for a program of study prior to deferring admission, the student must take official action to drop current classes. Such action requires that notification be made in writing to the Office of Academic Affairs, including the student's signature and social security number. In order to avoid academic and financial penalties, students must notify the College prior to the onset of the next semester for which s/he is registered.

#### Non-Degree to Degree

Any non-degree student who wishes to matriculate at MMC must file an official *Application for Admission as a Degree Student* with the Office of Admissions. These students are expected to submit all required data for review by the Office of Admissions. (See Admissions Procedures for all degree students.) Courses taken at MMC as a "Special" or "Visiting" student do not ensure admission to degree status. If accepted for admission, students receive credit for any coursework completed for credit at MMC. Please consult the Admissions Office for applications and further information.

#### Guidelines for Transfer of Credit

Marymount Manhattan College (MMC) accepts credit in transfer for coursework completed at colleges and universities according to the following guidelines:

- A maximum of 90 credits will be awarded for coursework completed with a grade of C- or higher that corresponds to the MMC curriculum.
- Courses which appear to be equivalent to MMC courses are accepted as such; courses which do not appear to be equivalent may be considered based on a review of the learning goals and assessments of the course(s).
- The College cannot guarantee that all degree requirements can be met within the remaining 30 credits.
- Departmental faculty will review requests to transfer internships and independent study credit on a case-by-case basis. MMC currently offers an opportunity for students to participate in Prior Learning Assessment, an alternative route to earning credits.
- The College does not typically award credit for courses taken at an institution for which the student earned a grade of P (Pass).

- The College does not typically award credit for remedial courses.
- College-level English composition courses completed with a grade of B or better exempt students from Marymount's equivalent courses; Otherwise, open elective credit is awarded. Transfer students are referred to placement policies for appropriate writing courses as determined by the Center for Academic Advancement.
- College-level math courses completed with a grade of B or better transfer to meet Marymount's core math requirement; otherwise the courses transfer as Math Electives. Transfer students are referred to placement policies for appropriate math courses as determined by the Math Department.
- Transfer credit for technique courses in Dance and Theatre Arts is accepted based upon the student's demonstrated level of ability via placement evaluation at MMC in the respective discipline.

Marymount Manhattan College typically awards a maximum of 60 credits in transfer for coursework completed at accredited two-year colleges; in unusual cases, the awarding of additional credits may be considered.

The following guidelines apply:

- A. The College grants credit for those liberal arts courses, taken in A.A., A.S., A.A.S. and A.O.S. degree programs, in which a grade of C- or better was achieved, provided that those courses correspond to the MMC curriculum.
- B. Credit at the 300 level is most likely to be given for technical and specialized courses such as accounting, mathematics and video production.

The following guidelines govern the acceptance of transfer credit from institutions other than accredited colleges and universities:

#### 1. Non-Collegiate Sponsored Instruction

Students or prospective students may have completed college-level courses offered by the military, business, industry, government, labor unions or police academies for which no college credit was earned. The College will recognize and grant credit as appropriate for courses which have been evaluated by the American Council on Education, Office of Educational Credit, or the New York State Education Department's Office on Non-Collegiate Sponsored Instruction. Non-evaluated coursework may also be submitted for review through the Prior Learning process.

#### 2. Advanced Placement and International Baccalaureate Credit

High school seniors and traditional transfer students who have taken Advanced Placement examinations administered by the College Entrance Examination Board, and who receive a score of 3, 4, or 5 will be awarded credit in accordance with College policy, with the exception of English in which only a score of 4 or 5 is acceptable as elective credit. Transfer credit for the International Baccalaureate is granted for scores of 4 or higher for the Higher Level Examinations. No credit is granted for the Standard level Examinations. The student must have the official score sheet sent to MMC. Eligibility will be determined and credit awarded to the student upon enrollment in the College. Such credit will not exceed a maximum of thirty credits and will not count toward the thirty-credit residency requirement. Waiver of requirements in any given subject area will be at the discretion of the Divisional faculty.

#### 3. Foreign Language Credit

Students who are fluent in a foreign language but whose instruction in that language did not take place in a formal classroom setting, may have their skills and fluency in the language evaluated for possible transfer credit by taking either the CLEP exam or the NYU Language Proficiency exam. Official scores earned must be sent to Marymount Manhattan College. Students may earn up to 12 credits for language

## Admission and Financial Information

proficiency, but these credits may not be applied at the 300 Level or above.

The following requirements apply to all transfer students:

- At least 30 credits must be completed at Marymount Manhattan College. These will not include credit for internships, independent study, or prior learning experience.
- All transfer students must complete a minimum of 12 credits in their major at Marymount Manhattan College, regardless of the number of transfer credits awarded within the major.
- All transfer students must complete all Core and distribution requirements as outlined in the Core and Shared Curriculum, even if in doing so the total number of credits exceeds the 120 credits required for a Marymount Manhattan College degree. Transfer credits may be directly applicable to these requirements.
- Students must complete a minimum of 60 credits at MMC to be eligible for academic honors at Commencement.

NOTE: Transfer articulation agreements exist or are in progress between Marymount Manhattan College and a wide range of institutions in the New York metropolitan region. For further information, please contact the Office of Admissions. Marymount Manhattan College is the final arbiter of transferability of credit.

### Financial Aid

Our Financial Aid Counselors in the Center for Student Services work closely with families to assist them in identifying resources that help make a student's education at MMC affordable. Through our merit-based scholarships and need-based financial aid programs, we are able to assist students with the cost of attendance.

Marymount Manhattan College awards need-based grants and all federal financial aid to students based upon the completed Free Application for Federal Student Aid (FAFSA). All current and prospective students are urged to complete a FAFSA form each academic year with the Department of Education. Our Federal School Code is 002769.

For full consideration of Marymount Manhattan College's need-based grants and federal aid programs including student and parent loans, all students must have a FAFSA on file that is officially processed by the Department of Education, no later than:

March 15 for fall entrants and November 15 for spring entrants.

#### General Financial Aid Eligibility Requirements

To be eligible for financial aid, students must:

- Be enrolled or accepted for enrollment, at least half time, in a degree program;
- Be a U.S. citizen, national or permanent resident alien;
- Make satisfactory academic progress in their program of study;
- If male, be registered with the Selective Service, if required;
- Not have had her/his eligibility suspended or terminated due to a drug related conviction;
- Have a valid Social Security number;
- Not be in default on a federal student loan or owe a repayment of a federal student grant;
- Have financial need as determined by the FAFSA.

#### Cost of Attendance

The Cost of Attendance (COA) includes tuition, fees, books and supplies, room and board, transportation and personal expenses. The Estimated Family Contribution (EFC) consists of the expected parental contribution and/or student contribution, based on the student's status as a dependent or independent student. The EFC is calculated in a consistent and equitable manner using Federal Methodology, a standard formula established by the U.S. Congress, which determines a family's contribution based on the information provided on the FAFSA. The difference between the COA and the EFC is called the student's "financial need."

#### Cost of Attendance – Expected Family Contribution = Financial Need

A student's financial planning should begin with an estimate of the total cost of attending MMC for one academic year. Direct costs include: tuition, fees, room and board charges. Indirect costs include: books, supplies, personal needs, and travel. The Office of Financial Aid establishes standard budgets, adjusted for such variables as enrollment status, dependency status, and whether the student lives at home or in MMC's residence halls.

#### Types of Financial Aid

Financial aid awards are presented in a "package;" to eligible students. The award package letter offers a combination of different kinds of assistance that includes scholarships, grants, loans and/or work-study.

*Scholarships awarded by MMC are listed in a chart, which appears at the end of this Financial Aid section.*

Scholarships and grants do not have to be repaid. They are available from many sources, including the federal government, state agencies, professional and service organizations, private foundations, and Marymount Manhattan College.

#### 1. Federal Pell Grant

Eligibility is determined based on the EFC as derived from the FAFSA. The U.S. Congress sets the maximum Federal Pell grant annually. For 2007-08 the maximum grant is \$4310 based on the student's enrollment status and EFC. A student who is not eligible for a Federal Pell Grant may be eligible for other federal aid.

#### 2. Federal Supplemental Educational Opportunity Grant (FSEOG)

The Department of Education allocates limited FSEOG funds each academic year to help students who show exceptional financial need. Priority is given to Federal Pell Grant recipients.

#### 3. Academic Competitiveness Grant (ACG)

Students must be a U.S. Citizen, eligible for a Federal Pell Grant and enrolled full time. ACG applicants need to maintain a 3.0 GPA and must have completed a rigorous high school program and graduated January 1, 2005 or January 1, 2006 and thereafter. MMC will confirm and determine if you are eligible for the ACG grant, based on a review of your finalized academic records, full-time enrollment and Federal Pell Grant eligibility. For 2007-2008 the maximum first year ACG grant is \$750 and during the second year up to \$1300.

#### 4. Federal Work-Study (FWS)

The FWS program funds part-time employment opportunities for both on- and off-campus jobs. These programs provide students with the ability to earn money to offset a portion of their educational expenses. Students are offered a specific work-study grant allocation to indicate the total wages they are eligible to earn during their employment and cannot exceed this allocated amount. Students can work up to 19.5 hours per week, the number of hours worked weekly is determined by the student's schedule and the num-

## Admission and Financial Information

ber of hours required by the employer. Awarding of FWS does not guarantee job placement. There is a limited number of jobs available, so placement is on a first-come, first-served basis. FWS students must be paid at least the federal minimum wage rate. Students must complete a FWS agreement and submit all other required paperwork before their employment can begin. Federal Work-Study funds cannot be applied to a student's account balance.

### 5. Stafford Loans

Stafford Loans may be subsidized or unsubsidized. A subsidized loan is a low interest fixed-rate loan on which the federal government pays the interest while the student is enrolled at least half time. To be eligible for a subsidized loan, the student must demonstrate financial need. An unsubsidized loan is a low interest fixed-rate loan. The student borrower is required to pay interest on the unsubsidized loan while they are enrolled at least half time. Students can choose to have the interest capitalized (that is, have the interest added to the loan principal). Unsubsidized loans are intended to provide assistance to students who may not have "need" but can benefit from access to a low-interest federal loan. Please note that loan rates are set July 1 of each year.

Annual Stafford Loan Limits for Dependent Students:

- Freshman \$3500 subsidized or unsubsidized
- Sophomore \$4500 subsidized or unsubsidized
- All others \$5500 subsidized or unsubsidized

Additional annual Stafford Loan limits for Independent students and Dependent students whose parents are denied a PLUS Loan:

- Freshman \$4000 unsubsidized
- Sophomore \$4000 unsubsidized
- All others \$5000 unsubsidized

### 6. Parent Loan for Undergraduate Students (PLUS):

The PLUS program is for the parents of dependent students. The maximum a parent may borrow each year is limited to the difference between the students' cost of attendance and other eligible financial aid. Beginning in the 2006-07 academic year, the PLUS loan will be a fixed interest rate loan. Repayment begins within 60 days of the second disbursement of the loan. Interest begins to accrue from the date the funds are made available by the lender. Please note that loan rates are set July 1 of each year.

### 7. Tuition Assistance Program (TAP)

TAP is New York State's largest grant program. It helps eligible New York residents attending in-state post-secondary institutions pay for tuition. Awards range from \$275 to \$5,000. TAP is a grant; therefore it does not have to be paid back. MMC's NYS TAP code is 0447.

#### Eligibility:

To be eligible for TAP, a student must:

- Be a United States citizen or eligible non-citizen.
- Be a legal resident of New York State.
- Study full time (at least 12 credits per semester).
- Have graduated from high school, or have a GED, or have passed a federally-approved exam demonstrating the student can benefit from the education offered.
- Be matriculated in an approved program of study and be in good academic standing.
- Have at least a cumulative "C" average after receipt of two annual payments.
- Not be in default on a student loan guaranteed by HESC and not be in default on any repayment of state awards.
- Meet income eligibility limitations.

Undergraduate students enrolled in four-year programs may receive up to four years of assistance for full-time study, and up to five years of assistance in an approved specialized program such as HEOP.

Transfer students who have been TAP recipients will be required to meet the standards that apply based on the number of credits accepted in transfer plus those accumulated while at Marymount Manhattan College. For financial aid purposes, students will be considered first term students if they are applying for TAP for the first time, regardless of the number of credits they may have completed or the number of terms they may have attended at any post-secondary institution.

### 8. Part-time TAP:

Available beginning in 2007-08 for students who have completed requirements as a first-time freshman in 2006-07. Students may qualify for a part-time TAP award if they are taking 6 to 11 credits and in the previous academic year have earned two consecutive semesters of 12 credits each (24 credits total) and maintained a "C" average. Awards are based on New York State net taxable income, tuition charged, type of institution attended and number of credits taken. Must file a TAP application.

#### How to Apply for TAP:

Complete and submit the Free Application for Federal Student Aid (FAFSA) electronically at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). You can also get a paper FAFSA from a high school guidance office, the local library, or Marymount Manhattan College's Center for Student Services. To sign the FAFSA form electronically, the student and one parent must have a federal pin number. Go to [www.pin.ed.gov](http://www.pin.ed.gov) to apply for a pin number.

If you are a New York State resident, establish a HESC PIN (personal identification number) for TAP at [www.hesc.com](http://www.hesc.com). The HESC PIN will allow you to complete your application, keep track of your application information, or make changes later. After establishing your PIN, you will be able to complete your TAP application online. Information from your FAFSA and your family's calculated NYS net taxable income will be pre-filed on your TAP-on-the-web application with instructions provided. The final filing deadline for TAP is May 1 of the academic year for which aid is sought.

### 9. Aid for Part-time Study (APTS)

The NYS APTS program provides grant assistance for eligible part-time students enrolled in approved undergraduate studies. Awards provide up to \$2,000 per year for part-time undergraduate study at participating institutions in New York State. An APTS award cannot exceed tuition charges.

For this program, part-time study means being enrolled for at least 3 but fewer than 12 semester hours per semester.

#### Eligibility:

To be considered for an APTS award, students must:

- Enroll part-time as matriculated students in approved undergraduate degree programs or registered certificate programs at degree-granting institutions in New York State.
- Meet the program income limits.
- Be New York State residents and either United States citizens or qualifying non-citizens
- Not have used up Tuition Assistance Program (TAP) eligibility.
- Maintain good academic standing.
- Not be in default on a Federal Family Education Loan.
- Have achieved at least a cumulative "C" average after having received the equivalent of two full years of payment of State-sponsored student financial aid.

## Admission and Financial Information

- Be a high school graduate, or have received the equivalent of a high school certificate, or have received a passing grade on a federally-approved examination if receiving a State-sponsored award for the first time in the 1996-97 academic year.

### Selection for an APTS Award:

The New York State Higher Education Services Corporation (HESC) distributes APTS funds to participating colleges in New York State. College financial aid administrators will select recipients from eligible students. Colleges decide to whom to award APTS funds to, based on the availability of funds and NYS income limits.

### How to Apply:

To apply, an APTS application must be obtained from the Center for Student Services. The student should complete the application, attach a copy of their NYS tax form, and return it to the Center for Student Services for processing as early as possible, as funds are limited.

Note: The amounts of Federal and State grants are subject to legislative approval and can change. The amounts listed in this catalogue are accurate as of the date of printing.

### 10. War Orphans or Armed Services Benefits

Students who are dependents of a veteran who died or who is permanently disabled as a result of military duty, are between the ages of 18 and 26, and are enrolled on a full time basis may be eligible for educational benefits.

### 11. GI Educational Benefits

Students may receive benefits if they have served over 181 days of active duty, any part of which occurred after January 31, 1955, or if they were discharged after that date inside of 181 days because of a disability incurred while on active duty.

### 12. Certificate Programs

Students enrolled in approved Certificate Programs are eligible for aid in the form of loans only, provided they are registered at least half time.

### Return of Title IV Funds Policy

**This policy applies to students who withdraw, officially or unofficially.**

These proposed rules govern the return of Title IV funds disbursed for a student who completely withdraws from a term, payment period, or period of enrollment. The rules assume that a student earns his or her aid based on the period of time he or she remains enrolled.

The term Title IV Funds refers to the Federal Financial Aid programs authorized under the Higher Education Act of 1965 and includes the following programs: Unsubsidized FFEL loans, Subsidized FFEL loans, FFEL, PLUS (Parent Loans for Undergraduate Students), Federal Pell Grants and Federal SEOG (Supplemental Education Opportunity Grant), Federal Perkins Loans, Federal ACG (Academic Competitiveness Grant), Federal SMART Grant.

### Date of institution's determination that a student withdrew 668.22 (l) (3)

1. The date the student began the institution's withdrawal process (as described in the Marymount Manhattan College Catalogue), or officially notified the institution of intent to withdraw. The date of the institution's determination that a student withdrew is used for two purposes:

- a. It provides the dividing date between disbursed aid and late disbursements.
- b. It starts the clock for the period of time within which the institution must return funds.

2. The midpoint of the period for a student who leaves without notifying the institution.
3. The student's last date of attendance at an academically related activity in lieu of any other withdrawal date. An "academically-related activity" is one that has been confirmed by an employee of the college (such as an exam, computer assisted instruction, academic counseling, academic advisement, turning in a class assignment, or attending a study group assigned by the institution).

### Unearned Aid 668.22 (a) (1), (e) (4)

Unearned Title IV funds must be returned. Unearned aid is the amount of disbursed Title IV aid that exceeds the amount of Title IV aid earned as per the Federal Government formula.

### Earned Aid 668.22 (e)

During the first 60% of the period, a student "earns" Title IV funds in direct proportion to the length of time he or she remains enrolled. That is, the percentage of time during the period that the student remained enrolled for that period equals the percentage of aid for that period that the student earned. A student who remains enrolled beyond the 60% period earns all the aid for that period.

Aid is "disbursable" if the student could have received it at the point of withdrawal. Total disbursable aid includes aid that was disbursed and aid that could have been (but was not) disbursed as of the student's withdrawal date.

### Percentage of period enrolled 668.22 (e) (2)

The percentage of the period that the student remained enrolled is derived by dividing the number of days the student attended by the number of days in the period. Calendar days are used, but breaks of at least 5 days are excluded from the numerator and denominator.

### Repayment of unearned aid 668.22 (g), (h), (l)

The responsibility to repay unearned aid is shared by the institution and the student in proportion to the aid each is assumed to possess. The institution's share is the lesser of:

- The total amount of unearned aid; or
  - Institutional charges multiplied by the percentage of aid that was earned.
- The student's share is the difference between the total unearned amount and the institution's share.

### Academic Standing & Financial Aid:

Each college is required to establish and consistently apply standards of good academic standing to all students who receive funds from Title IV programs of financial assistance. This federal requirement is contained in Section 497(e) of the Higher Education Act of 1965, as amended, and is meant to ensure that only those students who make good progress toward their degree objectives continue to receive financial assistance. Students placed on academic probation for failure to meet the standards of progress and pursuit may be entitled to campus based aid and federal aid during the probationary period. The New York State Tuition Assistance Program sets different criteria for the determination of good academic standing and eligibility for TAP. Information is available from the Center for Student Services. Students who have exhausted their probationary period will lose their eligibility for aid.

## Admission and Financial Information

### Satisfactory Academic Progress for Federal Student Aid

Semester Count	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
# of credits Completed	7	15	25	36	48	60	72	84	96	108	120	132	144	156	168	180
GPA	.50	1.0	1.2	1.40	2.0	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00

To calculate semester count for pursuit (# of credits completed), divide the number of attempted credits (including transfer, CLEP, AP, etc) by 12. Round down to the nearest whole number. (ie. 8.3 is 8 semesters and 5.9 is 5 semesters).

All students must meet the academic standards set above in order to receive Federal and MMC aid. First semester students are expected to meet the academic criteria, however, they are only issued a warning if the standards are not met. All other students who do not meet the criteria are placed on probation. Students may receive aid while on probation for two consecutive semesters. If the student does not regain satisfactory academic progress within 2 semesters, the student is no longer eligible for aid and is subject to dismissal.

All students must complete their degree program by 180 attempted credit hours. (Note: All MMC degree programs are 120 credit hours.)

Program: Baccalaureate Program											
Calendar: Semester	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	
Before being certified for this payment student must have accrued at least this many credits	0	6	12	21	33	45	60	75	90	105	
With at least this GPA	0	1.1	1.2	1.3	2.0	2.0	2.0	2.0	2.0	2.0	

Note: Only students in five-year programs, approved pursuant to Section 145-2.7 of the Regulations, are eligible for more than eight semesters of undergraduate awards.

2007-2008 MARYMOUNT MANHATTAN COLLEGE BUDGETS*			
Dependent Commuter Students		Dorm Resident Students	
Tuition and Fees (full-time)	\$20,720.	Tuition and Fees (full-time)	\$20,720.
Home Maintenance	5,000.	Room	10,250.
Books	1,000.	Board	2,000.
Transportation	600.	Books	1,000.
Personal Expenses	1,500.	Transportation	600.
		Personal Expenses	1,500.
	\$28,820.		\$36,070.

\*Budgets are prorated for less than full time attendance and/or 1 semester attendance.

### Marymount Manhattan College Scholarships

Academic Scholarships are offered to freshman and transfer students and are given on the basis of academics. Scholarships are also given on the basis of both academics and need. A combination of scholarships may be awarded. However, total scholarships may not exceed tuition costs minus TAP and Federal Pell Grant. All students are required to file the Free Application for Federal Student Aid (FAFSA) each year for consideration

for all Federal, State and institutional need-based aid they are eligible to receive. Students must be attending full time (12 or more credits) each semester to be eligible for their aid. Scholarship recipients whose averages drop below the GPA required for renewal will lose their MMC scholarships.

## Admission and Financial Information

PROGRAM	ELIGIBILITY	SELECTION CRITERIA AND AMOUNT	APPLICATION	RENEWAL
<b>Academic Excellence Scholarship</b>	Full-time undergraduates who enter MMC directly from high school majoring in Theatre, Dance, or Fine Arts	<ol style="list-style-type: none"> <li>SAT of 1150 or higher and a 3.0 GPA from high school.</li> <li>\$6000 award.</li> </ol>		<ol style="list-style-type: none"> <li>Maintain full-time status.</li> <li>Cumulative GPA of 3.0 or higher.</li> <li>fall/spring only.</li> </ol>
<b>Competitive Scholarship</b>	Full-time undergraduates who enter MMC directly from high school majoring in Theatre, Dance, or Fine Arts	<ol style="list-style-type: none"> <li>Entering from high school.</li> <li>Competitive demonstration in specialized area.</li> <li>\$1000 - \$4000 awarded per academic year.</li> </ol>		<ol style="list-style-type: none"> <li>Maintain full-time status.</li> <li>Cumulative GPA of 3.0 or higher in major.</li> <li>Overall cumulative GPA of 2.8 or higher.</li> <li>Must continue to major in area of scholarship.</li> <li>Award possible for Fall and Spring terms only from freshmen year for four years.</li> </ol>
<b>Student Leadership Scholarship</b>	Full-time undergraduates who enter MMC directly from high school.	<ol style="list-style-type: none"> <li>Must have demonstrated leadership abilities during high school in such areas as student government, student newspapers, magazines, clubs and service activities. The student must also show potential for future leadership in college.</li> <li>\$2000 awarded per academic year.</li> </ol>	<ol style="list-style-type: none"> <li>Leadership essay.</li> <li>Letter of support from school or community leader</li> </ol>	<ol style="list-style-type: none"> <li>Maintain full-time status.</li> <li>Cumulative GPA of 2.8.</li> <li>Award possible for fall entrants only for four years from Freshman year.</li> <li>Successful completion of annual requirements.</li> <li>Meeting with director of Student Activities at end of spring term to evaluate the quality of involvement.</li> </ol>
<b>Community Leadership Scholarship</b>	For current recipients only.			<ol style="list-style-type: none"> <li>Maintain full-time status.</li> <li>Cumulative GPA of 2.5 by end of first academic year and each semester thereafter.</li> <li>Must apply for TAP and PELL each year.</li> </ol>
<b>Transfer Academic Excellence Scholarship</b>	Full-time undergraduates who enter MMC from another college.	<ol style="list-style-type: none"> <li>Entering from a college.</li> <li>Cumulative GPA of 3.5 or higher from all colleges attended.</li> </ol>		<ol style="list-style-type: none"> <li>Maintain full-time status.</li> <li>Cumulative GPA of 3.0 or higher.</li> </ol>
<b>Transfer Competitive Scholarship</b>	Full-time undergraduates who enter MMC from another college and major in Theatre, Dance, or Fine Arts.	<ol style="list-style-type: none"> <li>Entering from a college.</li> <li>Competitive demonstration in specialized area.</li> <li>\$1000 - \$4000 award.</li> </ol>		<ol style="list-style-type: none"> <li>Maintain full-time status.</li> <li>Cumulative GPA of 2.8 in major.</li> <li>Overall cumulative GPA of at least 2.8.</li> <li>Must continue in major area of scholarship.</li> <li>Award possible for fall and spring terms only from entering year for four years.</li> </ol>
<b>Veteran's Scholarship</b>	Full-time, degree-seeking undergraduate	<ol style="list-style-type: none"> <li>Proof of honorable discharge from US Armed Forces</li> <li>\$5000 per year</li> </ol>	Letter with application requesting consideration	<ol style="list-style-type: none"> <li>Maintain full-time status.</li> <li>Cumulative GPA of 3.0</li> </ol>
<b>Phi Theta Kappa Scholarship</b>	Full-time, degree-seeking undergraduate entering from a Community College	<ol style="list-style-type: none"> <li>Proof of memebr of PTK</li> <li>\$500 per year</li> </ol>	Letter with application requesting consideration	<ol style="list-style-type: none"> <li>Maintain full-time</li> <li>Cumulative GPA of 3.0</li> </ol>
<b>AmeriCorps Scholarship 3.0</b>	Full-time, degree-seeking undergraduate	<ol style="list-style-type: none"> <li>Alum of AmeriCorps</li> <li>Match up \$2000 of AmeriCorps Award</li> </ol>	Letter with application requesting consideration	<ol style="list-style-type: none"> <li>Maintain full-time</li> <li>Cumulative GPA of</li> </ol>

## Admission and Financial Information

PROGRAM	ELIGIBILITY	SELECTION CRITERIA AND AMOUNT	APPLICATION	RENEWAL
<b>Transfer Students Leadership Scholarship</b>	Full-time undergraduates who enter MMC from another college.	<ol style="list-style-type: none"> <li>1. Entering from another college.</li> <li>2. Must have demonstrated leadership abilities during college in such areas as student government, student newspapers, magazines, clubs and service activities. The student must also show potential for future leadership in college.</li> <li>3. \$2000 award.</li> </ol>	<ol style="list-style-type: none"> <li>1. Leadership essay.</li> <li>2. Letter of support from school or community leader.</li> </ol>	<ol style="list-style-type: none"> <li>1. Maintain full-time status.</li> <li>2. Cumulative GPA of 2.8.</li> <li>3. Award for fall entrants only from entering year for four years.</li> <li>4. Successful completion of annual requirements.</li> <li>5. Meeting with Director of Student Activities at end of spring term to evaluate the quality of involvement.</li> </ol>
<b>21st Century Scholarship</b>	<ol style="list-style-type: none"> <li>1. Full time</li> <li>2. Foreign students</li> </ol>	<ol style="list-style-type: none"> <li>1. Must be a degree-seeking student</li> <li>2. Must have achieved a score of 550 or more on the TOFEL</li> <li>3. \$5000 award per academic year</li> </ol>	Interview with Director of International Recruitment	<ol style="list-style-type: none"> <li>1. Maintain full time status.</li> <li>2. Fall and spring terms only.</li> <li>3. Overall cum GPA. of 2.5.</li> </ol>
<b>Diplomatic Scholarship</b>	<ol style="list-style-type: none"> <li>1. Full-time freshman or transfer students.</li> <li>2. Citizens or permanent residents of the United States are not eligible for this scholarship.</li> </ol>	<ol style="list-style-type: none"> <li>1. Student must show evidence that s/he is a member of a foreign mission or consulate, or the United Nations, or that s/he is the daughter/son or spouse of a member of one of the above.</li> <li>2. Must have achieved a high school average of 85% or more or a 550 on the Test of English as a Foreign Language.</li> <li>3. \$5000 award per academic year</li> </ol>	Confirmation letter of involvement with foreign mission or consulate or United Nations	<ol style="list-style-type: none"> <li>1. Maintain full-time status.</li> <li>2. Fall and spring terms only.</li> <li>3. Overall cumulative GPA of 2.5 or higher</li> <li>4. Must submit confirmation letter each year.</li> </ol>



## Admission and Financial Information

### MARYMOUNT MANHATTAN COLLEGE GRANTS

Grants are offered to entering students on the basis of financial need. Some of these grants continue to be offered to students who maintain a specific cumulative grade point average. (If cumulative GPA is also a criterion, the required GPA is shown under eligibility.) All grants and combinations of grants with supplemental grants are awarded up to tuition costs only depending on individual need.

Program	Eligibility	Selection Criteria and Amount	Renewal
<b>Marymount Manhattan College Need-Based Grants</b>	Full-time undergraduates	Demonstrated financial need	1. Renewal FAFSA 2. Demonstrate need 3. Maintain full-time status
<b>Returning Student's Grant</b>	Undergraduate students taking at least 6 credits	1. Demonstrated financial need 2. \$1000 award per academic year	1. Renewal FAFSA 2. Maintain good academic standing 3. Maintain at least 6 credits
<b>Career Development Award</b>	Undergraduate part-time degree seeking students taking at least 6 credits per semester	1. Interview with Coordinator of Adult Recruitment 2. Essay 3. \$1000 award per academic year	1. Renewal FAFSA 2. Maintain cumulative GPA of 2.8 3. Maintain at least 6 credit status

**Marymount Manhattan Institutional Scholarships and Grants are funded by donations from alumnae, Trustees, corporations, and foundations.**

**Note: Funding received may be used to replace all or part of a previously awarded MMC. Scholarships are awarded based on donors specified criteria and are not guaranteed of renewal.**

### FEDERAL AND STATE EXTERNAL GRANTS AND SCHOLARSHIPS

Federal and State grants are based on need. Each student is reviewed for eligibility when the Free Application for Federal Student Aid (FAFSA) is filed for federal eligibility. MMC requires full-time students who are New York State residents to complete requests for information from HESC to determine eligibility for TAP.

Program	Eligibility	Selection Criteria and Amount	Application	Renewal
<b>Federal PELL Grant (MMC FAFSA code #002769)</b>	1. Matriculated undergraduate 2. Must not possess a B.A. 3. Enrolled for at least 3 credits each semester 4. Demonstrate need according to federal guidelines 5. U.S. Citizen or eligible non-resident 6. Maintain Good Academic Standing 7. Not in default on a student loan or owe repayment on a PELL or SEOG grant	Awards range from \$400 to \$4,310 per academic year. Federal government funds program selects eligible students and determines amount of each students grant.	1. FAFSA 2. Income documentation (if required)	1. Must file a renewal FAFSA each year. 2. Continue to meet eligibility requirements. 3. Maintain Good Academic Standing.
<b>Academic Competitiveness Grant (ACG)</b>	Student must be a US citizen, eligible for a Federal Pell Grant and enrolled full-time. ACG applicants need to maintain a 3.0 GPA and must have completed a rigorous high school program and graduated January 1, 2005 or January 1, 2006 and thereafter	First Year ACG is up to \$750 Second Year ACG is up to \$1300	1. FAFSA 2. Finalized High School Transcript 3. Transfer student - official College transcript from all Colleges previously attended	ACG is only for the first two years of college based credits accumulated in each academic year. Must have a 3.0 GPA at the end of first academic year and be Pell eligible for review of second year ACG.

FEDERAL AND STATE EXTERNAL GRANTS AND SCHOLARSHIPS CONTINUED

Program	Eligibility	Selection Criteria and Amount	Application	Renewal
<b>Federal Supplemental Educational Opportunity Grant (FSEOG)</b>	<ol style="list-style-type: none"> <li>1. Must be PELL Grant eligible.</li> <li>2. Must be full-time (12-15 credits per term)</li> </ol>	<ol style="list-style-type: none"> <li>1. Demonstrated financial need</li> <li>2. Awards are offered in combination with MMC grants.</li> <li>3. \$100 - 1500 awards</li> </ol>	Same as PELL grant.	Same as PELL grant.
<b>New York State Tuition Assistance Program (TAP) (MMC TAP CODE #0447)</b>	<ol style="list-style-type: none"> <li>1. NY State resident</li> <li>2. Enrolled full-time (12 credits per semester)</li> <li>3. Family income cannot exceed statutory limits</li> <li>4. Matriculated and maintaining satisfactory academic progress as per TAP regulations.</li> </ol>	<ol style="list-style-type: none"> <li>1. NY State funds program, selects students, determines amount of each student's grant.</li> <li>2. Awards can range from \$250 to \$5000 for the year</li> </ol>	<ol style="list-style-type: none"> <li>1. FAFSA</li> <li>2. TAP Application</li> </ol>	<ol style="list-style-type: none"> <li>1. Must file a TAP application each year.</li> <li>2. Continue to meet NYS eligibility requirements.</li> </ol>
<b>Part-time TAP</b>	Available beginning in 2007-08 for students who have completed requirements as a first-time freshman in 2006-07. Students may qualify for a part-time TAP award if they are taking 6 to 11 credits and in the previous academic year have earned two consecutive semesters of 12 credits each (24 Credits total) and maintained a "C" average.	Determined by New York State. Awards are based on New York State net taxable income, tuition charged, type of institution attended and number of credits taken.	<ol style="list-style-type: none"> <li>1. File a FAFSA</li> <li>2. Must file a TAP application</li> </ol>	<ol style="list-style-type: none"> <li>1. Must file a TAP application</li> <li>2. Continue to meet NYS eligibility requirements</li> </ol>
<b>NY State Aid for Part-Time Study (APTS)</b>	Same as TAP except must be enrolled for 3 -11 credits.	<ol style="list-style-type: none"> <li>1. NY State funds program, selects students, determines amount of each student's grant.</li> <li>2. Awards can range from \$250 - \$2000 for the year.</li> <li>3. For income limits see current APTS Application.</li> </ol>	<ol style="list-style-type: none"> <li>1. APTS Application</li> <li>2. Copy of your NYS tax return for current tax year</li> </ol>	<ol style="list-style-type: none"> <li>1. Retain Good Academic Standing.</li> <li>2. Continue to meet eligibility requirements.</li> <li>3. Refile all applications each year by deadline.</li> </ol>
<b>NY State Higher Educational Opportunity Program (HEOP)</b>	<ol style="list-style-type: none"> <li>1. Must meet NY State economic and academic guidelines for admissions criteria.</li> <li>2. Must be admitted to MMC as a HEOP student.</li> </ol>	Awards \$600 in NYS tuition grant and can include a maintenance stipend.	New students must contact the Admissions Office or the HEOP Office at MMC for details.	<ol style="list-style-type: none"> <li>1. Must continue to satisfy HEOP and satisfactory academic requirements according to NY State guidelines.</li> <li>2. Must file a renewal FAFSA each year.</li> <li>3. Continue to meet eligibility requirements.</li> </ol>
<b>NY State Child of a Veteran Award</b>	<p>Provides aid to children of veterans who served in the U.S. Armed Forces during 1941-46, 1950-53, 1961-73 or national emergency and as a result of service or when prisoner of war or missing in action died or suffered 50% or more disability.</p> <p>Qualifications:</p> <ol style="list-style-type: none"> <li>1. Full-time student</li> <li>2. New York State resident</li> <li>3. Matriculated and making satisfactory progress</li> </ol>	\$450 per academic year up to four years, without consideration of income, for tuition and other education costs. If TAP award is also received the combination award cannot exceed the tuition costs. TAP is reduced accordingly.	<ol style="list-style-type: none"> <li>1. Student submits a special application supplement form supplied by HESC upon request.</li> <li>2. FAFSA</li> <li>3. HESC information requests.</li> </ol>	<ol style="list-style-type: none"> <li>1. Must file a renewal FAFSA each year.</li> <li>2. Must refile NYS forms each year.</li> </ol>

**LOAN PROGRAMS**

This section describes all loans that are available to both students and parents of dependent students. The federal loan programs are known as the Federal Family Education Loans (FFEL)

Program	Eligibility	Selection Criteria and Amount	Application	Renewal
<b>Federal Stafford Student Loan</b>  <b>A. Subsidized Stafford Student Loan</b>	<ol style="list-style-type: none"> <li>Enrolled for 6 credits or more per semester.</li> <li>Not in default of a prior student loan or in repayment of a PELL Grant or SEOG.</li> <li>Enrolled in a degree program.</li> </ol>	<ol style="list-style-type: none"> <li>Demonstrated need</li> <li>Can borrow up to \$3,500 as a freshman, \$4,500 as a sophomore and \$5,500 each year as a junior and senior.</li> <li>Must sign a Master Promissory Note (MPN).</li> <li>Complete an Entrance Interview at: <a href="http://www.mapping-your-future.org">www.mapping-your-future.org</a></li> </ol>	<ol style="list-style-type: none"> <li>Fixed interest rate</li> <li>No payment is due and no interest accrues while student is continually enrolled for at least 6 credits. Interest accrues and repayment begins 6 months after the student is no longer enrolled for 6 credits.</li> <li>Depending on the lender there is a 3% origination fee that may be charged on the amount borrowed.</li> </ol>	<ol style="list-style-type: none"> <li>FAFSA renewal</li> <li>Automatically renewed unless notification is given to Financial Aid in writing.</li> </ol>
<b>Federal Stafford Student Loan</b>  <b>B. Unsubsidized Stafford Student Loan</b>	<ol style="list-style-type: none"> <li>Enrolled for 6 credits or more per semester.</li> <li>Not in default of a prior student loan or in repayment of a PELL Grant or SEOG.</li> <li>Enrolled in a degree program.</li> <li>Students who meet the federal requirements for being independent of their parents.</li> <li>Students whose parents are denied a parent loan.</li> </ol>	<ol style="list-style-type: none"> <li>Loan is based on the student's cost of education minus any other financial aid received.</li> <li>Can borrow up to \$4,000 as a freshman or sophomore and \$5,000 each year as a junior and senior.</li> <li>Can apply for the Subsidized and Unsubsidized loan with the same MPN.</li> </ol>	<ol style="list-style-type: none"> <li>Fixed interest rate</li> <li>Repayment of interest begins 30 to 60 days after disbursement of the loan. (Interest can be deferred until 6 months after the student is no longer enrolled for 6 credits but it does accrue.)</li> <li>Repayment of the principle begins 6 months after the student is no longer enrolled for 6 credits.</li> <li>Fees are the same as the Subsidized Stafford Loan Program.</li> </ol>	Same as for subsidized loan
<b>Parent Loan for Undergraduate Students (PLUS)</b>	<ol style="list-style-type: none"> <li>Parents of financially dependent students.</li> <li>Students must meet Stafford eligibility requirements.</li> <li>Parents must receive credit approval.</li> </ol>	<ol style="list-style-type: none"> <li>Loan is based on the student's cost of education minus any other financial aid received.</li> <li>Parent and student must complete the PLUS MPN.</li> </ol>	<ol style="list-style-type: none"> <li>Fixed interest rate, not to exceed 9%.</li> <li>Repayment begins 60 days after loan is completely disbursed.</li> <li>Fees are the same as the Stafford Loan Program.</li> </ol>	<ol style="list-style-type: none"> <li>Must file a FAFSA renewal each year.</li> <li>PLUS Pre-Approval each year for renewal.</li> </ol>

**STUDENT WORK OPPORTUNITIES**

Many students help finance their education by securing part-time employment. This type of assistance is considered to be a form of “self-help”. Marymount Manhattan College provides employment assistance in the form of Federal Work-Study for those students who show financial need. Positions are also available through the regular student employment program, which is based on financial need. Descriptions of these programs and procedures for applying are listed below:

Program	Eligibility	Selection Criteria and Amount	Type of Position	Application	Renewal
<b>Federal Work Study (FWS)</b>	<ol style="list-style-type: none"> <li>1. Enrolled for at least 6 credits each semester</li> <li>2. Must show financial need</li> </ol>	<ol style="list-style-type: none"> <li>1. Awards average \$3000 per academic year</li> <li>2. MMC selects eligible students and determines amount of each student award based on need</li> </ol>	Job referrals available through the Financial Aid office. Students work no more than 19 1/2 hours per week.	<ol style="list-style-type: none"> <li>1. Must complete I-4 and W-9 forms.</li> <li>2. Submit a copy of Social Security card</li> </ol>	<ol style="list-style-type: none"> <li>1. Continue to meet eligibility requirements</li> <li>2. Availability of funds at time your application is complete</li> </ol>
<b>Regular Student Employment Program (RSE)</b>	Any Marymount student	Selection varies	Jobs are available in on-campus departments. Contact department offices for available jobs. Students may work up to 19 1/2 hours per week.	<ol style="list-style-type: none"> <li>1. Must complete I-4 and W-9 forms.</li> <li>2. Submit a copy of Social Security card</li> </ol>	May be renewed upon approval of individual supervisor.

For a complete schedule of tuition and fees, methods of payment, and refund schedule, please see the pages headed “Center for Student Services.”

## Facilities and Resource Centers

Marymount Manhattan College is centrally located in Manhattan at 221 East 71 Street between Second and Third Avenues, near bus and subway lines. Facilities are accessible to physically handicapped students. The College has the following Academic Facilities and Resource Centers.

### Main Building

The Main Building houses classrooms, administrative and faculty offices, art, photography, theatre, and dance studios, new state-of-the-art science labs, the Academic and Administrative computer centers, a chapel, a dining room and a formal meeting and reception room.

### Hewitt Gallery of Art

The Hewitt Gallery of Art, located in the main esplanade and adjacent black and white galleries in the Main and Nugent Buildings, is a highly recognized showcase gallery that offers both well-known and emerging artists an opportunity for exposure within the art world and the MMC community. Works reflecting a wide range of concerns, styles and media, such as painting, drawing, photography, sculpture, video, and multimedia installations are exhibited on a regular basis throughout the year. The Gallery allows our students the opportunity to engage in an ongoing dialogue with contemporary art and artists, as many of the exhibitors are guest presenters in our art department classes in both studio and art history. Hundreds of artists, critics, collectors, and curators visit the gallery each year, and the visibility of innovative and challenging works of art throughout the College plays an important role in expanding the creative horizons of MMC students. Through internships and curatorial studies, students have the opportunity to participate directly in a professional gallery environment.

### The Regina S. Peruggi Room

The Mezzanine, named in honor of the College's sixth President is located on the second floor of the Main building and serves as a formal meeting and reception space.

### Technology Enhanced Classrooms

Increasingly, MMC students are bringing laptops to campus, though it is not required at this time. Information on purchasing a laptop from approved MMC vendors and a list of service providers are available from the Office of Student Services or at

<http://marymount.mmm.edu/become/whattobring/technology/laptopspec.html>.

Students who wish to use computer workstations on campus can do so at the following locations: Main 410 and Main 411 are each equipped with PC workstations; Nugent 556 and Nugent 559 are each equipped with Macintosh computers. A schedule is posted on the door to these classrooms indicating "open" hours for student use.

Shanahan Library/Media Center has 18 PC workstations and 100 Intel-based laptops for loan to students within the Library. Nugent Lounge has 10 PCs and Nugent 4 Commons has 3 PCs. Both the Library and Nugent 4 Commons offer a wireless environment.

### The Chapel

The Chapel, on the 4th floor of Main offers a quiet place for reflection and is used to conduct various services throughout the year.

### The Samuel Freeman Science Center

The Samuel Freeman Science Center for Science Education, dedicated in 1997, with new biology, chemistry and physics laboratories, helps position MMC to respond to projected growth in allied health fields and to enhance the educational experience of all students.

### The Ruth Smadbeck Communication and Learning Center

The Ruth Smadbeck Communication and Learning Center is a valuable educational asset that provides on-site supervision and training for students in Speech-Language Pathology and Audiology. Such training is not usually available at the undergraduate level. The newly designed facilities contain therapy rooms equipped with a state of the art closed circuit audio/visual system to maximize teaching and learning opportunities. The Center has new soundproof rooms that house the audiology and speech science labs. The Center is located on the seventh floor of the Main Building in the Departments of Communication Sciences and Disorders and Psychology. The Program for Academic Access is located within this center as well.

### The Writing Center

Located on the first floor of the Main Building, the Writing Center opened in February 1995; it encourages the craft of writing through instruction, programs, and user-friendly facilities. Its resources include a literary library, publications, audio and video archives and a number of writing carrels with personal computers. The Writing Center also features many unique events: courses and workshops including the Best Selling Authors Series with authors such as Tom Wolfe, William Styron, Dominick Dunne, Gloria Steinem and others; monthly workshops celebrating different heritages and various aspects of the writing business; fifteen courses in creative writing and journalism taught by professional writers and editors, such as "Find Your Literary Voice" with William Zinsser, or "Fiction Writing" with Grace Edwards; and the annual Writers' Conference - a full day of informative panel discussions along with a celebrated keynote speaker. Writers of every level may receive expert assistance from authors such as Director Lewis Burke Frumkes, members of the MMC faculty and the Center staff.

### Joseph C. Nugent Building

Adjoining the Main Building is the Joseph C. Nugent Building, opened in September 1974. This facility houses classrooms, administrative and faculty offices and specialized laboratories, including: the Center for Student Services, the Nugent Lounge, the Theresa Lang Theatre, the Thomas J. Shanahan Library/Media Center, the Center for Academic Advancement, the Theresa Lang Center for Producing, WMMC Radio and WMMC-TV.

### The Theresa Lang Theatre

The Theresa Lang Theatre affords students training and work experience in a professionally equipped facility, while also serving as a performance space for professional music, dance, opera and theatre companies. Through student and professional performances, master classes and open rehearsals, students can view a wide range of events from Restoration comedy to Caribbean dance. Forums about the American theatre are held with such theatre professionals as Stephen Sondheim, John Guare, George C. Wolfe and Harold Prince. The Lang Theatre is the primary venue for exhibiting the work of students in the Dance and Theatre programs.

## Facilities and Resource Centers

### The Nugent Lounge

The Nugent Lounge, located on the first floor of the Nugent Building is a student lounge, equipped with computer stations for students wishing to work, as well as with comfortable furniture for relaxation and social exchange. The Lounge also houses Java City, a café serving beverages and light snacks.

### The Thomas J. Shanahan Library and Media Center

The Thomas J. Shanahan Library offers facilities, resources, and services in support of the instructional and cultural programs of the College. The Library is dedicated to providing information and instruction as a central and integral part of the total educational experience of every student.

Its collection of 85,000 books, 4000 videos and CDs, 735 periodical subscriptions, and over fifty electronic databases (available via remote access) is easily accessible to both students and faculty. Nowhere is the College's commitment to new technological learning resources more visible than in the Library. The library system, Voyager, has many advanced features that allow its users to go directly to e-books and full-text journals. Voyager also enables its users to simultaneously search the catalogues of 15 other local colleges along with MMC's own catalog. Both the new catalogue and 50 full-text databases are accessible through MMC's Web pages on the Internet. In the past year the library has significantly increased its e-book collection, and now offers over 4000 e-books that are directly accessible through MaMaCat, the library's online catalogue.

During the summer of 2001 the library underwent major renovations to provide comfortable and attractive space for students to study and to prepare for a wireless computer environment that would allow over 100 students to use laptop computers. The renovation was very successful, evidenced by the increasing number of students using the library.

Now in its fifth year, the laptop program continues successfully. The Dell computers feature Microsoft components such as, Excel, PowerPoint, Word, and Internet capability. Printing and copying is available in two areas in the library.

The Library's collections span a broad spectrum of subjects, from the classical to the contemporary and are available in various formats accessible outside the Library. Over the past few years, faculty suggestions have helped to develop the collections in the arts, sciences, women's studies, business and communications. The Library receives an annual grant from the State of New York specifically for collection development. Over the next few years the Library plans to increase the number of e-journals while at the same time adding hard copy editions of critical literature and scholarship in the humanities.

Located on the second and third floors of the Nugent building, the Library's main circulation, reserves and reference services are available on the second floor. Articles placed on reserve are available electronically through the Blackboard system. Also, the second floor houses an extensive reference collection, a large study space, a computerized research area, a microform and printing/copying center, and the Media Center. The circulating collection, eighteen PCs and two Macs, a printing/copying center, large study areas, and the MMC archives are housed on the third floor.

In addition to its own archives, MMC houses the archives of alumna Geraldine Ferraro, the first woman to run for Vice President of the United States on a major political ticket. Recently, the college received the papers of William Harris, a noted dance and theatre critic, and the personal papers of Ethel and George Martin, noted Broadway choreographers.

The Media Center houses an extensive videotape library, an audiotape collection, interactive multimedia CD-ROMs, and over 1000 DVDs. It also provides audiovisual hardware including, CD and DVD players; slide projectors; 16mm film projectors; VHS VCRs; and DVD players. The Media Center recently purchased four flat monitors for student viewing and acquired the Criterion Collection, a critically acclaimed set of 500 major foreign and domestic films.

With the support of a Mellon Grant, the library installed an IPTV system on the local college system. This LAN enables students and staff to view videos, workshops, and presentations from any computer in the network. Faculty members have been placing reserve items on the IPTV network so students can view videos on their laptops.

In addition to the collections of the Thomas J. Shanahan Library, MMC students and faculty have access to the resources of some of the world's greatest research libraries located in New York City and in the surrounding suburbs. MMC students and faculty may access these resources through a variety of cooperative and resource sharing programs that the Library participates in, including METRO, WALDO, and OCLC. Library staff members are available to help with searches, to secure interlibrary loans, and to deliver research documents for free, or at minimal cost to users.

The Library staff is available to provide individual assistance and instruction in the use of library resources. The Library's active participation in the formal instruction of library research methods provides students in the First Year Mentoring 101, and Writing Seminar II, and other research-related courses with necessary assistance. Tours, orientation talks, and specialized lectures and workshops are available upon request.

Library Membership is available to the community through MMC's Friends of the Library Program. Alumnae receive borrowing privileges as part of their membership in the Alumni Association.

During the fall and spring semesters the Library/Media Center is open from 8:00 a.m. until 10:00 p.m. Monday through Thursday; 8:00 a.m. until 7:00 p.m. on Friday; 11:00 a.m. until 5:00 p.m. on Saturday; and from noon until 6:00 p.m. on Sunday. The library extends its hours during exam periods. The Library/Media Center operates on a slightly reduced schedule during the January and summer sessions. (Check current postings and library Web site for specific times.)

### The Center for Academic Advancement

Located in Nugent 451 and 462, the Center for Academic Advancement has three primary functions - providing academic support for all Marymount Manhattan students, conducting courses in academic writing and thinking for students with developmental and/or ESL needs, and offering placement tests for incoming students.

The Center's academic support services offer assistance in all academic subjects. The Center prides itself on providing one-on-one support for every student. For students who need the opportunity to reinforce their skills in reading comprehension, vocabulary and grammar proficiency, and basic academic writing, the Center provides courses in these subject areas. Performance on placement exams determines enrollment in these courses; Center staff administer and evaluate the exams.

It is the mission of the Center to provide these services in any reasonable manner in order to secure student futures; the Center's main objective is to assure the success of each student who passes through its doors.

## Facilities and Resource Centers

### Technology Enhanced (TEC's) and Workstation Equipped (WEC's) Classrooms

Students are likely to have classes in one of many Technology-Enhanced Classrooms (TECs) including Main 509 and Nugent 558. In addition, all classrooms on Nugent 4 contain state of the art instructional technology, including student access to the network in a wireless environment. Other classes are held in Workstation-Equipped Classrooms (WECs); these include Main 410 and Main 411, each equipped with Intel-based computer workstations. Nugent 556 and Nugent 559 each have Macintosh workstations.

### The Theresa Lang Center for Producing

The Theresa Lang Center for Producing extends education in the liberal arts into the pre-professional arena, making connections to New York City's exciting internship experiences, and providing students with the knowledge and skills they need to become creative leaders in the media industries. The Center comprises an experimental video studio, digital sound design and graphic design rooms, a suite of non-linear digital video editing rooms and a digital media lab, where students publish their work on a Web server, and broadcast programming over the Internet. Macintosh workstations run a broad array of industry standard software including, Maya for 3-D design, Pro-Tools for sound design, and Final Cut Pro for video editing. Ancillary equipment includes digital video cam-corders and mini-disc recorders.

### Residence Halls

The College maintains residence facilities to house approximately 750 students at the following locations:

The 55th Street Residence, located on East 55th Street between 2nd and 3rd Avenues;

The deHirsch Residence, located on East 92nd Street and Lexington Ave;

The "V," located on East 47th Street between 2nd and 3rd Avenues.

## Institutional Information

### Crime Statistics

The College is obliged under federal law annually to report any instance of certain criminal offenses that may have occurred during the previous academic year. Accordingly, the following statistics are provided for the 2006-2007 year:

Murder	None
Rape	One
Robbery	None
Aggravated assault	None
Burglary	One
Motor vehicle theft	None

### Arrests for:

Liquor law violations	None
Drug abuse violations	None
Weapons possessions	None

PLEASE REMEMBER THAT THESE NUMBERS ONLY REFLECT CRIMES THAT ARE REPORTED TO OFFICIALS AT THE COLLEGE. Current year crime statistics are available to all students, visitors, guest, and potential students at the security desk located at the main entrance to the building.

### Equal Opportunity/Nondiscrimination Policy

MMC policy prohibits discrimination on the basis of race, color, national or ethnic origin, religion, age, disability, veteran status or other basis prohibited by law. This policy extends to all rights, privileges, programs, and activities including admissions, employment, financial assistance, educational and athletic programs, and is required by federal law, including Title IX of the Educational Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, and the regulations there under. Inquiries concerning the application of these laws to MMC should be addressed to the Director of Human Resources, 221 East 71st Street, New York, New York

10021, (212) 517-0532. The Compliance Coordinator under Section 504 Legislation, and the Coordinator of Affirmative Action is Christina Flanagan (212)-517-0532.

### Family Education Right to Privacy Act (FERPA)

The Family Educational Rights and Privacy Act of 1974 exists to protect the privacy of the educational record of college students. The College is not allowed to release any information to parents, guardians, or any other party concerning a student's educational record or disciplinary proceedings without the written consent of the student. The College's policy with regard to this act can be read in detail in the MMC Student Handbook.

### HIV/AIDS Policy

MMC does not discriminate on the grounds that a student has or is believed to have AIDS or to have tested positive for the HIV virus. This policy applies to all departments and divisions of the College.

### Religious Observance

It is the policy of the College to respect its members' observance of their major religious holidays. Administrators and instructors responsible for the scheduling of required academic activities or essential services are expected to avoid conflict with such holidays as much as possible. Such activities include examinations, registration, and various deadlines that are a part of the Academic Calendar. When scheduling conflicts prove unavoidable, no student will be penalized for absence due to religious reasons, and alternative means will be sought for satisfying the academic requirements involved. If a suitable arrangement cannot be worked out between the student and the instructor involved, students and instructors should consult the appropriate Chair or Director. If an additional appeal is needed, it may be taken to the Vice President for Academic Affairs.

## Board of Trustees

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Executive Assistant

Marilyn Mills, B.A.  
Assistant to Senior Vice President

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Vice President for Academic Affairs and Dean of the College

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Ellen Paley, B.A.  
Assistant to the Vice President for Academic Affairs

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Administrative Assistant

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Administrative Assistant

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Administrative Assistant

#### Fine and Performing Arts

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Administrative Secretary, FAPA & Theatre

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Operations Director for FAPA

#### Humanities

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Administrative Assistant

#### Sciences

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Zinovia Abatzis, B.S.  
Laboratory Supervisor

#### Social Sciences

Kenton Worcester, Ph.D., Chair

Michael Backus, M.F.A.  
Administrative Assistant

### THOMAS J. SHANAHAN LIBRARY

Donna Hurwitz, M.A., M.L.S.  
Director of the Library

Henry Blanke, M.A., M.L.S.  
Reference Librarian

Tammy Wofsey, M.L.S.  
Reference Librarian

Brian Rocco M.L.S.  
Technical Librarian

Kunchog Dolma, M.A., M.L.S.  
Serials Librarian

Mary Brown, Ph.D.  
Archivist and Bibliographer

Jordan Horsley, B.A.  
Coordinator of Media Center

David Fults B.A.  
Circulation Supervisor

### SPECIAL PROGRAMS

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Executive Director of Special Programs

Deborah Kelley, M.A.  
Assistant Director of the Center for Academic Advancement

Aileen Baumgartner, M.A.  
Director of the Bedford Hills College Program

Blanca Vega, M.Ed.  
Director of the Higher Education Opportunity Program

Kevin Smith, M.A.  
Coordinator/Counselor of the Higher Education Opportunity Program

Ryan Cunningham, B.A.  
Administrative Assistant

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Artistic Director

Mary R. Fleischer, Ph.D.  
Managing Director

Ray Recht, M.F.A.  
Resident Designer

Robert Dutiel, M.F.A.  
Technical Director

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Ross Chappell, M.A.  
Operations Director for FAPA

Shana Richter, B.F.A.  
Administrative Secretary

### THE HEWITT GALLERY OF ART

Millie Burns, B.A., B.F.A.  
Director

### THE THERESA LANG CENTER FOR PRODUCING

Alister Sanderson, Ph.D.  
Director

### THE WRITING CENTER

Lewis Burke Frumkes, M.A.  
Director

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Vice President for Student Affairs and Enrollment Management

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Dean of Students

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Director of Student Activities

Dahlia Henry, Ph.D.  
Coordinator of Health and Wellness Services

Demetria Jennings, B.A.  
Administrative Assistant

### OFFICE OF RESIDENCE LIFE

Misty Beasley, B.S.  
Director of Residence Life

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Resident Director

Andrew Burrows, B.A.  
Resident Director

Maran Kajfez B.S.  
Resident Director

Christine Mosier, B.F.A.  
Resident Director

Joy Kenner, B.S.  
Administrative Assistant

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Director of Campus Ministry

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Director of Counseling Services

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Counselor

Randi Torstenson, Psy.D.  
Counselor

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Psychiatric Consultant

Jacqueline Bonomo, Ph.D.  
Assistant Director, Program for Academic Access

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Jim Rogers, M.B.A.  
Dean of Admissions

Jenna Schebell, M.B.A.  
Associate Director of Admissions

Lisa Velez, B.A.  
Assistant Director

Nakamuli Torkornoo, M.A.  
Director of New Student Advisement

Jache Williams, B.A.  
Coordinator of Transfer Recruitment

Krzysztof Zaba, B.B.A.  
Director of International Students and Multicultural Programs

Maria Campo, B.A.  
Admissions Counselor

Christopher Hopper, M.A.  
Admissions Counselor

Joseph Cosentino, M.A.  
Admissions Counselor

Jennifer Ruud, B.F.A.  
Senior Admissions Counselor

Amanda Garay  
Admissions Data Associate

Tiffany Bennett  
Data Entry Clerk

## Administrative Directory

### CENTER FOR STUDENT SERVICES

#### Academic Advisement

Michael Salmon, M.Sc.  
Dean of Advisement and Retention

Lisa Moalem Ed.M.  
Associate Director for the First Year Experience

Heather Wotton, M.S.  
Academic Advisor

Nakamuli Torkonoo, M.Ed.  
Director of Transfer Student Advisement

Melissa Weekes  
Administrative Assistant

#### Office of the Registrar

Regina Chan, M.B.A.  
Registrar

Ruth Falconer, A.A.S.  
Associate Registrar

Anita Rivers, B.F.A.  
Assistant Registrar

#### Financial Services

Maria Delnoccantiis, M.S.  
Director of Student Financial Services

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Director of Financial Aid

Annette Hamilton, B.S.  
Associate Director of Financial Aid

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Financial Aid Technical Advisor

Christina Rosado, B.S.  
Financial Aid Counselor

Rosa Smith, B.A.  
Financial Aid Counselor

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HEOP/Financial Aid Counselor

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Career Counselor

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Student Service Representative

Anayansi Duff, B.S.  
Student Service Representative

Cekina Dilligard  
Student Service Representative

Joy Hue, B.A.  
Student Service Representative

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Student Service Representative

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### DIVISION OF ADMINISTRATION AND FINANCE

Paul Ciraulo, B.A.  
Vice President for Administration and Finance

Mary Kay Jeynes, B.S.  
Coordinator, Special Events

#### OFFICE OF FINANCE

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Associate Vice President, Administration and Finance & Controller

Menal Menasha, B.S.  
Assistant Controller

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Financial Analyst

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Director of Budgets

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Payroll Coordinator

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Office Assistant

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Sr. System Programmer Developer

James Shan, M.S.  
Systems Manager

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Director of Systems Application

Jogy Vathappallil, B.S.  
Assistant Director for Client Services

Anthony Dua, A.A.S.  
Network/Telecom Support Technician

Michael Roberts  
Programmer/Colleague User Support Specialist

Luciano Mazzella  
Systems Administrator

Noray Joseph  
Telecommunication Supervisor

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Jr. Technician

Mischa Gresser, B.S.  
Jr. Technician

Ebony Lugo, A.A.  
Switchboard Operator

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Director of Administrative Services

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Purchasing Coordinator

Jason Marrero  
Mailroom Coordinator

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Director of Human Resources

Kevin Ng, B.A.  
HRIS/Benefits Manager

Ayana Murray, B.A.  
Assistant Director of Human Resources

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Associate Professor of Philosophy

Matthew Berlyant, M.A.  
Research Associate

## Adjunct Faculty

In addition to our esteemed full-time faculty, the College employs many exceptional part-time faculty members, who are experts in their respective fields and whose knowledge and backgrounds add breadth and depth to our programs. Part-time faculty are valued members of the MMC community and provide invaluable support to our students and to the accomplishment of our goals.

### **Reba Adler**

Adjunct Assistant Professor of Dance  
B.A., Oberlin Conservatory  
Ph.D., New York University

### **Doree Albritton**

Adjunct Instructor in Art  
B.A., American University  
B.F.A., Auburn University

### **Roy (Rosario) Amato**

Adjunct Assistant Professor of Business Management  
B.A., Williams Peterson University  
M.B.A., Columbia University  
Ph.D., California School of Professional Psychology

### **Sylvie Arnaud**

Adjunct Instructor in French  
B.A., University of Nice, France  
M.A., University of Nice, France

### **Robert Atwood**

Adjunct Assistant Professor of Dance  
B.A., Haverford College  
M.F.A., Florida State University

### **Craig Banholzer**

Adjunct Assistant Professor of Art  
B.A., Indiana University  
M.F.A., New York Academy of Art

### **Susan Shapiro Barash**

Adjunct Instructor in English  
B.A., Sarah Lawrence College  
M.A., New York University

### **Sheila Barker**

Adjunct Instructor in Dance  
B.F.A., City College of the City University of New York

### **John Benton**

Adjunct Assistant Professor of Communication Arts  
B.F.A., Art Institute of Chicago  
M.P.S., New York University

### **Andrew Beran**

Adjunct Instructor in Mathematics  
B.A., New York University  
M.A., New York University

### **Kristina Berger**

Adjunct Instructor in Dance  
B.A., The American University

### **Sue Bernhard**

Adjunct Instructor in Dance  
B.F.A., State University of New York, College at Purchase  
Former Dancer, Jose Limon Dance Company

### **M. Romana Bertolotti**

Adjunct Instructor in Communication Arts  
B.A., Marymount Manhattan College  
M.A., New York University

### **Amit Kumar Bhattacharyya**

Adjunct Assistant Professor of International Studies  
B.A., University of Calcutta  
LLB, University of Calcutta  
M.A., Northeastern University  
Ph.D., Brown University

### **Robert Biolsi**

Adjunct Assistant Professor of Business Management  
B.A., St. John's University  
M.B.A., St. John's University

### **Heidi Bordogna**

Adjunct Instructor in Communication Arts  
B.F.A., New York University, Tisch School of the Arts

### **Rachel Brandoff**

Adjunct Instructor in Psychology  
B.A., University of Maryland  
M.A., Lesley University, Cambridge, MA

### **Mary E. Brown**

Adjunct Assistant Professor of History  
B.A., University of Virginia  
M.A., Columbia University  
M.Phil., Columbia University  
Ph.D., Columbia University

### **Maggie Bruen**

Adjunct Assistant Professor of Communication Arts  
B.F.A., School of Visual Arts  
M.F.A., Columbia University

### **Anne Buddenhagen**

Adjunct Assistant Professor of Sociology  
B.A., Hofstra University  
M.A., Boston University

### **Dave Anthony Burke**

Adjunct Assistant Professor of Art  
B.A., Central Connecticut State University  
M.F.A., Brandeis University

### **Larry Carpenter**

Adjunct Instructor in Theatre Arts  
B.F.A., Boston University  
M.A., Gallatin School, New York University

### **Joao M. Carvalho**

Adjunct Instructor in Dance  
B.S., Sao Paulo University  
Former member of the Paul Taylor Dance Company

## Adjunct Faculty

### **Ross Chappell**

Adjunct Instructor in Theatre Arts  
B.A., Carson-Newman College  
M.A., University of Montevallo

### **Cheryl E. Clark**

Adjunct Instructor in Theatre Arts  
B.A., Hunter College of The City University of New York  
C.M.A., Laban/Bartenieff Institute of Movement Studies

### **Darren Cohen**

Adjunct Instructor in Theatre Arts  
B.M., Eastman School of Music

### **Elena Comendador**

Adjunct Instructor in Dance  
Former member:  
Connecticut Ballet Theater & Joyce Trisler Dance Company  
Co-Director, Alvin Ailey American Dance Center, Junior Division

### **Margaret M. Condron**

Adjunct Assistant Professor of Chemistry  
B.S., Loyola University  
M.B.A., University of Pittsburgh  
Ph.D., Rensselaer Polytechnic University

### **Kenneth Crab**

Adjunct Assistant Professor of Communication Arts  
M.A., New York University  
Ph.D., Universitaire Instelling Antwerpen, Belgium

### **Logan Crawford**

Adjunct Instructor in Communication Arts  
B.A., Fordham University

### **Donna Cribari**

Adjunct Assistant Professor of Music  
B.A., Marymount College  
M.Mus.Ed., Duquesne University

### **Michele M. Cuomo**

Adjunct Assistant Professor of Theatre Arts  
B.A., The College of New Rochelle  
M.F.A., The Ohio State University

### **Roger Danforth**

Adjunct Assistant Professor of Theatre Arts  
B.A., Western Michigan University  
M.F.A., Florida State University

### **Patrick Daugherty**

Adjunct Instructor in Dance  
B.A., University of Illinois, Champagne Urbana

### **Matthew Ethan Davis**

Adjunct Assistant Professor of Theatre Arts  
B.F.A., Tisch School of the Arts, New York University  
M.F.A., Tisch School of the Arts, New York University  
M.A., Hunter College of the City University of New York

### **Mary Elizabeth Dee**

Adjunct Instructor in Mathematics  
B.A., State University of New York, College at Stonybrook  
M.A., State University of New York, College at Stonybrook

### **Fred J. DeVito**

Adjunct Instructor in Art  
A.S., Dean College  
B.F.A. Syracuse University

### **Thomas Dienberg**

Adjunct Assistant Professor of Religious Studies  
Ph.D., Nijmegen (The Netherlands) and Vienna, Austria

### **Dan Diggles**

Adjunct Assistant Professor of Theatre Arts  
B.A., University of Notre Dame, South Bend  
M.F.A., Catholic University

### **Edward Doherty**

Adjunct Assistant Professor of History  
B.A., University of Wisconsin  
Ph.D., The City University of New York Graduate Center

### **Geoffrey Doig-Marx**

Adjunct Instructor in Dance  
Artistic Director, The Mantis Project

### **Ezzat F. El-Akkad**

Adjunct Assistant Professor of Biology  
B.S., Ain-Shams University, Cairo  
M.S., Al-Azhar University, Cairo  
Ph.D., Cairo University

### **Emily Epstein**

Adjunct Instructor in Speech Language Pathology/Audiology  
B.A., Emerson College  
M.A., Hunter College

### **Karen Evans**

Adjunct Assistant Professor of Philosophy  
B.A., University of Pittsburgh  
Ph.D., The Graduate School and University Center  
The City University of New York

### **Gordon Farrell**

Adjunct Assistant Professor of Theatre Arts  
B.F.A., United States International University, San Diego  
M.F.A., Yale University

### **Sofia Fasos**

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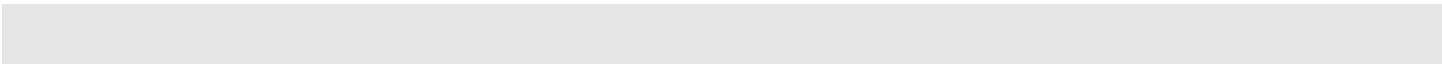
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## **Directions to Campus**

**Marymount Manhattan College is located on E. 71st Street between Second and Third Avenues.**

Follow the directions below to find us.

### **From Long Island**

**By car:** Take Northern State Parkway (Grand Central Parkway) to Triboro Bridge. Exit from bridge to FDR Drive South. Exit FDR Drive at E. 71st Street.

**By train:** Take LIRR to Penn Station. Take the E train uptown to 51st/Lexington Avenue. Transfer to the #6 train Uptown. The station is 68th Street/Lexington Avenue.

### **From Upstate New York (depending on origin)**

**By car:** Take the New York State Thruway (Rt. 87) South to Triboro Bridge. Exit from bridge to FDR Drive South. Exit FDR Drive at E. 71st Street.

**Alternate route:** Take Rt. 684 South to Hutchinson River Parkway to Rt. 278 West. Follow signs to Triboro Bridge. Exit from bridge to FDR Drive South. Exit FDR Drive at E. 71st Street.

**By train:** Take the Metro North to Grand Central Station. Transfer to the #6 Uptown train. The station is 68th Street/Lexington Avenue.

### **From New England**

**By car:** Take Rt. 95 South to Rt. 278 West to Triboro Bridge. Exit from bridge to FDR Drive South. Exit FDR Drive at E. 71st Street.

### **From points west and south of New York City**

**By car:** Take the George Washington Bridge to Harlem River Drive South, which becomes FDR Drive. Exit FDR Drive at E. 71st Street.

## Index

- Academic Access .....160
- Academic Advisement.....152, 162
- Academic Affairs, Office of.....16, 151, 155
- Academic Calendar .....2
- Academic Departments .....18 - 149
- Academic Divisions .....*please see Department pages*
- Academic Honesty, Policy on.....151
- Academic Honors.....155
- Academic Policies.....151 - 154
- Academic Progress .....151
- Academic Pursuit .....151
- Academic Standards.....151 - 154
- Academic Standing .....151
- Accounting .....18
- Accreditation.....6
- Adjunct Faculty Directory .....189
- Administrative Directory .....185
- Admission .....169
- Aid for Part Time Study (APTS).....172,178
- Alternative Learning Formats .....15
- Alumnae/i.....169
- Alumnae/i Association Medal .....156
- Art .....21
- At-Risk Intervention .....162
- Attendance policy.....152
- Auditing courses.....169
- Biology*.....31
- Blackboard™.....150
- Board of Trustees .....184
- Business Management* .....37
- CAPS (Counseling and Psychological Services).....160
- Capstone course .....11
- Career Development.....163
- Center for Academic Advancement .....14, 182
- Center for Student Services .....162
- Change of Grade .....159
- Chapel .....181
- Chemistry*.....43
- China Institute.....16
- Classification of Degree Students .....157
- College Level Examination Program (CLEP).....17, 163, 170
- Commencement .....156,165
- Communication Arts*.....45
- Computer Specifications .....150
- Computer Stations .....150
- Cooperative Programs.....16
- Cost of Attendance .....167, 171
- Counseling .....*See CAPS*
- Course descriptions.....*please see Department pages*
- Course Duplication .....159
- Curian Honors.....156
- Curriculum .....8
- Dance*.....52
- Dean's List .....155
- Deferred Admission .....170
- Degree Completion.....10, 164
- Degree Requirements.....8,164
- Degrees .....8, 163, 169  
.....*also see Department pages*
- Directed Study.....15
- Directions to the College .....197
- Disability Services.....160
- Dismissal from the College.....151
- Division Chairs.....*please see Department pages*
- Economics* .....60
- Education*.....62
- email .....150
- English* .....69
- Equal Opportunity.....183
- Faculty
- Full-Time.....*please see Department pages*
- Adjuncts .....189
- Family Education Right to Privacy Act (FERPA).....166,183
- Fees .....167  
.....*also see Course listings*
- Financial Aid .....166,171
- First Year Mentoring .....10
- Foreign language credit.....163
- French*.....76
- General Education Requirements.....8
- General Science* .....79
- Gerard Scholar .....156
- Gold Crest .....156
- Gold Keys .....156
- Grade Reports .....164
- Grades .....158
- Graduation Honors .....156
- Health Insurance.....166
- Hewitt Gallery of Art .....181
- Higher Education Opportunity Program (HEOP) .....160
- History*.....81
- History and Heritage of the College .....6
- Honor Societies .....155
- Honors Day.....155
- Honors Reception.....155
- Humanities* .....87
- Hunter College Consortial Agreement.....16
- Incomplete Grades .....159
- Independent Study .....15
- Interdisciplinary courses.....8
- International Students .....160
- International Studies* .....89
- Internships .....15, 163  
.....*also see Department pages*
- Joseph C. Nugent Building .....181
- Kappa Delta Pi.....155
- Lambda Pi Eta .....155
- Learning Disabilities, *see also Academic Access* .....161
- Leaves of Absence .....152, 154
- Library, *Thomas J. Shanahan Library and Media Center* .....182
- Main Building.....181
- Maintenance of Matriculation .....154
- Majors .....8
- Accounting .....19
- Art .....23
- Biology .....33
- Business Management .....39
- Communication Arts .....46

## Index

Dance.....	54	Prior Learning Assessment (PLA).....	17
English.....	70	Probation.....	151
History.....	82	Psi Chi.....	155
Humanities.....	87	<i>Psychology</i> .....	115
International Studies.....	90	Quantitative Reasoning.....	10
Philosophy and Religious Studies.....	102	Raymunde McKay Award.....	156
Political Science.....	112	Readmission Policy.....	154
Psychology.....	116	Refund Policy.....	168
Sociology.....	124	Regina S. Peruggi Room.....	181
Speech-Language Pathology/Audiology.....	134	Registration.....	8, 163
Theatre Arts.....	139	Religious Observance.....	183
<i>MaMaCat</i> .....	182	<i>Religious Studies</i> .....	101
<i>Mathematics</i> .....	94	Research.....	15
Matriculation.....	154	..... <i>also see Department pages</i>	
Media Center.....	182	Residence Halls.....	183
Medical Withdrawal.....	153	Rowley Medal.....	156
Minors.....	9	Ruth Smadbeck Communication and Learning Center....	133, 161, 181
Art History.....	24	Samuel Freeman Science Center.....	181
Arts Management.....	141	Scholarships.....	171, 174
Biology.....	34	Senior Class Speaker.....	156
Business Management.....	39	Shared Curriculum.....	9
Creative Writing.....	71	Sigma Beta Delta.....	155
Drama Therapy.....	142	Silver "M".....	156
Economics.....	60	<i>Sociology</i> .....	123
English.....	70	<i>Spanish</i> .....	130
Forensic Psychology.....	118	Speech Communication Services.....	161
French.....	76	<i>Speech-Language Pathology and Audiology</i> .....	133
Graphic Design.....	24	Student Accounts.....	166
Hispanic Studies.....	130	Student Affairs.....	151, 156, 160, 183
History.....	82	Student Housing.....	167, 183
Humanities.....	88	Student Services.....	162
Industrial/Organizational Psychology.....	117	Study Abroad.....	16
International Studies.....	90	<i>Teacher Education</i> .....	62
Mathematics.....	95	Technology at MMC.....	150
Media Studies.....	47	Technology Enhanced Classrooms (TEC).....	150, 181
Music.....	98	<i>Theatre Arts</i> .....	137
Musical Theatre.....	141	Theresa Lang Center for Producing.....	183
Neuroscience.....	118	Theresa Lang Theatre.....	181
Philosophy.....	103	Thomas J. Shanahan Library and Media Center.....	182
Photography.....	24	Third party billing.....	166
Political Economy.....	60, 91	Transcripts.....	164
Political Science.....	112	Transfer of Credit.....	165, 170
Promotional & Professional Communications.....	47	Travel/Study Courses.....	16
Psychology.....	117	..... <i>also see Department pages</i>	
Religious Studies.....	103	Tuition and Fees.....	167
Sociology.....	124	Tuition Assistance Program (TAP).....	172, 178
Social Work.....	124	Tuition Cancellation Schedule.....	168
Speech-Language Pathology/Audiology.....	134	Tutoring <i>also see Center for Academic Advancement</i> .....	161
Studio Art.....	24	Valedictorian.....	156
Teacher Education.....	63	Visiting Students.....	169
Theatre.....	142	War Orphans or Armed Services Benefits.....	173
Writing.....	71	Website: www.mmm.edu.....	150
Mission Statement.....	6	Withdrawal Policy.....	152
MMC Connect.....	150, 164	Workstation Equipped Classrooms.....	150
<i>Music</i> .....	98	Writing Center.....	181
Non-Degree Students.....	169	Writing Seminar.....	10
Nugent Lounge.....	182		
Office of Adult and Transfer Students (OATS).....	160		
Omicron Delta Kappa.....	155		
Online Courses.....	150		
Parent Loan for Undergraduate Students (PLUS).....	172, 179		
Pass/Fail Option.....	158		
Payment Options.....	166		
<i>Philosophy</i> .....	101		
<i>Physics</i> .....	110		
Pi Sigma Alpha.....	156		
<i>Political Science</i> .....	111		